

UNIVERSITY OF WEST GEORGIA
SCHOOL OF NURSING
Meeting Minutes
October 28, 2013

Faculty Present: M. Bishop, J. Bradley, C. Brown, , M. Byrne, L. Cody, J. Crager, S. Cumbie, H. Dever, C. Epps, , D. Harris, A. Helvig, P. Horvath , B. Ishoy, R. Mahmoud, T. McClenny, D. Morris, L. Patterson, L. Robinson, J. Smith, L. Ware, S. Welch, C. Wilson, , J. Yensen (online)

Staff Present: C. Akin, K. Duke, J. Hite, D. Liverman, L. Edmonds

Not Present: B. Bar, J. Bryan, A. Farmer, C. Flowers, K. Grams, T. Warren, D. Wise

Agenda	Discussion	Action
<p>SONF Meeting – October 28, 2013</p> <p>Guest: Dale Lyle with Distance Education</p> <p>1. Openings – Cynthia Brown</p> <p>2. A DAY – Cynthia Brown</p> <p>3. Approval of minutes: September 23, 2013 (Action Item)</p> <p>4. Committee Reports</p> <ul style="list-style-type: none"> • Undergraduate Program Committee – Cynthia Epps <p>BSN Admission Writing Sample (Action Item)</p>	<p>Discussion of D2L and related faculty development needs. Town Hall meetings to be conducted.</p> <p>Discussion of board being created for sharing of faculty/staff pictures and quotes that will go into the break room when completed.</p> <p>Report that 100% of SON faculty/staff contributed to A Day. Hooray!!! Date and time of UWG celebration party for units with 100% participation to be announced.</p> <p>Presentation of motion as discussed at the Faculty Forum.</p>	<p>Faculty Forum 1:00 –2:30 pm</p> <p>L. Ware called the meeting to order at 2:30 pm.</p> <p>MOTION: Made, seconded and passed to approve the September 23, 2013 SONF Minutes. (22 years)</p> <p>MOTION: Made, seconded and passed to change the wording of the 2014 BSN application to read that a student writing sample “may be required” instead of “will be required.” (22 years)</p>

<ul style="list-style-type: none"> Graduate Program Committee – Laurie Ware <p>Approved GPC motions (Information Items)</p> <ul style="list-style-type: none"> Caring for Students – Jan Smith <p>Student Participation on SON Committees Update</p> <ul style="list-style-type: none"> Caring for Faculty – Lisa Robinson <p>Library Resources</p> <p>Sunshine Report (Attached)</p> <ul style="list-style-type: none"> Evaluating the Caring Community – Mary Bishop Caring for Technological Advancement – Susan Welch <p>5. Office Matters – Jo Hite</p>	<p>Committee continues to work on curriculum and BOR reports.</p> <p>Presentation of 3 motions that were passed by the Graduate Program Committee:</p> <ul style="list-style-type: none"> Adopted EdD dissertation publishing via ProQuest Changed course title for NURS 9012 from “Nursing Education Practicum” to “Nursing Education Synthesis” Changed the wording on the MSN and EdD Quality Caring Frameworks from "goals" to "outcomes" for consistency with CCNE. <p>Update on efforts to increase student participation on committees: 1) graduate students emailed; 2) BSN elections held; and 3) RN-BSN students to be contacted.</p> <p>Discussion of planning for the Holiday Party.</p> <p>Discussion of \$1,200 that is available for SON library resources.</p> <p>C. Brown updated status of the Sunshine Fund.</p> <p>Committee continues to review/revise TPE incorporating CCNE, SACS and GBON standards. Also exploring strategies to improve alumni surveys and return rates.</p> <p>Committee has reviewed SON technology survey data and identified classes needed. Work continues related to standard for notebooks and minutes and the evaluation of SimChart, NurseTim and Digital Measures.</p> <p>None</p>	<p>L. Robinson to check with library regarding use of funds for digital resources and eBooks.</p> <p>C. Brown to contact faculty regarding contributions to the Sunshine Fund.</p> <p>Technology class schedule to be distributed.</p>
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<p>6. Old Business</p> <p>7. New Business</p> <ul style="list-style-type: none"> • Tanner Health System School of Nursing update – Laurie Ware • Provost search update – Sharon Cumbie • SON Dean search update – Cindy Epps • Report of AACON/GANDD meeting – Laurie Ware • FY 15 Faculty Searches – Laurie Ware • Update from President’s Teaching Network Committee 	<p>None</p> <p>An Affiliation and Investment Gift agreement between UWG and Tanner Health Systems was signed on 10/4/12. A press release is being prepared and there will be a dedication on 11/12/13. Faculty and students will be needed for tours of the building. The official name will be the Tanner Health System School of Nursing. Changes to the website, documents, letterhead and business cards are underway.</p> <p>Report on provost search activities. S. Cumbie represents the SON on the committee.</p> <p>Report on SON dean search activities. L. Flanders, Dean of Libraries, is chairing the committee and L. Patterson, A. Helvig and C. Epps represent SON faculty on the committee. A flyer will be printed to take to meetings and ads are being placed.</p> <p>Information sharing from the statewide meeting held on 10/1/13: 1) NCLEX-RN passing rates have dropped dramatically since the exam difficulty was increased in April – several schools below 80% and some as low as 50% - UWG at 92% currently; 2) BOR is planning a second round of Nursing Faculty Initiative Grants – RFP to be announced.</p> <p>VPAA has approved a faculty search for one SON tenure track associate professor position. Budget planning continues with more search requests under review.</p> <p>L. Ware reported that the committee is focusing on finding ways to value people, build trust, and increase transparency.</p>	<p>Faculty asked to cancel classes after 5 pm on the day of the dedication to prepare for the event. Faculty reminded to make the necessary changes to their email signatures and course materials to reflect the new name.</p>
<p>8. Announcements and Other Business as Needed</p>	<p>Discussion of presentation by Quint Studer and plans for him to work with university faculty and</p>	

	<p>staff.</p> <p>T. McClenny reported that 2 UWG students will represent Georgia at NSNA.</p> <p>UWG reopens on 1/2/14 after the holidays.</p>	<p>.</p> <p>Meeting recessed at 3:36 pm by L. Ware</p>
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Respectfully submitted, Jo Hite, Business Operations Director