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**CITI PROGRAM** Collaborative Institutional Training Initiative at the University of Miami

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Over 5.0 million CITI Program courses have been completed since 2000

Username  
Password  
Log In  
Forgot Username or Password?  
Create an account  
Register

Access requires registration as an affiliate of a subscribing CITI institution or as an unaffiliated learner.

**CITI Program Announcements**

- Using the New CITI Program Website (August 2013)
- CITI Program Quarterly Newsletter (July 2013)
- Updated Responsible Conduct of Research Content (June 2013)
- New Human Subjects Research Refresher Courses (April 2013)
- CITI Program Quarterly Newsletter (March 2013)
- New Module for Site Administrators: Using CITI Program Content (February 2013)

**Help & Support**

- How do I register?
- Merge duplicate accounts
- I forgot my Username or Password
- More...

To register for a new CITI account, select "Register" from the CITI home page.

CITI - Learner Registration

Steps: 1 2 3 4 5 6 7

**\* Select An Institution**

\* Indicates a required field.

Choose your institution from the appropriate dropdown menu. Choose only one institution. If you are affiliated with more than one institution, you will be able to select additional institutions after providing the information required.

Participating Institutions  
University of West Georgia

Veterans Affairs

Department of Energy

HIV/AIDS Network Coordination (HANC)

Canadian Institutions

India Participating Institutions

Korea Participating Institutions

I am not affiliated with a participating institution. I would like to register with CITI as an independent learner. (Fees apply.)  
My institution is not listed as a participating institution. Click here for information on how to subscribe as a participating institution.

Continue to Step 2

Use the drop down list to find and select UWG. Then continue to step 2.

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**CITI - Learner Registration**

Steps: 1 2 3 4 5 6 7

**Personal Information**

\* indicates a required field.

\* First Name  \* Last Name

\* Email Address  \* Verify email address

If you have a secondary email address that can be used in case your preferred email address changes, enter it below. If you forget your username or password, it will be mailed both to your preferred email address and your secondary email address.

Secondary email address  Verify secondary email address

[Continue to Step 3](#)

Enter your name and UWG email address.

Continue to step 3.

**CITI - Learner Registration**

Steps: 1 2 3 4 5 6 7

**Create your Username and Password**

\* indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive: "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.

\* User Name

Your password should consist of 8 to 50 characters. Your password IS case sensitive: "A12B34CD" is not the same as "a12b34cd".

\* Password  \* Verify Password

Please choose a security question and provide an answer that you will remember. NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.

\* Security Question

\* Security Answer

[Continue to Step 4](#)

Choose a user name and password. Answer the security question. This will be used to assist in the recovery of your account if you forget your user name or password.

Continue to step 4.

**Gender, Ethnicity and Race**

Why does CITI Program ask about your gender, race and ethnicity?

Why does CITI Program use these categories?

Why does CITI Program ask about your gender?

\* indicates a required field.

\* Your Gender Is:

Male

Female

I would rather not disclose

\* Your Ethnicity Is: (You may choose only one)

Hispanic or Latino

Not Hispanic or Latino

I would rather not disclose

\* Your Race Is: (You may choose more than one)

American Indian or Alaska Native

Black or African American

Asian

Demographic information is voluntary. If you choose not to answer, select "I would rather not disclose" for each question.

Continue to step 5.

\* indicates a required field.

**\* Are you interested in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program courses?**

If you answer "yes", you will be provided with information before you start a CEU-eligible course about the amount of credit available, information about the course authors, and other required CEU disclosures. This information must be viewed before a course is started in order for you to be eligible to purchase CEU credits after course completion. However, answering "yes" does not obligate you to purchase CEU credits for any course.

If you answer "no", you will not see information about the CEU credits available for courses before you start them or after completing them, and you will be ineligible for CEU credits for these courses. You can change this preference at any time by clicking on a "CEU Information" link or using a "My Profile" link to update your Profile.

If you're not sure, you can change your answer later.

- Yes
- No
- Not sure. Ask me later

If you answered "yes", please check all the types of CEU credit that may be of interest. This information allows us to ensure that you receive appropriate Pre- and Post-Course information relevant to the kind(s) of CEU credit that you may request.

- AMA PRA Category 1 Credits
- Nurses (CNE Credits)
- Other
- Psychologists (CEP Credits)

**\* Can CITI Program contact you at a later date regarding participation in research surveys?**

- Yes
- No
- Not sure. Ask me later

[Continue to Step 6](#)

If you wish to receive Continuing Education credit for a professional organization, you may select this option in step 5.

\*Please note you will need to work with CITI regarding payment for the cost of the CEU credit.

Continue to step 6.

Please provide the following information requested by University of West Georgia

\* indicates a required field.

Language Preference

\* Institutional email address

Gender

Highest degree

Employee Number

\* Department

\* Role in research

Address Field 1

Address Field 2

Internet | Protected

UWG requires your institutional email address, department, and your role in research.

Continue to step 7.

Select Curriculum - University of West Georgia

\* indicates a required field.

You will be provided a series of enrollment questions. Your responses will determine the curriculum for the courses you are going to take. Please read the questions carefully. Please read the responses carefully to make the best choice. Click here to review the University of West Georgia instructions page.

Question 1

### Human Subjects Research

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

Choose one answer

**Biomedical Research Investigators:** Choose this group to satisfy CITI training requirements for investigators and staff involved primarily in Biomedical research with human subjects.

**Social & Behavioral Research Investigators:** Choose this group to satisfy CITI training requirements for investigators and staff involved primarily in Social and Behavioral research with human subjects.

**IRB Members:** This Basic Course is appropriate for IRB or Ethics Committee members.

**Students conducting no more than minimal risk research**

Question 2

If you want to take Good Clinical Practice (GCP) please make your selection below.

Choose all that apply

Good Clinical Practice (GCP)

Not at this time.

Question 3

### Responsible Conduct of Research

Please make your selection below to receive the courses in the Responsible Conduct of Research.

Choose one answer

Biomedical Responsible Conduct of Research Course

Social and Behavioral Responsible Conduct of Research Course

Physical Science Responsible Conduct of Research Course

Humanities Responsible Conduct of Research Course

Responsible Conduct of Research for Engineers

Responsible Conduct of Research for Administrators

Not at this time. Thank you.

Question 4

### Laboratory Animal Welfare

Do you conduct studies that use Lab animals?

- If YES, then you must complete the Basic course and the appropriate species specific modules.
- If you are an IACUC Member you should complete the "Essentials for IACUC Members".
- Choose the appropriate species specific electives according to your research interests.

Choose all that apply

"Working with the IACUC Course" is required if you plan to use lab animals in your work.

Antibody Production

If you are an IACUC Member you are required to complete the "Essentials for IACUC Members" course now.

Choose the appropriate species specific electives depending on your work or interests.

I work with Mice, Family: Muridae, Cricetidae

Question 5

Would you like to take the Conflicts of Interest course?

Choose one answer

Yes

No

Submit

Select your curriculum.

For **Human Subjects Research** (required for IRB application). Most UWG researchers who are the PI on a project will select "Social & Behavioral Research Investigators".

Those students working on a research project under a faculty PI or students conducting data collection for a class project, should select "Students conducting no more than minimal risk research".

PIs, Faculty Advisors, and students working on a faculty directed research project should also complete the appropriate Responsible Conduct of Research course.

**Financial Conflict of Interest** training (required for ALL grant proposal submissions). Select "yes" for Question 5 to add these modules.

Once you have completed registration, you will receive a validation email to the address provided in step 3.