

ORSP Pre-Proposal/Letter of Intent Routing Form

Proposal Information

Pre-Proposal _____ Letter of Intent _____ Does the Pre-Proposal/LOI require submission by the ORSP? _____

Principal Investigator _____ Date Pre-Proposal/LOI is due _____

email address _____ Department & College or Division _____

Project Information

Proposal Title _____

RFP/RFA url _____

Sponsor/Agency _____

List of Co-PIs (if applicable) _____

List of Collaborators at other institutions _____
(Name and institution)

Does this Pre-Proposal/LOI propose University cost-sharing? Yes No

Will new positions be required/requested? Yes No

Will re-assigned time for faculty or administrative personnel be requested? Yes No

Will building or utility renovations be needed? Yes No

Anticipated project budget (if known)? _____

Anticipated Pre-Proposal/LOI approval date? _____

Full Proposal submission deadline (if known)? _____

Compliance Information

Please remember the following will be required for a full proposal submission:

- Full Proposal Routing Form with signatures from Chair, Dean/Director, AVP
- Read the UWG Financial Conflict of Interest Policy.
- Complete CITI FCOI training and Significant Financial Interest Form (all personnel involved with the design, conduct, and/or reporting of the project.
- All proposal documents will be due to the ORSP 5 business days prior to the sponsor due date.

Signatures

PI Signature Name (printed) _____ Name (printed) _____ Date _____