

UWG POLICY NUMBER: 2.11

UWG POLICY NAME: Instructional Time (Credit Hour Policy)

POLICY:

The University of West Georgia (UWG) complies with the Board of Regents (BOR) of the University System of Georgia (USG) policies and requirements of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) on Instructional Time (Credit Hour).

CONTEXT:

This policy applies to:

- All UWG faculty, and employees who administer policy and procedures on Instructional Time (Credit Hour).

A. Criteria

UWG grants one semester hour of credit for work equivalent to a minimum of one hour (50 minutes) of in-class or other direct faculty instruction AND two hours of student work outside of class per week for approximately fifteen weeks.

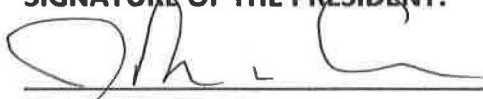
For each course, the course syllabus will document the amount of in-class (or other direct faculty instruction) and out-of-class work required to earn the credit hour(s) assigned to the course. Out-of-class work will include all forms of credit-bearing activity, including but not limited to assignments, readings, observations, and musical practice.

Where available, the University grants academic credit for students who verify via competency-based testing, that they have accomplished the learning outcomes associated with a course that would normally meet the requirements outlined above (e.g. AP credit, CLEP, and departmental exams).

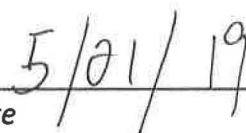
B. Authority to Develop Guidelines

The Chief Academic Officer is authorized to develop procedures to assist with the compliance of this Policy.

SIGNATURE OF THE PRESIDENT:



University President



Date

Reviewed and approved by Faculty Senate: February 2013

ADMINISTRATION & ADDITIONAL RESOURCES

Short Title: Credit Hour

Oversight: Chief Academic Officer

Additional Resources:

- [Board of Regents Policy Manual](#) (3.4.4 Instructional Time)
- [Academic & Student Affairs Handbook](#)

Associated Procedures: