UWG POLICY NUMBER: 6.3
UWG POLICY NAME: Classification, Compensation, and Payroll

POLICY:
The University shall comply with all applicable laws and regulations when implementing classification, compensation, and payroll practices for employees at the University of West Georgia (UWG).

CONTEXT:
This policy applies to:
- All UWG employees, units, employment applicants, and third parties engaging in activity covered by this policy and its procedures.

_The Chief Human Resources Officer is authorized to establish procedures to implement this Policy._

SIGNATURE OF THE PRESIDENT

[Signature]

University President

Reviewed by University General Counsel: [Signature]

Date 4/24/18
ADMINISTRATION & ADDITIONAL RESOURCES

Short Title: “Payroll Practices”
Previous Versions: N/A
Oversight: Chief Human Resources Officer

Additional Resources:
- Board of Regents Policies - http://www.usg.edu/policies/
- Board of Regents Human Resources Administrative Practice Manual

Associated Procedures:
- Collection of Debt Owed the University
- Garnishment
- Off Cycle Check Process
- Time and Leave Reporting - incl. Fair Labor Standards Act (FLSA), Compensatory Time, and Overtime
- Required Deductions
- Direct Deposit
- Fringe Benefits
- Grant-Funded Employees
- Payroll Related Benefits see UWG Procedure 6.5.1