UWG PROCEDURE NUMBER: 2.2.4, Appeal for Reconsideration

Authority: UWG POLICY 2.2 (Promotion)

The University of West Georgia (UWG) faculty, pursuant to the authority of UWG Policy 2.2, establishes the following procedures for compliance with UWG Policy 2.2 on Promotion:

The purpose of the procedure is to clearly communicate to UWG faculty the appeal for reconsideration procedure in the evaluation process for tenure and promotion.

A. Appeal for Reconsideration Procedure

Notification of a negative evaluation shall be communicated in writing by the appropriate supervisory level no later than ten University Business Days prior to the required notification to the next level. Any candidate appealing for reconsideration at any level shall, within five University Business Days of the receipt of the report, state in writing the grounds for his or her request. The appeal shall include any additional pertinent material.

Within five University Business Days of receipt of an appeal, the party to whom the appeal has been made shall carefully re-evaluate the candidate's dossier in light of the written appeal. The results of the re-evaluation shall be communicated to the candidate in writing within five University Business Days. This re-evaluation shall be made in accordance with the procedure established for initial consideration at this level and shall replace this party's previous evaluation in the candidate's dossier. The dossier will then proceed to the next level. The candidate may withdraw the dossier at any point in the process.

B. Compliance

UWG follows the Board of Regents policies on this matter, and to the extent the language conflicts, the Board of Regents language prevails. (BOR Academic and Student Affairs Handbook, 4.7 Evaluation of Faculty; and BOR Policy Manual, 8.3.5 Evaluation of Personnel).
Recommended by the Provoist, the 13th day of March, 2020.

Signature, Provost

Reviewed by President: Stuart Rayfield

Previous version dated: N/A
Rules Committee approved October 2019