

**UWG POLICY NUMBER: 8.2**

**UWG POLICY NAME: Data Security**

**POLICY:**

All institutional data shall be managed with appropriate levels of accessibility, security and integrity, and in compliance with existing laws, rules, regulations, and procedures developed pursuant to this policy.

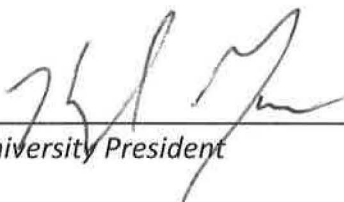
**CONTEXT:**

This policy applies to:

- All UWG units.
- All UWG employees, students, and third parties employed by, or doing business with, the University of West Georgia.
- Exception: This section does not apply to notes and records that are the personal property of individuals and is not directed to data whose primary purpose is scholarly; e.g., instructional material, research notes, etc.

*The Chief Data Officer, in consultation with the Chief Information Officer is authorized to establish procedures for compliance with this Policy.*

**SIGNATURE OF THE PRESIDENT**

  
\_\_\_\_\_  
University President

9/9/16  
\_\_\_\_\_  
Date

Reviewed by University General Counsel:   
\_\_\_\_\_

## **ADMINISTRATION & ADDITIONAL RESOURCES**

**Short Title:** "Data Security"

**Previous Versions:** n/a

**Oversight:** Chief Data Officer/Chief Information Officer

### **Additional Resources:**

- Board of Regents Policies - <http://www.usg.edu/policies/>

### **Associated Procedures:**

- IT Security Plan
- Encryption Data
- Records Storage
- Data Classification and Security
- Telecommunications
- Bring Your Own Device
- Media Hardware Disposal