Jane Simpson introduced her new assistant and policy compliance analyst, Ms. LaChauna Edwards.

Go Wolves! Football team is in the playoffs! This is the first time in 14 years and our fifth overall bid to the NCAA Division II playoffs. We play Tuskegee at 1pm on Saturday and the cheerleaders and band are going.

Dr. Marrero mentioned that the budget template is being completed. He is meeting with the Faculty Senate budget committee before the December 5th presentation to the Faculty Senate. He also mentioned that Dennis McEntire will be the December Commencement speaker. Everyone should be thinking about a speaker for Spring Commencement and a possible honorary doctorate recipient. Dr. Marrero also asked everyone to be thinking about the idea of having a smaller subgroup for advisory purposes.

1. **SI 4, Operational Success: Proposed Design for Back Campus Drive Streetscape** – **Brendan Bowen and John Anderson**: Mr. Anderson presented a design scheme to transform Back Campus Drive into a friendly and safe pedestrian and vehicle area. New design will eliminate 12 parking spaces and will possibly include a donor wall near the library. One option suggested removing all parking on Back Campus Drive but this wasn’t favorable. Dr. Marrero inquired about bicycle routes on campus. Phase one (includes the design and construction of the street only through the intergovernmental agreement with the City of Carrollton) will begin in May and be completed in August. Concerns for visitors, especially to the library, were expressed. Dr. Marrero stated that UWG needs a visitor center – a central location for visitors to go to get everything they need (maps, parking pass, information, etc.) and he is having discussions with Dr. McClellan about this need. Everyone agreed to move forward with phase one of the presented design scheme.

2. **SI 2, Academic Success: Banner Password Security** – **Ron Richards, Mardel Shumake & Eric Smith**: Mr. Smith presented on grading system access risk and control…the risk of inappropriate grade changes (presentation attached). He discussed keyloggers and the risks associated. Everyone should check their USB ports regularly. Keep your eyes open, ask questions, be aware, and report anything suspicious. Mr. Smith offered to come and present to individual departments on good tips and techniques for good compliance and ethics.