Dr. Porcena stated that the MLK Parade was a success. UWG had a great showing with over 200 students participating. Our MLK Program is January 31st at 7:00 p.m. in the Ballroom. Also, the next LDI is Friday, February 16th. There will be a guest speaker during the morning session and the afternoon session will be presented by Dr. Porcena and Dr. Rachel Bowser on aligning our goals.

Coach Dickey announced that our cheer program won their 22nd national championship and the all-girls squad came in 2nd. This is the co-ed squad’s fifth straight UCA title.

Dr. Overfield announced that Dr. Leah Haught, Assistant Professor of English, received a $50,000 NEH Challenge Grant. It is a matching grant.

Mr. Bowen announced that the new Student Health Center was approved by the BOR last week. Also, the window for year-end requests closed as of last Friday; however, if there is something pressing, please get it in today.

Dr. Crafton mentioned that the Ed.D.in Higher Education Administration was also passed by the BOR last week.

Dr. Hoff announced that Dag Folger Speaker Series has been rescheduled for March 6th at 7:00 p.m. in the Coliseum. Speaker is Edwin Moses.

Dr. Melanie Clay mentioned the two conferences that Distance Education hosts each year… Meaningful Living and Learning in a Digital World in Savannah the first week of February and DLA Conference on Jekyll Island in June.

1. **SI 4: Engage West! Survey (Tripp & Hicks):** The survey will go out on February 26th. Ms. Hicks discussed the reporting levels of various employees. A validation spreadsheet will be sent out to verify employees, their correct full names, and who they report to. Corrections are due back by January 26th. The list should include all employees hired by December 1st.

2. **SI 2 & 4: Annual Evaluations (Hicks):** All annual evaluations are due on February 23rd. Evaluations will be based on Best Place to Work Standards. Supervisors must initiate the evaluations in order for the employee to start their self-evaluation. Self-evaluations are not required but highly encouraged. Please communicate process expectations well and in writing to your employees.

3. **SI 1 & 2: Momentum Year Inventory (Crafton):** Dr. Crafton sent a copy of the template and PowerPoint to PAC via e-mail. The template is designed to help us develop a plan for fully scaling practices that better enable students to enter and complete programs of study that prepare them to succeed in further education and career advancement. The template addresses three essential principles of the Momentum Year:
a. **Purposeful Choice:** structured onboarding and advising processes to guide students’ selection of a pathway
b. **Academic Mindset:** the beliefs and perceptions students have about learning
c. **Pathway/Program of Study:** clearly organized academic pathways to graduation

For each of the above practices, we must indicate how far along UWG is toward full-scale implementation, what more needs to be done, the resources needed to fully scale, and by whom in what timeframe. The template will help guide discussion and planning by the UWG team who will attend the Momentum Year Summit on February 15th and 16th in Atlanta. Our inventory is due to the System Office by January 31st. We want lots of feedback, which is being collected by Dr. David Newton to send to the System Office.

4. **SI 4: OneUSG Update (Diver):** We are a little over 9 weeks (68 days) until Go Live on March 25, 2018. Completed first Data Cleanup Review last Thursday and Friday - overall our data looked good; 68 data sets over six process areas reconciled (T&L, Payroll, HR, Commitment Accounting, Benefits, Absence Mgt.); 17 Defects noted (8 which require UWG cleanup work and 9 that involve USG cleanup work). Project Team will have access to the System Test Environment beginning January 22nd. User Acceptance Testing will begin the week of February 19th and continue through March 14th. Practitioner Training will occur the first two weeks of March (via WebEx sessions). The Change Management Team lead by Dan Lewis is continuing to send out campus communications regarding the upcoming changes and has three information sessions for the campus at 8 a.m., 10 a.m., and 2 p.m. on Friday, January 26th in the Campus Center Ballroom (108.3 & 108.4). Completed our 2nd Readiness Assessment and we remain in the green. Our next assessment will be completed by February 5th.

5. **SI 1-4: Enrollment Update (Norton):** We are just before the drop…deadline for drop for non-payment is tonight at midnight. Spring semester is down from last spring at this time. We have disbursed the President’s Choice award (gap funding). Fall semester applications are up.

6. **SI 1-4: FY19 Budget Update (Sutherland):** Mr. Sutherland gave a brief update of the Governor’s budget. The design money for the Richards College of Business did not make it in the Governor’s budget but we are confident it will be funded in the House & Senate versions of the budget.