(Notes provided by Jennifer McManus – Jessica Renard was not present at the meeting)

Speaker: Dale Driver, Assistant Vice President of IT Strategic Planning

Multi-factor authentication:

* Everyone should now be using the OneLogin that went live yesterday.
* Recommend installing the Chrome Extension. This gives you a black dot with a 1 in it to the right of your search bar. When you click the dot all of your most frequently used apps (Banner Admin, BanWeb, CourseDen, etc.) will appear just like a search engine favorites list.
* MFA is good for 8 hours for staff and 60 minutes for students. You might ask, “then why do I have to keep logging in 20 times a day.” Apps like Banner and BanWeb have timeouts separate from the MFA. There is some good news though. After a few weeks, MFA gets smart and will recognize you upon login. While you may still need to enter your username and password multiple times a day if you are inactive in an app, you will hopefully no longer have to authenticate using your mobile device all the time and maybe not at all if you are using the same computer. \*USG Connect and Financials will always need authentication.

New Student Checklist

* New process for new admits. Students will get a UWG email address prior to applying to UWG. The new email address looks like [JM000001@my.westga.edu](mailto:JM000001@my.westga.edu). This will stay with the student whether they are admitted or not. Hopefully it will help students once admitted go through the enrollment process more easily.
* Students will have a new checklist when they login. The checklist contains items such as Housing and Orientation. Once a student registers for housing or orientation, the box will automatically be checked off. Items like Review my Bill will not get checked off, but will either just show a link with “Review my bill” verbiage or if a balance is due it will say, “Review my bill (Balance Due).” Admitted student checklist started yesterday, current student checklist is still being built.

Book Scholarships and Professional Development Awards through SAC are on hold per the state. The links will be disabled on the website. We will let you know once the state allows us to award again.

Don’t forget!!!

Sign up for your wellness benefit ($100 at the end of the year, $100 for spouse as well). You can sign up in OneUSG Connect.

Engage West Staff Edition is Tuesday, March 17th

Oh and in case you normally don’t do this, please wash your hands. If you need a song to remind you, here you go <https://pbskids.org/video/daniel-tigers-neighborhood/2365375359>.

In attendance:

Next Meeting: April 8th – Virtual invite sent out at a later date.