1. Speaker: Dr, Rayfield & Dr. Crafton (questions), Dr. Barlow (enrollment presentation)
	1. Dr. Crafton – talking to various groups
	2. Dr. Rayfield – heading budget issues, gave bio, helping with the transition (next 90 days, depending on the presidential search)
		1. 2 primary goals
			1. What we’re doing continues – no pausing or stopping
			2. Work with new president to get prepped and university prepped
		2. Believes UWG is one of the strongest institutions in the system
		3. Decline in enrollment – budget cuts
		4. New Enrollment landscape – be more strategic – preparing for the future, be responsive & flexible – not reactive
		5. Deadlines for faculty
		6. 15 institutions within the USG with a decline in enrollment
		7. There’s more that needs to be done
			1. Personnel decisions – not as transparent as some would like
			2. Furloughs – not attractive – temporary solution, but could be mandated at an institutional or state level
			3. Looking for more permanent solutions – Budget analysis – significant value attached – evaluate – the new president may want to go in a different direction
			4. Vacant positions – trying to not affect current positions
			5. Slow down on hiring new positions – what could we do without?
			6. Sweeping lapsed funds – not a permanent cut – temporary – flexibility
			7. Cuts to current positions would have ideally 60-90 days notice – effective in July – know by April/May
			8. Staff Q & A in January – January 8th next meeting
			9. State revenues down
			10. Confident in Dr. Barlow and Dr. Jordan
	3. Dr. Barlow
		1. Handout – presentation
		2. What we did before, what happened, what we’re doing now
		3. Decline in transfers for the last 5 years – decline in inquiries
		4. Apply end of Oct, apply Feb – Kennesaw was up 38% & No School #2
		5. Kennesaw and Georgia Southern was biggest issue – changes to residency requirements
		6. Over 50% Pell eligible (UWG) decline 8% of African American students (UWG)
		7. Lost students in need & students with minority status
		8. Use data informed decisions
2. Discussion Topics
	1. Staff helping in anyway needed
	2. 93 toys donated for Toys for Tots – GA & AL, Southwire’s donations – gave presents & cash
	3. Reps – Business & Finance – supervisors
	4. PR Committee – tasked to help promote T-shirts
	5. USG Policies – scholarships – 1st Wednesday of every month – will need to check with Dr. Rayfield & next president
	6. Sick Leave Pool – in order to join, you would need at least 48 hours on January 1st, 2020 – can donate minimum 8 hours or up to 80 hours, if you have 40 hours left after donation.
		1. Max withdrawal – 480 hours/12 weeks
		2. You have to use all personal sick and vacation leave in order to be able to request from the leave pool
		3. Open to part-time employees – not just benefitted – if they receive sick time, they can get an amount equal to what they earn
		4. Check with Christina Brogdon regarding questions
		5. Verify with Terri on whether you’re a member of the leave pool - **tbussey@westga.edu**
	7. Recap of Last meetings notes
	8. Recap of PAC notes
		1. Switching from EAP to Kepro
3. Officer Reports
4. Committee Breakouts
5. Other Business/Questions

In Attendance: Jessica Renard, Tina Skinner Reece, Shawn Isaacs, Sarah Powell, Christy Rabern, Basia Wilias, Jennifer McNiel, Renèt Jones, Katie Brittain, Stefanie Anderson, Nikki Gage, Embry Ice, Juli Humphries, Marty Davis, Harriett Holley, Amy Lavender, Ashley Prather

NEXT MEETING: January 8th, 2020, Campus Center Meeting Room 104