

**Minutes of the Meeting of UWG Staff Advisory Council**  
**All-Staff Open Meeting**  
**TLC 1305**  
**July 24, 2013**

**1. Call to Order – Erin Brannon**

**2. Welcome and Introduction - Erin Brannon**

Erin Brannon introduced the Staff Advisory Officers and Representatives. She then introduced and welcomed our new present, Dr. Kyle Marrero.

**3. Opening Remarks - Dr. Kyle Marrero**

Dr. Marrero announced he is happy to already be a part of our community and get the opportunity to talk to people in Carrollton about their connection to UWG. He is asking a lot of people if they have visited campus in the last 10 years. Many people have not, so he feels they have missed the incredible growth and change we have accomplished in the past decade.

One of Dr. Marrero's major initiatives is to reach out and invite people to campus and to grow our community service focus. He wants UWG to make a real impact on the outside community. Dr. Marrero also noted the campus is currently very focused on the SACS reaccreditation 10 year on-site visit scheduled for this coming April. And the new Strategic Plan 2014-2020 is also a priority. He feels we have to focus on investing in the infrastructure – both physical and people – to be able to succeed on all levels.

In his first days as president, Dr. Marrero conducted 23 interviews with a cross section of the campus community (AVPs, Directors, and Faculty). The common thread in what he heard is that we have to find out who we are, recognize this identity, and own it. In other words, clarify and pursue who we are, what we are, what we stand for, and what we want to be.

Dr. Marrero closed by noting the #1 issue for UWG is the Complete College Georgia program. This is and will continue to be a huge priority and will require all of us to do our part in our jobs to help our students graduate.

**4. Master Plan Update – Brendan Bowen**

Mr. Bowen announced that in the past 10 years we have done \$300 million worth of construction and added one million square feet to campus. He presented a PowerPoint slideshow (see attached) that highlighted the projects completed in just the last two years and showed opportunities for growth with the land we currently own. He also explained the core principles guiding the current Master Planning project.

Mr. Bowen then discussed the Greenbelt Project and announced we are working with the City of Carrollton to direct it through our campus at no cost to us. The pathway will be open to the public and will be maintained and patrolled by the University.

He highlighted some of the many major renovation projects currently underway around campus, and announced we have received the certificate of occupancy for East Village. There is also an ongoing Back Campus Drive project to build a pedestrian plaza with a focus on making this area more pedestrian friendly. He encouraged the staff to go and see the new projects across campus (Nursing Building, The Oaks, East Commons, etc.) These are remarkable additions to our campus.

Mr. Bowen described the Newnan Hospital renovation project, an economic development project for the city of Newnan (see attached). The hospital land and building were gifted to the city of Newnan by Newnan Hospital Inc., and the city of Newnan is renovating the building according to our needs. And in the end, UWG will be buying a building for \$5 million that has \$15 million worth of renovations. Work is being done to restore the historic portion of the hospital. The project is scheduled to finish in January 2015.

Mr. Bowen took the opportunity to thank his AEC team for their hard work and contributions to the success of all these projects, and he thanked all UWG employees for their patience during the many construction projects on campus. Information updates on construction projects can be found on the Campus Planning & Facilities website.

##### **5. Title IX Update and New Process – Tricia Durrough/Juanita Hicks**

Tricia Durrough gave a PowerPoint presentation on Title IX which prohibits discrimination based on sex or gender and addresses sexual harassment/assault (see attached). UWG needed to implement some new policies to be fully compliant with Title IX, and it was determined we needed a policy/procedure to address all civil rights violations in the same way. A committee was formed, and it developed new policies/procedures and are in the process of communicating the information across campus. The committee worked to develop a comprehensive grievance process and detailed investigation protocols for all civil rights violations.

Juanita Hicks explained that all employees are considered “reporting employees.” Employees must only report violations they witness to the Title IX committee. In contrast, a “responsible employee” has the ability/responsibility to report violations and potentially take action. “Employee investigators” will be trained to research/investigate complaints of violations. Hearing boards will also be utilized as part of the Title IX procedures. An investigation manual and further training materials are currently being developed. And a Social Equity Coordinator will be hired as a full time employee to handle all aspects of UWG’s Title IX compliance.

Volunteers are being accepted for roles as investigators and/or hearing board members. Employees should notify their supervisors if they are interested in volunteering.

## **6. Parking Update – William “Buddy” Lambert**

Mr. Lambert showed campus maps to illustrate the current parking and the FY04 parking plan, and he highlighted the proposed changes to parking on campus (see attached).

Starting this fall, all residential freshman students will be required to park at the Athletic Complex lots, and 24-hour busing will be provided to campus. Also, twice a week bus service will take students off campus to shop (Kroger, Target, etc.).

He explained upcoming changes that will provide additional parking for faculty/staff. These changes provide an additional 155 spaces for faculty/staff parking. Mr. Lambert stressed that faculty/staff are also allowed to park in spaces on campus designated as Open Parking.

Mr. Lambert revealed new signage designed to make it very clear which lots are faculty/staff vs. commuter. In closing, he strongly encouraged everyone to utilize our free bus service on campus.

## **7. Closing– Erin Brannon**

Ms. Brannon announced the next Open Forum All Staff meeting is scheduled for Wednesday, October 16<sup>th</sup> in the Campus Center Ballroom.

Dr. Marrero closed the meeting by asking the staff to start the tradition of addressing everyone you meet with a “GO WEST! - GO WOLVES!” greeting! **Adjournment – Erin Brannon**

Ms. Brannon adjourned meeting at 11:49 am.