Deans Meeting

Monday, May 7 2018

Sanford

Dr. Crafton, Dr. Gantner, Dr. McCandless, Dr. Gagnon, Dr. Lok, Dr. Hoff, Dr. McIntyre, Dr. Schuessler, Dr. Overfield, Dr. Newton, Dr. David Jenks, Dr. Donohoe, Dr. Clay, Chris Huff, Lucretia Gibbs, Sonya Adams

Dr. Crafton welcomed all and presented Dr. McIntyre with her Best of the West Award

Announcements

Possible AA’s Staff Engage Roll Out in addition to the faculty roll outs discussion in June.

Agenda

Academic Affairs Engage West Roll-out-Crafton—(Crafton emailed all before meeting)—AA’s in general did pretty well with our scores. How much change in shift should be recognized (like .03) was discussed. It was mentioned to remove the numbers, discussions are ongoing. General discussions on the results continued.

- Communication—The UWG website is an area that is identified as an area that could be addressed. The search option for the UWG website was noted as an area for needs improvement. Some of the colleges are working with UCM and looking for ways to improve. Some are still questioning the leadership questions and like who are they addressing. We will work on a formal document on communication to include websites, intranets, and the new email policy. We have increased more meetings, and we have the AA’s Newsletters. It was also mentioned to not use so many acronyms in communications. Another suggestion was an outline of dates that are searchable in the AA’s newsletter. Discussions also involved an AA’s calendar for events. Jenks noted we do have two scheduling links, the AA’s seems to be running well, the campus events are still working on their events. We do publish notes from the deans meetings (Provost Website), and administrative council (Google Shared drive). We should remove the password on the VPAA’s Deans’ Notes meeting link. Update— the deans notes are now public, no password is required.

- Work Life Balance and Climate—do we need to add another area to address? We did introduce the no email on weekend’s suggestion last year. Are there areas we can improve upon? One example is initiatives other campus’ may can offer (startup packages, trailing spouse, relocation, etc…) that we cannot offer due to funding available. The climate seems it may be more challenging to get things completed or get additional information. One problem may be the existing employees are facing more challenges with processes. It was suggested a hotline or with direct lines for deans to reach out to certain critical offices. The holiday calendar is an area that has been discussed also for example the down time in December. More discussions on diversity inclusion was another area suggested. A possible roaming staff line was a suggestion. Bereavement is an area we need to look into.

- Pay—we seem to be moving in a positive direction in this area

MicroMasters and Dual Masters-Overfield—(handout 1)—one question was how are Micromasters different than certificates. Advertising cluster of courses than can transfer into a master’s degree is the current set up at Carlow’s. These Micromasters also have a flat fee. We have a call into GA Institute of Technology to discuss their set up. The College of Education is working on a program similar to this with Speech Pathology Master’s program, and the students that do not have an undergraduate degree in Speech Pathology. We will all look into areas level of interest.

Other Degree Updates- Newton for Jenks—EdD in Higher Education Administration waiting on the degrees and major’s authorized updated at the Board. The MS in Sports Management does not have an update.

Budget Updates- Crafton—All information has been sent, next year will be a lean year.
Administrative Work in P & T Policy Discussions- Crafton-for example an Associate Professor that has served a dean that is going up for promotion to full professor-how do we count this in the current guidelines. The professional growth area is an area to be discussed further, what counts as professional growth, what counts as service, etc... Our first goal would be to make sure the faculty member is not penalized for serving in administrative role. We will look into this further.

Post Tenure Review-Crafton-timeline-every year must count, for tenure you can go up in your fifth year, in your Post Tenure Review you go up in your sixth year (after you serve five full years at the post tenure level).

Probationary Credit Towards Tenure- Crafton-is at the Provost’s discretion. The faculty member must have been in a tenure track position prior.

eDossier- Hoff-Service Learning was added to the dossier.