Deans’ Council Meeting
Monday, October 2, 2017
Sanford Hall Conference Room

Notes

Attending: Dr. Crafton, Dr. Gantner, Dr. McCandless, Dr. Gagnon, Dr. Lok, Dr. Hoff, Dr. McIntyre, Dr. Schuessler, Dr. Overfield, Dr. Newton, Dr. Clay, Dr. Jenks, Dr. Donohoe, Chris Huff, Lucretia Gibbs, Sonya Adams

Dr. Crafton facilitated the meeting and welcomed all.

Announcements:

- Town Hall today at 3:15 in the Nursing Building, sent an email reminder earlier
- The Presidents in the System are on campus today-mostly at the Ballroom
- Working with the Budget office with Summer Revenues, the Provost numbers are $60k greater than the Budget office-our goal is to get this out in October and the difference worked out also
- The Psychology Department is celebrating 50 years this week
- Overfield updated all the ORSP Director is a failed search, two of the three top candidates took jobs with others. All other numbers are up in the ORSP Office
- Last Tuesday we sent out the call for the Regents Teaching Awards
- Academic Recognition Scholars information is expected to come out
- The STEM Courses Information was sent out earlier, please update with Dr. Jenks
- Jennifer Jordan, new Interim Director for International Admissions
- Amanda Thomas, new Interim Director for Assessment

- **Proposed Changes to Honors College Curriculum-Donohoe** (handout 1) a committee reviewed over the summer to revamp the Honors Curriculum. Really need feedback on proposal for what is required on page 2. The idea for the students is this would be like a cohort, and for faculty it gives the opportunity to be more innovative and intentional in the honors course. The retention of the Honors students was discussed. Edit: the course in Area C2 should be XIDS 2100. Discussions-what we do with dual enrollment and trying to finish in three years. An honors capstone was suggested. Another option discussed was a bachelors/master program in 4 years for the students who bring in a lot of credits as a freshmen. Donohoe will present to Administrative Council.

- Update on new Interdisciplinary Major proposal (IDS). Andy Walter will present at upcoming Administrative Council Meeting.

- **Continue Budget Discussions-Crafton**-List is essentially in place. We have the second list of priorities, and will send out the revised budget sheet.

- **Update from the Executive Retreat-Crafton**- The President emphasized increased enrollment and much of the day was spent on strategies to increase enrollment. Discussion of Tristan Denley’s presentation at UWG and the need to create co-remediation pathways for math and English. English DFW rates are below the national average, but Math rates remain high. We may create a math co-remediation pilot program for next fall 2018. Sonya has completed a report of the DFW rates and will share with all. We will also increase our efforts at Newnan and Douglasville. Enrollment areas to work on are high school students, adult education, international, retention, and new programs. First-year seminars (XIDS 2002) will also expand. UCM is seeking faculty, staff, program, and student success stories.
• SACSCOC Assessment-Gantner-(handout 2)-the information was first sent out in April and the upcoming deadline is November 1st to complete the feedback. You may contact Amanda Thomas (Interim Assessment Director) if you need additional information or have questions. Our target scores are between 3 and 4. The status of WEAVE is that we have had continuous problems with this assessment platform, and are looking into another software system.
  
  o Dr. Gantner was asked to check on the records retention requirements. How long to records for SACS need to be kept?

• Academic Affairs Projects-Gantner-(handout 3) as a FYI, the list of current AA initiatives was distributed.

• Comprehensive Administrative Review Update-Gantner-update-the last information received from the USG indicates a survey is coming out in late October (Activities Survey)-which could involve between 500 and 600 employees (in administrative positions). The survey can take between 15 and 90 minutes to complete-it is mandatory-and then the data must be validated by supervisors. The purpose is to look at job alignment in ADP. We will receive an Opportunity Survey in December or January directed to supervisors that will focus on administration and organization in your area, what works and what does not. Concerns were expressed about how the Administrative will be viewed at UWG and it was emphasized that its purpose is to identify opportunities and strategies to reduce administrative duplication of responsibilities.

Meeting Adjourned.