Members present: Janet Donohoe, Mary Hooper, Hannes Gerhart, Satyanarayana Swamy-Mruthinti, Cheryl Brown, Fenqjen Luo, Shelley Rogers, Michael Aldrich, Robert Johnson, Quinderious Roberts, Donna Haley,

Others in Attendance: Tom Mackel (Chief of UWG Police), Leslie Cottrell (Director of Health Services)

1. Meeting called to order at 2:00 pm by interim Chair, Mary Hooper
   a. Approval of agenda
      i. Motion to approve by Rogers, second by Roberts
      ii. Motion passes with no objection

2. Election of Committee Chair
   a. Motion to elect Janet Donohoe by Swamy, second by Roberts
   b. Motion passes with no objection

3. Selection of Secretary
   a. Cheryl Brown is appointed with no objection

4. Immediate Charge
   a. Flexible Class Attendance Requirements
      i. AP&P charged with determining what UWG’s procedure should be regarding make-up of class work for (1) widespread disruption of class by flu outbreak and/or other medical event, and (2) sick students (on an individual basis)
      ii. UMaine H1N1 contingency plan discussed
      iii. Tom Mackel and Leslie Cottrell discussed H1N1 epidemic, typical length of sickness (less than one week), ages most susceptible (6mo-25), vaccine available (in October)
      iv. Discussion ensued
         1. Subcommittee formed to develop recommendations, verbiage
            a. Rogers, Hooper, Luo, Roberts

5. Google site for our committee: http://sites.google.com/site/uwgfssapp/Home
   a. Important committee files found under Files or Work

6. Unfinished business
   a. Will discuss at next meeting

7. Scheduling
   a. Next meeting scheduled for Oct. 2 at 1:00 pm, UCC 210.
   b. Will schedule regular meetings at Oct. 2 meeting

8. Meeting adjourned by Mary Hooper at 3:15 pm