

# DRAFT

## Academic Policies and Procedures Committee

April 10, 2007

### Present:

Meg Cooper  
Muriel Cormican  
Ros Duplechain  
Lucretia Gibbs

Charles Hodges  
Perry Kirk  
Katherine Moffeit  
Mary Jane Rootes

Bonnie Stevens  
Julie Talbot  
Julie Wieczkowski

Other: Micheal Crafton, Interim VPAA

**Agenda Item # 1 – Call to order of and approval of minutes:** Kathy Moffeit opened the A&P meeting and asked for approval of the March 27, 2007 minutes. Ros Duplechain made a motion to approve with minor corrections (as to who attended this meeting), Julie Wieczkowski seconded, and the minutes were approved as corrected.

**Agenda Item #2 – Student Evaluation Forms:** No one was available to speak to this item, so it was tabled for consideration in the future.

**Agenda Item #3 – Subcommittee Report: Wording of the policy on class absences:** The designated subcommittee from AP&P plus some others interested/invited had met to look at rewording of the Undergraduate Catalog information pertaining to Class Absence (p.105 of the current Catalog). Ros Duplechain presented the subcommittee's suggestions (which had been distributed via e-mail). There was considerable discussion about options for wording of some portions of the recommended policy and changes were made to the document as a result of these discussions. Some committee members addressed the reason behind inclusion in the current policy of information about attendance by individuals officially representing UWG. Several attempts had been made to contact a representative from Athletics to participate in the subcommittee's work, but that individual had not responded. The original motion to approve the reworded policy (M-Duplechain, S-Cormican) was modified with a friendly amendment (M-Hodges, S- Duplechain) to approve the policy with the changes made today through consensus of the committee. This motion was passed by a show of hands. The proposed revised policy will be taken to Faculty Senate. Ros Duplechain will distribute the policy with all revisions to AP&P members. Micheal Crafton will contact Tara Singer, VP of University Advancement, to let her know this issue is coming forward (since her responsibilities include Athletics).

**Agenda Item #4 – Information about Chair Election, 2007-2008:** Rachel Abbott, Perry Kirk, and Kathy Moffeit are eligible candidates. There may be a final meeting called this year, with continuing and new committee members invited, to elect the committee chairperson for the next academic year.

**Other Business:** Michael Crafton reported that he has had some discussion with Bonnie Stevens (Registrar) regarding calendar issues and suggested that AP&P take a role in taking issues to faculty members and getting their input. Bonnie Stevens noted that we must work within policies set by the USG. The next calendar for development will be the calendar for 2009-2010. It was agreed that AP&P would plan to address calendar issues, although the specifics for doing this will be determined by the committee in place for the 2007-2008 academic year.

**Next meeting** – TBA

Respectfully submitted,

Meg Cooper