Academic Policies Committee

Minutes

24 August 2017

Approved 9 October 2017

In Attendance: Judy Butler, Patrick Hadley, Agnieszka Chwialkowska, Debra MacComb, Sally Richter, Myrna Gantner, Jean Cook, Emily Hipchen, Jessica Sullivan, Julia Farmer, Emily McKendry-Smith

The meeting began at 4:03 PM.

I. Minutes
   a. The minutes from the 4 April 2017 meeting were approved without corrections.

II. Issue of transcript evaluation for international students
   a. This is a request from Michael Jiang. UWG requires foreign transcripts to be evaluated by recommended companies for course equivalents, credits, etc. The company provides a written narrative explaining the student’s academic credentials.
   b. Paul Sargent is certified to do this work.
   c. Question: Will UWG be reducing barriers for international students if the student is admitted into a situation in which they cannot succeed?
   d. Question: Are there USG requirements regarding this?
   e. Issue that AVP of Enrollment Services position needs to be filled; this person should be able to weigh in on this issue before decision.
   f. Discussion of if a certified English translation would be adequate.
   g. APC would like more information on this;
      i. What is currently required
      ii. What the transcript evaluation is used for
      iii. Who will process these admissions
   h. Question: Is this part of Paul Sargent’s job description? Will someone with this ability always be employed here?

III. Updates on academic calendar from Dr. Gantner
   a. UWG has tried a couple semesters with graduations that are not on Saturday; this seems to be working out well.
   b. Discussion of start dates for the academic calendar.
   c. USG doesn’t require a certain calendar but produces dates – semester must be 15 weeks, students must be in class for a set number of minutes per credit hour.

IV. The meeting was adjourned at 4:32 PM.