

Academic Policies Committee

Minutes

24 August 2017

Approved 9 October 2017

In Attendance: Judy Butler, Patrick Hadley, Agnieszka Chwialkowska, Debra MacComb, Sally Richter, Myrna Gantner, Jean Cook, Emily Hipchen, Jessica Sullivan, Julia Farmer, Emily McKendry-Smith

The meeting began at 4:03 PM.

- I. Minutes
 - a. The minutes from the 4 April 2017 meeting were approved without corrections.

- II. Issue of transcript evaluation for international students
 - a. This is a request from Michael Jiang. UWG requires foreign transcripts to be evaluated by recommended companies for course equivalents, credits, etc. The company provides a written narrative explaining the student's academic credentials.
 - b. Paul Sargent is certified to do this work.
 - c. Question: Will UWG be reducing barriers for international students if the student is admitted into a situation in which they cannot succeed?
 - d. Question: Are there USG requirements regarding this?
 - e. Issue that AVP of Enrollment Services position needs to be filled; this person should be able to weigh in on this issue before decision.
 - f. Discussion of if a certified English translation would be adequate.
 - g. APC would like more information on this;
 - i. What is currently required
 - ii. What the transcript evaluation is used for
 - iii. Who will process these admissions
 - h. Question: Is this part of Paul Sargent's job description? Will someone with this ability always be employed here?

- III. Updates on academic calendar from Dr. Gantner
 - a. UWG has tried a couple semesters with graduations that are not on Saturday; this seems to be working out well.
 - b. Discussion of start dates for the academic calendar.
 - c. USG doesn't require a certain calendar but produces dates – semester must be 15 weeks, students must be in class for a set number of minutes per credit hour.

- IV. The meeting was adjourned at 4:32 PM.