

**UNIVERSITY OF WEST GEORGIA
Faculty Development Committee
Meeting Minutes**

DATE: 10/12/12

MEMBERS ATTENDING: Walter Riker, Mary Kassis, Rebecca Harrison, Myrna Gantner, Michael Keim (chair)

Agenda	Discussion	Action
Meeting called to order A. Dean's Evaluation Revisions		2:00pm
I. Orientation - Recommendation 1	Defining "great dean-ness" could be problematic due to lack of research base and vagueness of term. This would bring in external discussions of what "dean-ness" means; should be confined to what the dean was actually agreed upon when hired.	Agreed with self-analysis, including points b-e in Recommendation 1
II. Scope - Recommendation 2	Review committee should be provided with budget	Agreed with Recommendation 2
III. Methodology - Recommendation 3	Numerous methodological considerations for data collection process	See attachment: Evaluation of Academic Deans – (Suggested Revisions 10.12.12)
IV. Analytical Considerations – Recommendation 4	Reviewed and agreed with recommendation concerning ability to synthesize data while ensuring the integrity of the process by including all data in an appendix.	Agreed with Recommendation 4; see 104.0601, F.2.
V. Reporting – Recommendation 5	Suggested the report in its entirety be forwarded to the dean being reviewed and to the Provost, but that the synthesized report be disseminated to the faculty.	Open for continuing discussion.
VI. Workload – Recommendation 6	Review Committee service should be considered a major service to the university in terms of merit, promotion, tenure, and post-tenure review.	Needs to be stated in handbook?
Meeting Adjourned		3:30pm