## UNIVERSITY OF WEST GEORGIA
Faculty Development Committee
Meeting Minutes

**DATE:** 10/28/14  **MEMBERS ATTENDING:** Ajith DeSilva, Lisa Connell, Dan Williams, Mary Kassis, Barbara Kawulich, Charlie Sicignano, Joe Hendricks, Joan Carlisle, Louis Howe, Michael Keim (chair)  **Not in Attendance:** Myrna Gantner, David Boldt,  **Also in Attendance:** Provost Micheal Crafton

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### Agenda

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<th>I. Roll of FDC members</th>
<th>Discussion</th>
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| II. Old Business       |            |        |

#### a. Approval of Minutes from 9.30.14
- Minutes reviewed
- Minutes approved

#### b. Faculty Handbook Section 103.02 Procedures
- Faculty Senate approved suggested change

#### c. Promotion and Tenure Clock
- **i. 103.0301 Time Limitations – Promotion (p16)**
- Tenure process seems clearly delineated in Faculty Handbook. However, there still remains some difference in interpretation between colleges/deans as to promotion clock. Provost Micheal Crafton attended meeting for clarification of his position. The candidate may go up for P & T at the beginning of his/her 5th year but does not have to do so until the start of the 6th year.
- Dr. Crafton suggested letter of clarification from FDC to be sent to him for discussion with Deans

- **ii. 103.0402 Time Limitations - Tenure (p21)**

#### d. Student Evaluations (P&T)
- Concerns over consistency of questioning on evaluations between online and face-to-face course delivery. Also, some concern about low response rates and how that may affect overall scores of student evaluations as it impacts P&T voiced.
- To be discussed at future meetings

#### e. Grievances
- Reviewed Faculty Handbook for guidance as to subcommittee should be constituted. Louis Howe volunteered to serve or chair Grievance Subcommittee if needed.
- Gain clarification from President Elizabeth Kramer and continue discussion at future meetings.

#### f. Family Leave Act Time
- Agreed that the responsibility still remains with departmental leaders

#### g. Other Business
- None

| III. New Business      |            |        |
|                        |            |        |

| IV. Meeting Adjourned  | Motion for adjournment | Meeting adjourned. |