

Minutes
Meeting of the Rules Committee
April 8, 2011, 2:00 p.m., Room 104 Melson

The meeting was called to order by Aanstoos at 2:00

Present: Aanstoos, Crager, DeFoor, Ponder

Absent: Best, Kim, Ringlaben, Stanfield (*ex officio*: Hoff, Simpson)

1. The minutes of the April 1, 2011 meeting were approved unanimously.
2. The Committee discussed the draft of *The Protocols of the Senate*, and agreed to a number of changes, to be approved with the document as a whole at the following meeting. These included:
 1. Resolve conflicting terms and qualifications of Executive Secretary of Senate and Secretary of General Faculty (Part Two: Sec. 1 B)
 2. Codify process of removal of a Chair and/or a Senator
 3. Clarify the reasons for recusal (Part 2, Section 1,A,5)
 4. Clarification of notice to faculty of special meetings (Part Two, Sec 2,A,2)
 5. Clarification of substitutes
3. The Committee approved the proposal to revise the rules on the storage of Senate documents (RCP 19)
4. The committee approved the proposed changes to the name COAS in the *Faculty Handbook* (RCP 36)
5. The Committee approved the *Bylaws* of the College of Social Sciences.
6. The Committee agreed to defer the remaining agenda items until the next meeting

The meeting was adjourned at 3:16 p.m.