

Meeting Minutes
Faculty Senate Rules Committee
October 7, 2011, 1:00 p.m., 2237 TLC

Members Present:

Margaret Mitchell, Chair

Lisa Connell, Shelly Crager, Georgina DeWeese, John Fuller, Linda Haynes, Jane Simpson

Margaret Mitchell brought the meeting to order.

Minutes of September 16, 2011

As the first item of business, the minutes of the meeting for September 16, 2011 were approved.

Policies and Procedures Manual, By-laws

Margaret Mitchell advised the committee members that she reviewed the changes for the Policies and Procedure Manual. She will meet with Teresa Ock in Academic Affairs to verify the changes.

SACS Principles

The Rules Committee was assigned two principles, but the work has already been completed by Anna Obedkova in the Office of the Provost. Principle 3.2.8 was submitted as part of the fifth year report. Margaret Mitchell will check the links to Supporting Documents and Vitae to make sure they work. John Fuller asked if we have administrator evaluations on file. He will follow-up to check on this.

- Committee members noted the following corrections to be made for 3.2.8.
- Page numbers need to be checked.
- The names of Horvath, Hendricks, and Landman should be italicized.
- Melanie McClellan should be changed to Scott Lingrell.
- For the description of Randy Hendricks, a correction should be made to show "... after serving as Interim Dean in the former College of Arts and Sciences."

For 3.2.7, Jane Simpson pointed out a problem that the Board of Regents Manual is not consistent with our structure regarding levels of approval. For example, some policies do not go through Faculty Senate so that needs to be stated accurately. Some policies are made at the administrative level and some by Faculty Senate. Jane Simpson will work on this revision.

Regarding the administrative biographical information for 3.2.7, committee members will verify accuracy for administrators in their respective divisions.

Graduate Programs Committee

Chris Huff assigned the Rules Committee to plan a process to select student representatives on the Graduate Program Committee. Shelly Crager will check with Susan Ashford, Chair of the Graduate Programs Committee.

Adjournment

The meeting adjourned at 1:40 p.m.

Next Meeting

The next meeting is scheduled for October 28, 2011.

Minutes prepared by Linda Haynes