Student Activity Fee Budget Allocation Committee

One-time/Emergency Funding

Organization/Department requesting funding:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of request:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date needed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of requestor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Request (please provide as much information as possible, including all costs, and details of items to be funded):

Please describe the importance, impact to Student Life, or critical/emergency nature of the request:

Has the organization pursued any other funding for this request? And if so, what other funding is or isn’t available? Can this request be funded through other means (annual requests, restructuring/reallocation of current budget/budgets)?

Please attach additional documents/pages as needed.