

**RICHARDS COLLEGE OF BUSINESS**

**INTERNSHIP VERIFICATION FOR SUPERVISING INSTRUCTORS**

All Instructors in the Richards College of Business who are supervising a student working on an **unpaid internship** with a **'for-profit' employer** are required to fill out the following form before the student can be registered for a course with internship credit. This form is in accordance with the U.S. Dept. of Labor guidelines ([http://www.dol.gov/whd/regs/compliance/whdfs71.htm#\\_VIW2ayv2DG8.email](http://www.dol.gov/whd/regs/compliance/whdfs71.htm#_VIW2ayv2DG8.email)) for unpaid internships at 'for-profit' organizations.

Name of Student: \_\_\_\_\_ Student # 917 \_\_\_\_\_

Internship with \_\_\_\_\_ Semester and Year: \_\_\_\_\_

Please fill in the following table relating the internship activities that the student will perform, along with the academic content/area that you feel this will cover. Thank You.

INTERNSHIP ACTIVITY	ACADEMIC CONTENT

Instructor Name \_\_\_\_\_ Signature \_\_\_\_\_

Department Chair Approval: \_\_\_\_\_ Date: \_\_\_\_\_