

Faculty Development Committee

October 16, 2023

Members in attendance

- Amy Cuomo
- Carrie Carmack
- Farooq Khan
- Lisa Hesser
- Michael de Nie
- James Schwab
- Mary Kassis
- Deon Kay

Meeting Begins: 11:00am

- Minutes approved.
- FYI: There is a Google Docs Folder available for information that might affect our business.

I. BOR Changes to PTR requirement

Confusion on the last line:

For non-tenured faculty members, the PRP and subsequent steps are suggested for developmental purposes, but completing all these steps is not necessary for non-renewal. For guidance on non-renewal, please see BOR Policy 8.3.4 Notice of Employment and Resignation.)

- We will send this back to provost to ask for clarification; confirm there is a typo.
- Our PTR and BOR PTR is different, so we don't know where to insert the language.

Committee to find placement for language: Amy Cuomo; Michael De Nie; any others who want to join.

Since there is a large number of non-tenured faculty, it was suggested that we explore if we need extra language for non-tenure track faculty members specifically.

II. Request for clarification on section 104.0206 E of the 2023-2024 UWG Handbook

We discussed the current language: "The committee chair will request written feedback from the Chair of the Department."

Background: we did not want a department chair who may be outside of the faculty member's discipline to review the faculty member. We wanted the program the faculty member belongs to to have the most say in the review. The BOR; at minimum required feedback from chair, so the language above will be replaced with the following language:

"The committee chair will review written feedback from the department chair in the form of annual evaluations for the period under review."

III. Faculty Emeritus and access to UWG services

When faculty retire, the only way to keep access to email and library status is to obtain faculty emeriti status. Faculty must apply, then it's up to the president.

It was suggested that a form be filled out when faculty retire. This can go through HR.

It was suggested that we send a message to urge that the applications be acted on in a timely matter.

- This encourages alumni connections.
- This is very important to the retirees, but if there is anything we can do to expedite the process on our part and we'll be willing to take it on.
- What is the premise of shutting emails off? Is there a possibility of not turning the email off?

Clarification for email info:

- Deon: will contact ITS to try to get that information.

IV. Other business

Update of Faculty Senate: 80-10-10. As of now, that language does not exist in the faculty handbook. Senate chair will be forming a working group to look into this.

Next meeting: Nov. 6 @ 11:00am

Meeting Concludes: 11:40am