**Memorandum**

To: General Faculty

Date: February 15, 2023

Regarding: Faculty Senate Agenda for February 17, 2023 in the Nursing Building, room 106

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1. Call to Order
2. Roll Call
3. Minutes
   A) The January 20, 2023 Faculty Senate Meeting Minutes were approved electronically on January 27, 2023.
4. Administrator Reports
5. Committee Reports

**Executive Committee (Jeff Reber, Chair)**

**Information Items:**

1) General Information Updates
2) Committee Chair General Updates

**Committee I:  Undergraduate Programs Committee (Kim Green, Chair)**

**Action Items (Addendum I):**

**Action Items:**

A) College of Arts, Culture, and Scientific Inquiry
   1) Department of Computing and Mathematics
      a) CS 1302 Computer Science II

         Request: Revise
   2) Department of English, Film, Languages, and Performing Arts
      a) MUSC - 3850 - Conducting

         Request: Revise
   3) Department of Natural Sciences
      a) Biology, General Biology Track, B.S.

         Request: Revise

b) [Biology, Professional Preparation Track, B.S.](#)

Request: Revise

c) [Embedded Certificate in Microbiology](#)

Request: Revise

B) College of Education

1) Department of Sport Management, Wellness, and Physical Education

a) [Health and Community Wellness, B.S.](#)

Request: Revise

C) School of Communication, Film, and Media

1) [Mass Communications, B.S.](#)

Request: Revise

**Information Items ([Addendum II](#)):**

A) College of Arts, Culture, and Scientific Inquiry

1) Department of Art, History, and Philosophy

a) [History, B.A.](#)

The program will be offered more than 50 but less than 95 percent online.

b) [History, Secondary Education Certification, B.A.](#)

The program will be offered more than 50 but less than 95 percent online.

**Committee II:  Graduate Programs Committee (Patrick Hadley, Chair)**

**Action Items ([Addendum III](#)):**

A) College of Arts, Culture, and Scientific Inquiry

1) Department of English, Film, Language, and Performing Arts

a) [Master of Music with a Concentration in Music Performance, M.M](#).

Request: Revise

b) [MUSC 6086 Advanced Music Teaching](#)

Request: Add

B) College of Education

1) [EDUC 7001 National Board Portfolio – Differentiation of Instruction](#)

Request: Add

2) [EDUC 7002 National Board Portfolio – Teaching Practice and Learning Environment](#)

Request: Add

3) Department of Counseling, Higher Education, and Speech Language Pathology

   a)  Speech Language Pathology, M.Ed.

      Request: Revise (*Item tabled at January 20th meeting*)

4) Department of Early Childhood through Secondary Education

   a)  Secondary Education, Ed.S., Concentrations in Biology, Broad Field Science, Business Education, Chemistry, Economics, English, History, Mathematics, Physics, and Political Science

      Request: Revise

5) Department of Educational Technology and Foundations

   a)  Instructional Technology, Media and Design, Ed.S., Concentrations in Instructional Technology, School Library Media

      Request: Revise

   b)  Instructional Technology, Media and Design, M.Ed., Concentrations in Instructional Technology, School Library Media

      Request: Revise

6) Department of Leadership, Research, and School Improvement

   a)  EDRS 7000 Data Analytics

      Request: Add

   b)  Post-Baccalaureate Certificate in Data Analysis and Evaluation Methods

      Request: Revise

7) Department of Literacy and Special Education

   a)  Reading Instruction, M.Ed.

      Request: Revise

C) Richards College of Business

1) Department of Accounting and Finance

   a)  Combined Master of Professional Accounting, MPAcc and Master of Business Administration, M.B.A.

      Request: Revise

   b)  Master of Professional Accounting, MPAcc

Request: Revise

    2) Department of Management

        a) [Master of Business Administration, M.B.A.](#)

        Request: Revise

D) Graduate Catalog (2023-24)

    1) Transfer Credit Policy (**Addendum IV**)

    Request: Modify

**Information Items (Addendum V):**

A) Tanner Health System School of Nursing

    1) [Health Systems Leadership Post-Master's Certificate, Clinical Nurse Leader](#)
    Request: Delete

    2) [Health Systems Leadership Post-Master's Certificate, Leader/Manager](#)
    Request: Delete

    3) [Nurse Educator Post-Master's Certificate](#)
    Request: Delete

6. Old Business

7. New Business

8. Announcements

9. Adjourn

# Addendum I

# CS - 1302 - Computer Science II

## 2023-2024 Undergraduate Revise Course Request

## General Information

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit here.

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit  UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs  for more information.

If you have any questions, please email curriculog@westga.edu.

**Modifications (Check all that apply)** *
- ☐ Course Title
- ☑ Prerequisites/Co-requisites
- ☐ Cross-listing
- ☐ Catalog Description
- ☐ Credit Hours
- ☐ Student Learning Outcomes
- ☐ Restrictions
- ☐ Frequency of Course Offering
- ☐ Grading Structure
- ☐ Course Fee
- ☐ Repeat for Credit
- ☐ Other

**If other, please identify.**

**Desired Effective Semester** *  `Summer`

**Desired Effective Year** *  `2023`

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**Department/School** *

    Department of Computing and Mathematics

**Is this an XIDS course, School of Nursing, or School of Communication, Film and Media course?** *
◯ Yes
◉ No

**Is this a College of Education course?** *
◯ Yes
◉ No

**Is this a Department of Mass Communications course?** *
◯ Yes
◉ No

**Is the addition/change related to core, honors, or XIDS courses?** *
☐ Yes
☑ No

**Is this a Senate ACTION or INFORMATION item? Please refer to the link below** *
◉ Yes
◯ No

# List of Faculty Senate Action and Information Items

## Course Information

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

- **Course Prefix (cannot be modified. Must add/delete course)**
- **Course Number (cannot be modified. Must add/delete course)**
- **Course Title**
- **Course Type (do not modify)**
- **Catalog Course Description**
- **Prerequisites/Corequisites**
- **Frequency**
- **Grading**
- **Credit Hours**
- **Status (Active means that it will be visible in the catalog and Inactive will be hidden)**

**Course Prefix***

CS

**Course Number*** 1302

**Course Title*** Computer Science II

**Long Course Title**

**Course Type - DO NOT EDIT***

Computer Science

**Catalog Course Description*** This course continues the exploration of theory, abstraction, and design in computer science as the students develop more complex software in a high-level programming language. This course may not be attempted more than two times without department approval.

**Prerequisites** CS 1301 Minimum Grade: B or COMP 2320 Minimum Grade: B

**Corequisites** MATH 1112 or MATH 1113

**Frequency - How many semesters per year will this course be offered?** 2

**Grading***

Undergraduate Standard Letter

**Status*** ● Active-Visible ○ Inactive-Hidden

Please indicate in the boxes below the credit hour distribution for this course. If the course will be variable in credit please, be sure to include minimum and maximum values in each box.

**NOTE:** If by changing credit hours results in a change in program (example: change to course credit hour totals will affect the total number of credit hours either in a section or total hours in a degree program), then a Undergraduate Revise Program prposal may need to be submitted.

**Lec Hrs***    2

**Lab Hrs***    4

**Credit Hrs***    4

**The following fields are not imported from the catalog. If you are revising one of these fields, please do so below.**

**Cross-listing**

**Restrictions**

**Repeat for Credit**

**Cross-listing**

**Restrictions**

| | |
|---|---|
| **Can a student take this course multiple times, each attempt counting separately toward graduation*** | ☐ Yes<br>☑ No |

| | |
|---|---|
| **If yes, indicate maximum number of credit hours counted toward graduation.*** | N/A |

## Justification and Assessment

**If making changes to the Student Learning Outcomes, please provide the updated SLOs in a numbered list format.**    N/A

**Rationale***    The new prerequisites add--as an alternative to "CS1301 Minimum Grade: B"--the prerequisite "COMP 2320 Minimum Grade: B." COMP 2320 is a course designed for the new Computing major and covers all concepts that CS1302 builds on. The change in prerequisites opens CS1302 to more students. It also makes it easier for Computing majors to switch their major to Computer Science if they wish to do so.

### REQUIRED ATTACHMENTS

**ATTACH** any required files (e.g. syllabi, other supporting documentation) by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

**1.) Syllabus -** Please attach both the old and new syllabus clearly marking each as such and upload as **one** document.

Please ensure it's the correct syllabus (e.g., **correct course prefix and number,** course title, learning objectives/outcomes and includes link to the Common Language for Course Syllabi: http://www.westga.edu/UWGSyllabusPolicies/

**Syllabus***    ☑ I have attached the syllabus.

                     ☐ N/A

## Resources and Funding

**Planning Info***    ● Library Resources are Adequate

                      ○ Library Resources Need Enhancement

**Present or Projected Annual Enrollment***   50

**Are you making changes to the special fees or tuition that is required for this course?***   ☐ Yes     ☑ No

**If yes, what will the fee be? If no, please list N/A.***   N/A

**Fee Justification***   N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

## Administrative Use Only - DO NOT EDIT

**Course ID***   20

# MUSC - 3850 - Conducting

## 2023-2024 Undergraduate Revise Course Request

## General Information

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**Modifications (Check all that apply)** *
- ☐ Course Title
- ☐ Prerequisites/Co-requisites
- ☐ Cross-listing
- ☑ Catalog Description
- ☑ Credit Hours
- ☐ Student Learning Outcomes
- ☐ Restrictions
- ☐ Frequency of Course Offering
- ☐ Grading Structure
- ☐ Course Fee
- ☐ Repeat for Credit
- ☐ Other

**If other, please identify.**

**Desired Effective Semester** * `Fall`

**Desired Effective Year** * `2023`

## Routing Information

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If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**Department/School** *

    College of Arts, Culture, and Scientific Inquiry

    Department of English, Film, Language, and Performing Arts

**Is this an XIDS course, School of Nursing, or School of Communication, Film and Media course?** *
- ◯ Yes
- ⦿ No

**Is this a College of Education course?** *
- ◯ Yes
- ⦿ No

**Is this a Department of Mass Communications course?** *
- ◯ Yes
- ⦿ No

**Is the addition/change related to core, honors, or XIDS courses?** *
- ☐ Yes
- ☑ No

**Is this a Senate ACTION or INFORMATION item? Please refer to the link below** *
- ⦿ Yes
- ◯ No

# List of Faculty Senate Action and Information Items

## Course Information

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

- **Course Prefix (cannot be modified. Must add/delete course)**
- **Course Number (cannot be modified. Must add/delete course)**
- **Course Title**
- **Course Type (do not modify)**
- **Catalog Course Description**
- **Prerequisites/Corequisites**
- **Frequency**
- **Grading**
- **Credit Hours**
- **Status (Active means that it will be visible in the catalog and Inactive will be hidden)**

**Course Prefix\*** MUSC

**Course Number\*** 3850

**Course Title\*** Conducting

**Long Course Title**

**Course Type - DO NOT EDIT\*** Music

**Catalog Course Description\*** A study of the fundamentals of conducting instrumental and choral ensembles including baton techniques, interpretation, leadership, score analysis, and repertoire. Students have the opportunity to conduct small and large ensembles.

**Prerequisites** Prerequisite: MUSC 2302, MUSC 2402, MUSC 2502 and passing the MUSC 2600: Applied Music level-change jury examination

**Corequisites**

**Frequency - How many semesters per year will this course be offered?** 1

**Grading\*** Undergraduate Standard Letter

**Status\*** ⦿ Active-Visible ◯ Inactive-Hidden

Please indicate in the boxes below the credit hour distribution for this course. If the course will be variable in credit please, be sure to include minimum and maximum values in each box.

**NOTE:** If by changing credit hours results in a change in program (example: change to course credit hour totals will affect the total number of credit hours either in a section or total hours in a degree program), then a Undergraduate Revise Program prposal may need to be submitted.

**Lec Hrs***   2

**Lab Hrs***   0

**Credit Hrs***   2

**The following fields are not imported from the catalog. If you are revising one of these fields, please do so below.**

**Cross-listing**

**Restrictions**

**Repeat for Credit**

**Cross-listing**

**Restrictions**

**Can a student take this course multiple times, each attempt counting separately toward graduation***   ☐ Yes   ☑ No

**If yes, indicate maximum number of credit hours counted toward graduation.***   N/A

## Justification and Assessment

**If making changes to the Student Learning Outcomes, please provide the updated SLOs in a numbered list format.**

**Rationale***   We are adding a new course, Advanced Conducting (MUSC 3860), to the music sequence. This class is 2 hours; we are reducing 3850 to from 3 to 2 hours to keep the total hour requirements for undergraduates down. This change will be paired with program modifications that Music will submit. The catalog description change removed "Writing Across the Curriculum," which is no longer in use.

### REQUIRED ATTACHMENTS

**ATTACH** any required files (e.g. syllabi, other supporting documentation) by navigating to the Proposal Toolbox and clicking 🔲 in the top right corner.

**1.) Syllabus -** Please attach both the old and new syllabus clearly marking each as such and upload as <u>one</u> document.

Please ensure it's the correct syllabus (e.g., **correct course prefix and number,** course title, learning objectives/outcomes and includes link to the Common Language for Course Syllabi: http://www.westga.edu/UWGSyllabusPolicies/

**Syllabus***   ☐ I have attached the syllabus.
  ☑ N/A

## Resources and Funding

**Planning Info**\*   ◉ Library Resources are Adequate
                  ○ Library Resources Need Enhancement

**Present or Projected Annual Enrollment**\*   15

**Are you making changes to the special fees or tuition that is required for this course?**\*   ☐ Yes   ☑ No          **If yes, what will the fee be? If no, please list N/A.**\*   N/A

**Fee Justification**\*   N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

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## Administrative Use Only - DO NOT EDIT

**Course ID**\*   20

# Biology, General Biology Track, B.S.

## 2023-2024 Undergraduate Revise Program Request

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### Introduction

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If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\***

**Modifications (Check all that apply)** *
- ☐ Program Name
- ☑ Track/Concentration
- ☑ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**Desired Effective Semester** *  `Fall`

**Desired Effective Year** *  `2023`

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### Routing Information

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Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being _rejected_ and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact

curriculog@westga.edu.

**School/ Department**\*

Department of Natural Sciences

**Is this a School of Nursing or School of Communication, Film and Media course?**\*  ○ Yes  ● No

**Is this a College of Education Program?**\*  ○ Yes  ● No

**Is the addition/change related to core, honors, or XIDS courses**\*  ☐ Yes  ☑ No

**Is this an Accelerated Bachelors to Masters program related proposal?**\*  ● Yes  ○ No

**Is this a Senate ACTION or INFORMATION item? Please refer to the link below.**\*  ● Yes  ○ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program**\*  ● Program
○ Shared Core

**If other, please identify.**

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name**\*  Biology, General Biology Track, B.S.

| | |
|---|---|
| **Program ID - DO NOT EDIT*** | 20 |
| **Program Code - DO NOT EDIT** | 20 |
| **Program Type*** | Bachelor |
| **Degree Type*** | Bachelor of Science |

**Program Description***

Biology, General Biology Track, B.S.
The general track for the B.S. degree in Biology is the appropriate track for any student who plans to pursue a graduate degree in any area of biological sciences or for students who plan to seek employment in industry, government, or environmental laboratories.

Biology, Professional Preparation Track, B.S.
The professional preparation track prepares students for further advanced study in medical, dental, veterinary, physical therapy, or other allied health fields.

Accelerated Bachelor's to Master's Degree pathway in Biology (Non-thesis Track)
The Accelerated Bachelor's to Master's Degree Pathway in Biology (Non-thesis Track) at the University of West Georgia allows outstanding students who major in Biology to begin earning credit toward a graduate degree while completing their Bachelor's degree. The ABM in Biology (Non-Thesis Track) allows exceptional students to count up to six (6) hours in the M.S. Biology (Non-Thesis Track) toward both degrees.

The Accelerated Bachelor's to Master's Degree Pathway offers the opportunity to simultaneously satisfy partial degree requirements for a bachelor's and a master's degree in an accelerated program of study. Upon completion of the undergraduate B.S. in Biology, with a satisfactory undergraduate grade point average and a grade of "B" or better in all graduate courses completed, the student may move to full graduate status in the Master's program in M.S. in Biology (Non-Thesis Track) and the graduate-level courses taken as an undergraduate will be applied toward the graduate degree.

Students applying for the ABM Pathway in Biology (Non-Thesis Track) must:
Have completed at least 90 hours toward a B.S. in Biology.
Have completed at least 30 hours of the 90 hours of coursework at the University of West Georgia.
Have a UWG GPA of 3.2 or higher and must maintain that GPA while they are undergraduates.
Have taken BIOL 2108+BIOL 2108L.
Meet all admission requirements for the M.S. in Biology (Non-Thesis Track) with the exception of the complete B.S. in Biology.
Students applying for the accelerated program will not be required to take standardized admissions tests.

The list below shows the graduate courses for which students can receive credit towards both the graduate and undergraduate degrees, along with the undergraduate courses which they would replace. Students in the pathway may receive credit for two such courses in the M.S. Biology (Non-Thesis Track) which requires 30 hours of coursework. Undergraduate students admitted to the ABM pathway should take at least one (1) 4000-levle course before taking any of the 6000-level courses listed below.

Graduate Course followed by Undergraduate Course which is being replaced:
1) BIOL 6503 Biological Perspectives: Biochemistry for BIOL 4503 Biological Perspectives: Biochemistry
2) BIOL 6983 Graduate Research for BIOL 4983 Senior Biology Research

| | |
|---|---|
| **Status*** | ⦿ Active-Visible    ◯ Inactive-Hidden |

Status ⚪ Active Visible ⚪ Inactive Hidden

**Program Location**\* [ Carrollton ]

## Curriculum Information

**Prospective Curriculum**

## Requirement

## Core Areas A, B, C, D, & E: 42 Hours

Core Curriculum

Specific core curriculum requirements for the B.S. in Biology are:

MATH 1113 Precalculus
[Right] required under Area A

[After] Two lab sciences required under Area D, which may not overlap in course number or content with courses taken elsewhere in the degree program.

## Note:

Due to the stringent requirements for admission to professional schools, students are urged to consult advisors in choosing elective courses in the core curriculum and major.

## Core Area F: 18 Hours

BIOL 2107 Principles of Biology I for Biology Majors
BIOL 2107L Principles of Biology I Lab for Biology Majors
BIOL 2108 Principles of Biology II for Biology Majors
BIOL 2108L Principles of Biology II Lab for Biology Majors
[After] 1000/2000 Level Academic Electives 10

## Requirements for Major: (21 hours BIOL 3000/4000): 39 Hours

Organismal Requirement 3 - 4

Prokaryotic Requirement 3 - 4

Ecological/Evolutionary Requirement 3 - 4 1

Physiological Requirement 3 - 4 1

Cell and Molecular Requirement 3 - 4

Chemistry Requirement 3 - 4

Biology Electives (3000/4000) 0 - 20

Electives (3000/4000) 0 - 18

## Supporting Courses for the Major: 6 Hours

MATH 1113 Precalculus
[Right] or Calculus (if not in Area F)

CHEM 2411 Organic Chemistry I
CHEM 2411L Organic Chemistry I Laboratory
[Right] (if not in Area F)

CHEM 1211 Principles of Chemistry I
CHEM 1211L Principles of Chemistry I Lab
CHEM 1212 Principles of Chemistry II
CHEM 1212L Principles of Chemistry II Lab
[Right] (if not in Area F)

BIOL 1110 Biological Diversity
[Right] (if not in Area F)

## Electives: 0-15 Hours

## Total: 120 Hours

1 See Subtopic Biology Courses below.

## Subtopic Biology Courses

**Courses that meet the subdiscipline requirements are compiled in Table A.**

## Table A

## Courses that meet the Requirement

## Sub-Discipline

### Organismal Requirement

**BIOL 3221 Taxonomy of Flowering Plants and Ferns**
**BIOL 3223 Vascular Plants**
**BIOL 3226 Natural History of Vertebrates**
**BIOL 3231 Comparative Vertebrate Anatomy**
**BIOL 3232 Vertebrate Evolution**
**BIOL 4241 Entomology**
**BIOL 4242 Invertebrate Zoology**
**BIOL 4245 Ichthyology**
**BIOL 4441 Animal Behavior**

### Prokaryotic Requirement

**BIOL 3310 Microbiology**

### Ecological/Evolutionary Requirement

**BIOL 3135 Ecology**

**BIOL 3242 Evolution**

## Physiological Requirement

**BIOL 3513 Human Physiology**
**BIOL 4539 Comparative Physiology**

## Cell and Molecular Requirement

**BIOL 3134 Cell and Molecular Biology**

## Clinical Requirement

**BIOL 3621 Genetics and Medical Genetics**
**BIOL 3526 Vertebrate Histology**
**BIOL 4315 Bacterial Genetics**
**BIOL 4325 Advanced Medical Microbiology**
**BIOL 4727 Essentials of Immunology**
**BIOL 4728 Bacterial Pathogenesis**
**BIOL 4730 Emerging Pathogens**
**BIOL 4731 Introduction to Toxicology**
**BIOL 4732 Biology of Aging**
**BIOL 4734 Neuroscience**

## Chemical Requirement

**BIOL 4503 Biological Perspectives: Biochemistry**
**CHEM 3422 Organic Chemistry II**
**CHEM 3422L Organic Chemistry II Laboratory**
**CHEM 3310K Analytical Chemistry**
**CHEM 4711 Biochemistry**

## Note:

* Lab not required for Secondary Education Track

## Note 2:

Students in the Accelerated Bachelor's to Master's in Biology pathway should take: 1) BIOL 6503 Biological Perspectives: Biochemistry in place of BIOL 4503 Biological Perspectives: Biochemistry, and 2) BIOL 6983 Graduate Research in place of BIOL 4983 Senior Biology Research.

## Course Pre-requisite Information

## Note 1:

Unless otherwise noted in the course description, the prerequisites for all upper division courses are equivalent to either of the following two combinations of courses including the minimum grade designations.

## Combination A is:

BIOL 2107 Principles of Biology I for Biology Majors

BIOL 2107L Principles of Biology I Lab for Biology Majors

BIOL 2108 Principles of Biology II for Biology Majors

BIOL 2108L Principles of Biology II Lab for Biology Majors

CHEM 1211K Principles of Chemistry I and Lab

CHEM 1212K Principles of Chemistry II and Lab

[After]   A minimum grade of C is required for every BIOL course of Combination A.

## Combination B is:

BIOL 1107 Principles of Biology I

BIOL 1107L Principles of Biology I Laboratory

BIOL 1108 Principles of Biology II

BIOL 1108L Principles of Biology II Laboratory

BIOL 1108L Principles of Biology II Laboratory
CHEM 1211K Principles of Chemistry I and Lab
CHEM 1212K Principles of Chemistry II and Lab
[After]  The minimum aggregate GPA for Combination B
             is 2.5.

**Note 2:**

**Biology Majors should complete Combination A unless transferring the equivalent of BIOL 1107 or BIOL 1108 from another major or from another institution.**

PROGRAM CURRICULUM

**IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, DO NOT PROCEED. Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click here for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses from the Program**

In order to delete courses that you are removing from your program, please follow these steps:

First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the X and proceed.

Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the X and proceed.

**Step 2 - Adding New Courses to the Program**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ⬇ icon to import the "University of West Georgia General Education Requirements."
For courses already in the catalog, click on "Import Course" and find the courses needed.
 For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Requirements, Additional Information, etc.) in the curriculum schema  click on ☰ "View Curriculum Schema."  Select the core that you want to add the course

to. **When you click on "Add Courses" it will bring up the list of courses available from Step 2.**

## Justification and Assessment

**Rationale**\* The Accelerated Bachelor's to Master's (ABM) Degree Pathway at the University of West Georgia allows outstanding students to begin earning credit toward a M.S. in Biology (Non-Thesis Track) while completing their B.S. in Biology by allowing these exceptional students to count up to 6 hours for both degrees.

Upon completion of the B.S. in Biology with a satisfactory undergraduate grade point average and a grade of "B" or better in all graduate courses completed, the student may move to full graduate status in the M.S. in Biology (Non-Thesis Track), and the courses taken as an undergraduate will be applied toward the graduate degree.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**

**SACSCOC Substantive Change**

Please review [SACSCOC Substantive Change Considerations for Curriculum Changes](#)
Send questions to [kgwaltney@westga.edu](#).

**Check all that apply to this program**\*
- ☐ This change affects 25-49% of the program's curriculum content.
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- ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
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- ☑ None of these apply

**Check all that apply to this program**\*
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☐ Change in credit hours required to complete the program
- ☑ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

**1.) Program Map and/or Program Sheet**

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. If you'd like to update both the old and new program new for reference, please ensure that you distinctly mark them and upload as one document.

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All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

**4.) Curriculum Map Assessment**

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map*** ☑ I have attached the Program Map/Sheet.
☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan*** ☑ I have attached the Assessment Plan.
☐ N/A

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# Biology, Professional Preparation Track, B.S.

## 2023-2024 Undergraduate Revise Program Request

| Introduction |
| --- |

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**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\***

**Modifications (Check all that apply)**\*
- ☐ Program Name
- ☑ Track/Concentration
- ☑ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**Desired Effective Semester** \*  `Fall`

**Desired Effective Year** \*  `2023`

| Routing Information |
| --- |

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curriculog@westga.edu.

**School/ Department***

Department of Natural Sciences

**Is this a School of Nursing or School of Communication, Film and Media course?*** ○ Yes  ⊙ No

**Is this a College of Education Program?*** ○ Yes  ⊙ No

**Is the addition/change related to core, honors, or XIDS courses*** ☐ Yes  ☑ No

**Is this an Accelerated Bachelors to Masters program related proposal?*** ⊙ Yes  ○ No

**Is this a Senate ACTION or INFORMATION item? Please refer to the link below.*** ⊙ Yes  ○ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program*** ⊙ Program  ○ Shared Core

**If other, please identify.**

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name*** Biology, Professional Preparation Track, B.S.

**Program ID - DO NOT EDIT** *   20

**Program Code - DO NOT EDIT**   20

**Program Type***   Bachelor

**Degree Type***   Bachelor of Science

**Program Description***   Biology, General Biology Track, B.S.
The general track for the B.S. degree in Biology is the appropriate track for any student who plans to pursue a graduate degree in any area of biological sciences or for students who plan to seek employment in industry, government, or environmental laboratories.

Biology, Professional Preparation Track, B.S.
The professional preparation track prepares students for further advanced study in medical, dental, veterinary, physical therapy, or other allied health fields.

Accelerated Bachelor's to Master's Degree pathway in Biology (Non-thesis Track)
The Accelerated Bachelor's to Master's Degree Pathway in Biology (Non-thesis Track) at the University of West Georgia allows outstanding students who major in Biology to begin earning credit toward a graduate degree while completing their Bachelor's degree. The ABM in Biology (Non-Thesis Track) allows exceptional students to count up to six (6) hours in the M.S. Biology (Non-Thesis Track) toward both degrees.

The Accelerated Bachelor's to Master's Degree Pathway offers the opportunity to simultaneously satisfy partial degree requirements for a bachelor's and a master's degree in an accelerated program of study. Upon completion of the undergraduate B.S. in Biology, with a satisfactory undergraduate grade point average and a grade of "B" or better in all graduate courses completed, the student may move to full graduate status in the Master's program in M.S. in Biology (Non-Thesis Track) and the graduate-level courses taken as an undergraduate will be applied toward the graduate degree.

Students applying for the ABM Pathway in Biology (Non-Thesis Track) must:
Have completed at least 90 hours toward a B.S. in Biology.
Have completed at least 30 hours of the 90 hours of coursework at the University of West Georgia.
Have a UWG GPA of 3.2 or higher and must maintain that GPA while they are undergraduates.
Have taken BIOL 2108+BIOL 2108L.
Meet all admission requirements for the M.S. in Biology (Non-Thesis Track) with the exception of the complete B.S. in Biology.
Students applying for the accelerated program will not be required to take standardized admissions tests.

The list below shows the graduate courses for which students can receive credit towards both the graduate and undergraduate degrees, along with the undergraduate courses which they would replace. Students in the pathway may receive credit for two such courses in the M.S. Biology (Non-Thesis Track) which requires 30 hours of coursework. Undergraduate students admitted to the ABM pathway should take at least one (1) 4000-levle course before taking any of the 6000-level courses listed below.

Graduate Course followed by Undergraduate Course which is being replaced:
1) BIOL 6503 Biological Perspectives: Biochemistry for BIOL 4503 Biological Perspectives: Biochemistry
2) BIOL 6983 Graduate Research for BIOL 4983 Senior Biology Research

**Status*** ● Active-Visible      ○ Inactive-Hidden

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**Program Location** * | Carrollton |

## Curriculum Information

**Prospective Curriculum**\*

## Requirement

## Core Areas A, B, C, D, & E: 42 Hours

**Core Curriculum**

**Specific core curriculum requirements for the B.S. in Biology are:**

**MATH 1113 Precalculus**
**[Right]  required under Area A**

**[After]  Two lab sciences required under Area D, which may not overlap in course number or content with courses taken elsewhere in the degree program.**

## Note:

Due to the stringent requirements for admission to professional schools, students are urged to consult advisors in choosing elective courses in the core curriculum and major.

## Core Area F: 18 Hours

**MATH 1113 Precalculus**
**BIOL 2107 Principles of Biology I for Biology Majors**
**BIOL 2107L Principles of Biology I Lab for Biology Majors**
**BIOL 2108 Principles of Biology II for Biology Majors**
**BIOL 2108L Principles of Biology II Lab for Biology Majors**
**[After]  1000/2000 Level Academic Electives 10**

## Requirements for Major: (21 hours BIOL 3000/4000): 39 Hours

## Lower division requirements for Major:

**CHEM 2411 Organic Chemistry I**
**CHEM 2411L Organic Chemistry I Laboratory**

## Upper division requirements for Major: 39 Hours

## Supporting Courses for the Major: 6 Hours

**MATH 1113 Precalculus**
**[Right]  (if not in Area F)**

**CHEM 1211 Principles of Chemistry I**
**CHEM 1211L Principles of Chemistry I Lab**
**CHEM 1212 Principles of Chemistry II**
**CHEM 1212L Principles of Chemistry II Lab**
**[Right]  (if not in Area F)**

**CHEM 2411 Organic Chemistry I**
**CHEM 2411L Organic Chemistry I Laboratory**
**[Right]  (if not in Area F)**

**BIOL 1110 Biological Diversity**
**[Right]  (if not in Area F)**

## Electives: 0-15 Hours

## Total: 120 Hours

## Subtopic Biology Courses

**Courses that meet the subdiscipline requirements are compiled in Table A.**

## Table A

## Courses that meet the Requirement

## Sub-Discipline

## Organismal Requirement

**BIOL 3221 Taxonomy of Flowering Plants and Ferns**
**BIOL 3223 Vascular Plants**
**BIOL 3226 Natural History of Vertebrates**
**BIOL 3231 Comparative Vertebrate Anatomy**
**BIOL 3232 Vertebrate Evolution**
**BIOL 4241 Entomology**
**BIOL 4242 Invertebrate Zoology**
**BIOL 4245 Ichthyology**
**BIOL 4441 Animal Behavior**

## Prokaryotic Requirement

**BIOL 3310 Microbiology**

## Ecological/Evolutionary Requirement

BIOL 3135 Ecology

BIOL 3242 Evolution

## Physiological Requirement

BIOL 3513 Human Physiology
BIOL 4539 Comparative Physiology

## Cell and Molecular Requirement

BIOL 3134 Cell and Molecular Biology

## Clinical Requirement

BIOL 3621 Genetics and Medical Genetics
BIOL 3526 Vertebrate Histology
BIOL 4315 Bacterial Genetics
BIOL 4325 Advanced Medical Microbiology
BIOL 4727 Essentials of Immunology
BIOL 4728 Bacterial Pathogenesis
BIOL 4730 Emerging Pathogens
BIOL 4731 Introduction to Toxicology
BIOL 4732 Biology of Aging
BIOL 4734 Neuroscience

## Chemical Requirement

BIOL 4503 Biological Perspectives:
Biochemistry
CHEM 3422 Organic Chemistry II
CHEM 3422L Organic Chemistry II Laboratory
CHEM 3310K Analytical Chemistry
CHEM 4711 Biochemistry

## Note:

 * Lab not required for Secondary Education Track

## New Core

Students in the Accelerated Bachelor's to Master's in Biology pathway should take: 1) BIOL 6503 Biological Perspectives: Biochemistry in place of BIOL 4503 Biological Perspectives: Biochemistry, and 2) BIOL 6983 Graduate Research in place of BIOL 4983 Senior Biology Research.

## Course Pre-requisite Information

## Note 1:

Unless otherwise noted in the course description, the prerequisites for all upper division courses are equivalent to either of the following two combinations of courses including the minimum grade designations.

## Combination A is:

BIOL 2107 Principles of Biology I for Biology Majors

BIOL 2107L Principles of Biology I Lab for Biology Majors

BIOL 2108 Principles of Biology II for Biology Majors

BIOL 2108L Principles of Biology II Lab for Biology Majors

CHEM 1211K Principles of Chemistry I and Lab

CHEM 1212K Principles of Chemistry II and Lab

[After]  A minimum grade of C is required for every BIOL course of Combination A.

## Combination B is:

BIOL 1107 Principles of Biology I

BIOL 1107L Principles of Biology I Laboratory

BIOL 1108 Principles of Biology II

BIOL 1108L Principles of Biology II Laboratory

BIOL 1108L Principles of Biology II Laboratory
CHEM 1211K Principles of Chemistry I and Lab
CHEM 1212K Principles of Chemistry II and Lab
[After]  The minimum aggregate GPA for Combination B
            is 2.5.

**Note 2:**

**Biology Majors should complete Combination A unless transferring the equivalent of BIOL 1107 or BIOL 1108 from another major or from another institution.**

**PROGRAM CURRICULUM**

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Follow these steps to propose courses to the program curriculum.

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**Step 3 - Adding Courses in the Curriculum Schema**

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to. **When you click on "Add Courses" it will bring up the list of courses available from Step 2.**

## Justification and Assessment

**Rationale*** The Accelerated Bachelor's to Master's (ABM) Degree Pathway at the University of West Georgia allows outstanding students to begin earning credit toward a M.S. in Biology (Non-Thesis Track) while completing their B.S. in Biology by allowing these exceptional students to count up to 6 hours for both degrees.

Upon completion of the B.S. in Biology with a satisfactory undergraduate grade point average and a grade of "B" or better in all graduate courses completed, the student may move to full graduate status in the M.S. in Biology (Non-Thesis Track), and the courses taken as an undergraduate will be applied toward the graduate degree.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**

**SACSCOC Substantive Change**

Please review [SACSCOC Substantive Change Considerations for Curriculum Changes](#)
Send questions to [kgwaltney@westga.edu](mailto:kgwaltney@westga.edu).

**Check all that apply to this program***
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**SACSCOC Comments**

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Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map** * ☑ I have attached the Program Map/Sheet.
           ☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan** * ☑ I have attached the Assessment Plan.
           ☐ N/A

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# Embedded Certificate in Microbiology

## 2023-2024 Undergraduate Revise Program Request

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### Introduction

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**Modifications (Check all that apply)** *
- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☑ Other

**Desired Effective Semester** *  `Spring`

**Desired Effective Year** *  `2023`

---

### Routing Information

---

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Department of Natural Sciences

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**Is this a Senate ACTION or INFORMATION item? Please refer to the link below.**\*  ○ Yes  ◉ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program**\*  ◉ Program
                       ○ Shared Core

**If other, please identify.**

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**Program Name**
**Program Description**

**Program Name**\*  Embedded Certificate in Microbiology

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**Program ID - DO NOT EDIT** *    20

**Program Code - DO NOT EDIT**    20

**Program Type** *    Certificate

**Degree Type** *    Certificate

**Program Description** *    Microbiology Certificate Program in Biology, University of West Georgia Certificate

Directors: Dr. Sara J. Molesworth and Dr. William J. Kenyon

Eligibility

• The Microbiology Certificate program is open to all Biology majors, students pursuing either the B.S. or minor in Biology at the University of West Georgia.

• A student may formally apply to the certificate program after successful completion of Microbiology (BIOL 3310) with a grade of "C" or higher.

• Following completion of all program requirements, a certificate will be awarded by the University of West Georgia to acknowledge this academic accomplishment.

• Microbiology Certificate program application packages are available through the University of West Georgia Biology Program.

Learning Outcomes
Students will use concepts, principals, and knowledge to demonstrate mastery in two of the following four subject areas: 1. Bacteriology, 2. Microbial genetics, 3. Virology, 4. Immunology.

Students will use critical thinking skills or problem based learning skills to demonstrate mastery of the scientific method as pertains to three criteria: 1. Background knowledge, 2. Data analysis, and 3. Experimental design.

Students will acquire, organize, and present scientific information in the written or oral form and be judged in terms of three criteria: 1. Scientific content, 2. Comprehension and development of ideas, and 3. Structure and organization of their work.

**Status** *    ◉ Active-Visible      ○ Inactive-Hidden

**Program Location** *    Carrollton

## Curriculum Information

**Prospective Curriculum***

## Requirements (minimum of 14 total credit hours):

## Required Course

[Before](prerequisite for all 4000-level electives):

BIOL 3310 Microbiology
[Right] (with a C or better)

## Upper-Level Electives (minimum of 10 credit hours):

BIOL 4315 Bacterial Genetics
BIOL 4321 Applied and Environmental Microbiology
BIOL 4325 Advanced Medical Microbiology
BIOL 4728 Bacterial Pathogenesis
BIOL 4730 Emerging Pathogens
BIOL 4727 Essentials of Immunology

## A maximum of 2 credit hours from each of the following elective courses can be counted toward the certificate.

BIOL 4983 Advanced Undergraduate Biology Research
[Right] (with an approved placement)

BIOL 4986 Biological Internship
[Right] (with an approved placement)

## NOTES:

Credit hours from courses taken to fulfill the Microbiology Certificate also count toward the B.S. in Biology and the Biology minor. Furthermore, certificate requirements do not change the degree requirements for the B.S. in Biology and the Biology minor.

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> **An equivalent course to BIOL 3310 from a different institution may be acceptable upon approval by certificate directors.**

**PROGRAM CURRICULUM**

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## Justification and Assessment

**Rationale\*** Hours required to complete the certificate will be reduced to 14 from 16 by reducing the number of hours required at 4000 level from 12 to 10. This will shorten the credit hour requirement by 12.5%. Theses changes will align the credit hour requirements for the microbiology certificate with other embedded certificates within the Biology program e.g. the Wildlife Ecology certificate. In addition,
this change will lower the credit hour burden on students for completion of the certificate and thus, provide more flexibility for elective choices within their Biology degree.

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# Health and Community Wellness, B.S.

## 2023-2024 Undergraduate Revise Program Request

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- ☐ Program Learning Outcomes
- ☐ Program Curriculum
- ☐ Other

**Desired Effective Semester** *  `Fall`

**Desired Effective Year** *  `2023`

---

**Routing Information**

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curriculog@westga.edu.

**School/ Department**\*    Department of Sport Management, Wellness, and Physical Education

**Is this a School of** ◯ Yes    ◉ No       **Is this a College of** ◉ Yes    ◯ No
**Nursing or School of**                     **Education Program?**\*
**Communication, Film**
**and Media course?**\*

**Is the** ☐ Yes
**addition/change** ☑ No
**related to core,**
**honors, or XIDS**
**courses**\*

**Is this an Accelerated** ◯ Yes
**Bachelors to Masters** ◉ No
**program related**
**proposal?**\*

**Is this a Senate** ◉ Yes
**ACTION or** ◯ No
**INFORMATION item?**
**Please refer to the**
**link below.**\*

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program**\*  ◉ Program
                       ◯ Shared Core

**If other, please**
**identify.**

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name**\*  Health and Community Wellness, B.S.

**Program ID - DO NOT EDIT** *          20

**Program Code - DO NOT EDIT**          20

**Program Type** *          Bachelor

**Degree Type** *          Bachelor of Science

**Program Description** *     The Bachelor of Science (B.S.) with a major in Health and Community Wellness prepares candidates to work in health and wellness settings.  The mission of the health and community wellness program is to provide high-quality professionals for employment in worksites such as fitness centers, hospitals, corporations, schools, and many other settings around the nation.  Through program courses and service-learning experience, candidates are prepared to help people, organizations, and communities change lifestyle behaviors with the goal of moving toward a state of improved health, resulting in decreases of chronic disease and health care costs.

There are four professional tracks in Health and Community Wellness: athletic training, dietetics, occupational therapy, and physical therapy. Each track serves as a pathway, preparing students for future careers in these fields. Students who are interested in one of these careers may select the appropriate professional track.

Students on the General B.S. in Health and Community Wellness track, have the option of taking 15 credit hours of electives or choosing to minor in one of several fields including Biology, Business Administration, Environmental Studies, Management, Marketing, Mass Communication, Nutrition Promotion, and Education, Psychology, Sociology, Sport Management, and other approved minors.

Learning Outcomes:
The student will:

1. Employ ongoing reflection to expand personal growth and professional development in multiple dimensions of wellness and demonstrate commitment to wellness promotion (NWI, Authenticity and Self-Awareness).

2. Use appropriate and culturally relevant evidence-based models and research to educate those in the public about health and wellness (NWI, Whole-person and Systems Approaches).

3. Practice multicultural competence, recognizing the dynamics of oppression and privilege on an individual's lived experiences while adapting wellness strategies to fit individual, geographical and cultural needs (NWI, Inclusive and Responsive Practices).

4. Use meaningful and inclusive communication methods and technologies to support, manage, and promote wellness initiatives (NWI, Communication and Connection).

5. Demonstrate awareness of the scope of practice in accordance with profession-specific code of conduct and maintain ethical relationships (NWI, Legal and Ethical Principles).

**Status** *     ⦿ Active-Visible          ◯ Inactive-Hidden

**Program Location** *          Carrollton

# Curriculum Information

**Prospective Curriculum***

## Health and Community Wellness, General Track

## Core Areas A, B, C, D, & E: 42 Hours

**Core Curriculum**

## Core Area F: 18 Hours (a)

**PHED 2628 First Aid and CPR for Education Majors**
**PHED 2000 App Con of Fitness & Wellness**
**CMWL 2100 Intro to Health and Community Wellness**
**PSYC 1101 Introduction to General Psychology**
**MATH 1401 Elementary Statistics**
**CMWL 2200 Social Determinants of Health and Wellness**
**PHED 2605 Functional Anatomy**

## Professional Classes for the Degree:42 Hours Required (a)

**CMWL 3100 Lifespan Development**
**CMWL 3101 Mental and Emotional Wellness**
**CMWL 3102 Psychology of Health and Wellness**
**CMWL 4000 Exercise and Wellness Programming for Special Populations**
**CMWL 4100 Wellness Coaching**
**CMWL 4101 Worksite Wellness Programs**
**CMWL 4102 Service Learning in Health and Community Wellness**
**PHED 4501 Contemporary Health Issues**
**PHED 4603 Advanced Concepts of Personal Training**
**CMWL 4103 Applied Research Methods in Health and Community Wellness**
**CMWL 3210 Principles of Nutrition**
**CMWL 3220 Principles and Foundations of Health Promotion and Education**
**CMWL 3401 Technology in Health and Community Wellness**

Community Wellness

**CMWL 3110 Program Evaluation in Community
Settings**

## Professional Elective for the Degree: 3 Hours Required (a)

Select one of the following courses:

**CMWL 3304 Sexual Health & Wellness**
**CMWL 3240 Current Issues and Trends in
Fitness and Wellness Leadership**
**CMWL 3300 Medical Terminology**
**CMWL 3302 Healthcare Leadership & Policy**
**CMWL 3230 Exercise Leadership**

## Electives Recommended: 15 Hours (a)

(Electives are for an approved minor or special topics courses.  All electives must
be at the 3000 level or above.  The academic advisor must approve any 2000 level
courses)

## Total: 120 Hours

Minimum 2.0 GPA required for graduation

(a) Courses must be completed with a grade of C or better.

## Health and Community Wellness, Athletic Training Track
(a)

## Core Areas A, B, C, D, & E: 43 Hours

General Education Requirements (Core Curriculum)

Athletic Training Professional Track Core Curriculum.  Specific course
requirements in these areas for this track include MATH 1111 for Area A; BIOL 1107
and BIOL 1107L, BIOL 1108 and BIOL 1108L, and MATH 1401 for Area D; and PSYC

**1101 for Area E.**

## Core Area F: 18 Hours

**PHED 2628 First Aid and CPR for Education Majors**

**PHED 2000 App Con of Fitness & Wellness**

**CMWL 2100 Intro to Health and Community Wellness**

**CMWL 2200 Social Determinants of Health and Wellness**

**PHYS 1111 Introductory Physics I**

**CHEM 1211 Principles of Chemistry I**

**MATH 1112 Trigonometry & Analytical Geometry**

## Professional Classes for the Degree: 45 Hours Required

**CMWL 3100 Lifespan Development**

**CMWL 3101 Mental and Emotional Wellness**

**CMWL 3102 Psychology of Health and Wellness**

**PHED 4501 Contemporary Health Issues**

**CMWL 4000 Exercise and Wellness Programming for Special Populations**

**CMWL 3210 Principles of Nutrition**

**CMWL 3220 Principles and Foundations of Health Promotion and Education**

**CMWL 3110 Program Evaluation in Community Settings**

**CMWL 3300 Medical Terminology**

**PHED 4603 Advanced Concepts of Personal Training**

**CMWL 3401 Technology in Health and Community Wellness**

**CMWL 4100 Wellness Coaching**

**CMWL 4101 Worksite Wellness Programs**

**CMWL 4102 Service Learning in Health and Community Wellness**

**CMWL 4103 Applied Research Methods in Health and Community Wellness**

## Required Electives: 14 Hours

**All courses are required to satisfy this professional track.**

**BIOL 2021 Human Anatomy and Physiology I**

**BIOL 2021L Human Anatomy and Physiology I Laboratory**

**BIOL 2022 Human Anatomy and Physiology II**

**BIOL 2022L Human Anatomy and Physiology II Laboratory**

**CHEM 1211L Principles of Chemistry I Lab**

**PHYS 1111L Introductory Physics I Laboratory**

**PSYC 3150 Abnormal Psychology**

## Total: 120 Hours

(a) Students must maintain an overall 3.0 GPA in this professional track, and ending coursework must be at a 3.0 GPA to apply to a Master's Athletic Training program.

## Health and Community Wellness, Dietetics Track (a)

## Core Areas A, B, C, D, & E: 42 Hours

General Education Requirements (Core Curriculum)

Dietetics Professional Track Core Curriculum. Specific course requirements in these areas for this track include MATH 1111 for Area A; CS 1000 for Area B; CHEM 1211 and CHEM 1211L, CHEM 1212 and 1212L, and MATH 1401 for Area D.

## Core Area F: 18 Hours

**PHED 2628 First Aid and CPR for Education Majors**

**PHED 2000 App Con of Fitness & Wellness**

**CMWL 2100 Intro to Health and Community Wellness**

**BIOL 2021 Human Anatomy and Physiology I**

**BIOL 2021L Human Anatomy and Physiology I Laboratory**

**BIOL 2022 Human Anatomy and Physiology II**

**BIOL 2022L Human Anatomy and Physiology II Laboratory**

**CHEM 2411L Organic Chemistry I Laboratory**

**MATH 1112 Trigonometry & Analytical Geometry**

## Professional Classes for the Degree: 42 Hours Required

**CMWL 2200 Social Determinants of Health and Wellness**

**CMWL 3100 Lifespan Development**

**CMWL 3101 Mental and Emotional Wellness**

**CMWL 3102 Psychology of Health and Wellness**

**PHED 4501 Contemporary Health Issues**

**CMWL 4000 Exercise and Wellness Programming for Special Populations**

**CMWL 3220 Principles and Foundations of Health Promotion and Education**

**CMWL 3110 Program Evaluation in Community Settings**

**PHED 4603 Advanced Concepts of Personal Training**

**CMWL 3401 Technology in Health and Community Wellness**

**CMWL 4100 Wellness Coaching**

**CMWL 4101 Worksite Wellness Programs**

**CMWL 4102 Service Learning in Health and Community Wellness**

**CMWL 4103 Applied Research Methods in Health and Community Wellness**

## Professional Elective for the Degree: 3 Hours Required

**Select one of the Following Courses:**

**CMWL 3240 Current Issues and Trends in Fitness and Wellness Leadership**

**CMWL 3300 Medical Terminology**

**CMWL 3302 Healthcare Leadership & Policy**

## Required Electives: 15 Hours

**For this professional track, these courses are required to earn a Minor in Nutrition Promotion and Education.**

**CMWL 3210 Principles of Nutrition**

**NUTR 3100 Lifecycle Nutrition and Disease Management**

**Management**
**CHEM 2411 Organic Chemistry I**
**[After]**

**Select two of the following courses:**

**HIST 4580 American Foodways**
**NUTR 3200 Sports Nutrition**
**NUTR 4100 Nutrition Education and Counseling Strategies**
**NUTR 4300 Cultural Aspects of Food and Nutrition**

## Total: 120 Hours

(a) Students must maintain an overall 3.0 GPA in this professional track and ending coursework must be at a 3.0 GPA to apply to a Master's Dietetics program.

## Health and Community Wellness, Occupational Therapy Track (a)

## Core Areas A, B, C, D, & E: 43 Hours

General Education Requirements (Core Curriculum)

Occupational Therapy Professional Track Core Curriculum.  Specific course requirements in these areas for this track include MATH 1111 for Area A; BIOL 1107 and BIOL 1107L, BIOL 1108 and BIOL 1108L, and MATH 1401 for Area D; and SOCI 1101 for Area E.

## Core Area F: 18 Hours

**PHED 2000 App Con of Fitness & Wellness**
**CMWL 2100 Intro to Health and Community Wellness**
**CMWL 2200 Social Determinants of Health and Wellness**
**MATH 1112 Trigonometry & Analytical Geometry**
**PHYS 1111 Introductory Physics I**

PHYS 1111L Introductory Physics I Laboratory

PSYC 1101 Introduction to General Psychology

## Professional Classes for the Degree: 45 Hours Required

**PHED 2628 First Aid and CPR for Education Majors**

**PSYC 3010 Human Growth and Development**

**CMWL 3101 Mental and Emotional Wellness**

**CMWL 3102 Psychology of Health and Wellness**

**PHED 4501 Contemporary Health Issues**

**CMWL 4000 Exercise and Wellness Programming for Special Populations**

**CMWL 3210 Principles of Nutrition**

**CMWL 3220 Principles and Foundations of Health Promotion and Education**

**CMWL 3110 Program Evaluation in Community Settings**

**CMWL 3300 Medical Terminology**

**PHED 4603 Advanced Concepts of Personal Training**

**CMWL 3401 Technology in Health and Community Wellness**

**CMWL 4100 Wellness Coaching**

**CMWL 4101 Worksite Wellness Programs**

**CMWL 4102 Service Learning in Health and Community Wellness**

**CMWL 4103 Applied Research Methods in Health and Community Wellness**

## Required Electives: 12 Hours

All courses are required to satisfy this professional track

**BIOL 2021 Human Anatomy and Physiology I**

**BIOL 2021L Human Anatomy and Physiology I Laboratory**

**BIOL 2022 Human Anatomy and Physiology II**

**BIOL 2022L Human Anatomy and Physiology II Laboratory**

**PSYC 3150 Abnormal Psychology**

## Total: 120 Hours

(a) Students must maintain an overall 3.0 GPA in this professional track and ending coursework must be at a 3.0 GPA to apply to a Master's Occupational Therapy

**program**

## Health and Community Wellness, Physical Therapy Track (a)

## Core Areas A, B, C, D, & E: 43 Hours

General Education Requirements (Core Curriculum)

Physical Therapy Professional Track Core Curriculum. Specific course requirements in these areas for this track include MATH 1111 for Area A; BIOL 1107 and BIOL 1107L, BIOL 1108 and BIOL 1108L, and MATH 1401 for Area D; and PSYC 1101 for Area E.

## Core Area F: 18 Hours

PHED 2628 First Aid and CPR for Education Majors

CMWL 2100 Intro to Health and Community Wellness

CMWL 2200 Social Determinants of Health and Wellness

CHEM 1211 Principles of Chemistry I

CHEM 1212 Principles of Chemistry II

BIOL 2021 Human Anatomy and Physiology I

MATH 1112 Trigonometry & Analytical Geometry

## Professional Classes for the Degree: 44 Hours Required

CMWL 3101 Mental and Emotional Wellness

CMWL 3102 Psychology of Health and Wellness

PHED 4501 Contemporary Health Issues

CMWL 4000 Exercise and Wellness Programming for Special Populations

CMWL 3210 Principles of Nutrition

CMWL 3220 Principles and Foundations of

**Health Promotion and Education**

**CMWL 3110 Program Evaluation in Community Settings**

**PSYC 3150 Abnormal Psychology**

**PHED 4603 Advanced Concepts of Personal Training**

**PSYC 3010 Human Growth and Development**

**CMWL 4100 Wellness Coaching**

**CMWL 4101 Worksite Wellness Programs**

**CMWL 4102 Service Learning in Health and Community Wellness**

**CMWL 4103 Applied Research Methods in Health and Community Wellness**

## Required Electives: 15 Hours

All courses are required to satisfy this professional track.

**PHYS 1111 Introductory Physics I**

**PHYS 1111L Introductory Physics I Laboratory**

**PHYS 1112 Introductory Physics II**

**PHYS 1112L Introductory Physics II Laboratory**

**CHEM 1211L Principles of Chemistry I Lab**

**CHEM 1212L Principles of Chemistry II Lab**

**BIOL 2021L Human Anatomy and Physiology I Laboratory**

**BIOL 2022 Human Anatomy and Physiology II**

**BIOL 2022L Human Anatomy and Physiology II Laboratory**

## Total: 120 Hours

(a) Students must maintain an overall 3.0 GPA in this professional track. Prerequisites GPA and ending coursework must be at 3.0 to apply to a DPT program. An overall ending GPA of 3.5 or higher is recommended for this competitive program.

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED.**
**Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click here for a <u>video</u> demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses from the Program**

In order to delete courses that you are removing from your program, please follow these steps:

First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the **X** and proceed.

Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the **X** and proceed.

**Step 2 - Adding New Courses to the Program**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ⬇ icon to import the "University of West Georgia General Education Requirements."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Requirements, Additional Information, etc.) in the curriculum schema click on ☰ "View Curriculum Schema." Select the core that you want to add the course to. When you click on "Add Courses" it will bring up the list of courses available from Step 2.

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## Justification and Assessment

Rationale\* The Chemistry Department recently shared with the COE that CHEM 2455 Principles of Organic Chemistry and CHEM 2455L are being phased out. The Chemistry department will continue offering CHEM 2411 Organic Chemistry and 2411L. The Chemistry department has a requirement (according to the course description in the course catalog) that students taking CHEM 2411/2411L must also take CHEM 2422 and 2422L.

We have communicated with Ms. Megan Mayercik and confirmed that students in the

professional dietetics pathway will only have to take CHEM 2411/2411L to meet the program requirements and qualify for the Georgia State Graduate Coordinated Program in Dietetics.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**  NA

## SACSCOC Substantive Change

**Please review SACSCOC Substantive Change Considerations for Curriculum Changes**
**Send questions to kgwaltney@westga.edu.**

**Check all that apply to this program\***
- ☐ This change affects 25-49% of the program's curriculum content.
- ☐ This change affects 25-49% of the program's length/credit hours.
- ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☐ This change affects 50% or more of the program's curriculum content.
- ☐ This change affects 50% or more of the program's length/credit hours.
- ☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☑ None of these apply

**Check all that apply to this program\***
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☐ Change in credit hours required to complete the program
- ☑ None of these apply

**SACSCOC Comments**

## <u>REQUIRED ATTACHMENTS</u>

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

**1.) Program Map and/or Program Sheet**

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. If you'd like to update both the old and new program new for reference, please ensure that you distinctly mark them and upload as one document.

**3.) Academic Assessment Plan/Reporting**

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

**4.) Curriculum Map Assessment**

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map**\* ☑ I have attached the Program Map/Sheet.
☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan**\* ☐ I have attached the Assessment Plan.
☑ N/A

**LAUNCH** proposal by clicking [icon] in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the [icon] icon in the Proposal Toolbox to make your decision.

# Mass Communications, B.S.

### 2023-2024 Undergraduate Revise Program Request

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| Introduction |
| --- |

Welcome to the University of West Georgia's curriculum management system.

Your PIN is required to complete this process. For help on accessing your PIN, please visit **here**.

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit  **UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs** for more information.

If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\***

**Modifications (Check all that apply)** *
- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**Desired Effective Semester** *  `Fall`

**Desired Effective Year** *  `2023`

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| Routing Information |
| --- |

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being <u>rejected</u> and a new proposal will be required.

Please refer to this document for additional information: <u>UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs</u>.

If there are any questions or concerns regarding the routing of your proposal please contact

curriculog@westga.edu.

**School/ Department*** 　School of Communication, Film and Media

**Is this a School of Nursing or School of Communication, Film and Media course?*** 　◉ Yes 　○ No

**Is this a College of Education Program?*** 　○ Yes 　◉ No

**Is the addition/change related to core, honors, or XIDS courses*** 　☐ Yes 　☑ No

**Is this an Accelerated Bachelors to Masters program related proposal?*** 　○ Yes 　◉ No

**Is this a Senate ACTION or INFORMATION item? Please refer to the link below.*** 　◉ Yes 　○ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program*** 　◉ Program
　○ Shared Core

**If other, please identify.**

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name*** 　Mass Communications, B.S.

70

**Program ID - DO NOT EDIT** *   20

**Program Code - DO NOT EDIT**   20

**Program Type** *   Bachelor

**Degree Type** *   Bachelor of Science

**Program Description***  Through sequenced study in Digital Media & Entertainment, Film & Video Production, Journalism, and Public Relations, students are educated and trained across media industries to meet the demands of a complex, technological media landscape and multicultural society. Across areas of concentration, students master an understanding of the paramount economic, legal/policy, ethical, social, and effects issues facing mass media within the context of freedom of speech, freedom of press, media competition, and media convergence.

The curriculum offers a balance of theoretical and conceptual courses that challenge students to think critically, creatively, and collaboratively, and professional skills courses that give students an opportunity to apply their knowledge in cutting-edge experiential learning labs - bluestone-Public Relations Firm, The West Georgian, WOLF Radio, and WUTV. Located approximately 45 miles west of Atlanta, the School also gives students the opportunity to regularly network and intern with mass media and public relations professionals in a top-10 media market. Students graduate with portfolios that showcase their scholarship and skills, and give them a competitive edge in the industry.

Journalism engages students in courses that build knowledge and skills in writing, reporting, and producing socially responsible and responsive news in today's multimedia landscape. Students learn to exercise news judgment, honor the tenets of journalism, and create news for and with audiences across traditional and emerging digital media platforms. Students gain hands-on experience early on and throughout their tenure with The West Georgian, WOLF Radio, and WUTV.

Digital Media & Entertainment engages students in courses that build knowledge and skills in traditional and emerging digital media. Students explore historical, theoretical, and structural concepts of programming, management, and production of informational and entertainment content to serve today's multicultural society. Students learn the art and science of successful storytelling, and create and produce original content for multiple digital media platforms in areas such as audio production, broadcasting, esports, live-streaming, music recording, podcasting, radio, social media, television, video, and other forms of digital entertainment and information. Students gain hands-on experience in classes throughout the curriculum, while also having the option of developing skills in student-operated media/experiential learning labs, such as WOLF Radio and WUTV.

Film & Video Production engages students in courses that build knowledge and skills in writing, analysis, production, and editing for film and video outlets. Students learn the art of cinematic storytelling, image design, and sound editing along with advanced post-production techniques and strategies within the broader field of film and video production. Students gain hands-on experience early on and throughout their tenure with workshops, seminars, and collaborative projects that lead to the distribution of their work via various traditional and digital outlets, e.g., competitions, film festivals, online platforms, screenings, social media, etc.

Public Relations engages students in courses that build knowledge and skills in today's multicultural domestic and global public relations industry. Students learn the importance of and processes behind building and maintaining mutually beneficial relationships between organizations and target publics through effective interactive communication. Students also gain hands-on experience in media relations, community relations, and employee relations through bluestone-Public Relations Firm and experiential and service learning projects for private, nonprofit, corporate, and public sector clients.

Learning Outcomes
ACEJMC requires that, irrespective of their particular specialization, all graduates should be aware of certain core values and competencies and be able to:

• apply the principles and laws of freedom of speech and press, in a global context, and for the country in which the institution that invites ACEJMC is located;

• demonstrate an understanding of the multicultural history and role of professionals and institutions in shaping communications;

• demonstrate culturally proficient communication that empowers those traditionally disenfranchised in society, especially as grounded in race, ethnicity, gender, sexual

disenfranchised in society, especially as grounded in race, ethnicity, gender, sexual orientation and ability, domestically and globally, across communication and media contexts;

• present images and information effectively and creatively, using appropriate tools and technologies;

• write correctly and clearly in forms and styles appropriate for the communications professions, audiences and purposes they serve;

• demonstrate an understanding of professional ethical principles and work ethically in pursuit of truth, accuracy, fairness and diversity;

• apply critical thinking skills in conducting research and evaluating information by methods appropriate to the communications professions in which they work;

• effectively and correctly apply basic numerical and statistical concepts;

• critically evaluate their own work and that of others for accuracy and fairness, clarity, appropriate style and grammatical correctness;

• apply tools and technologies appropriate for the communications professions in which they work.

**Status*** ● Active-Visible    ○ Inactive-Hidden

**Program Location*** Carrollton   Newnan

## Curriculum Information

**Prospective Curriculum***

## Requirement

## Core Areas A, B, C, D, & E: 42 Hours

**Core Curriculum**

## Core Area F: 18 Hours

**COMM 1154 Introduction to Mass Communications**
**COMM 1110 Public Speaking**
**COMM 2254 Media Ethics**
**[After]  Foreign Language - 1000 or 2000 level 6**

**[After]  Humanities or Social Sciences Elective 3**
**[Right] (or)**
**COMM 1121 Experiential Learning Lab**
**[Before]**

> **Note that a Humanities or Social Sciences Elective may satisfy prerequisite for a minor course if not required for minor.**

## Courses Specific for the Major: 42-45 Hours

## Required Courses: 24 Hours

## Journalism Concentration

**COMM 3301 Fundamentals of Newswriting**
**[Before](and)**

**COMM 3303 Layout and Design**

[Right] (or)

**COMM 4403 Photojournalism**
[After] (and)

**COMM 3352 Fundamentals of Television Production**
[Before](and)

**COMM 3302 Public Affairs Reporting**
[Right] (or)

**COMM 4402 Feature Writing**
[After] (and)

**COMM 4421N Practicum-The West Georgian**
[Right] (or)

**COMM 4421T Practicum - WUTV**
[After] (and)

**COMM 4450 Advanced Media Writing and Reporting**
**COMM 4454 Media Law**
**COMM 4484 Mass Communications Research Methods**

## Digital Media & Entertainment Concentration

**COMM 3301 Fundamentals of Newswriting**
[Right] (or)
**COMM 3305 Short-Form Screenwriting & Analysis**
**COMM 3350 Digital Media Industries**
[Before](and)

**COMM 3351 Radio & Audio Production**
[Right] (or)

**COMM 3352 Fundamentals of Television Production**
[After] (and)

**COMM 3355 Digital Media Programming & Management**
[Before](and)

**COMM 4421R Practicum - The WOLF Internet Radio**
[Right] (or)

**COMM 4421T Practicum - WUTV**

[After]  (and)

**COMM 4454 Media Law**
**COMM 4484 Mass Communications Research Methods**

## One (1) of the following:

**COMM 3354 Digital Social Media & Society**
**COMM 3357 Diversity and Mass Media**
**COMM 4455 Contemporary Issues in Mass Communications**

## Film & Video Production Concentration

**COMM 3305 Short-Form Screenwriting & Analysis**
**COMM 3353 Fundamentals of Film & Video Production**
**COMM 3356 Film and Culture**
[After]  (and)

**COMM 4425 Documentary Production Practices**
[After]  (or)

**COMM 4426 Fiction Film Production**
[After]  (or)

**COMM 4452 Advanced Film & Video Production**
[After]  (and)

**COMM 4454 Media Law**
**COMM 4484 Mass Communications Research Methods**

## Two (2) of the following:

**COMM 4405 Sound Design**
**COMM 4406 Cinematography**
**COMM 4407 Film & Video Editing**

## Public Relations Concentration

**COMM 3301 Fundamentals of Newswriting**
**COMM 3313 Public Relations Principles**

**COMM 4413 Public Relations Cases**
**COMM 4414 Public Relations Management**
**COMM 4444 Public Relations Campaigns**
**COMM 4451 Public Relations Writing**
**COMM 4454 Media Law**
**COMM 4484 Mass Communications Research Methods**

## Electives: 18-21 Hours

For Mass Communications majors, 18-21 credit hours of COMM 3000-4000 level courses are required to apply toward major electives. Up to 6 credit hours of the 18-21 hours may be selected from the Approved Electives list, but this is not required. Majors may petition to apply alternative courses, including 1000-2000 level courses, as major electives that are relevant to their career aspirations by submitting requests and rationales to advisors. The Dean or Designee must approve all alternative courses.

Additionally, students may take up to 6 hours of internship (COMM 4486) for credit in their degree program, and students may take up to 6 credit hours of 3000-4000 level practica courses in their degree program. However, students may not exceed a total of 9 credit hours of internship and practica combined.

Complete 18 credit hours if minor = 18 credit hours or GFA option selected.

Complete 21 credit hours if minor = 15 credit hours

**ABED 3100 Business Communication**
**ART 3400 Graphic Design Survey for Non-Majors**
**ABED 4118 Web Page Design**
**ENGL 3200 Intermediate Creative Writing**
**ENGL 3405 Professional and Technical Writing**
**ENGL 4109 Film as Literature**
**FILM 3200 Screenwriting**
**FORL 4485 Topics in National Film Traditions**
**FREN 3212 Topics in Francophone Cinema**
**GEOG 3713 Meteorology**
**HIST 4464 American Sports History**
**MGNT 3600 Management**
**MGNT 3602 Business Law**
**MGNT 3627 Managing Cultural Differences**
**MGNT 4630 Dispute Resolution in Contemporary Organizations**
**MKTG 3801 Art of Selling and Personal Dynamics**
**MKTG 3803 Principles of Marketing**
**MKTG 3809 Advertising Practices**
**MKTG 3810 Social Media and Online Marketing**

MKTG 3810 Social Media and Online Marketing
MKTG 4805 Sales Management
MKTG 4861 Services Marketing
MKTG 4864 Consumer Behavior
MKTG 4866 International Marketing
PHED 3640 History of Sport
PHED 3641 Psychology of Sport
PHIL 3160 Philosophy in Literature and Film
POLS 3102 Gender and Politics
POLS 3103 Media and Politics
POLS 4202 Interorganizational Behavior
POLS 4215 Management of Non-Profit Organizations
PSYC 3200 Introduction to Organizational Development
PSYC 3590 Sports Psychology
PSYC 3600 Psychology of Communication
PSYC 3730 Social Psychology
PSYC 4003 Statistics for the Social Sciences
PSYC 4090 Groups and Group Process
PSYC 4140 Psychology of Gender
PSYC 4190 Advanced Organizational Development
PSYC 4500 Explorations into Creativity
SOCI 3100 Sociology of Humor
SOCI 3273 Managing Cultural Differences
SOCI 3603 Sociology of Gender
SOCI 3733 Social Psychology: The Sociological Tradition
SOCI 3943 American Class System
SOCI 4203 Women in American Society
SOCI 4323 Sociology of Race
SOCI 4373 Visual Sociology
SOCI 4623 Art, Media, Cultural Politics
SOCI 4693 Sports, Crime, and Society
SOCI 4700 Sociology of Emotions
SOCI 4916 Gender and Work
SPMG 3661 Sociology of Sport
SPMG 3665 Communication in Sport
SPMG 4665 Sport Marketing and Promotion

## Minor or GFA Certification: 15-18 Hours

GFA certification requires 18 hours

Minor requires 15-18 hours

## Total: 120 Hours

## Major Requirements

Minimum grade of C for ENGL 1101, ENGL 1102, COMM 1110, COMM 1154, and COMM 2254.

Must complete a major declaration form.

A maximum of 3 credit hours of COMM 4421 (Practicum) may count toward major requirements though you may complete additional credit hours.

A maximum of 3 credit hours of COMM 4486 (Internship) may count toward major requirements though you may complete additional credit hours.

Must complete senior exit survey.

Must complete requirements for a minor field.

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED.** Contact curriculog@westga.edu for further instruction.**

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Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses from the Program**

In order to delete courses that you are removing from your program, please follow these steps:

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Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the **X** and proceed.

**Step 2 - Adding New Courses to the Program**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ↓ icon to import the "University of West Georgia General Education Requirements."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Requirements, Additional Information, etc.) in the curriculum schema  click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

---

**Justification and Assessment**

**Rationale\*** There are 4 Program modifications in this proposal.

Change 1:
Moves to give students the option to replace their minor with an 18 credit hour, Georgia Film Academy Certification.

Language changes from
Minor 15-18 Hours
to
Minor or GFA Certification: 15-18 Hours

Rationale:
This is already the case with the School of CFM's B.S. in Film & Video Production degree and with the advent of additional certifications in ESports, Post-Production and Audio Production, we are aiming to create parity and equity across our programs.

Additionally, and of equal import, is that this modification will allow students who are completing Nexus degrees in both eSports and Film to convert their 2 year degrees into 4 year degrees without losing credits. This is a longer-term retention strategy we are embarking on, and a change being made in response to ongoing developments at the Georgia Film Academy, lest we fall behind our competitors and miss out on the opportunity that this organization provides.

Change 2:
Core F Language changes from:
Humanities or Social Science Electives (3)
to
Humanities or Social Science Electives or COMM 1121 (3).

Rationale:
The second change within this proposal is in response to the ongoing move to increase experiential learning for first and second year students. The School of CFM has multiple experiential learning opportunities for students, but these are mostly utilized by Juniors and Seniors. In order to facilitate early exposure and therefore retention and our inability to modify curricular offering in Core A-E, we are beginning to roll out a plan to target these early learners with credit-bearing experiential learning opportunities. Hence, within Core Area F, students will be able to complete a Humanities or Social Science Elective, OR the soon to be proposed course, COMM 1121, that grants credit-bearing exposure to our experiential learning labs. This is a pilot program to be rolled out over the coming few years.

Change 3:
This language
Twelve (12) credit hours of COMM 3000-4000 level courses are required to apply toward 18-21 credit hours of major electives. No additional COMM courses may be applied as electives to the degree beyond the maximum of 12 credit hours.

Remaining electives should be selected from the list below. Majors may petition to apply alternative courses, including 1000-2000 level courses, as major electives that are relevant to their career aspirations by submitting requests and rationales to advisors. All alternative courses must be approved by the Dean/Designee of the School.

becomes this language:

For Mass Communications majors, 18-21 credit hours of COMM 3000-4000 level courses are required to apply toward major electives. Up to 6 credit hours of the 18-21 hours may be selected from the Approved Electives list, but this is not required. Majors may petition to apply alternative courses, including 1000-2000 level courses, as major electives that are relevant to their career aspirations by submitting requests and rationales to advisors. The Dean or Designee must approve all alternative courses.

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Additionally, students may take up to 6 hours of internship (COMM 4486) for credit in their degree program, and students may take up to 6 credit hours of 3000-4000 level practica courses in their degree program. However, students may not exceed a total of 9 credit

hours of internship and practica combined.


Rationale:
In response to changes made by our accrediting body, the Accrediting Council on Education in Journalism, Media and Communication (ACEJMC), we are no longer required to be prescriptive about the number of upper level electives a student should be taking. In fact, flexibility is the goal, and we are following their guidance and opening up our upper-level elective courses so that students can be more selective about the classes that suit their aspirations and their schedules.

Change 4:
In the Digital Media and Entertainment Concentration, writing requirement is modified from COMM 3305
to
COMM 3301 or COMM 3305

Rationale:
We recognize that both creative writing and journalistic writing are staples of the industry and this change will provide students with additional flexibility in both the mode of writing-intensive course they choose, as well as with their scheduling to support their timely progression through the curriculum.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**


## SACSCOC Substantive Change

**Please review [SACSCOC Substantive Change Considerations for Curriculum Changes](#)**
**Send questions to [kgwaltney@westga.edu](mailto:kgwaltney@westga.edu).**


**Check all that apply to this program\***

- ☐ This change affects 25-49% of the program's curriculum content.
- ☐ This change affects 25-49% of the program's length/credit hours.
- ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☐ This change affects 50% or more of the program's curriculum content.
- ☐ This change affects 50% or more of the program's length/credit hours.
- ☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☑ None of these apply

**Check all that apply to this program\***

- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☐ Change in credit hours required to complete the program
- ☑ None of these apply

**SACSCOC Comments**

# REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

## 1.) Program Map and/or Program Sheet

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. If you'd like to update both the old and new program new for reference, please ensure that you distinctly mark them and upload as one document.

## 3.) Academic Assessment Plan/Reporting

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

## 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map*** ☑ I have attached the Program Map/Sheet.
☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan*** ☐ I have attached the Assessment Plan.
☑ N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the [icon] icon in the Proposal Toolbox to make your decision.

# Addendum II

# History, B.A.

## 2023-2024 Undergraduate Revise Program Request

| Introduction |
| --- |

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If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\***

**Modifications (Check all that apply)** *
- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☐ Program Curriculum
- ☑ Other

**Desired Effective Semester** *  `Fall`

**Desired Effective Year** *  `2023`

| Routing Information |
| --- |

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If there are any questions or concerns regarding the routing of your proposal please contact

curriculog@westga.edu.

School/ Department* [ Department of Art, History, and Philosophy ]

**Is this a School of Nursing or School of Communication, Film and Media course?*** ⚪ Yes  ⦿ No

**Is this a College of Education Program?*** ⚪ Yes  ⦿ No

**Is the addition/change related to core, honors, or XIDS courses*** ☐ Yes  ☑ No

**Is this an Accelerated Bachelors to Masters program related proposal?*** ⚪ Yes  ⦿ No

**Is this a Senate ACTION or INFORMATION item? Please refer to the link below.*** ⦿ Yes  ⚪ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program*** ⦿ Program  ⚪ Shared Core

**If other, please identify.**

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name*** History, B.A.

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**Program ID - DO NOT EDIT***  20

**Program Code - DO NOT EDIT**  20

**Program Type***  

Bachelor

**Degree Type***  

Bachelor of Art

**Program Description***  Learning Outcomes:
Demonstrate content knowledge of history.

Analyze primary and secondary sources for their historical content and interpretations.

Demonstrate ability to research according to historical methods.

Demonstrate writing skills that reflect persuasive historical arguments based on evidence and proper citation

**Status***  ● Active-Visible    ○ Inactive-Hidden

**Program Location***  

Carrollton  Newnan  Online

## Curriculum Information

**Prospective Curriculum***

## Requirements

## Core Areas A, B, C, D, E: 42 Hours

Core Curriculum

Core Area D must include a laboratory course

**HIST 1111 Survey of World History/Civilization I**
**HIST 1112 Survey of World History/Civilization II**
**HIST 2111 U S History I (to 1865)**
**HIST 2112 U S History II (since 1865)**

## Core Area F: 18 Hours

Complete 2001 in a language other than English (FREN/GRMN/SPAN or the equivalent in another language); AND complete FREN/GRMN/SPAN 2002 (or the equivalent in another language) OR FORL 2100, 2200, 2300, or an approved 2000-level FORL course.

[Before] Foreign language 2001 and 2002 or passing an exemption examination 0-6

**HIST 2302 The Historian's Craft: Methodology**
[After]  Courses selected from ANTH, CS, ECON, GEOG, XIDS, PHIL, POLS, PSYC, SOCI, and Statistics. (no more than 6 hours from any one area) 3-12

[Right]  (must earn a C or better)

## Whatever has not been taken under area E, or exempted: 3-6 Hours

**HIST 1111 Survey of World History/Civilization I**

[Right] (or)

**[Right] (or)**

**HIST 1112 Survey of World History/Civilization II**
**[Right] (or)**

**HIST 2111 U S History I (to 1865)**
**[Right] (or)**

**HIST 2112 U S History II (since 1865)**

## Courses Required for the Degree: 30 Hours

**HIST 4484 Senior Seminar**

**[After]** At least one upper-level course in each of the following: U.S. history, European history, world history; six additional electives, at least one focused on the pre-1800 period.

## Minor Field: 15 Hours

## Electives, All Options: 9-12 Hours

## Total: 120 Hours

Both HIST 2111 and HIST 2112 must be taken by History majors unless exempt. Either course satisfies the state requirement. HIST 1111 and HIST 1112 are also required of majors unless exempt. HIST 1111, HIST 1112, HIST 2111, and HIST 2112 must be taken in Core Areas E and F.

Students must have a minimum 2.0 institutional GPA requirement to enter and remain in the major in good standing.

**PROGRAM CURRICULUM**

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<div style="border:1px solid #999; padding:10px;">

## Justification and Assessment

</div>

**Rationale\*** The History program would like to begin offering its B.A. program in a modality that is more than 50 percent (but less than 95 percent) online. We will continue allowing students to complete our degree through face-to-face modality, but in addition, we will give students the option to complete the degree online - which will mean that more than 50 percent of our HIST undergraduate courses will be offered online.

For the last three years, student demand for online HIST classes has greatly exceeded student demand for face-to-face HIST courses, and we must begin offering more than 50 percent of our classes online in order to meet students' needs.

The History program is therefore submitting this proposal to make our B.A. program 50-95 percent online. Because we are not changing our curriculum content, our program learning outcomes, or any facet of the program other than its modality of delivery (and because we are simply expanding the percentage of HIST courses that are offered in a fully online format rather than creating an entirely new online program or discontinuing our face-to-face degree program), we are submitting this proposal as an information rather than action item to the Faculty Senate, in accordance with the guidelines offered in the "UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs" document.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.** No change to program's student learning outcomes.

## SACSCOC Substantive Change

Please review **SACSCOC Substantive Change Considerations for Curriculum Changes**
Send questions to **kgwaltney@westga.edu**.

**Check all that apply to this program\***
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- ☐ None of these apply

**Check all that apply to this program\***
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☐ Change in credit hours required to complete the program
- ☑ None of these apply

**SACSCOC Comments**

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**Assessment Plan**\*  ☐ I have attached the Assessment Plan.
☑ N/A

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# History, Secondary Education Certification, B.A.

### 2023-2024 Undergraduate Revise Program Request

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**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\***

**Modifications (Check all that apply)** *
- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☐ Program Curriculum
- ☑ Other

**Desired Effective Semester** *  `Fall`

**Desired Effective Year** *  `2023`

---

## Routing Information

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School/ Department* [Department of Art, History, and Philosophy]

Is this a School of Nursing or School of Communication, Film and Media course?*  ◯ Yes  ◉ No

Is this a College of Education Program?*  ◯ Yes  ◉ No

Is the addition/change related to core, honors, or XIDS courses*  ☑ Yes  ☐ No

Is this an Accelerated Bachelors to Masters program related proposal?*  ◯ Yes  ◉ No

Is this a Senate ACTION or INFORMATION item? Please refer to the link below.*  ◉ Yes  ◯ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

Type of Program*  ◉ Program
◯ Shared Core

If other, please identify.

IMPORTANT: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

NOTE: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

Program Name
Program Description

Program Name*  History, Secondary Education Certification, B.A.

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**Program ID - DO NOT EDIT***  20

**Program Code - DO NOT EDIT**  20

**Program Type***  Bachelor

**Degree Type***  Bachelor of Art

**Program Description***  Certification to teach in the state of Georgia has requirements beyond academic curriculum. See the Office of Teacher Certification for more details.

Students must earn a grade of C or above for all professional sequence courses in education and for all courses listed under content field in history.

**Status***  ⦿ Active-Visible    ○ Inactive-Hidden

**Program Location***  Carrollton  Newnan  Online

## Curriculum Information

**Prospective Curriculum***

# Requirements

# Core Areas A, B, C, D, E: 42 Hours

**Core Curriculum**

# Core Area F: 18 Hours

Complete 2001 in a language other than English (FREN/GRMN/SPAN or the equivalent in another language); AND complete FREN/GRMN/SPAN 2002 (or the equivalent in another language) OR FORL 2100, 2200, 2300, or an approved 2000-level FORL course.

**[Before] Foreign language 2001 and 2002 0-6**

**[Before] History, remainder of World or US Surveys 3-6**

**HIST 2302 The Historian's Craft: Methodology**
**[After]  Approved Electives from ANTH, ECON, GEOG, POLS, PSYC, SOCI (no more than 6 hrs. from any one area) 3-12**

# Requirements for the Major: 30 Hours

**HIST 4484 Senior Seminar**
**HIST 4474 History of Georgia**
**[After]  At least one upper-level U.S. History 3**

**[After]  At least one upper-level European history 3**

**[After]  At least one upper-level Latin American, Asian, or African history 3**

**[After]  Five additional upper-level electives in history,**

[After] Two additional upper-level electives in history, chosen from at least two different areas (U.S., Europe, world history); at least one focused on the pre-1800 period; at least one focused on cultural diversity 15

## Secondary Education: 37 Hours

**EDUC 2130 Exploring Learning and Teaching**
[Right] 1

**EDUC 2120 Exploring Sociocultural Perspectives on Diversity in Educational Contexts**
[Right] 1

**EDUC 2110 Investigating Critical and Contemporary Issues in Education**
[After] The above 3 courses must be completed prior to Teacher Education admission. See advisor for complete list of Teacher Education admission requirements.

[Right] 1

**SPED 3715 The Inclusive Classroom: Differentiating Instruction**
[Right] 1

**MEDT 3401 Integrating Technology into the Curriculum**
[Right] 1

**CEPD 4101 Educational Psychology**
[Right] *

**SEED 4243 Instructional Strategies for Secondary Social Studies Education**
[Right] 2 *

**SEED 4243L Instructional Strategies for Secondary Social Studies Education Laboratory**
[Right] **

**SEED 4271 Instruction, Assessment, and Management in the Secondary Classroom**
[Right] 2 *

**SEED 4271L Instruction, Assessment, and Management in the Secondary Classroom Lab**
[Right] **

**SEED 4286 Teaching Internship**
[Right] 2 *

**SEED 4289 Teaching Internship Seminar**

**SEED 4289 Teaching Internship Seminar**

[Right]  2 *

## Note:

All education and major courses should be completed prior to enrollment in SEED 4286 and SEED 4289.

## Total: 124 Hours

1 Minimum 2.7 GPA and advisor code, Prerequisite to Teacher Ed admission

2 Field experiences required

* Requires admission to Teacher Education for enrollment. Grade of C or better.

**PROGRAM CURRICULUM**

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**Step 1 - Deleting Courses from the Program**

In order to delete courses that you are removing from your program, please follow these steps:

First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the **X** and proceed.

Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the **X** and proceed.

**Step 2 - Adding New Courses to the Program**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ⬇ icon to import the "University of West Georgia General Education Requirements."
For courses already in the catalog, click on "Import Course" and find the courses needed.
For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Requirements, Additional Information, etc.) in the curriculum schema click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

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## Justification and Assessment

**Rationale** * The History program would like to begin offering its B.A. with secondary education certification program in a modality that is more than 50 percent (but less than 95 percent) online. We will continue allowing students to complete our degree through face-to-face modality, but in addition, we will give students the option to complete the degree online - which will mean that more than 50 percent of our HIST undergraduate courses will be offered online.

For the last three years, student demand for online HIST classes has greatly exceeded student demand for face-to-face HIST courses, and we must begin offering more than 50 percent of our classes online in order to meet students' needs.

The History program is therefore submitting this proposal to make our B.A. with secondary education certification program 50-95 percent online. Because we are not changing our curriculum content, our program learning outcomes, or any facet of the program other than its modality of delivery (and because we are simply expanding the percentage of HIST courses that are offered in a fully online format rather than creating an entirely new online program or discontinuing our face-to-face degree program), we are submitting this proposal as an information rather than action item to the Faculty Senate, in accordance with the guidelines offered in the "UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs" document.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.** No change to program's student learning outcomes.

## SACSCOC Substantive Change

**Please review [SACSCOC Substantive Change Considerations for Curriculum Changes](#)**
**Send questions to [kgwaltney@westga.edu](mailto:kgwaltney@westga.edu).**

**Check all that apply to this program** *
- ☐ This change affects 25-49% of the program's curriculum content.
- ☐ This change affects 25-49% of the program's length/credit hours.
- ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☐ This change affects 50% or more of the program's curriculum content.
- ☐ This change affects 50% or more of the program's length/credit hours.
- ☑ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☐ None of these apply

**Check all that apply to this program** *
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☐ Change in credit hours required to complete the program
- ☑ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

### 1.) Program Map and/or Program Sheet

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. If you'd like to update both the old and new program new for reference, please ensure that you distinctly mark them and upload as one document.

### 3.) Academic Assessment Plan/Reporting

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

### 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map**\* ☐ I have attached the Program Map/Sheet.
☑ N/A - I am not making changes to the program curriculum.

**Assessment Plan**\* ☐ I have attached the Assessment Plan.
☑ N/A

**LAUNCH** proposal by clicking [icon] in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the [icon] icon in the Proposal Toolbox to make your decision.

# Addendum III

# Master of Music with a Concentration in Music Performance, M.M.

## 2023-2024 Graduate Revise Program Request

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### Introduction

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit <u>here</u>.

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit <u>UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs</u> for more information.

If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)\***
- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☐ Program Curriculum
- ☑ Other

**If other, please identify.**   Admissions criteria

**Desired Effective Semester\***   Summer

**Desired Effective Year\***   2023

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### Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *  |  Department of English, Film, Language, and Performing Arts

**Is this a School of Nursing or School of Communication, Film and Media course?** *  ◯ Yes  ⦿ No

**Is this a College of Education Program?** *  ◯ Yes  ⦿ No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.** *  ⦿ Yes  ◯ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program** *  ⦿ Program
◯ Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name** *  Master of Music with a Concentration in Music Performance, M.M.

**Program ID - DO NOT EDIT** *    21

**Program Code - DO NOT EDIT**    21

**Program Type** *    Master's

**Degree Type** *    Master of Music

**Program Description** *    The Master of Music in Performance is intended for those individuals who seek advanced training in music performance and/or wish to pursue doctoral study and seek teaching positions in higher education.

**Status** *    ⦿ Active-Visible     ○ Inactive-Hidden

**Program Location** *    Carrollton

## Curriculum Information

**Prospective Curriculum***

## Program Requirements

## Required Courses

**MUSC 6083 Research Methods and Materials**
**MUSC 6210 Music History and Literature**
**MUSC 6220 Music Theory**
**MUSC 6800 Graduate Recital**

## 9 Hours from:

**MUSC 6600A Principal Applied:Piano**
**MUSC 6600B Principal Applied: Organ**
**MUSC 6600C Principal Applied: Voice**
**MUSC 6600D Principal Applied: Strings**
**MUSC 6600E Principal Applied: Guitar**
**MUSC 6600F Principal Applied: Flute**
**MUSC 6600G Principal Applied: Oboe**
**MUSC 6600I Principal Applied: Clarinet**
**MUSC 6600J Principal Applied: Bassoon**
**MUSC 6600K Principal Applied: Saxophone**
**MUSC 6600L Principal Applied: Horn**
**MUSC 6600M Principal Applied: Trumpet**
**MUSC 6600N Principal Applied: Trombone**
**MUSC 6600O Principal Applied: Euphonium**
**MUSC 6600P Principal Applied: Tuba**
**MUSC 6600Q Principal Applied: Percussion**

## 1 Hour from:

**MUSC 5850 Applied Conducting**
**MUSC 6610A Secondary Applied: Piano**
**MUSC 6610B Secondary Applied: Organ**
**MUSC 6610C Secondary Applied: Voice**
**MUSC 6610D Secondary Applied: Strings**
**MUSC 6610E Secondary Applied: Guitar**
**MUSC 6610F Secondary Applied: Flute**
**MUSC 6610G Secondary Applied: Oboe**
**MUSC 6610I Secondary Applied: Clarinet**

MUSC 6610I Secondary Applied: Clarinet
**MUSC 6610J Secondary Applied: Bassoon**

**MUSC 6610K Secondary Applied: Saxophone**
**MUSC 6610L Secondary Applied: Horn**
**MUSC 6610M Secondary Applied: Trumpet**
**MUSC 6610N Secondary Applied: Trombone**
**MUSC 6610O Secondary Applied: Euphonium**
**MUSC 6610P Secondary Applied: Tuba**
**MUSC 6610Q Secondary Applied: Percussion**

## 2 Hours from:

**MUSC 5700 Wind Ensemble**
**MUSC 5710 Symphony Band**
**MUSC 5720 Marching Band**
**MUSC 5740 Chamber Winds**
**MUSC 5750 Concert Choir**
**MUSC 5760 Chamber Singers**
**MUSC 5770 Opera Workshop**
**MUSC 5800A Small Ensemble:Keyboard Ensmbl**
**MUSC 5800B Small Ens:Collegium Musicum**
**MUSC 5800C Small Ensemble:Guitar Ensemble**
**MUSC 5800D Small Ensemble:Flute Choir**
**MUSC 5800E Small Ensemble:Clarinet Choir**
**MUSC 5800F Small Ens:Saxophone Choir**
**MUSC 5800G Small Ens:Woodwind Ensemble**
**MUSC 5800I Small Ensemble: Horn Choir**
**MUSC 5800J Small Ensemble:Trumpet Choir**
**MUSC 5800K Small Ensemble:Trombone Choir**
**MUSC 5800L Small Ensemble: Tuba/Euphonium Ensemble**
**MUSC 5800M Small Ensemble:Brass Ensemble**
**MUSC 5800N Small Ens:Percussion Ensemble**
**MUSC 5800O Small Ensemble:Jazz Combo**
**MUSC 5800P Small Ensemble: Basketball Band**
**MUSC 5800Q Small Ensemble**

## Electives in Supportive Graduate Music Courses: 6 Hours

Electives must be approved by the advisor. Electives include studies in music history/literature, music theory, analysis, composition, music technology, music education, performance, pedagogy, and thesis. Up to nine credit hours may be taken in the following:

**MUSC 6999 Thesis in Music**

# Total Program: 30 Hours

### Graduate Recital
The recital, for which 3 credits are earned, is required in the performance-major program and may be considered for one of the approved electives in the music education program. The recital must consist of 40-60 minutes of music based on studies in Principal Applied. Each recital must be approved in a hearing at least two weeks prior to the performance. The student and accompanist are expected to demonstrate a concert-ready level of performance on all selections, as determined by a majority vote of three or more music faculty members. The performance of the recital is evaluated by the student's graduate faculty committee. A principal-applied voice recital must include works sung in English, French, German, and Italian.

### Ensemble Requirements
Each graduate student majoring in Performance must participate in a conducted or coached ensemble for a total of 2 credit hours, usually for one credit per semester. The ensemble requirement may be satisfied by participation in any approved graduate instrumental and/or vocal ensemble. The ensemble must meet a minimum of one hour per week with a faculty member and culminate in public performance. The ensemble experience must be in the principal-applied area.

### Approved Electives
All Master of Music degree programs require approved elective courses at or above the 5000 level, which must be selected in consultation with the student's advisor and/or the Head of Graduate Studies. Students may elect to take courses related to their major area of study or other approved supportive courses.

### Repeating Courses
Graduate music students may repeat a course with all grades calculated in the cumulative GPA. The course number and name must be the same as the previous course. Note: MUSC 6210 - Music History and Literature  and MUSC 6184 - Seminar in Music Education may be repeated as an elective if the course has a different topic.

### Application for Graduation and The Faculty Committee
The graduate music student must apply for graduation one semester prior to the proposed graduation semester. This is done through the Student Services tab within the student's MyUWG account. Before the student applies for graduation, the student should select a committee of graduate music faculty in consultation with the Head of Graduate Studies. The committee must consist of three graduate faculty members, including the student's major professor and two additional graduate faculty members who have worked with the student during his or her program of study.

### Comprehensive Final Examination
A comprehensive final examination is administered during the final semester of study to all candidates seeking a Master of Music degree. The examination is conducted orally and is designed to help determine the student's ability to synthesize a broad body of knowledge gained through graduate study. Students may be asked questions of a practical, theoretical, or historical nature as well as specific and general questions relating to the plan of study.

One semester prior to the examination, the student must request examination questions from each member of his or her faculty committee. In addition, the student must coordinate the scheduling of the oral examination with the members of the committee.

Selections performed on the graduate recital by candidates for the Master of Music in Performance serve as the basis for answering general and specific questions at the final comprehensive oral examination. Candidates should be prepared to demonstrate extensive knowledge-historical, theoretical, stylistic, and pedagogical-of all works and styles performed on the graduate recital. Students are required to provide scores, and per committee request, may be required to submit analyses prior to their comprehensive final oral examination.

Thesis Option
Students in the Master of Music program who plan to pursue additional graduate study may wish to consider selecting the Thesis Option as part of their degree requirements. The completion of a Master's Thesis is documentation of one's scholarship and generally is considered to indicate expertise in a given area of study. Students pursuing the thesis option may register for 3, 6, or 9 hours of credit in MUSC 6999 - Thesis in Music, as approved electives.

Prior to selecting the Thesis Option, the student must establish his or her graduate faculty committee. The student will work with the committee to develop a thesis topic proposal and complete the thesis document under the direct guidance of the committee chairperson. It is expected that the manuscript will demonstrate high standards of scholarship. Once the topic has been chosen, a formal proposal is prepared. The proposal, when fully developed, must be approved by the candidate's committee. During the research and writing of the thesis document, the candidate is advised to consult regularly with the major professor and the other members of the committee. Following approval of the committee, the document must be defended orally.

Graduate Assistantships
Graduate Assistantships, Graduate Research Assistantships, and Graduate Teaching Assistantships in Music may be available on a competitive basis to qualified residential graduate students.

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED.**
**Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click here for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses**

In order to delete courses that you are removing the courses from you program, please follow these steps:

First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the **X** and proceed.

Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the **X** and proceed.

**Step 2 - Adding New Courses**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ↓ icon to import the "University of West Georgia General Education Requirements."
For courses already in the catalog, click on "Import Course" and find the courses needed.
For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema  click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

## Justification and Assessment

**Rationale**\* This change (see attachment for current admissions criteria and proposed admissions criteria) seeks to reduce challenges a non-traditional student may face in procuring recommendations when several years from their undergraduate work. The wording changes addresses the fact that recommenders have the opportunity to type their recommendation into a field as opposed to writing, signing, and uploading a more traditional recommendation "letter." Finally, the proposed change responds to encourage of the Graduate School Dean and parallels the change already approved for the MM Music, Music

Education Concentration admissions process. We are confident that required transcripts, audition, and Grad Music Diagnosis Exam ensure that admitted students have the capacity to succeed in our program.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**

## SACSCOC Substantive Change

**Please review [SACSCOC Substantive Change Considerations for Curriculum Changes](#)**
**Send questions to [kgwaltney@westga.edu](mailto:kgwaltney@westga.edu)**

**Please select all that apply.***

- ☐ This change affects 25-49% of the program's curriculum content.
- ☐ This change affects 25-49% of the program's length/credit hours.
- ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☐ This change affects 50% or more of the program's curriculum content.
- ☐ This change affects 50% or more of the program's length/credit hours.
- ☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☑ None of these apply

**Check all that apply to this program***

- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☐ Change in credit hours required to complete the program
- ☑ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

**1.) Program Map and/or Program Sheet**

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. When uploading both the old and new program for reference, please ensure that you distinctly mark them and upload as **one** document.

**3.) Academic Assessment Plan/Reporting**

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

**4.) Curriculum Map Assessment**

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map*** ☐ I have attached the Program Map/Sheet.
☑ N/A - I am not making changes to the program curriculum.

**Assessment Plan*** ☐ I have attached the Assessment Plan.
☑ N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# MUSC - 6086 - Advanced Music Teaching

## 2023-2024 Graduate New Course Request

## General Information

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit **here**.

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit **UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs** for more information.

If you have any questions, please email curriculog@westga.edu.

**Desired Effective Semester** * `Fall`

**Desired Effective Year** * `2023`

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *  `Department of English, Film, Language, and Performing Arts`

**Is this a School of Nursing, School of Communication, Film and Media course , OR does it belong to the Graduate School rather than an**  ◯ Yes  ⦿ No

**Is this a College of Education course?** *  ◯ Yes  ⦿ No

**academic department?** *

**Does this course belong solely to the Graduate School?** *  ⦿ Yes  ◯ No

## Course Information

**Course Prefix** *  [ MUSC ]

**Course Number** *  6086

**Course Title** *  Advanced Music Teaching

**Course Type** *  [ Music ]

**Catalog Course Description** *  Development of music teaching expertise for post-secondary courses through an introduction to creating syllabi, evaluating students, music pedagogy, and reflexive teaching.

**Please indicate in the boxes below the credit hour distribution for this course. If the course will be variable in credit please be sure to include minimum and maximum values in each box.**

**Is this a variable credit hour course?** *  ☑ Yes  ☐ No

**Lec Hrs** *  2

**Lab Hrs** *  1

**Credit Hrs** *  3

**Can a student take this course multiple times, each attempt counting separately toward graduation?** *  ☐ Yes  ☑ No

**If yes, indicate maximum number of credit hours counted toward graduation.** *  3

For definitions of prerequiste, concurrent prerequisite, and corequisite, please see the [Curriculog Terminology/Icon Guide](#).

**Prerequisites**

**Concurrent Prerequisites**

**Corequisites**

**Cross-listing**

117

| | |
|---|---|
| **Restrictions** | Permission of the instructor |

**Status*** ⦿ Active-Visible     ○ Inactive-Hidden

**Frequency - How many semesters per year will this course be offered?** `1`

**Grading*** `Graduate Standard Letter`

**Type of Delivery (Select all that apply)*** 
- ☑ Carrollton or Newnan Campus: Face-to-Face
- ☑ Entirely Online
- ☑ Hybrid
- ☑ Fully Online

## Justification and Assessment

**What is the rationale for adding this course?*** We have several graduate students who would be eligible for full classroom responsibility at UWG and to do so, they need to be trained and mentored. As we have an increasing number of applicants to our MM program for the purpose of achieving sufficient credentials to teach at the post-secondary level, we suspect the course will be popular with our graduate students.

**Student Learning Outcomes*** Students will
1. Survey opportunities for teaching music at the advanced level in multiple music sub disciplines
2. Observe and reflect in writing on the teaching of experienced instructors of courses in multiple music sub disciplines
3. Articulate their personal professional philosophies of teaching music at the advanced level for at least one music sub-disciplines
4. Familiarize themselves with pedagogical materials
5. Prepare a syllabus with outcomes and one assignment/assessment and rubric
6. Reflect in writing about teaching experiences, identifying strengths and growth areas

### REQUIRED ATTACHMENTS

**ATTACH** any required files (e.g. syllabi, other supporting documentation) by navigating to the Proposal Toolbox and clicking [+] in the top right corner.

**1.) Syllabus**

Please ensure it's the correct syllabus (e.g., **correct course prefix and number,** course title, learning objectives/outcomes and includes link to the Common Language for Course Syllabi: http://www.westga.edu/UWGSyllabusPolicies/

**Syllabus*** ⦿ I have attached the REQUIRED syllabus.

## Resources and Funding

**Planning Info*** ⦿ Library Resources are Adequate
○ Library Resources Need Enhancement

**Present or Projected Annual Enrollment***  10-15 students

**Will this course have special fees or tuition required?*** ☐ Yes  ☑ No     **If yes, what will the fee be?*** 0

**Fee Justification**

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# EDUC - 7001 - National Board Portfolio - Differentiation of Instruction

## 2023-2024 Graduate New Course Request

## General Information

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit **here**.

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit **UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs** for more information.

If you have any questions, please email curriculog@westga.edu.

**Desired Effective Semester*** [ Summer ]

**Desired Effective Year*** [ 2023 ]

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department*** [ College of Education ]

**Is this a School of Nursing, School of Communication, Film and Media course , OR does it belong to the Graduate School rather than an academic department?*** ○ Yes ● No

**Is this a College of Education course?*** ● Yes ○ No

**Does this course belong solely to the Graduate School?*** ○ Yes ● No

## Course Information

**Course Prefix*** [ EDUC ]

**Course Number*** 7001

120

**Course Title\*** National Board Portfolio - Differentiation of Instruction

**Course Type\***
Educational Foundations

**Catalog Course Description\*** This is a competency-based credit graduate course. All work required to receive credit is previously completed by the student.
NBPTS Component 2: This classroom-based portfolio entry required candidates gather and analyze information about individual students' strengths and needs and used that information to design and implement instruction to advance student learning and achievement. Teachers submitted selected work samples that demonstrated the students' growth over time and a written commentary that analyzed instructional choices (NBPTS, 2022). 3 credits are granted to students who have completed the National Board Certification process, submitted all four components for scoring, and received a certifiable score earning the title National Board Certified Teacher.

**Please indicate in the boxes below the credit hour distribution for this course. If the course will be variable in credit please be sure to include minimum and maximum values in each box.**

**Is this a variable credit hour course?\*** ☐ Yes  ☑ No

**Lec Hrs\*** 3

**Lab Hrs\*** 0

**Credit Hrs\*** 3

**Can a student take this course multiple times, each attempt counting separately toward graduation?\*** ☐ Yes  ☑ No

**If yes, indicate maximum number of credit hours counted toward graduation.\*** NA

For definitions of prerequiste, concurrent prerequisite, and corequisite, please see the [Curriculog Terminology/Icon Guide](#).

**Prerequisites** none

**Concurrent Prerequisites** none

**Corequisites** none

**Cross-listing** none

**Restrictions** This is a competency-based credit graduate course. All work required to receive credit should be previously completed by the student. Students must have previously achieved their National Board Professional Teaching Standards (NBPTS) Certification status prior to enrolling in this course. Students must send a link to their certification to graduate@westga.edu to receive credit for this course.

**Status\*** ⦿ Active-Visible   ○ Inactive-Hidden

**Frequency - How many semesters per year will this course be offered?** 3

**Grading\***
Satisfactory/Unsatisfactory - No IP

**Type of Delivery (Select all that apply)\***
☐ Carrollton or Newnan Campus: Face-to-Face
☐ Entirely Online
☐ Hybrid
☑ Fully Online

## Justification and Assessment

**What is the rationale for adding this course?** * This course will be part of a Provost approved collaborative initiative between the Graduate School and the College of Education entitled The NBCT Certificate Credit Conversion. EDUC 7001 is a course that represents NBPTS Component 2 (Differentiation of Instruction). Individuals who enroll in this course may/may not enroll in a College of Education graduate program at UWG. However, all students will receive three graduate credits for this course.

Background:
The National Board Certification for Teachers (NBCT) offered by the National Board for Professional Teaching Standards (NBPTS) is a highly regarded certification available for kindergarten-twelfth-grade educators. To become certified, educators must undergo a rigorous evaluation process based on four components: Content Knowledge, Differentiation of Instruction, Teaching Practice and Learning Environment, and Effective and Reflective Practitioners.

This is a competency-based credit graduate course for NBCT Certified Teachers. All work required for this course has been previously completed by the student. For information on competency-based credit, please review this link: https://www.affordablecollegesonline.org/college-resource-center/competency-based-online-degree-programs/#:~:text=Competency%2Dbased%20programs%20work%20by,the%20typical%20credit%2Dhour%20u

**Student Learning Outcomes** * Demonstrate a thorough knowledge of students as individual learners and set high, worthwhile, and attainable goals for student growth.

Design varied, rich, and appropriate assignments and instructional resources.
Analyze student work in ways that recognize students' progress and offer means for students to build on their accomplishments.

Demonstrate effective communication with students that directs their attention to the salient features of their work and encourages them to reflect upon how their work can be improved.

Demonstrate reflective practices that insightfully improve effectiveness in meeting the challenges of teaching.

## REQUIRED ATTACHMENTS

**ATTACH** any required files (e.g. syllabi, other supporting documentation) by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

**1.) Syllabus**

Please ensure it's the correct syllabus (e.g., **correct course prefix and number,** course title, learning objectives/outcomes and includes link to the Common Language for Course Syllabi: **http://www.westga.edu/UWGSyllabusPolicies/**

**Syllabus** * ⦿ I have attached the REQUIRED syllabus.

## Resources and Funding

**Planning Info** * ⦿ Library Resources are Adequate
◯ Library Resources Need Enhancement

**Present or Projected Annual Enrollment** * 5-30 Students a term

**Will this course have special fees or tuition required?** * ☐ Yes  ☑ No

**If yes, what will the fee be?** * NA

**Fee Justification**

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process. 122

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# EDUC - 7002 - National Board Portfolio – Teaching Practice and Learning Environment

### 2023-2024 Graduate New Course Request

## General Information

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit **here**.

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit **UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs** for more information.

If you have any questions, please email curriculog@westga.edu.

Desired Effective Semester* [ Summer ]        Desired Effective Year* [ 2023 ]

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

School/ Department* [ College of Education ]

Is this a School of Nursing, School of Communication, Film and Media course , OR does it belong to the Graduate School rather than an academic department?*    ○ Yes    ● No

Is this a College of Education course?*    ● Yes    ○ No

Does this course belong solely to the Graduate School?*    ○ Yes    ● No

## Course Information

Course Prefix* [ EDUC ]

Course Number* 7002

**Course Title**\* National Board Portfolio – Teaching Practice and Learning Environment

**Course Type**\*

Educational Foundations

**Catalog Course Description**\* This is a competency-based credit graduate course. All work required to receive credit should be previously completed by the student.
NBPTS Component 3: This was a classroom-based portfolio entry that required video recordings of interactions between the teacher and their students. Teachers also submitted a written commentary in which they described, analyzed, and reflected on their teaching and interactions with students. Both the video and the written commentary demonstrated how they engaged with students and impacted their learning. (NBPTS, 2022). 3 credits are granted to students who have completed the National Board Certification process, submitted all four components for scoring, and received a certifiable score earning the title National Board Certified Teacher.

**Please indicate in the boxes below the credit hour distribution for this course. If the course will be variable in credit please be sure to include minimum and maximum values in each box.**

**Is this a variable credit hour course?**\* ☐ Yes ☑ No

**Lec Hrs**\* 3

**Lab Hrs**\* 0

**Credit Hrs**\* 3

**Can a student take this course multiple times, each attempt counting separately toward graduation?**\* ☐ Yes ☑ No

**If yes, indicate maximum number of credit hours counted toward graduation.**\* NA

**For definitions of prerequiste, concurrent prerequisite, and corequisite, please see the [Curriculog Terminology/Icon Guide](#).**

**Prerequisites** None

**Concurrent Prerequisites** None

**Corequisites** None

**Cross-listing** None

**Restrictions** This is a competency-based credit graduate course. All work required to receive credit should be previously completed by the student. Students must have previously achieved their National Board Professional Teaching Standards (NBPTS) Certification status prior to enrolling in this course. Students must send a link to their certification to graduate@westga.edu to receive credit for this course.

**Status**\* ⦿ Active-Visible  ◯ Inactive-Hidden

**Frequency - How many semesters per year will this course be offered?** 3

**Grading**\*

Satisfactory/Unsatisfactory - No IP

**Type of Delivery (Select all that apply)**\*
☐ Carrollton or Newnan Campus: Face-to-Face
☐ Entirely Online
☐ Hybrid
☑ Fully Online

125

## Justification and Assessment

**What is the rationale for adding this course?*** This course will be part of a Provost approved collaborative initiative between the Graduate School and the College of Education entitled The NBCT Certificate Credit Conversion. EDUC 7001 is a course that represents NBPTS Component 3 (Teaching Practice and Learning Environment ). Individuals who enroll in this course may/may not enroll in a College of Education graduate program at UWG. However, all students will receive three graduate credits for this course.

Background:
The National Board Certification for Teachers (NBCT) offered by the National Board for Professional Teaching Standards (NBPTS) is a highly regarded certification available for kindergarten-twelfth-grade educators. To become certified, educators must undergo a rigorous evaluation process based on four components: Content Knowledge, Differentiation of Instruction, Teaching Practice and Learning Environment, and Effective and Reflective Practitioners.

This is a competency-based credit graduate course for NBCT Certified Teachers. All work required for this course has been previously completed by the student. For information on competency-based credit, please review this link: https://www.affordablecollegesonline.org/college-resource-center/competency-based-online-degree-programs/#:~:text=Competency%2Dbased%20programs%20work%20by,the%20typical%20credit%2Dhour%20u

**Student Learning Outcomes*** Design an established safe, fair, equitable, and challenging environment that promotes self-directed learning and active student engagement with the teacher, other students, and the content.

Analyze individual students' results of assessments to identify needs and strengths.

Create a student-centered learning environment based on trust and mutual respect, which facilitates the inquiry process and equips students with skills that support collaboration.

Implement effective communication strategies with students that direct their attention to the salient features of their work.

Implement a monitored student learning environment during lessons, including making instructional adjustments and providing regular constructive feedback to students.

Implement student support systems that develop the dispositions and proficiencies necessary to explore significant content topics and skills.

Demonstrate reflective practices that persuasively communicate pedagogical decisions and reflect insightfully on teacher practice and implications for future teaching.

## REQUIRED ATTACHMENTS

**ATTACH** any required files (e.g. syllabi, other supporting documentation) by navigating to the Proposal Toolbox and clicking  in the top right corner.

**1.) Syllabus**

Please ensure it's the correct syllabus (e.g., **correct course prefix and number,** course title, learning objectives/outcomes and includes link to the Common Language for Course Syllabi: **http://www.westga.edu/UWGSyllabusPolicies/**

**Syllabus*** ◉ I have attached the REQUIRED syllabus.

## Resources and Funding

**Planning Info*** ◉ Library Resources are Adequate
◯ Library Resources Need Enhancement

**Present or Projected Annual Enrollment*** 5-30 students

**Will this course have special fees or tuition** ☐ Yes

**If yes, what will the fee be?*** NA

Special fees or tuition
required?* ☑ No

**Fee Justification**

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# Speech Language Pathology, M.Ed.

## 2023-2024 Graduate Revise Program Request

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## Introduction

Welcome to the University of West Georgia's curriculum management system.

Please **TURN ON** the help text before starting this proposal by clicking 🛈 next to the print icon directly above this message.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit [here](#).

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If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)\***
- ☐ Program Name
- ☐ Track/Concentration
- ☑ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☐ Program Curriculum
- ☑ Other

**If other, please identify.**   Admission Criteria

**Desired Effective Semester\***  Summer

**Desired Effective Year\***  2023

---

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being underlined rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** \*    Department of Counseling, Higher Education, and Speech Language Pathology

**Is this a School of Nursing or School of Communication, Film and Media course?** \*   ○ Yes   ● No

**Is this a College of Education Program?** \*   ● Yes   ○ No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.** \*   ● Yes   ○ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program** \*   ● Program   ○ Shared Core

**IMPORT** curriculum data from the Catalog by clicking ⬇ icon in the top left corner. To search for courses select the "PREFIX" filter. To search for programs select the "NAME" filter.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

Program Name
Program Description

**Program Name** \*   Speech Language Pathology, M.Ed.

Program Name    Speech Language Pathology, M.Ed.

**Program ID - DO NOT**    21
**EDIT** *

**Program Code - DO**    21
**NOT EDIT**

**Program Type** *
Master's

**Degree Type** *
Master of Education

**Program Description**\* The Master of Education in Speech-Language Pathology (residential) program is accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association (ASHA). The program prepares students for a professional career in the identification, assessment, and treatment of all communication disorders, including language, articulation, voice, resonance, fluency, and swallowing disorders. Successful completion of the program and other professional requirements is designed to lead the applicant toward obtaining a Master of Education degree (M.Ed.) in Speech-Language Pathology, Georgia Professional Standards Commission (PSC) certification, Georgia Licensure in Speech-Language Pathology, and ASHA's Certificate of Clinical Competence (CCC).

In the graduate program at UWG, students complete closely supervised practical and/or internships in a variety of settings and with persons of varying ages. The Comprehensive Community Clinic that is housed in the College of Education provides opportunities for students to complete a number of clinical hours on the campus. However, students are required to complete clinical hours in other settings.

Applicants are accepted for the summer term only.

For admission to the graduate program in speech-language pathology, the applicant must have:

Undergraduate GPA of 3.0 or better

Two strong letters of recommendation from professional references

Personal Statement/Essay

Interview with speech-language pathology faculty

Clear criminal background check

Acceptance to the program with a bachelor's degree in an area other than Speech-Language Pathology requires prior completion of prerequisite courses in the following coursework or equivalents: Speech and Language Acquisition or Language Development; Phonetics; Anatomy and Physiology of Speech and Hearing; Audiology; and three additional speech/language courses (as judged by program faculty to provide knowledge and skills equivalent to those typically gained a bachelor's degree program in speech-language pathology)

Acceptance to the program requires prior completion of courses in the biological sciences (e.g. biology, human anatomy and physiology, neuroanatomy and neurophysiology, human genetics, veterinary sciences), physical sciences (physics or chemistry), social/behavioral sciences (e.g. psychology, sociology, anthropology, public health), and a stand-alone course in statistics.


Prerequisites

ASHA Basic Skills:

1) Biological Science

2) Chemistry or Physics

3) Social/Behavioral Science

4) Statistics


CMSD Prerequisites if bachelor's degree is not in Speech-Language Pathology

1) SLPA 3702 Speech & Language Acquisition

2) SLPA 3703 Phonetics

3) SLPA 3704 Anatomy & Physiology of the Speech & Hearing Mechanism

4) SLPA 4703 Introduction to Audiology

5) 3 additional CMSD courses approved by program faculty

**Status*** ⦿ Active-Visible    ○ Inactive-Hidden

**Program Location***

Carrollton

## Curriculum Information

**Prospective Curriculum***

## Plan of Study (A,B)

**SLPA 6701 Stuttering: Theory and Research**

**SLPA 6702 Voice and Resonance Disorders**

**SLPA 6704 Assessment and Treatment of Neurogenic Communication Disorders**

**SLPA 6707 Aural Habilitation and Rehabilitation**

**SLPA 6708 Advanced Articulation and Phonological Disorders**

**SLPA 6711 Assessment & Treatment of Communication & Swallowing Disorders in a Global Society**

**SLPA 6713 Neuroanatomy and Neurophysiology of Speech, Language, Hearing, and Swallowing**

**SLPA 6740 Motor Speech Disorders**

**SLPA 6741 Evaluation and Treatment of Dysphagia**

**SLPA 6760 Auditory Disorders**

**SLPA 6779 Current Trends and Issues in Speech-Language Pathology**

**SLPA 6784 Research Methods in Speech-Language Pathology**

**SLPA 6790 Clinical Practicum and Methods in Speech-Language Pathology I**

**SLPA 6791 Clinical Practicum and Methods in Speech-Language Pathology II**

**SLPA 6792 Clinical Practicum and Methods in Speech-Language Pathology III**

**SLPA 6761 Methods of Clinical Management**

**SLPA 6794 Medical Externship in Speech-Language Pathology**

**[Right] (F)**

**SLPA 6796 School Internship: Speech-Language Pathology**

**[Right] (F)**

**SLPA 7720 Language Disorders and Literacy**

## Elective (May be repeated for credit) (D)

**SLPA 6785 Special Topics in Speech-Language Pathology**

**[Right] (D)**

**Total Program (C) 63**

(A)  A grade of B or better is required in courses in these sections.

(B)  Substitutions must be approved by advisor.

(C)  63 Hour Program (6 semesters plus comprehensive examination as part of summative assessment two semesters prior to graduation): for students with an undergraduate degree in speech-language pathology.

(D)  This course may be required for remediation and/or an opportunity to gain additional experiences.

(E)  ALL ASHA math and science requirements must be satisfied prior to admission to the M.Ed. in Speech-Language Pathology. ASHA Standard IV-A: The applicant must have demonstrated knowledge of statistics as well as the biological, physical, and social/behavioral sciences.

Implementation: Coursework in statistics as well as in biological, physical, and social/behavioral sciences that is specifically related to communication sciences and disorders (CSD) may not be applied for certification purposes to this category unless the course fulfills a university requirement in the statistics, biology, physical science, or chemistry areas. Acceptable courses in biological sciences should emphasize a content area related to human or animal sciences (e.g., biology, human anatomy and physiology, neuroanatomy and neurophysiology, human genetics, veterinary science). Chemistry and physics are important for the foundational understanding of the profession of speech-language pathology. For all applicants who apply beginning January 1, 2020, courses that meet the physical science requirement must be in physics or chemistry. Program directors must evaluate the course descriptions or syllabi of any courses completed prior to students entering their programs to determine if the content provides foundational knowledge in physics or chemistry. Acceptable courses in social/behavioral sciences should include psychology, sociology, anthropology, or public health. A stand-alone course in statistics is required. Coursework in research methodology in the absence of basic statistics cannot be used to fulfill this requirement.

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED. Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click <u>here</u> for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses**

In order to delete courses that you are removing the courses from you program, please follow these steps:

> First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the ✖ and proceed.
>
> Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the ✖ and proceed.

**Step 2 - Adding New Courses**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

> If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ⬇ icon to import the "University of West Georgia General Education Requirements."
> For courses already in the catalog, click on "Import Course" and find the courses needed.
> For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

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## Justification and Assessment

**Rationale\*** We would like to change the admissions criteria for the program to increase equity and access for prospective students. Specifically, we will no longer require the GRE. We will require two letters of recommendation as opposed to three.

**If making changes to the Program Learning Outcomes, please**

Outcomes, please
provide the updated
SLOs in a numbered
list format.

## SACSCOC Substantive Change

Please review **SACSCOC Substantive Change Considerations for Curriculum Changes**
Send questions to **kgwaltney@westga.edu**

**Please select all that**
**apply.***    ☐ This change affects 25-49% of the program's curriculum content.

☐ This change affects 25-49% of the program's length/credit hours.

☐ This change affects 25-49% of the program's method of delivery -
competency-based education (all forms), distance education, face-to-face
instruction, or more than one method of curriculum delivery.

☐ This change affects 50% or more of the program's curriculum content.

☐ This change affects 50% or more of the program's length/credit hours.

☐ This change affects 50% or more of the program's method of delivery -
competency-based education (all forms), distance education, face-to-face
instruction, or more than one method of curriculum delivery.

☑ None of these apply

**Check all that apply**
**to this program***    ☐ Significant departure from previously approved programs

☐ New instructional site at which more than 50% of program is offered

☐ Change in credit hours required to complete the program

☑ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top
right corner.

### 1.) Program Map and/or Program Sheet

For advising purposes, all programs must have a program map. Please download the program map template
from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. When uploading both the old and new
program for reference, please ensure that you distinctly mark them and upload as **one** document.

### 3.) Academic Assessment Plan/Reporting

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as
well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree
with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a
bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered,
are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

### 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map*** ☐ I have attached the Program Map/Sheet.

☑ N/A - I am not making changes to the program curriculum.

**Assessment Plan*** ☐ I have attached the Assessment Plan.

☑ N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. **DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.**

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# Secondary Education, Ed.S., Concentrations in Biology, Broad Field Science, Business Education, Chemistry, Economics, English, History, Mathematics, Physics, and Political Science

### 2023-2024 Graduate Revise Program Request

## Introduction

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If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)** *

- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☐ Program Curriculum
- ☑ Other

**If other, please identify.**    Admissions requirements

**Desired Effective Semester*** [ Summer ]      **Desired Effective Year*** [ 2023 ]

## Routing Information

# Routes cannot be changed after a proposal is launched.

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Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *    Department of Early Childhood through Secondary Education

**Is this a School of Nursing or School of Communication, Film and Media course?** *    ◯ Yes    ⦿ No      **Is this a College of Education Program?** *    ⦿ Yes    ◯ No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.** *    ⦿ Yes    ◯ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program** *    ⦿ Program
                   ◯ Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

    **Program Name**
    **Program Description**

**Program Name** *   Secondary Education, Ed.S., Concentrations in Biology, Broad Field Science, Business

Education, Chemistry, Economics, English, History, Mathematics, Physics, and Political Science

**Program ID - DO NOT EDIT***  21

**Program Code - DO NOT EDIT**  21

**Program Type***  

Specialist

**Degree Type***  

Specialist in Education

**Program Description***  The Education Specialist degree with a major in Secondary Education is offered with a concentration in Biology, Broad Field Science, Business, Chemistry, Economics, English, History, Mathematics, Physics, or Political Science. This program provides advanced preparation for an in-depth knowledge of the teaching field and an opportunity for utilization of research methods and professional literature. Each concentration includes a minimum of 27 hours of graduate work distributed among courses in professional education, content specialization, and research, and includes a culminating project. The SEED Ed.S. coursework is delivered 95-100% online. Applicants must have a master's degree with a 3.0 or higher GPA and a T-5 Georgia Professional Educator Certificate (or meet eligibility with an equivalent out-of-state teaching license) to be considered for admission into the program.

**Status***  ● Active-Visible    ○ Inactive-Hidden

**Program Location***  

Online

## Curriculum Information

**Prospective Curriculum***

# Plan of Study

## Professional Education: 9 Hours

**ECED 8272 Teacher as Leader**
**[Right]** *

**ECSE 8562 Using Data to Meet the Needs of Diverse Learners**
**[Right]** *

**EDLE 6312 Principles of Instructional Leadership**
**[After]** or

**EDLE 6327 Leadership for Student Learning**
**[After]** or

     **another approved leadership course**

## Content Specialization: 9 Hours

**SEED 7266 Advanced Instructional Strategies for the 21st Century Classroom**
**[Right]** *

**[Right]** or

**ECSE 7566 Advanced Instructional Strategies for 21st Century**
**[Right]** *

**[Right]** or

**[After]** **Other approved advanced strategies or pedagogy course in content area of certification**

     **TWO approved content or content pedagogy courses**

## Electives: 3 Hours

[Before]ONE approved elective, such as:

CURR 6575 Curriculum Trends and Issues
[Right] * or

ECSE 7560 Contemporary Issues in Education
[Right] * or

ECSE 7564 Content Area Literacy Instruct
[Right] * or

MEDT 7461 Instructional Technology, Media, & Design
[Right] * or

ECSE 7500 Diverse Classrooms in Global Society
[Right] or

EDLE 6316 School Law, Policy, and Ethics
[Right] or

[After] _____3

## Research *: 6 Hours

EDRS 6342 School and Classroom Assessment
[Right] *

SEED 8200 Culminating Project SEED EdS
[Right] *

SEED 8202 Culminating Experience SEED EdS
[Right] *

## Total Program: 27 Hours

 * This course is offered 95-100% online.

 Program Notes

Admission to this program requires applicants to have a master's degree with a 3.0 or higher GPA, and a T-5 Georgia Professional Educator Certificate (or meet

eligibility with an equivalent out-of-state teaching license).

No course taken to meet requirements of a previously-earned degree may be used toward the EdS degree.

There is no provisional admission to this program.

Content and content pedagogy courses must be taken in the area of concentration.

It is the student's responsibility to be aware of deadlines and apply for graduation in a timely manner.

Students must meet all requirements imposed by the Graduate School, the College of Education, and the Department of Early Childhood Through Secondary Education.

PROGRAM CURRICULUM

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED. Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click <u>here</u> for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses**

In order to delete courses that you are removing the courses from you program, please follow these steps:

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>
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**Step 2 - Adding New Courses**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

> If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ⬇ icon to import the "University of West Georgia General Education Requirements."
> For courses already in the catalog, click on "Import Course" and find the courses needed.
> For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema  click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

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## Justification and Assessment

**Rationale**\*  We are removing two criteria for admission. The GACE assessment requirement is redundant because passing it is required for certification. We also are removing the 3-years of teaching at the post-master's level.

**If making changes to the Program Learning Outcomes, please**  Not applicable.                              144

provide the updated
SLOs in a numbered
list format.

## SACSCOC Substantive Change

Please review **SACSCOC Substantive Change Considerations for Curriculum Changes**
Send questions to **kgwaltney@westga.edu**

**Please select all that apply.***
- ☐ This change affects 25-49% of the program's curriculum content.
- ☐ This change affects 25-49% of the program's length/credit hours.
- ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☐ This change affects 50% or more of the program's curriculum content.
- ☐ This change affects 50% or more of the program's length/credit hours.
- ☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☑ None of these apply

**Check all that apply to this program***
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☐ Change in credit hours required to complete the program
- ☑ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

### 1.) Program Map and/or Program Sheet

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. When uploading both the old and new program for reference, please ensure that you distinctly mark them and upload as **one** document.

### 3.) Academic Assessment Plan/Reporting

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

### 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map** * ☐ I have attached the Program Map/Sheet.

☑ N/A - I am not making changes to the program curriculum.

**Assessment Plan** * ☐ I have attached the Assessment Plan.

☑ N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# Instructional Technology, Media and Design, Ed.S., Concentrations in Instructional Technology, School Library Media

### 2023-2024 Graduate Revise Program Request

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## Introduction

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit [here](#).

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit [UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs](#) for more information.

If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)** *
- ☐ Program Name
- ☑ Track/Concentration
- ☑ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**If other, please identify.**

**Desired Effective Semester*** [Fall]

**Desired Effective Year*** [2023]

---

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being underline rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *
> Department of Educational Technology and Foundations

**Is this a School of Nursing or School of Communication, Film and Media course?** *
( ) Yes   (•) No

**Is this a College of Education Program?** *
(•) Yes   ( ) No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.** *
(•) Yes
( ) No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program** *   (•) Program
( ) Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name** * Instructional Technology, Media and Design, Ed.S., Concentrations in Instructional

Technology, School Library Media

**Program ID - DO NOT EDIT** *    21

**Program Code - DO NOT EDIT**    21

**Program Type** * 

   Specialist

**Degree Type** *

   Specialist in Education

**Program Description** *    The Ed.S. in instructional technology, media, and design program consists of two program concentrations: (1) School Library Media and (2) Instructional Technology.

The Ed.S. program with a concentration in School Library Media is designed to prepare media specialists to serve in district-level school library leadership roles in P-12 school districts. Applicants for concentration one in School Library Media must be eligible for S-5 certification in School Library Media.

The Ed.S. program with a concentration in Instructional Technology includes two tracks. The first track (Certification) provides initial preparation for P12 educators to be eligible for S-6 IT Certification in the state of Georgia and reinforces those ideas through advanced coursework. The second track (General) provides advanced preparation for instructional designers, instructional technology coordinators, and already certified K-12 (e.g., teachers, school library media specialists, instructional technology coordinators possessing IT Certification) seeking to gain additional skills in instructional technology for integration into the P-12 classroom.  Admission requires a master's degree in any field and at least a 3.0 GPA.

Exit certification eligibility is determined by the certificate held during admission to the program.

**Status** *    ● Active-Visible    ○ Inactive-Hidden

**Program Location** * 

   Online

## Curriculum Information

**Prospective Curriculum***

## School Library Media Concentration

## Ed.S. Core Required for all Candidates (15 hours)

**MEDT 7469 Strategic Leadership Role of the SLMS**

**MEDT 8470 Action Research for School Library Media**

**MEDT 8461 Diffusion of Innovations**

**MEDT 8464 Trends and Issues in School Library Media**

**MEDT 8468 The Instructional Leadership Role of the SLMS**

## Elective Courses: 15 hours required

[Before] Instructional Technology Certification sequence*

[Before] MEDT 7461 Instructional Technology, Media, & Design

**MEDT 7464 Designing Technology Enhanced Instruction**

**MEDT 7490 Visual and Media Literacy for Teaching and Learning**

**MEDT 7476 Assessing Learning in Technology-Enhanced Instruction**

[After]  (not offered in summers; Prerequisites: MEDT 7464 or MEDT 7461)

[Before]

        Reading Endorsement sequence*

**READ 7271 Theoretical and Pedagogical Approaches to Language and Literacy Instruction**

**READ 7263 Comprehensive Language and Literacy Assessments and Interventions**

**READ 7201 Teacher as Language and Literacy Leader**

[Before]

150

**Online Teaching Endorsement sequence***

**MEDT 7461 Instructional Technology, Media, & Design**
[Right] **(or MEDT 7464 Designing Technology Enhanced Instruction)**

**MEDT 7472 Introduction to Distance Learning**

**MEDT 7491 Implementation, Assessment, and Evaluation of Online Learning**

**MEDT 7492 Leadership and Administration of Online Learning and e-Learning**
[Before]

**Additional Electives**

**MEDT 7485 Special Topics in Media**

**MEDT 7465 Integrating Technology for Teaching and Learning in the School Library Media Program**

**MEDT 7479 Digital Game-Based Learning**

**MEDT 7480 Global Learning and Collaboration with Technology**

**MEDT 7467 Web Design for Instruction**

**MEDT 7470 Digital Media Production and Utilization**

**MEDT 7473 Advanced Multimedia**

**CEPD 8102 Lifespan Human Development**

[After] **Other electives as approved by advisor**

**\*Required courses for certification/endorsement through Georgia Professional Standards Commission (GaPSC).**

**Must pass the appropriate GACE content assessment(s), if applicable, to be eligible for certification.**

# Instructional Technology Concentration

# General Track

# Instructional Technology Required Courses (12 hours)

**MEDT 8461 Diffusion of Innovations**

**MEDT 8462 Leading and Managing Instructional Technology Programs**

**MEDT 8463 Issues in Instructional Technology**

**MEDT 8465 Human Performance Improvement**

**MEDT 8466 Comprehensive Exam for Ed.S. Media IT**

## Electives (15 hours)

**[Before]**
        **Online Teaching Endorsement or Online Teaching Certificate Elective Courses (9 hours)**

**MEDT 7472 Introduction to Distance Learning**

**[Right] (Prerequisite: MEDT 7461  or MEDT 7464 )**

**MEDT 7491 Implementation, Assessment, and Evaluation of Online Learning**

**[Right]  (Prerequisite: MEDT 7472 )**

**MEDT 7492 Leadership and Administration of Online Learning and e-Learning**

**[Before]Additional Electives**

**MEDT 7461 Instructional Technology, Media, & Design**

**MEDT 7462 Internet Tools, Resources, and Issues in Education**

**MEDT 7464 Designing Technology Enhanced Instruction**

**MEDT 7466 Digital Photography in Instruction**

**MEDT 7467 Web Design for Instruction**

**MEDT 7468 Instructional Multimedia Design and Development**

**MEDT 7470 Digital Media Production and Utilization**

**MEDT 7473 Advanced Multimedia**

**MEDT 7476 Assessing Learning in Technology-Enhanced Instruction**

**[Right]  Not offered in summer semesters**

**MEDT 7479 Digital Game-Based Learning**

**MEDT 7480 Global Learning and Collaboration with Technology**

**MEDT 7490 Visual and Media Literacy for Teaching and Learning**

**MEDT 7499 Methods & Strategies for CT-integrated Learning**

**MEDT 7485 Special Topics in Media**

**[Right]  (with advisor approval)**

**CEPD 8102 Lifespan Human Development**

**[After]  Others to be approved by advisor**

**[After]  1. This program is designed for students who already possess Instructional Technology**

**Certfication from the Georgia Professional Standards Commission or are not anticipating pursuing this additional certification field. If you are pursuing adding Instructional Technology as a S field to your Georgia Professional Certificate, then you should be in the Certification track.**

**2. Renewable Professional certificate upon admission required for eligibility for Online Teaching Endorsement.**

**3. Students cannot repeat courses of the same content from a previous program for credit towards this degree.**

**4. The Online Teaching Endorsement and the Online Teaching Certificate are two program options that require the same courses but are tailored to two distinct audiences. The endorsement is designed for students who hold a Five-Year Induction or Professional certificate at level 4 or higher, in accordance with the requirements of the Georgia Professional Standards Commission. The certificate is designed for students working in non-K-12 environments (i.e., higher education, industry, military) who wish to improve their online design and facilitation competencies.**

**5. The Online Teaching Endorsement and the Online Teaching Certificate courses include prerequisite requirements.**

**6. The courses MEDT 7476 and MEDT 7491 are not offered in summer semesters.**

**7. To graduate, students must hold a minimum of a "B" average (i.e., 3.0).**

**8. Upon acceptance into program, you are directed to carefully read the Orientation Guide and set up this Program Sheet. Maintain and update your program sheet regularly, and ask your academic advisors for input as needed. While it is your responsibility to know what classes to take, your academic advisor is here to help. Email them as needed with questions or concerns, and attach an up-to-date copy of your program sheet to aid communication.**

## Certification Track

## Instructional Technology Required Courses (12 hours)

**MEDT 8461 Diffusion of Innovations**

**MEDT 8462 Leading and Managing Instructional Technology Programs**

**MEDT 8463 Issues in Instructional Technology**

**MEDT 8465 Human Performance Improvement**

**MEDT 8466 Comprehensive Exam for Ed.S. Media IT**

## Instructional Technology Certification Courses (9 hours)

**MEDT 7464 Designing Technology Enhanced Instruction**

**MEDT 7490 Visual and Media Literacy for Teaching and Learning**

**MEDT 7476 Assessing Learning in Technology-Enhanced Instruction**

[Right]  Not offered in summer semesters

## Additional Electives (6 hours)

[Before]Online Teaching Endorsement or Online
             Teaching Certificate Elective Courses (9 hours)

**MEDT 7472 Introduction to Distance Learning**

[Right] (Prerequisite: MEDT 7461  or MEDT 7464 )

**MEDT 7491 Implementation, Assessment, and Evaluation of Online Learning**

[Right]  Not offered in summer semesters

**MEDT 7492 Leadership and Administration of Online Learning and e-Learning**

[Before]Additional Electives

**MEDT 7461 Instructional Technology, Media, & Design**

**MEDT 7462 Internet Tools, Resources, and Issues in Education**

**MEDT 7466 Digital Photography in Instruction**

**MEDT 7467 Web Design for Instruction**

**MEDT 7468 Instructional Multimedia Design and Development**

**MEDT 7470 Digital Media Production and Utilization**

**MEDT 7473 Advanced Multimedia**

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**MEDT 7480 Global Learning and Collaboration with Technology**

**MEDT 7485 Special Topics in Media**

**MEDT 7499 Methods & Strategies for CT-integrated Learning**

**CEPD 8102 Lifespan Human Development**

[After]  Others to be approved by advisor

**[After]  1. The Instructional Technology Certification courses (e.g., MEDT 7464, MEDT 7476, and MEDT 7490) are required courses for**

**Instructional Technology Certification through the Georgia Professional Standards Commission (GaPSC).**

**2. Students must pass the GACE Content Assessments for IT if they seek certification.**

**3. Induction or Professional certificate upon admission required for eligibility for Instructional Technology certification and Online Teaching Endorsement.**

**4. Students cannot repeat courses from a previous degree program for credit towards this degree.**

**5. The Online Teaching Endorsement and the Online Teaching Certificate are two program options that require the same courses but are tailored to two distinct audiences. The endorsement is designed for students who hold a current Five-Year Induction or Professional certificate at level 4 or higher, in accordance with the requirements of the Georgia Professional Standards Commission. The certificate is designed for students working in non-K-12 environments (i.e., higher education, industry, military) who wish to improve their online design and facilitation competencies. Students can begin this endorsement/certificate program with their elective courses.**

**6. The Online Teaching Endorsement and the Online Teaching Certificate courses include prerequisite requirements.**

**7. The courses MEDT 7476 and MEDT 7491 are not offered in summer semesters.**

**8. To graduate, students must hold a minimum of a "B" average (i.e., 3.0).**

**9. Upon acceptance into program, you are directed to carefully read the Orientation Guide and set up this Program Sheet. Maintain and update your program sheet regularly, and ask your academic advisors for input as needed. While it is your responsibility to know what classes to take, your academic advisor is here to help. Email them as needed with questions or concerns, and attach an up-to-date copy of your program sheet to aid communication.**

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, DO NOT PROCEED. Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click here for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses**

In order to delete courses that you are removing the courses from you program, please follow these steps:

First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the **X** and proceed.

Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the **X** and proceed.

**Step 2 - Adding New Courses**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ↓ icon to import the "University of West Georgia General Education Requirements."
For courses already in the catalog, click on "Import Course" and find the courses needed.
For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema  click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

**Justification and Assessment**

**Rationale**\* We are requesting two changes to the Ed.S. in Instructional Technology Program.

1. Additional Electives: We would like to add MEDT 7461, MEDT 7462, MEDT 7466, and MEDT 7499 to the electives list. MEDT 7461, MEDT 7462, and MEDT 7466 were left out when we transitioned program sheets a few years ago, and MEDT 7499 is a new course that is part of the computer science endorsement. We have been allowing these courses but utilizing petitions in Wolf Watch. This should help us reduce that administrative workload while also alerting students that these are viable elective options.

2. Two Tracks: We are requesting the split or creation of a new "track" within the Ed.S. in Instructional Technology concentration. Currently, students have the "option" to complete IT Certification (through the Georgia Professional Standards Commission [GaPSC]) at the Ed.S. (by completing the degree and the following courses: MEDT 7464, MEDT 7490, and MEDT 7476). However, the initial certification courses cannot be built in as requirements into our current concentration as students that completed their M.Ed. in IT at UWG have completed the initial certification courses as part of that degree). As our program has grown, we have encountered advising issues with students completing the "degree hours" but not completing the certification courses. For this purpose, we request the creation of two "tracks" within the Instructional Technology concentration.
--One track (IT Certification) will be for students pursuing initial IT Certification with the GaPSC, which will include the IT Certification courses (MEDT 7464, MEDT 7490, and MEDT 7476) as requirements.
--The second track (General) will be for students who already possess IT Certification or are not pursuing IT Certification from the GaPSC (e.g., a non-Georgia educator or a non-P12 educator).

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**   N/A

## SACSCOC Substantive Change

Please review **SACSCOC Substantive Change Considerations for Curriculum Changes**
Send questions to **kgwaltney@westga.edu**

**Please select all that apply.**\*
- ☐ This change affects 25-49% of the program's curriculum content.
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- ☑ None of these apply

**Check all that apply to this program**\*
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
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- ☑ None of these apply

SACSCOC Comments

## REQUIRED ATTACHMENTS

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### 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map*** ☑ I have attached the Program Map/Sheet.
☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan*** ☐ I have attached the Assessment Plan.
☑ N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

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# Instructional Technology, Media and Design, M.Ed., Concentrations in Instructional Technology, School Library Media

### 2023-2024 Graduate Revise Program Request

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**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)\***
- ☐ Program Name
- ☑ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☐ Program Curriculum
- ☐ Other

**If other, please identify.**

**Desired Effective Semester\*** | Fall

**Desired Effective Year\*** | 2023

## Routing Information

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**School/ Department** *   [ Department of Educational Technology and Foundations ]

**Is this a School of Nursing or School of Communication, Film and Media course?*** ( ) Yes  (•) No     **Is this a College of Education Program?*** (•) Yes  ( ) No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.*** (•) Yes  ( ) No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program*** (•) Program
( ) Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name*** Instructional Technology, Media and Design, M.Ed., Concentrations in Instructional

**Program ID - DO NOT EDIT** *    21

**Program Code - DO NOT EDIT**    21

**Program Type** *    Master's

**Degree Type** *    Master of Education

**Program Description** *    The online Master of Education with a major in Instructional Technology, Media, and Design includes three tracks: Instructional Technology, School Library Media, and School Library Media with Instructional Technology certification. All three are designed to prepare students to be progressive, innovative, and academically grounded in theory and rooted in practice. Graduates of the Instructional Technology program apply their skills in the marketplace of the P - 12 school, as well as higher education, corporate environment, health care and governmental organizations. Graduates of the School Library Media program are well grounded in the day-to-day management of the P - 12 School Library Media Centers. While in the program, Instructional Technology students have the opportunity to collaborate with stakeholders through technology-based tools and applications while School Library Media students derive learning experiences from practical field experiences in library settings. Program learning experiences are grounded in theoretical perspective and practical application of knowledge to ensure that candidates are able to immediately apply learning objectives in diverse educational settings.

**Status** *    ⦿ Active-Visible    ◯ Inactive-Hidden

**Program Location** *    Online

## Curriculum Information

**Prospective Curriculum**<span style="color:orange">*</span>

# Degree Requirements

The major in instructional technology, media, and design is designed to prepare school library media specialists and instructional technologists at the graduate level. The master's program requires 30 to 36 semester hours and consists of three program concentrations: (1) school library media (30 hours); (2) instructional technology (30 hours), and (3) school library media with instructional technology certification (36 hours). Concentration three is available only for candidates who already hold a professional teaching certificate.

With concentration one, candidates are provided with educational experiences to prepare them to work in P-12 settings as media specialists. Students acquire skills that are necessary to design and deliver an effective school library media program as well as evaluate its effectiveness through formative and summative measures.

With concentration two, candidates are provided with opportunities to prepare them for work in P-12 schools, higher education, corporate, health care, and government organizations. The focus is on developing skills that are essential to effective instructional design and technology, technology planning, integrating technology into the curriculum, problem solving for technology-related issues, and making use of formative and summative data for instructional decisions.

With concentration three, candidates are provided with educational experiences to prepare them to work in P-12 settings as media specialists. Students acquire skills that are necessary to design and deliver an effective school library media program as well as evaluate its effectiveness through formative and summative measures. There is also a focus on developing skills that are essential to effective instructional design and technology, technology planning, integrating technology into the curriculum, and problem solving for technology-related issues.

All master's programs require a bachelor's degree from a regionally accredited institution.

# School Library Media Concentration

# Education Core (9 -12 hrs)

**CURR 6575 Curriculum Trends and Issues**

**EDRS 6301 Introduction to Research in the Human Sciences**

**CEPD 6101 Psychology of Classroom Learning**

**SPED 6706 Special Education in the Regular Classroom**

**[Right] (required if candidate has not already met House Bill 671 requirement through course/training or renewable professional certificate)**

## Media Specialist Certification Sequence (21hrs)

**MEDT 7451 Administration of the School Media Center**
**[Right]  ***

**[Right]  (taken first semester)**

**MEDT 7452 Multiple Literacies for School Library Media**
**[Right]  ***

**MEDT 7454 Promoting Children's and Young Adult Literature in the School Library Media Program**
**[Right]  ***

**MEDT 7455 Selection, Organization, and Curation of Materials in the School Library**
**[Right]  ***

**MEDT 7461 Instructional Technology, Media, & Design**
**[Right]  ***

**MEDT 7465 Integrating Technology for Teaching and Learning in the School Library Media Program**
**[Right]  ***

**MEDT 7487 Practicum**
**[Right]  * (must be taken during last semester in program)**

## Instructional Technology Concentration

## Education Core (6 hrs)

**EDRS 6301 Introduction to Research in the Human Sciences**
[Right] (required)

**CEPD 6101 Psychology of Classroom Learning**
**CURR 6575 Curriculum Trends and Issues**
**MEDT 7266 Comprehensive Exam for M.Ed. or Non-Degree IT**
[Right] (required)

## Instructional Technology Certification (9 hrs)

**MEDT 7464 Designing Technology Enhanced Instruction**
**MEDT 7490 Visual and Media Literacy for Teaching and Learning**
**MEDT 7476 Assessing Learning in Technology-Enhanced Instruction**
[Right] * (not offered in summers; Prerequisites: MEDT 7464 or MEDT 7461)

## IT Focused Core (6 hrs)

**MEDT 7461 Instructional Technology, Media, & Design**
[Right] *
**MEDT 7468 Instructional Multimedia Design and Development**

## Electives - (9 hrs - select 3 courses)

[Before] Online Teaching Endorsement or Online Teaching Certificate Elective Courses (9 hours)

**MEDT 7472 Introduction to Distance Learning**
[Right] (Prerequisite: MEDT 7461 or MEDT 7464 )

**MEDT 7491 Implementation, Assessment, and Evaluation of Online Learning**
[Right] (Prerequisite: MEDT 7472 )

**MEDT 7492 Leadership and Administration of Online Learning and e-Learning**
[Right] (Prerequisite or Corequisite: MEDT 7491 )

**[Before]** Additional Elective Courses

**MEDT 7462 Internet Tools, Resources, and Issues in Education**

**MEDT 7466 Digital Photography in Instruction**

**MEDT 7467 Web Design for Instruction**

**MEDT 7470 Digital Media Production and Utilization**

**MEDT 7479 Digital Game-Based Learning**

**MEDT 7480 Global Learning and Collaboration with Technology**

**MEDT 7485 Special Topics in Media**

**[Right] (with advisor approval)**

**MEDT 7499 Methods & Strategies for CT-integrated Learning**

**[After] Others to be approved by advisor**

**[After] 1. The Instructional Technology Certification courses (e.g., MEDT 7464, MEDT 7490, and MEDT 7476) are required courses for Instructional Technology Certification through the Georgia Professional Standards Commission (GaPSC) but can be taken as electives for non-certification students.**

**2. *Students who are not in a K12 setting should not take MEDT 7461. These students should consult with their advisor to determine a suitable replacement.**

**3. Special Education in the Regular Classroom – House Bill 671 requirement must be met – course or training or current Renewable Professional certificate.**

**4. Students must pass the GACE Content Assessments for IT if they seek certification.**

**5. Renewable Professional certificate upon admission required for eligibility for Instructional Technology certification and Online Teaching Endorsement.**

**6. The Online Teaching Endorsement and the Online Teaching Certificate are two program options that require the same courses but are tailored to two distinct audiences. The endorsement is designed for students who hold a current clear, renewable teaching certificate at level 4 or higher, in accordance with the requirements of the Georgia Professional Standards Commission. The certificate is designed for students working in non-K-12 environments (i.e., higher education, industry, military) who wish to improve their online design and facilitation competencies.**

**7. The Online Teaching Endorsement and the Online Teaching Certificate courses include prerequisite requirements.**

**8. The courses MEDT 7476 and MEDT 7491 are not offered in summer semesters.**

**9. To graduate, students must hold a minimum of a "B" average (i.e., 3.0).**

**10. Upon acceptance into the program, you are directed to carefully read the Orientation Guide and set up this Program Sheet. Maintain and update your program sheet regularly, and ask your academic advisors for input as needed. While it is your responsibility to know what classes to take, your academic advisor is here to help. Email them as needed with questions or concerns, and attach an up-to-date copy of your program sheet to aid communication.**

# School Library Media with Instructional Technology Concentration

## M.Ed. Core (Required 6 hours)

**CURR 6575 Curriculum Trends and Issues**
**CEPD 6101 Psychology of Classroom Learning**
**EDRS 6301 Introduction to Research in the Human Sciences**
**[Right] (required)**

## Media Specialist Certification Sequence (21 hours)

**MEDT 7451 Administration of the School Media Center**
**[Right] ***

**MEDT 7452 Multiple Literacies for School Library Media**
**MEDT 7461 Instructional Technology, Media, & Design**
**[Right] ***

**MEDT 7455 Selection, Organization, and Curation of Materials in the School Library**
**[Right] ***

**MEDT 7454 Promoting Children's and Young Adult Literature in the School Library Media Program**
166
**[Right] ***

[Right] *

**MEDT 7465 Integrating Technology for
Teaching and Learning in the School Library
Media Program**
[Right] *

**MEDT 7487 Practicum**
[Right] *

## Instructional Technology Certification Sequence (9 hours)

**MEDT 7464 Designing Technology Enhanced
Instruction**
[Right] *

**MEDT 7490 Visual and Media Literacy for
Teaching and Learning**
[Right] *

**MEDT 7476 Assessing Learning in Technology-
Enhanced Instruction**
[Right] * (not offered in summers; Prerequisites: MEDT
7464 or MEDT 7461)

[After] Students must pass the appropriate GACE
content assessment(s) to be eligible for
certification.

*Required courses for certification through
Georgia Professional Standards Commission
(GaPSC).

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED.**
**Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click here for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses**

In order to delete courses that you are removing the courses from you program, please follow these steps:

First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the ✖ and proceed.

Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the ✖ and proceed.

**Step 2 - Adding New Courses**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ↓ icon to import the "University of West Georgia General Education Requirements."
For courses already in the catalog, click on "Import Course" and find the courses needed.
For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema  click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

---

## Justification and Assessment

---

**Rationale*** M.Ed. IT Changes
Within the Instructional Technology Concentration of the M.Ed. in Instructional Technology, Media, and Design, we are requesting the following changes:

1. Credit Hour Reduction: We are requesting to reduce our current credit hours required for degree completion from 36 to 30 by removing two potential electives. We are pursuing this reduction to match our competitors and better align with USG recommendation regarding Masters degrees.

2. Program of Study changes: Currently, our IT Certification classes across degree programs are inconsistent. When we aligned to the new Georgia Professional Standards Commission IT standards, we aligned the standards to the same courses across all degree programs (MEDT 7464, MEDT 7490, and MEDT 7476). For this reason, we request changing the Instructional Technology Certification segment of the Program to reflect these courses. The existing IT Focused Core will now include MEDT 7461 and MEDT 7468. The purpose of this change is to make the IT Certification courses consistent across all degree programs. Additionally, we would like to add MEDT 7499, a new course that is part of the computer science endorsement, as a potential elective

M.Ed. SLM Changes (Dual)
1. Program of Study changes: Currently, our IT Certification classes across degree programs are inconsistent. When we aligned to the new Georgia Professional Standards Commission IT standards, we aligned the standards to the same courses across all degree programs (MEDT 7464, MEDT 7490, and MEDT 7476). For this reason, we request changing the Instructional Technology Certification segment of the Program to reflect these courses.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**   N/A

## SACSCOC Substantive Change

Please review **SACSCOC Substantive Change Considerations for Curriculum Changes**
Send questions to **kgwaltney@westga.edu**

**Please select all that apply.***
- ☐ This change affects 25-49% of the program's curriculum content.
- ☐ This change affects 25-49% of the program's length/credit hours.
- ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☐ This change affects 50% or more of the program's curriculum content.
- ☐ This change affects 50% or more of the program's length/credit hours.
- ☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☑ None of these apply

**Check all that apply to this program***
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☑ Change in credit hours required to complete the program
- ☐ None of these apply

SACSCOC Comments

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

### 1.) Program Map and/or Program Sheet

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. When uploading both the old and new program for reference, please ensure that you distinctly mark them and upload as **one** document.

### 3.) Academic Assessment Plan/Reporting

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

### 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map*** ☑ I have attached the Program Map/Sheet.
☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan*** ☐ I have attached the Assessment Plan.
☑ N/A

**LAUNCH** proposal by clicking [icon] in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the [icon] icon in the Proposal Toolbox to make your decision.

# EDRS - 7000 - Data Analytics

## 2023-2024 Graduate New Course Request

### General Information

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit **here**.

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit **UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs** for more information.

If you have any questions, please email curriculog@westga.edu.

**Desired Effective Semester*** `Spring`     **Desired Effective Year*** `2024`

### Routing Information

## Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department*** `Department of Leadership, Research, and School Improvement`

**Is this a School of Nursing, School of Communication, Film and Media course , OR does it belong to the Graduate School rather than an**   ○ Yes   ◉ No

**Is this a College of Education course?*** ◉ Yes   ○ No

academic department? *

**Does this course belong solely to the Graduate School?** *   ○ Yes   ⦿ No

## Course Information

**Course Prefix** *   EDRS

**Course Number** *   7000

**Course Title** *   Data Analytics

**Course Type** *   Educational Research

**Catalog Course Description** *   In this course, students will acquire a fundamental understanding of data analytic techniques and software tools necessary to effectively generate applicable information from structured and unstructured datasets of any size. Students will learn to locate and analyze data and use the findings to make impactful decisions in a professional setting. They will gain experience using data management, visualization, and analysis tools and techniques and will design and complete projects focused on obtaining actionable insights from data. They will dive deeply into a chosen area of practice to fully prepare to use the knowledge gained in the program to add significant value in a professional setting. Further, the course will prepare students to utilize knowledge and skills to continue learning and adapting to new data analytic technologies.

**Please indicate in the boxes below the credit hour distribution for this course. If the course will be variable in credit please be sure to include minimum and maximum values in each box.**

**Is this a variable credit hour course?** *   ☐ Yes   ☑ No

**Lec Hrs** *   0

**Lab Hrs** *   0

**Credit Hrs** *   3

**Can a student take this course multiple times, each attempt counting separately toward graduation?** *   ☐ Yes   ☑ No

**If yes, indicate maximum number of credit hours counted toward graduation.** *   3

**For definitions of prerequiste, concurrent prerequisite, and corequisite, please see the Curriculog Terminology/Icon Guide.**

**Prerequisites**

**Concurrent Prerequisites**

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**Corequisites**

**Cross-listing**

**Restrictions**

**Status**\* ⦿ Active-Visible     ◯ Inactive-Hidden

**Frequency - How many semesters per year will this course be offered?** [ 1 ]

**Grading**\* [ Graduate Standard Letter ]

**Type of Delivery (Select all that apply)**\*
☐ Carrollton or Newnan Campus: Face-to-Face
☐ Entirely Online
☐ Hybrid
☑ Fully Online

## Justification and Assessment

**What is the rationale for adding this course?**\*   This class will be a capstone course for the Post-Baccalaureate Certificate in Data Analysis and Evaluation Methods. While students have a wide range of options in selecting the other courses included in the program, EDRS 7000 Applied Data Analysis will be the only class all students must complete to obtain the certificate. The course will include a program capstone assessment consisting of an applied data analysis project. The data analysis project will require students to collect/locate and analyze data, interpret the findings, produce a data analysis report, and propose a clear action plan. This project will help assess the effectiveness of the program's student learning outcomes.

**Student Learning Outcomes**\*   Learning Outcomes:
1. Students will describe the purpose, potential uses, and methods of data collection and analytics in a professional setting.
2. Students will identify appropriate data sources and utilize software to manage and prepare the data for the analytic process.
3. Students will use data visualization techniques.
4. Students will apply data analytic techniques to identify and validate patterns and relationships in data sets.
5. Students will plan and manage a data analytic project from the design stage to the final report.
6. Students will demonstrate proficiency in assembling, analyzing, and reporting data findings.
7. Students will demonstrate effective communication skills that facilitate the presentation of analytic results.
8. Students will produce clear, written reports of data findings.
9. Students will use critical thinking and apply technical skills to support decision-making in a professional setting.
10. Students will demonstrate the ability to translate data into clear, actionable insights.

## REQUIRED ATTACHMENTS

**ATTACH** any required files (e.g. syllabi, other supporting documentation) by navigating to the Proposal Toolbox and clicking ⊕ in the top right corner.

### 1.) Syllabus

Please ensure it's the correct syllabus (e.g., **correct course prefix and number,** course title, learning objectives/outcomes and includes link to the Common Language for Course Syllabi:
http://www.westga.edu/UWGSyllabusPolicies/

**Syllabus\*** ⦿ I have attached the REQUIRED syllabus.

---

## Resources and Funding

**Planning Info\*** ⦿ Library Resources are Adequate
◯ Library Resources Need Enhancement

**Present or Projected Annual Enrollment\*** 20

**Will this course have special fees or tuition required?\*** ☐ Yes  ☑ No

**If yes, what will the fee be?\*** 0

**Fee Justification**

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# Post-Baccalaureate Certificate in Data Analysis and Evaluation Methods

## 2023-2024 Graduate Revise Program Request

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### Introduction

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If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)***
- ☐ Program Name
- ☐ Track/Concentration
- ☑ Catalog Description
- ☐ Degree Name
- ☑ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**If other, please identify.**

**Desired Effective Semester*** `Fall`　　　　**Desired Effective Year*** `2023`

---

### Routing Information

# Routes cannot be changed after a proposal is launched.

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If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *      [ Department of Leadership, Research, and School Improvement ]

**Is this a School of Nursing or School of Communication, Film and Media course?**\*    ◯ Yes    ⦿ No      **Is this a College of Education Program?**\*    ⦿ Yes    ◯ No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.**\*    ⦿ Yes    ◯ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program**\*    ⦿ Program    ◯ Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name**\*   Post-Baccalaureate Certificate in Data Analysis and Evaluation Methods

**Program ID - DO NOT EDIT** *    21

**Program Code - DO NOT EDIT**    21

**Program Type** *    Certificate

**Degree Type** *    Graduate Certificate

**Program Description** *    The Post-Baccalaureate Certificate in Data Analysis and Evaluation Methods focuses on the design of data analysis projects, measurement of variables, and application of data analysis techniques. Includes instruction in experimental, quasi-experimental, and case study methods; historical research; participant observation; questionnaire design; sampling theory; and statistical methods.

Learning Outcomes

Students will:

1. Use data sources and/or data collection instruments and procedures appropriate for specific data analysis projects.

2. Demonstrate specific knowledge in at least one sphere of program evaluation.

3. Apply quantitative or qualitative data analysis techniques.

Admissions

All graduate applicants must complete the online Grad Application. A one-time application fee of $40 is required.

Applicants should also review the Graduate Studies website for individual program specific requirements and tasks that must be completed prior to admission. See Graduate Studies Application Process.

International applicants are subject to additional requirements and application deadlines. See Procedures for International Students.

Official transcripts from a regionally or nationally accredited institution are required and should be sent directly to the UWG International Student Admissions and Programs (ISAP) Office.

**Status** *    ⦿ Active-Visible     ◯ Inactive-Hidden

**Program Location** *    Other (for "other," specify street address in Rationale box above)

## Curriculum Information

**Prospective Curriculum***

## Program of Study

The Post-Baccalaureate Certificate in Data Analysis and Evaluation Methods requires the completion of 12 semester hours of graduate credit.

## One Foundation Course:

**CRIM 6013 Social Research**

**SOCI 6013 Social Research**

**POLS 6202 Research Methods for Public Administration**

**PSYC 6083 Research Methods**

**EDRS 6301 Introduction to Research in the Human Sciences**

**EDRS 8301 Educational Research Design**

**EDSI 9960 Research Design**

## One Course in Program Evaluation:

**CRIM 6275 Planning and Evaluation**

**SOCI 6275 Planning and Evaluation**

**POLS 6204 Public Policy Analysis and Program Evaluation**

**CEPD 8156 Designing Effective Programs**

**CEPD 9171 Program Evaluation**

**EDRS 7101 Program Evaluation I: Introduction to Program Evaluation**

**EDRS 9101 Program Evaluation I: Introduction to Program Evaluation**

**EDSI 9171 Program Evaluation**

**HESA 7152 Research and Program Evaluation**

**HESA 9224 Institutional Assessment and Program Effectiveness**

**MEDT 8480 Program Evaluation**

**SPED 7701 Program Planning and Evaluation**

## One Course in Research Methods:

**SOCI 6613 Qualitative Research**

**SOCI 6660 Institutional Ethnography**

SOCI 6000 Institutional Ethnography

**SOCI 6003 Advanced Statistics for Sociology**

**POLS 6202 Research Methods for Public Administration**

**GEOG 5551 Introduction to GIS and Mapping Science**

**CRIM 6015 Managing Data**

**ECON 6430 Business Forecasting**

**ECON 6485 Special Topics in Economics**

**EDRS 6303 School-Based Research Methods**

**CEPD 8184 Research: Quantitative Analysis**

**CEPD 8194 Research: Mixed Methods Analysis**

**CEPD 9183 Directed Doctoral Research**

**EDRS 6341 Using Data to Improve the School**

**EDRS 6342 School and Classroom Assessment**

**EDRS 8302 Educational Research: Theory and Practice**

**EDSI 9961 Quantitative Research Methods**

**EDSI 9962 Qualitative Research Methods**

**EDSI 9963 Action Research for Change I**

**EDSI 9964 Advanced Research Seminar**

**HESA 9221 Qualitative Research in a Higher Education Environment**

**HESA 9222 Quantitative Research in a Higher Education Environment**

**HESA 9223 Applied Research Practices**

**MEDT 8484 Research on Media and Instructional Technology**

**MEDT 8485 Research Seminar II**

**SPED 7782 Directed Research Readings in Special Education**

**SPED 8784 Research Seminar**

## One Capstone Course:

**EDRS 7000 Data Analytics**

## Note

Students enrolled in the data analysis and evaluation methods program may use certificate courses toward the completion of MA degrees in Sociology or Criminology. Also, students seeking the certificate in conjunction with other degree programs must consult their graduate advisor to ensure that they are on track to meet degree requirements.

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED. Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click <u>here</u> for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses**

In order to delete courses that you are removing the courses from you program, please follow these steps:

First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the **X** and proceed.

Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the **X** and proceed.

**Step 2 - Adding New Courses**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the icon to import the "University of West Georgia General Education Requirements."
For courses already in the catalog, click on "Import Course" and find the courses needed.
For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema  click on  "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

---

## Justification and Assessment

**Rationale\*** Changes to the program aim to increase student enrollment by addressing market demand through additional discipline specific options such as educational research courses in the program of study. We aim to make the certificate more attractive to students by reducing the total number of credit hours required for completion from 15 to 12 (we removed the requirement of one elective course). Another significant change is including a capstone course that all students must take to earn the certificate. This course will include a program assessment consisting of an applied data analytics project. This assessment will help

evaluate the relevance and effectiveness of the program. We also revised the wording of the program learning outcomes to increase the measurability of these objectives and improve the alignment with the curriculum and the program assessment.

| | |
|---|---|
| **If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.** | Learning Outcomes<br><br>Students will:<br><br>1. Use data sources and/or data collection instruments and procedures appropriate for specific data analysis projects.<br><br>2. Demonstrate specific knowledge in at least one sphere of program evaluation.<br><br>3. Apply quantitative or qualitative data analysis techniques. |

## SACSCOC Substantive Change

**Please review SACSCOC Substantive Change Considerations for Curriculum Changes**
**Send questions to kgwaltney@westga.edu**

**Please select all that apply.***
- ☐ This change affects 25-49% of the program's curriculum content.
- ☐ This change affects 25-49% of the program's length/credit hours.
- ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☐ This change affects 50% or more of the program's curriculum content.
- ☐ This change affects 50% or more of the program's length/credit hours.
- ☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
- ☑ None of these apply

**Check all that apply to this program***
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☑ Change in credit hours required to complete the program
- ☐ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

### 1.) Program Map and/or Program Sheet

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. When uploading both the old and new program for reference, please ensure that you distinctly mark them and upload as **one** document.

### 3.) Academic Assessment Plan/Reporting

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

### 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map*** ☑ I have attached the Program Map/Sheet.
☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan*** ☑ I have attached the Assessment Plan.
☐ N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# Reading Instruction, M.Ed.

## 2023-2024 Graduate Revise Program Request

---

## Introduction

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Your **PIN** is required to complete this process. For help on accessing your PIN, please visit [here](#).

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If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)** *
- ☐ Program Name
- ☐ Track/Concentration
- ☑ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**If other, please identify.**

**Desired Effective Semester*** `Fall`

**Desired Effective Year*** `2023`

---

## Routing Information

# Routes cannot be changed after a proposal is launched.

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If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *  Department of Literacy and Special Education

**Is this a School of Nursing or School of Communication, Film and Media course?** *   ◯ Yes   ⦿ No

**Is this a College of Education Program?** *   ⦿ Yes   ◯ No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.** *   ⦿ Yes   ◯ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program** *   ⦿ Program   ◯ Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name** *   Reading Instruction, M.Ed.

**Program ID - DO NOT EDIT** * 21

**Program Code - DO NOT EDIT** 21

**Program Type** * [Master's]

**Degree Type** * [Master of Education]

**Program Description** * The Master of Education (M.Ed.) in Reading Instruction is a graduate degree program housed in the Department of Literacy and Special Education in the College of Education at the University of West Georgia. This degree is offered to educators certified in teaching who desire graduate studies in language and literacy theories, research, and instructional practices. Candidates learn research-based strategies aligned with structured literacy (the science of reading) and interactive literacy as complementary approaches to effective language and literacy instruction. The program prepares graduates to serve as literacy specialists and instructional leaders in their respective schools and districts. The M.Ed. in Reading Instruction program is fully online and consists of 30 credit hours.

**Status** * ⦿ Active-Visible          ◯ Inactive-Hidden

**Program Location** * [Online]

## Curriculum Information

**Prospective Curriculum***

## Degree Requirements

Applicants must have a valid, level 4 or higher, Professional, Advanced Professional, or Lead Professional teaching certificate, leadership certificate, service certificate, or Life certificate; and must have at least three years of teaching experience. An M.Ed. in Reading Instruction can be achieved by completing a 30-hour program of study. The program consists of 21 hours in Language and Literacy Concentration (Area I), 3 hours in Research (Area II), and 6 hours in ESOL, Dyslexia, and/or Educational Leadership (Area III). Candidates must pass a comprehensive exam during their final semester in the program. Georgia educators must pass the GACE Content Assessment in Literacy Specialist to add the Literacy Specialist certification to their GaPSC teaching certificate.

## Plan of Study

## Area I: Language and Literacy Concentration (21 Hours)

READ 7271 Theoretical and Pedagogical Approaches to Language and Literacy Instruction

READ 7261 Language and Literacy Engagement through Writing

READ 7262 Trends and Issues in Language and Literacy Education

READ 7263 Comprehensive Language and Literacy Assessments and Interventions

READ 7267 Diversity and Equity in Children's and Young Adult Literature

READ 7240 TESOL: Literacy, Linguistics, and Second Language Acquisition

READ 7201 Teacher as Language and Literacy Leader

READ 6705 Comprehensive Final Exam for M.Ed. in Reading Instruction

## Area II: Research (3 Hours)

EDRS 6301 Introduction to Research in the Human Sciences

## Area III: Area of Specialization (6 hours)

Choose two of the following courses from Option 1 (ESOL), Option 2 (Dyslexia), and/or Option 3 (Educational Leadership).

## Option 1: English to Speakers of Other Languages (ESOL)

READ 7239 TESOL: Cultural and Linguistic Diversity in the Classroom

READ 7241 TESOL: Methods, Materials, and Assessment through Clinical Experience

## Option 2: Dyslexia

SLPA 7720 Language Disorders and Literacy

SPED 6500 Dyslexia: Methods and Instructional Strategies

## Option 3: Educational Leadership (does not lead to GaPSC Educational Leadership certification)

EDLE 6312 Principles of Instructional Leadership

EDLE 6316 School Law, Policy, and Ethics

EDLE 6327 Leadership for Student Learning

EDLE 6329 School Operations for Student Learning

EDLE 6341 Using Data to Improve the School

EDLE 7312 Schools and Community Engagement

## Total Program: (30 Hours)

Program Notes:

1. Reading Endorsement courses [Preferred course sequence: (1) READ 7271, (2) READ 7263, and (3) READ 7201].

2. ESOL Endorsement courses (READ 7239, READ 7240, and READ 7241).

3. Dyslexia Endorsement courses (READ 7263, SLPA 7720, and SPED 6500).

**4. READ 7263, READ 7201, READ 7240, and READ 7241 require access to student data.**

**5. Enrolled Georgia candidates are required to attempt the state-approved content assessment (GACE) after program admission and before August 31 during the year of program completion. A passing score on the state-approved content assessment is not required for program completion; however, a passing score is required for state certification.**

**6. All candidates should apply for graduation during the semester preceding the one they plan to graduate.**

**7. All candidates must register for READ 6705 and take and pass a selected-response comprehension exam during their last semester in the program.**

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED.**
**Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click here for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses**

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**Step 2 - Adding New Courses**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ↓ icon to import the "University of West Georgia General Education Requirements."
For courses already in the catalog, click on "Import Course" and find the courses needed.
For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema click on ☰ "View Curriculum Schema." Select the core that you want to add the course to. When you click on "Add Courses" it will bring up the list of courses available from Step 2.

| Justification and Assessment |
| --- |

**Rationale\*** First, we propose modifying the catalog description to emphasize that candidates will learn research-based strategies aligned with structured literacy (the science of reading) and balanced literacy as complementary approaches to effective language and literacy instruction. The new catalog description will also note that the program prepares graduates to serve as literacy specialists and instructional leaders in their respective schools and districts. Updating the catalog description will ensure the program is aligned with the latest terminology in the field and thus make the program more marketable and appealing to potential students.

Next, we propose adding a new Area of Concentration to Area III of the plan of study for Dyslexia. The department now offers a Dyslexia Endorsement, which is very popular. Being able to transfer Dyslexia Endorsement credits into the M.Ed. in Reading Instruction program will make the program more marketable and appealing. With the proposed changes, students may concentrate/specialize in ESOL, Dyslexia, or Educational Leadership, depending on their interests and existing certifications.

Lastly, program curriculum modifications include (1) removing MEDT 7461: Instructional Design (Area IV) from the plan of study and (2) adding two courses to the Language and Literacy Concentration (Area I): READ 7240: TESOL – Literacy, Linguistics, and Second Language Acquisition (existing course; 3 credit hours) and READ 6705: Comprehensive Final Exam (new course; 0 credit hours).

Graduates have stated on program surveys that MEDT 7461 is designed specifically for school librarians and media specialists and is not relevant to educators and instructional leaders in language and literacy education. Department chairs and program coordinators in both departments (Educational Technology and Foundations, home of MEDT 7461) and Literacy and Special Education (home of M.Ed. in Reading Instruction) support removing MEDT 7461 from the plan of study. All Program Learning Objectives are covered in existing READ courses.

Adding READ 7240 will expose candidates to English to Speakers of Other Languages (ESOL) competencies even if students choose not to complete the ESOL track for Area III. Because one of the Dyslexia Endorsement courses (READ 7263) is already part of the Language and Literacy Concentration (Area I), adding READ 7240 to Area I will ensure students have completed one of the three courses required for either the ESOL or Dyslexia Endorsement in Area I, thus allowing candidates to complete either endorsement as part of the program.

Regarding the addition of READ 6705, program faculty are currently notified by the Office of the Registrar with a list of tentative program graduates at the end and beginning of each semester. After receiving this list, literacy faculty reach out to every student listed via their UWG email to provide them with specific instructions on how to register and prepare for their required Comprehensive Final Exam. Notices of the exam are also posted by all literacy faculty in their current graduate-level READ courses. However, even with these two methods of notification in place, each semester one to two students on the tentative program graduates list do not register for the exam on time. Having a zero-credit placeholder course will help ensure every student on the tentative program graduates list registers and completes the Comprehensive Final Exam required for graduation.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**    N/A

## SACSCOC Substantive Change

Please review [SACSCOC Substantive Change Considerations for Curriculum Changes](#)

Send questions to [kgwaltney@westga.edu](mailto:kgwaltney@westga.edu)

| | |
|---|---|
| **Please select all that apply.*** | ☑ This change affects 25-49% of the program's curriculum content. |
| | ☐ This change affects 25-49% of the program's length/credit hours. |
| | ☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery. |
| | ☐ This change affects 50% or more of the program's curriculum content. |
| | ☐ This change affects 50% or more of the program's length/credit hours. |
| | ☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery. |
| | ☐ None of these apply |
| | |
| **Check all that apply to this program*** | ☐ Significant departure from previously approved programs |
| | ☐ New instructional site at which more than 50% of program is offered |
| | ☐ Change in credit hours required to complete the program |
| | ☑ None of these apply |

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

**1.) Program Map and/or Program Sheet**

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. When uploading both the old and new program for reference, please ensure that you distinctly mark them and upload as **one** document.

**3.) Academic Assessment Plan/Reporting**

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

**4.) Curriculum Map Assessment**

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

| | |
|---|---|
| **Program Map*** | ☑ I have attached the Program Map/Sheet. |
| | ☐ N/A - I am not making changes to the program curriculum. |

| | |
|---|---|
| **Assessment Plan*** | ☑ I have attached the Assessment Plan. |

☐ N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✓ icon in the Proposal Toolbox to make your decision.

# Combined Master of Professional Accounting, MPAcc and Master of Business Administration, M.B.A.

### 2023-2024 Graduate Revise Program Request

## Introduction

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit [here](here).

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit  [UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs](#) for more information.

If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)\***
- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**If other, please identify.**

**Desired Effective Semester\***   Fall

**Desired Effective Year\***   2023

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being underlined and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *   Department of Accounting and Finance

**Is this a School of Nursing or School of Communication, Film and Media course?***   ○ Yes   ⦿ No

**Is this a College of Education Program?***   ○ Yes   ⦿ No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.***   ⦿ Yes   ○ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program***   ⦿ Program
                        ○ Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

Program Name
Program Description

**Program Name***  Combined Master of Professional Accounting, MPAcc and Master of Business Administration,

M.B.A.

**Program ID - DO NOT EDIT** * 21

**Program Code - DO NOT EDIT** 21

**Program Type** * 

<div>Master's</div>

**Degree Type** *

<div>Master of Business Administration</div>  <div>Master of Professional Accounting</div>

**Program Description***  The University of West Georgia now offers a path for students to earn their MPAcc and MBA degrees concurrently. This option develops the proficiencies students need to succeed in today's competitive job market. Graduates qualify to take the Certified Public Accountant (CPA) examination in the state of Georgia and earn sufficient graduate-level accounting hours to teach as a full-time lecturer or part-time adjunct faculty at the University level. The Richards College of Business at the University of West Georgia is accredited by the Association to Advance Collegiate Schools of Business International (AACSB). The undergraduate accounting, MPAcc, and combined MPAcc-MBA programs also carry the distinction of individual, specialized AACSB accreditation.Learning Outcomes
MPAcc Learning Outcomes

Communicate at a professional level in oral presentations and in writing.

Identify how globalization affects organizations and their environment.

Recognize the importance of ethical decision making.

Understand the major forms of accounting and be able to apply these principles and practices in a professionally responsible manner to accounting and business processes and systems.


MBA Learning Outcomes

Communicate at a professional level in oral presentations and in writing.

Work effectively with others and lead in organizational situations.

Identify how globalization affects organizations and their environment.

Recognize the importance of ethical decision making.

Integrate analytical and problem solving skills with concepts and theories from all functional areas of business.


Admission Requirements
Applicants to the combined MPAcc-MBA must be admitted into both the MPAcc and MBA programs. Applicants should review the "Admissions" tab on the following web pages for specific requirements and tasks that must be completed prior to admission:

MPAcc program   https://www.westga.edu/academics/business/program_page.php?program_id=77

MBA program     https://www.westga.edu/academics/business/program_page.php?program_id=59




Course Requirements
The combined MPAcc/MBA requires successful completion of 45 graduate course hours. Students without an undergraduate accounting degree must complete 15 additional upper division undergraduate accounting hours. Students without an undergraduate business degree must also fulfill a five business course core requirement, which may be taken in a face-to-face classroom setting or as self-study modules.

*Select either ECON 2105 or ECON 2106

**Status***  ⦿ Active-Visible          ◯ Inactive-Hidden

**Program Location** *   Carrollton

## Curriculum Information

**Prospective Curriculum***

## Business Core Courses

ACCT 2101   Principles of Accounting I

ACCT 2102   Principles of Accounting II

**All incoming students will receive access to MBA Math to build or refresh their foundational business knowledge prior to beginning the MPAcc program.**

## Basic Accounting Courses

ACCT 3212  Financial Reporting I

ACCT 3213  Financial Reporting II

ACCT 3232  Managerial Accounting

ACCT 3251  Income Tax Accounting for Individuals

ACCT 4241  Accounting Information Systems

## Required MPAcc Courses

ACCT 6216 Seminar in Financial Reporting
ACCT 6233 Seminar in Cost Accounting
ACCT 6242 Strategic Information Systems
ACCT 6253 Seminar in Tax Accounting
ACCT 6263 Seminar in Auditing
ACCT 6264 Nonprofit Accounting and Auditing
ECON 6461 International Finance
FINC 6532 Finance

## Required MBA Courses

ECON 6450 Managerial Economics
MGNT 6670 Organizational Theory and
Behavior

Behavior

**MGNT 6681 Strategic, Ethical, and Global Management**

**MKTG 6815 Marketing Strategy**

## MPAcc/MBA Electives

(Select three)

**ABED 6100 Strategic Business Communication**

**ACCT 6265 Accounting for Sustainability**

**ACCT 6285 Special Problems in Accounting**

**CISM 6331 Strategic Management of Information Technology**

**ECON 6430 Business Forecasting**

**ECON 6485 Special Topics in Economics**

**FINC 6542 Investment Analysis and Portfolio Management**

**MKTG 5805 Sales Management**

**MKTG 6820 International Business Strategy**

**MKTG 6881 Independent Study in Marketing**

**MGNT 6675 Work Practicum**

**MGNT 6685 Special Problems in Business**

[After]    (Note: Any of the above elective courses can count as an elective course in the Combined MPAcc/MBA path as either the MPAcc or MBA elective.)

## Additional Requirements

A minimum cumulative GPA of a 3.0 is required for all combined MPAcc-MBA students. Only courses in which a student previously earned a grade lower than a "B" may be repeated. Students may repeat no more than two graduate courses. Only one repeat per course is allowed. The new grade will not replace the previously earned grade; instead, the grade received in the second attempt will be averaged into the student's overall GPA calculation.  If a student's cumulative GPA drops below a 3.0, the University's policies on academic probation, suspension, and dismissal apply (see Academic Standards in the General Academic Policies section of the catalog).

All requirements must be completed within six (6) years from the date of matriculation as a graduate student.

Any combined MPAcc-MBA student earning a grade of "F" or "WF" during the course of his or her program of study will be subject to dismissal from the program.

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED. Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click <u>here</u> for a video demonstration on how to build your program curriculum.**

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---

## Justification and Assessment

**Rationale**\*  To reflect changes consistent with the MPAcc and MBA programs.

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered**

list format.

**SACSCOC Substantive Change**

Please review **SACSCOC Substantive Change Considerations for Curriculum Changes**
Send questions to **kgwaltney@westga.edu**

**Please select all that apply.***
- ☐ This change affects 25-49% of the program's curriculum content.
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- ☑ None of these apply

**Check all that apply to this program***
- ☐ Significant departure from previously approved programs
- ☐ New instructional site at which more than 50% of program is offered
- ☐ Change in credit hours required to complete the program
- ☑ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

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**Program Map**\* ✓ I have attached the Program Map/Sheet.

☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan**\* ☐ I have attached the Assessment Plan.

✓ N/A

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# Master of Professional Accounting, MPAcc

## 2023-2024 Graduate Revise Program Request

## Introduction

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**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)\***
- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**If other, please identify.**

**Desired Effective Semester\*** | Fall

**Desired Effective Year\*** | 2023

## Routing Information

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If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *  [Department of Accounting and Finance]

**Is this a School of Nursing or School of Communication, Film and Media course?***  ◯ Yes  ⦿ No

**Is this a College of Education Program?***  ◯ Yes  ⦿ No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.***  ⦿ Yes  ◯ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program***  ⦿ Program
◯ Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name***  Master of Professional Accounting, MPAcc

**Program ID - DO NOT EDIT** * 21

**Program Code - DO NOT EDIT** 21

**Program Type** *

Master's

**Degree Type** *

Master of Professional Accounting

**Program Description** * The MPAcc program in the Richards College of Business is a 30 semester hour program that offers graduate students and professionals the opportunity to earn an accredited masters degree in accounting. The Richards College of Business is accredited by the Association to Advance Collegiate Schools of Business International (AACSB), the premier accrediting body for business degree programs, and has Supplemental Accounting Accreditation.

**Status** * ● Active-Visible    ○ Inactive-Hidden

**Program Location** *

Carrollton

## Curriculum Information

**Prospective Curriculum** *

# Course Requirements

To obtain a Master of Professional Accounting, a student with a degree in accounting from UWG or an equivalent program must complete ten (10) courses (30 semester hours) beyond the foundation and basic accounting courses.

The program is open to students with undergraduate degrees in accounting as well as students with degrees in fields other than accounting. Foundation and basic accounting courses are required of candidates who have not successfully completed these courses. The Department of Accounting & Finance Graduate Committee will evaluate transcripts of previous academic work to determine the number, if any, of these courses that will be required.

# Foundation Courses

(Common body of knowledge)

ACCT 2101 - Financial Accounting

ACCT 2102 - Managerial Accounting

All incoming students will receive access to MBA Math to build or refresh their foundational business knowledge prior to beginning the MPAcc program.

# Basic Accounting Courses

ACCT 3212 - Financial Reporting I

ACCT 3213 - Financial Reporting II

ACCT 3232 - Managerial Accounting

ACCT 3251 - Income Tax Accounting for Individuals

ACCT 4241 - Accounting Information Systems

ACCT 4261 - Auditing

## MPAcc Courses

**ACCT 6242 Strategic Information Systems**
**ACCT 6216 Seminar in Financial Reporting**
**ACCT 6233 Seminar in Cost Accounting**
**ACCT 6253 Seminar in Tax Accounting**
**ACCT 6263 Seminar in Auditing**
**ACCT 6264 Nonprofit Accounting and Auditing**
**ECON 6461 International Finance**
**FINC 6532 Finance**

## And two of the following:

**ACCT 6265 Accounting for Sustainability**
**ACCT 6285 Special Problems in Accounting**
**ABED 6100 Strategic Business Communication**
**CISM 6331 Strategic Management of Information Technology**
**ECON 6430 Business Forecasting**
**ECON 6485 Special Topics in Economics**
**FINC 6542 Investment Analysis and Portfolio Management**
**MKTG 5805 Sales Management**
**MKTG 6820 International Business Strategy**
**MGNT 6685 Special Problems in Business**
**MKTG 6881 Independent Study in Marketing**
**[Right]  ***

**MGNT 6675 Work Practicum**
**[Right]  ***

**[After]  *Only one of these can be used as an elective.**

## Additional Requirements

A minimum cumulative GPA of a 3.0 is required for all MPAcc students. Only courses in which a student previously earned a grade lower than a "B" may be repeated. Students may repeat no more than two graduate courses. Only one repeat per course is allowed. The new grade will not replace the previously earned grade; instead, the grade received in the second attempt will be averaged into the student's overall GPA calculation.  If a student's cumulative GPA drops below a 3.0, the University's policies on academic probation, suspension, and dismissal apply (see Academic Standards in the General Academic Policies section of the catalog).

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> **Any MPAcc student earning a grade of "F" or "WF" during the course of his or her**
>
> **program of study will be subject to dismissal from the program.**

PROGRAM CURRICULUM

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>  For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will
> open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema  click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

---

## Justification and Assessment

**Rationale\*** To remove several courses to be consistent with the Foundation Courses requirement for the

MBA program (other than ACCT 2101 and ACCT 2102 which are required for the MPAcc program).

**If making changes to the Program Learning Outcomes, please provide the updated SLOs in a numbered list format.**

## SACSCOC Substantive Change

**Please review SACSCOC Substantive Change Considerations for Curriculum Changes**

**Send questions to kgwaltney@westga.edu**

**Please select all that apply.***
☐ This change affects 25-49% of the program's curriculum content.
☐ This change affects 25-49% of the program's length/credit hours.
☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
☐ This change affects 50% or more of the program's curriculum content.
☐ This change affects 50% or more of the program's length/credit hours.
☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.
☑ None of these apply

**Check all that apply to this program***
☐ Significant departure from previously approved programs
☐ New instructional site at which more than 50% of program is offered
☐ Change in credit hours required to complete the program
☑ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking  in the top right corner.

### 1.) Program Map and/or Program Sheet

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. When uploading both the old and new program for reference, please ensure that you distinctly mark them and upload as **one** document.

### 3.) Academic Assessment Plan/Reporting

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

### 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

|  |  |
|---|---|
| **Program Map**\* | ☑ I have attached the Program Map/Sheet. |
|  | ☐ N/A - I am not making changes to the program curriculum. |
| **Assessment Plan**\* | ☐ I have attached the Assessment Plan. |
|  | ☑ N/A |

**LAUNCH** proposal by clicking ▶ in the top left corner. **DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.**

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# Master of Business Administration, M.B.A.

## 2023-2024 Graduate Revise Program Request

## Introduction

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit [here](here).

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit  [UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs](#) for more information.

If you have any questions, please email curriculog@westga.edu.

**\*\*CHANGES TO PROGRAMS MUST BE SUBMITTED 9-12 MONTHS IN ADVANCE OF THE DESIRED EFFECTIVE TERM\*\***

**Modifications (Check all that apply)\***
- ☐ Program Name
- ☐ Track/Concentration
- ☐ Catalog Description
- ☐ Degree Name
- ☐ Program Learning Outcomes
- ☑ Program Curriculum
- ☐ Other

**If other, please identify.**

**Desired Effective Semester\*** `Fall`

**Desired Effective Year\*** `2023`

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department**
\*    Department of Management

**Is this a School of Nursing or School of Communication, Film and Media course?**\*  ◯ Yes    ⦿ No

**Is this a College of Education Program?**\*    ◯ Yes    ⦿ No

**Is this change a Senate ACTION and/or INFORMATION item? Please refer to the link below.**\*    ⦿ Yes    ◯ No

# List of Faculty Senate Action and Information Items

## Program Information

Select *Program* below, unless revising an Acalog *Shared Core*.

**Type of Program**\*   ⦿ Program
         ◯ Shared Core

**IMPORTANT**: To remove a course from the program, you must first remove it from the curriculum schema. Then, you can delete it from the list of courses.

**NOTE**: The fields below are imported from the catalog. Edits must be made in these fields in order for the changes to be updated correctly in the catalog.

**Program Name**
**Program Description**

**Program Name**\*   Master of Business Administration, M.B.A.

**Program ID - DO NOT EDIT** *   21

**Program Code - DO NOT EDIT**   21

**Program Type** *   Master's

**Degree Type** *   Master of Business Administration

**Program Description** *   The Masters of Business Administration (MBA) from the University of West Georgia is an advanced degree that provides theoretical and practical training in business principles and leadership skills. Students who achieve this postgraduate degree enhance their skills and broaden their career opportunities. The MBA serves working professionals through six core and four elective evening courses in Carrollton, GA, and Newnan, GA.

**Status** *   ⦿ Active-Visible    ◯ Inactive-Hidden

**Program Location** *   Carrollton   Newnan

## Curriculum Information

**Prospective Curriculum***

# Degree Requirements

Prior to enrolling in the MBA program, admitted students are expected to have basic business knowledge in the following content areas, finance, accounting, economics, and statistics. All incoming students will receive access to MBA Math to build or refresh their foundational business knowledge prior to beginning the MBA program.

# Graduate Coursework (30 credit hours)

To earn the Master of Business Administration (MBA) degree, a student must successfully complete 30 graduate credit hours outlined below. A student can earn a Master of Business Administration with a Concentration by choosing to complete additional credit hours (please see details below). Students with an undergraduate degree in Accounting must substitute another course for ACCT 6232 with approval from the Office of Graduate Student Services. A student must also demonstrate an understanding of the content covered in the graduate course work by completing a comprehensive exam that is incorporated into the capstone course, MGNT 6681 - Strategic, Ethical, and Global Management.

## Core Courses Required (18 credit hours)

MKTG 6815 Marketing Strategy
ACCT 6232 Managerial Accounting
ECON 6450 Managerial Economics
FINC 6532 Finance
MGNT 6670 Organizational Theory and Behavior
MGNT 6681 Strategic, Ethical, and Global Management

## Elective Courses (12 credit hours)

Working with the Office of Graduate Student Services, MBA students develop a four-course area of elective study, including 12 hours of elective courses at or

above the 5000 level where the following criteria are met.

A maximum of two 5000-level classes

A minimum of two elective courses are taken in the Richards College of Business.

Notes:

(1) All Richards College of Business 5000 and 6000 courses are eligible electives for the MBA. Students should work with the Office of Graduate Student Services to ensure they have completed any course-specific prerequisites for their electives.

(2) A maximum of two electives can be taken from other colleges at UWG. The following courses are approved as electives. Other courses outside of the Richards College must be approved by the MBA Director.

HESA 9211 Organizational Theory

HESA 9212 Advanced Seminar in Leadership

HESA 9218 Higher Education Finance and Advancement

N 6105 Leadership for Quality, Safety, and Health Policy

N 6109 Informatics, Tech and Healthcare Outcomes

N 6116 Leading HR Systems

POLS 5208 Public Health Administration and Policy

POLS 5213 Comparative Public Administration

POLS 5215 Management of Nonprofit Organizations

POLS 5217 Grant Writing for Nonprofit Organizations

POLS 5222 Leadership in the Public and Nonprofit Sector

POLS 5985 Project Management in the Public Sector

POLS 6211 Disaster and Emergency Management

POLS 5210 Public Management

POLS 6200 Public Budgeting and Financial Management

POLS 6201 Theory of Public Administration and Ethics

POLS 6203 Public Organizational Theory

POLS 6206 Public Human Resource Management

# Early Executive Track

The Early Executive Track is designed for young professionals with little to no experience (typically less than 2 years) who want to obtain an MBA and enhance their professionalism and leadership skills and want to gain real world experience. Upon completion of this track, the MBA student will earn an Early Executive Tack

digital badge.

**The goals of this track are the following:**

**• Provide students the opportunity to develop their professionalism skills**

**• Further develop students' leadership and communication skills needed to be successful in today's business world**

**• Provide opportunities to gain real world experience locally or internationally that will strengthen the student's business skills, leadership skills, and will ultimately increase their marketability in today's competitive workforce**

## Degree Requirements

**MGNT 6675 Work Practicum**

## International Master of Business Administration Track

The International Master of Business Administration requires the same 30 credit hours and required courses as the Master of Business Administration degree does. It allows students to pick one of our international partner schools to attend for a semester and in working with the graduate program director create an International Plan of study that fits their needs and desires. Each plan of study requires approval from the graduate program director.

## Concentration in Business Intelligence and Cyber Security (33 credit hours)

To earn the Master of Business Administration degree with a Concentration in Business Intelligence and Cyber Security, a student must successfully complete 33 graduate credit hours.

## Core Courses Required (18 credit hours)

**MKTG 6815 Marketing Strategy**
**ACCT 6232 Managerial Accounting**
ECON 6450 Managerial Economics

ECON 6450 Managerial Economics

FINC 6532 Finance

MGNT 6670 Organizational Theory and Behavior

MGNT 6681 Strategic, Ethical, and Global Management

## Business Intelligence and Cyber Security: (12 credit hours)

CISM 5330 Enterprise Architecture

CISM 5355 Cyber Security

CISM 5390 Business Intelligence and Data Mining

CISM 6331 Strategic Management of Information Technology

## One Elective Course (3 credit hours):

Working with the Office of Graduate Student Services, MBA Concentration students will complete one elective course. This elective course must be on the 6000 level.

*If a student has taken CISM 4330, they cannot take CISM 5330.

*If a student has taken CISM 4390, they cannot take CISM 5390 .

*If a student has taken CISM 4355, they cannot take CISM 5355.

## Concentration in Data Analytics (33 credit hours)

To earn the Master of Business Administration degree with a Concentration in Data Analytics, a student must successfully complete 33 graduate credit hours.

## Core Courses Required (18 credit hours):

MKTG 6815 Marketing Strategy

ACCT 6232 Managerial Accounting

ECON 6450 Managerial Economics

FINC 6532 Finance

MGNT 6670 Organizational Theory and Behavior

MGNT 6681 Strategic, Ethical, and Global

**MGNT 6681 Strategic, Ethical, and Global Management**

## Data Analytics (12 credit hours): Select 4 courses from the following:

**CISM 5390 Business Intelligence and Data Mining**

**ECON 6430 Business Forecasting**

**ECON 5475 Applied Econometrics and Analytics**

[Right] *

**ECON 6485 Special Topics in Economics**

[Right] **

**MKTG 6815 Marketing Strategy**

[After]   *Students who have completed the undergraduate econometrics course (ECON 4475) are not allowed to take ECON 5475 as part of the Data Analytics Concentration.

**At most, two of the courses in the concentration may be the special topics course (ECON 6485)

## One Elective Course (3 credit hours):

Working with the Office of Graduate Student Services, MBA Concentration students will complete one elective course. This elective course must be at the 6000 level. Any RCOB 6000 or higher elective or other 6000 or higher elective approved by the program director or advisor.

## Concentration in Digital Marketing (33 credit hours)

To earn the Master of Business Administration degree with a Concentration in Digital Marketing, a student must successfully complete 33 graduate credit hours.

## Core Courses Required (18 credit hours):

**MKTG 6815 Marketing Strategy**
**ACCT 6232 Managerial Accounting**
**ECON 6450 Managerial Economics**
**FINC 6532 Finance**

MGNT 6670 Organizational Theory and Behavior

MGNT 6681 Strategic, Ethical, and Global Management

## Digital Marketing (12 credit hours):

MKTG 5810 Social Media and Online Marketing
MKTG 5818 Business Web Design
MKTG 6850 Analytical Methods in Marketing
MKTG 6868 Marketing Models

## One Elective Course (3 credit hours):

Working with the Office of Graduate Student Services, MBA Concentration students will complete one elective course. This elective course must be on the 6000 level.

*If a student has taken MKTG 4818, they cannot take MKTG 5818.

*If a student has taken MKTG 4868, they cannot take MKTG 5868.

*If a student has taken MKTG 4810, they cannot take MKTG 5810.

## Concentration in IoT, Networking, and Cyber Security (33 credit hours)

To earn the Master of Business Administration degree with a Concentration in IoT, Networking, and Cyber Security, a student must successfully complete 33 graduate credit hours. The completion of this concentration provides the student the opportunity to earn 3 Cisco digital badges and 2 Cisco certification vouchers.

## Core Courses Required (18 credit hours):

MKTG 6815 Marketing Strategy
ACCT 6232 Managerial Accounting
ECON 6450 Managerial Economics
FINC 6532 Finance
MGNT 6670 Organizational Theory and Behavior

MGNT 6681 Strategic, Ethical, and Global

## Business Intelligence and Cyber Security (12 credit hours):

**CISM 5355 Cyber Security**

**CISM 5500 Advanced Networking: Switching, Routing, and Wireless**

**CISM 5600 Advanced Enterprise Networking, Security, and Automation**

**CISM 6331 Strategic Management of Information Technology**

## One Elective Course (3 hours):

Working with the Office of Graduate Student Services, MBA Concentration students will complete one elective course. This elective course must be on the 6000 level. Any RCOB 6000 or higher elective or other 6000 or higher elective approved by the program director or advisor.

*If a student has taken CISM 4330, they cannot take CISM 5330.

*If a student has taken CISM 4390, they cannot take CISM 5330.

*If a student has taken CISM 4355, they cannot take CISM 5355.

*Introduction to Iot and Networking - Prereq taken as CISM 3350, bootcamp through UWG, or equivalent coursework

## Concentration in Sales and Consumer Research (3 credit hours)

To earn the Master of Business Administration degree with a Concentration in Sales and Consumer Research, a student must successfully complete 33 graduate credit hours.

## Core Courses Required (18 credit hours):

**MKTG 6815 Marketing Strategy**
**ACCT 6232 Managerial Accounting**

**ECON 6450 Managerial Economics**

**FINC 6532 Finance**

**MGNT 6670 Organizational Theory and Behavior**

**MGNT 6681 Strategic, Ethical, and Global Management**

# Sales and Consumer Research (12 credit hours);

# One Elective Course (3 credit hours):

Working with the Office of Graduate Student Services, MBA Concentration students will complete one elective course. This elective course must be on the 6000 level.

*If a student has taken MKTG 4805, they cannot take MKTG 5805.

*If a student has taken MKTG 4864, they cannot take MKTG 5864.

*If a student has taken MKTG 4868, they cannot take MKTG 5868.

**PROGRAM CURRICULUM**

**\*\*IF NO COURSES OR CORES APPEAR IN THIS SECTION WHEN YOU IMPORT, <u>DO NOT</u> PROCEED. Contact curriculog@westga.edu for further instruction.**

This section allows departments to maintain the curriculum schema for the program which will feed directly to the catalog. **Please click <u>here</u> for a video demonstration on how to build your program curriculum.**

Follow these steps to propose courses to the program curriculum.

**Step 1 - Deleting Courses**

In order to delete courses that you are removing the courses from you program, please follow these steps:

First, delete the course from the core it is associated within the *curriculum schema* tab. For removing courses click on the **X** and proceed.

Next, delete the course from the list of *curriculum courses* tab. For removing courses click on the **X** and proceed.

**Step 2 - Adding New Courses**

In order to add courses to your program, you must first add all courses to be included in the program of study through the *view curriculum courses* tab

If this new program proposal includes the UWG undergraduate General Education Curriculum, scroll to the top of this form and click on the ⬇ icon to import the "University of West Georgia General Education Requirements."
For courses already in the catalog, click on "Import Course" and find the courses needed.
For new courses going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

**NOTE:** A New Course Request proposal must also be submitted along with the New Program Proposal if the course is new.

**Step 3 - Adding Courses to Cores in the Curriculum Schema**

To add courses to the cores (sections of the program of study, e.g., Semester 1, Semester 2, etc.) in the curriculum schema  click on ☰ "View Curriculum Schema."  Select the core that you want to add the course to.  When you click on "Add Courses" it will bring up the list of courses available from Step 2.

## Justification and Assessment

Rationale\* The MBA Program is working with other programs on campus to highlight the interdisciplinary opportunities through our elective options. In time, this selection of electives will also help us to develop combined program opportunities.

If making changes to
the Program Learning
Outcomes, please

Outcomes, please
provide the updated
SLOs in a numbered
list format.

## SACSCOC Substantive Change

Please review **SACSCOC Substantive Change Considerations for Curriculum Changes**
Send questions to **kgwaltney@westga.edu**

**Please select all that apply.***

☐ This change affects 25-49% of the program's curriculum content.

☐ This change affects 25-49% of the program's length/credit hours.

☐ This change affects 25-49% of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.

☐ This change affects 50% or more of the program's curriculum content.

☐ This change affects 50% or more of the program's length/credit hours.

☐ This change affects 50% or more of the program's method of delivery - competency-based education (all forms), distance education, face-to-face instruction, or more than one method of curriculum delivery.

☑ None of these apply

**Check all that apply to this program***

☐ Significant departure from previously approved programs

☐ New instructional site at which more than 50% of program is offered

☐ Change in credit hours required to complete the program

☑ None of these apply

**SACSCOC Comments**

## REQUIRED ATTACHMENTS

**ATTACH** the the following required documentsl by navigating to the Proposal Toolbox and clicking [icon] in the top right corner.

### 1.) Program Map and/or Program Sheet

For advising purposes, all programs must have a program map. Please download the program map template from **here**, and upload.

Make sure to upload the new program sheet that reflects these changes. When uploading both the old and new program for reference, please ensure that you distinctly mark them and upload as **one** document.

### 3.) Academic Assessment Plan/Reporting

All new major programs must include an assessment plan. Stand-alone minors must have an assessment plan as well.  A stand-alone minor is a minor that can be earned in a program that does not offer an undergraduates degree with a major in that discipline (for example, a student can earn a minor in Africana Studies but cannot complete a bachelor's degree with a major in Africana Studies). Minors in a discipline where a corresponding major is offered, are not required to include an assessment plan.

Please download the **Academic Assessment Plan/Reporting template** and attach to this proposal.

### 4.) Curriculum Map Assessment

Please download the **Curriculum and Assessment Map template** and attach to this proposal.

**Program Map**\* ☑ I have attached the Program Map/Sheet.

☐ N/A - I am not making changes to the program curriculum.

**Assessment Plan**\* ☐ I have attached the Assessment Plan.

☑ N/A

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✔ icon in the Proposal Toolbox to make your decision.

# Addendum IV

## Transfer Credit

Graduate work taken at other regionally accredited institutions must be evaluated and approved by the program director and/or graduate committee of the respective program in order to satisfy degree requirements at the University of West Georgia.

**Restrictions:**

1. Such transfer credit cannot exceed 25% of the total semester hours required for the degree.
2. No grade below B may be accepted.
3. Individual degree programs may have additional specific requirements or limitations for transfer credit.
4. Graduate coursework may not substitute or transfer more than one level (i.e., A 5000-level course may not substitute for an 8000 level course).

PROPOSED REVISED POLICY

## Transfer Credit

Graduate work taken at other regionally accredited institutions must be evaluated and approved by the program director and/or graduate committee of the respective program in order to satisfy degree requirements at the University of West Georgia. Transfer credit is at the discretion of faculty and approved by the Graduate School.

**Restrictions:**

5. Such transfer credit cannot exceed 25% of the total semester hours required for the degree.
6. No grade below B may be accepted.
7. Individual degree programs may have additional specific requirements or limitations for transfer credit.
8. Transfer credit must have been completed within the six to eight-year period allowed for the completion of degree requirements. Refer to the Time Limits to Complete a Graduate Degree policy for more information. The period for transfer credit will be calculated from the first date of the semester of entry to the degree program at UWG.
    1. For example, if courses were taken on August 1, 2015 (Fall 2015) and are not transferred before July 31, 2022 (Summer 22) those courses would not be eligible for a program with a six-year or seven-year degree time limit and a Fall 22 entry. A Time Limit Degree extension cannot be applied for credit not currently counting towards a graduate degree.
9. Graduate coursework may not substitute or transfer more than one level (i.e., A 5000-level course may not substitute for an 8000 level course).

# Addendum V

# Health Systems Leadership Post-Master's Certificate, Clinical Nurse Leader

## 2023-2024 Graduate Delete Program Request

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### General Information

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Welcome to the University of West Georgia's curriculum management system.

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The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit **UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs** for more information.

If you have any questions, please email curriculog@westga.edu.

**Desired Effective Semester** *  `Fall`

**Desired Effective Year** *  `2023`

**What would you like to do?** *
- ○ Deactivate Existing Program
- ● Terminate Existing Program

---

### Routing Information

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# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: **UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs**.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** *  `Tanner Health System School of Nursing`

**Is this a School of** ○ Yes ○ No     **Is this a College of** ○ Yes ● No

Is this a School of
Nursing or School of
Communication, Film
and Media course?*    ○ Yes    ○ No      Is this a College of
Education Program?*    ○ Yes    ⦿ No

## Program Information

Select *Program* below, unless deleting an Acalog *Shared Core*.

**DO NOT** edit the <u>imported</u> information below.

**Type of Program***    ⦿ Program
               ○ Shared Core

**Program Name***    Health Systems Leadership Post-Master's Certificate, Clinical Nurse Leader

**Program Type***    Certificate

**Degree Type***    Post Master's Certificate

**Program Description***    The Post-Master's Certificate for Clinical Nurse Leader is designed for a registered nurse who has earned a master's degree in another nursing specialization and wishes to be eligible to take the CNL certification exam. To be granted the post-master's certificate, students must complete a minimum of 13 credit hours at University of West Georgia Tanner Health System School of Nursing including 420 practicum hours.

**Program Location***    Online

**Status***    ⦿ Active-Visible      ○ Inactive-Hidden

## Courses (13 credit hours)

**The Post-Master's Certificate for Clinical Nurse Leader is designed for a registered nurse who has earned a master's degree in another nursing specialization and wishes to be eligible to take the CNL certification exam. To be granted the post-master's certificate, students must complete a minimum of 13 credit hours at University of West Georgia Tanner Health System School of Nursing including 420 practicum hours.**

**Post-Master's Certificate for Clinical Nurse Leader students must successfully complete graduate didactic and clinical requirements of the MSN CNL program. A GAP analysis of the applicant's transcript will be completed to determine if additional courses are required to meet the certificate program guidelines. These additional courses include but are not limited to N6103: Health Promotion and Advanced Health Assessment: N6106: Pathophysiology and Pharmacology I.**

## Semester 1 - (Fall - 5 semester hrs)

**NURS 6122 Health Systems Leadership Clinical Nurse Leader Practicum I**

**NURS 6124 Health Systems Leadership Role of the Clinical Nurse Leader**

## Semester 2 - (Spring - 8 semester hrs)

**NURS 6123 Health Systems Leadership Clinical Nurse Leader Practicum II**

**NURS 6125 Health Systems Leadership Clinical Nurse Leader Seminar**

## Justification and Assessment

**Rationale*** There have been no new students admitted into the program for two years. All past students have completed the program and graduated. Additionally, the program curriculum does not meet the certificate requirements for graduate school. THS SON does not plan to change the program to meet the graduate school certificate requirements. Therefore, we request the program be terminated.

**SACSCOC Substantive Change**

Please review **SACSCOC Substantive Change Considerations for Curriculum Changes**
Send questions to **kgwaltney@westga.edu**.


<u>REQUIRED ATTACHMENTS</u>

**ATTACH** any required files (e.g. syllabi, other supporting documentation) by navigating to the Proposal Toolbox and clicking ⊞ in the top right corner.

**1.) Teach Out Plan**

Examples of Teach Out Plans can be found <u>here</u>.


**Teach Out Plan** ☐ I have attached the Teach Out Plan as required.


| Administrative Use Only - DO NOT EDIT |
|---|

**Program ID**\* 21


**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✓ icon in the Proposal Toolbox to make your decision.

# Health Systems Leadership Post-Master's Certificate, Leader/Manager

## 2023-2024 Graduate Delete Program Request

## General Information

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If you have any questions, please email curriculog@westga.edu.

**Desired Effective Semester** * `Fall`

**Desired Effective Year** * `2023`

**What would you like to do?** *
- ⚪ Deactivate Existing Program
- 🔘 Terminate Existing Program

## Routing Information

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: **UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs**.

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** * `Tanner Health System School of Nursing`

**Is this a School of** ⚪ Yes ⚪ No

**Is this a College of** ⚪ Yes 🔘 No

Is this a School of Nursing or School of Communication, Film and Media course?* ○ Yes  ○ No

Is this a College of Education Program?* ○ Yes  ● No

## Program Information

Select *Program* below, unless deleting an Acalog *Shared Core*.

**DO NOT** edit the underlined imported information below.

**Type of Program***    ● Program
                ○ Shared Core

**Program Name***    Health Systems Leadership Post-Master's Certificate, Leader/Manager

**Program Type***    Certificate

**Degree Type***    Post Master's Certificate

**Program Description***    The Post-Master's Certificate for Health Systems Leadership is designed for a registered nurse who has earned a master's degree in another nursing specialization. To be granted the post-master's certificate, students must complete a minimum of I0 credit hours at University of West Georgia Tanner Health System School of Nursing including 240 practicum hours.

**Program Location***    Online

**Status***    ● Active-Visible     ○ Inactive-Hidden

**Prospective Curriculum - Not Applicable***

# Courses (10 credit hours)

The Post-Master's Certificate for Health Systems Leadership is designed for a registered nurse who has earned a master's degree in another nursing specialization. To be granted the post-master's certificate, students must complete a minimum of l0 credit hours at University of West Georgia Tanner Health System School of Nursing including 240 practicum hours.

Post-Master's Certificate for Health Systems Leadership students must successfully complete graduate didactic and clinical requirements of the Master's Educators program. A GAP analysis of the applicant's transcript will be completed to determine if additional courses are required to meet the certificate program guidelines. These additional courses include but not limited to N6115 the Business of Healthcare: Financial and Economic Evidence.

# Semester 1 - (Fall - 5 semester hrs)

**NURS 6117 Health Systems Leadership: Role of the Leader/Manager I**

**NURS 6119 Health Systems Leadership Leader/Manager Practicum I**

# Semester 2 - (Spring - 5 semester hrs)

**NURS 6118 Health Systems Leadership: Role of the Leader/Manager II**

**NURS 6120 Health Systems Leadership Leader/Manager Practicum II**

## Justification and Assessment

**Rationale*** There have been no new students admitted into the program for two years. All past students have completed the program and graduated. Additionally, the program curriculum does not meet the certificate requirements for graduate school. THS SON does not plan to change the program to meet the graduate school certificate requirements. Therefore, we request the program be terminated.

**SACSCOC Substantive Change**

Please review [SACSCOC Substantive Change Considerations for Curriculum Changes](#)
Send questions to [kgwaltney@westga.edu](mailto:kgwaltney@westga.edu).

<u>REQUIRED ATTACHMENTS</u>

**ATTACH** any required files (e.g. syllabi, other supporting documentation) by navigating to the Proposal Toolbox and clicking ⊞ in the top right corner.

**1.) Teach Out Plan**

Examples of Teach Out Plans can be found [here](#).

**Teach Out Plan** ☐ I have attached the Teach Out Plan as required.

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| Administrative Use Only - DO NOT EDIT |
|---|

**Program ID*** 21

**LAUNCH** proposal by clicking ▶ in the top left corner. DO NOT implement proposed changes before the proposal has been completely approved through the faculty governance process.

**FINAL TASK:** After launching the proposal, you must make a decision on your proposal. Select the ✓ icon in the Proposal Toolbox to make your decision.

# Nurse Educator Post-Master's Certificate

## 2023-2024 Graduate Delete Program Request

| General Information |
|---|

Welcome to the University of West Georgia's curriculum management system.

Your **PIN** is required to complete this process. For help on accessing your PIN, please visit [here](#).

The link to the shared governance procedures provides updates on how things are routed through the committees. Please visit  [UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs](#) for more information.

If you have any questions, please email curriculog@westga.edu.

**Desired Effective Semester** * `Fall`

**Desired Effective Year** * `2023`

**What would you like to do?** *
○ Deactivate Existing Program
◉ Terminate Existing Program

| Routing Information |
|---|

# Routes cannot be changed after a proposal is launched.

Please be sure all fields are filled out correctly prior to launch. If a routing error is made it can result in the proposal being rejected and a new proposal will be required.

Please refer to this document for additional information: [UWG Shared Governance Procedures for Modifications to Academic Degrees and Programs](#).

If there are any questions or concerns regarding the routing of your proposal please contact curriculog@westga.edu.

**School/ Department** * `Tanner Health System School of Nursing`

**Is this a School of Nursing or School of** ◉ Yes ○ No

**Is this a College of Education Program?** * ○ Yes ◉ No

Communication, Film
and Media course?*

## Program Information

Select *Program* below, unless deleting an Acalog *Shared Core*.

**DO NOT** edit the <u>imported</u> information below.

**Type of Program***    ⦿ Program
                    ◯ Shared Core

**Program Name***    Nurse Educator Post-Master's Certificate

**Program Type***    [ **Certificate** ]

**Degree Type***    [ **Post Master's Certificate** ]

**Program Description***    The Post-Master's Certificate for Nursing Education is designed for a registered nurse who has earned a master's degree in another nursing specialization. To be granted the post-master's certificate, students must complete a minimum of I0 credit hours at University of West Georgia Tanner Health System School of Nursing including 240 practicum hours.

**Program Location***    [ **Online** ]

**Status***    ⦿ Active-Visible      ◯ Inactive-Hidden

**Prospective Curriculum - Not Applicable***

## Courses (10 credit hours)

**The Post-Master's Certificate for Nursing Education is designed for a registered nurse who has earned a master's degree in another nursing specialization. To be granted the post-master's certificate, students must complete a minimum of I0 credit hours at University of West Georgia Tanner Health System School of Nursing including 240 practicum hours.**

**Post-Master's Certificate for Nursing Education students must successfully complete graduate didactic and clinical requirements of the Master's Educators program. A GAP analysis of the applicant's transcript will be completed to determine if additional courses are required to meet the certificate program guidelines. These additional courses include but are not limited to N6103: Health Promotion and Advanced Health Assessment: N6106: Pathophysiology and Pharmacology I.**

## Semester 1 - (Fall - 5 semester hrs)

**NURS 6110 Teaching Strategies and Evaluation**
**NURS 6111 Clinical Applications for the Nurse Educator**

## Semester 2 - (Spring - 5 semester hrs)

**NURS 6112 Advanced Practicum**
**NURS 6113 Curriculum Development and Evaluation**

## Justification and Assessment

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