

**Committee II: Graduate Programs Committee**  
**Kim Green, Chair**  
**Meeting Minutes for Wednesday, November 5, 2025, 1:00 pm**  
*Approved November 18, 2025*

**Attendance:** Marie Brown, Ye Chen, Agnieszka Chwialkowska, Maria Doyle, Pam Dunagan, Frank Fontanella, Kim Green, Patrick Hadley, Claire Joa, Aramide Kazeem, Jairus Matthews, Kayla Myers, David Newton, Craig Schroer, Matt Varga, Sarah Williamson, Amy Yarbrough, Tsu-Lin Yeh

**Guests:** Elizabeth Kramer, Misty Stewart

- I. Call to Order
- II. Approve minutes from October 7 meeting

**APPROVED.**

- III. Program and Course Proposals

A) College of Humanities, Arts, and Social Sciences

- 1) School of Humanities

a) [English M.A.](#)

Request: Revise

This proposal reduces the number of required letters of recommendation from three to two to streamline the process for students while still providing insight from faculty who know the student and can vouch for their ability to do graduate level work.

**APPROVED.**

2) School of Social Sciences

a) [Psychology M.A.](#)

Request: Revise

This proposal simplifies the application process. Instead of compulsory interviews we will ask applicants to record themselves answering several questions designed to assess their fit and interest in our specific program. We will use Vid-recruiter to capture their answers.

**APPROVED. The Vid-recruiter platform is a service approved by the Graduate School.**

3) School of Visual and Performing Arts

a) [Post-Baccalaureate Certificate in Conducting](#)

Request: Revise

This program revision has two components:

1. Change modality of the Post-Bac Certificate in Conducting to completely online from the hybrid certificate initially approved. In summer 2025, in response to student need, we successfully taught MUSC 6300 100% online. We will continue to offer it 100% online, which allows us to offer the certificate entirely online.

2. Add the following admissions requirements for the certificate:

Applicants must hold a baccalaureate degree in music or the equivalent.

Submit official transcripts from all post-secondary schools attended.

An undergraduate GPA of 2.5 or higher

Personal statement of no fewer than 200 words discussing applicant's goals for musical leadership through conducting.

The first two requirements mirror the most basic requirements for our MM program allowing for a streamlined transition to a master's program. The focused personal statement allows applicants to identify their goals for enrolling in the certificate and allows us to respond to their perceptions as they align with our program.

**APPROVED.**

B) Graduate School

1) [Post-Baccalaureate Certificate in Professional Development](#)

Request: Revise

The curriculum was revised in accordance with USG guidelines to ensure that core courses do not require prerequisites and are not restricted to specific graduate programs, since students are expected to take at least one core course during their first semester of enrollment. The following courses were removed from the original approved program curriculum due to prerequisite or specific graduate program requirements: POLS 5222, ECON 5475, ECON 6450, EDRS 7000. The following four courses have been added: ENGL 5425, CS 5251, MKTG 5805, MKTG 5818.

**APPROVED. This certificate was approved last spring but some changes in courses were needed.**

IV. Old Business

V. New Business