

Rules Committee Minutes

UWG Rules Committee
Meeting Minute

Meeting Date: 11/29/22

Meeting Time: 8:00 AM

Meeting Location: <https://westga.edu.zoom.us/j/88916114661?pwd=UFNBdmhrY3pBRXUyeWZ0bVIEWVVidz09>

Name	email	College	Role	Attendance
Jamie Brandenburg	jbranden	College of Education	Chair	X
Lok Lew-Yan-Voon	lok1	College of Art, Culture, and Scientific Inquiry	Senator	
Amanda Shoemake Chair-Elect	amandas	University College	Senator	X
Jack Wei	jwei	Richards College of Business	Senator-at-Large	X
Yun Cheng	ycheng	Richards College of Business	Senator	
John Sewell	johns	School of Communication, Film, and Media	Representative	
Stacey Morin	scarter	University College	Representative	X
Salvador Lopez	slopez	Richards College of Business	Representative	X
Aleah Brock	abrock	College of Education (COE)	Representative	X
Laura Miller	lmiller	College of Art, Culture, and Scientific Inquiry	Representative	X
Craig Schroer	craig	LIBR	Representative	X
Cindy Johnson	jcynthia	Tanner Health System School of Nursing	Representative	X
Ralitsa Akins	rakins	Provost and VPAA appointee	Administrators	X
Erin Williams	erint	University Council appointee	Administrators	X

Minutes

1. New Business
 - a. Approved the minutes from the last meeting.
 - b. Jamie spoke with Terra Pierson in Legal Affairs about using links to university-wide policies in the Faculty Handbook. There will be a general language reference to the policy being a university policy and then a link to the full written policy in PolicyStat. Using links will reduce the duplication of policies and reduce the number of policies that need to be updated in the future.
 - c. Human Resources is currently making updates to the Employee Handbook.

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2. Old Business

- a. Clarification on the decommissioned policies and the associated procedures. The Rules Committee has voted and approved to decommission the policies and the associated procedures for the three redundant links for PTR and evaluations. The change will allow removing the policy links, voted on last month, with the policy's related procedures. The item will be added to the January 2023 Faculty Senate agenda for a vote.
- b. Updated message for Policy Review past the 14-day window. Still waiting for the specific language about the change for faculty and staff to respond, being permitted after the 14-day review window for Policy Review.

Adjourn