

Rules Committee Minutes

UWG Rules Committee Meeting Minutes

Meeting Date: 11/15/2023

Meeting Time: 8:00 AM

Meeting Location: Virtual

Name	email	College	Role	Attendance
Jamie Brandenburg	jbranden	College of Education	Senator	X
Jack Wei	jwei	Richards College of Business	Senator-at-Large	X
Yun Cheng	ycheng	Richards College of Business	Senator	X
Salvador Lopez	slopez	Richards College of Business	Representative	X
Amy Mendes	amendes	SCFM	Representative	X
Brian Brodsky	bbrodsky	UC	Representative	
Aleah Brock	abrock	COE	Representative	
Lisa Connell	lconnell	CACSI	Representative	X
Craig Schroer	craig	LIBR	Representative	X
Cindy Johnson	jcynthia	THSSN	Representative	X
Timothy Schroer	tschroer	CACSI	Representative	X
Kristi Carmen	kcarmen		Representative	X
Tara Pearson	tpearson		Representative	X
Ralitsa Akins	rakins	Provost and VPAA appointee	Administrators	X

Meeting Agenda Items

- 1) Approval of Minutes from 9/26/2023; send out minutes for approval.
- 2) New Business and Updates
 - a) **Approve the minutes from the last meeting.**
 - b) **Decommission duplicated or conflicting academic policies/procedures located in PolicyStat**

The Policy Team from the Office of Legal Affairs requests to decommission duplicated or conflicting academic policies/procedures: 2001, 2005, 2006, 2007, 2009 and 2011 located in PolicyStat as part of the FY Policy/Procedural Review and cleanup process. Several PolicyStat links did not work and the committee could not review the current policies side by side to acknowledge the duplication of policies. Tara Pearson will activate the links so that all policies for decommissioning can be reviewed. After the links are activated, the committee will review the policies and vote on the decommissioning of policies using a Google form. Jamie Brandenburg will make the Google form and share the results.
- 3) Old Business
 - a) **Discussion of Changes to Faculty Handbook**

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Jamie Brandenburg has checked the Faculty Senate Handbook and found action items and information items handled by the Senate. However, they are not specified for the Rules Committee. Jamie Brandenburg, Cindy Johnson, and Kristi Carmen will work together to draft a new procedure for making changes to the Faculty Handbook and will share the new procedure with the Rules Committee at the next meeting.

b) Senior Lecturers Serving on Promotion Committees for Junior Lecturers

Timothy Schroer from the Department of General Education presented the proposal regarding the policy related to permitting Senior Lecturers to serve on promotion committees when considering the promotion of a Lecturer to Senior Lecturer. Currently, the policy (103.0201) allows for only tenured track faculty to serve on promotion committees. Dr. Akins advised that the proposal go to the Faculty Development Committee first for their review. Timothy Schroer will contact Amy Cuomo who chairs the Faculty Develop Committee to share his proposal and Yun Cheng will submit the proposal to the Faculty Development Committee.

Adjourn