

Committee I: Undergraduate Programs Committee
Kim Green, Chair
Meeting Minutes for Monday, February 6, 2023, 2:00 pm (Google Meet)
[Minutes approved March 8, 2023]

Attendance: Nancy Capponi, Melanie Conrad, Jill Drake, Kim Green, Donna Haley, CJ Ivory, Cody Mason, Tammy McClenny, Doug McWilliams, Jason Nicholson, Kwang Shin, and Gary Van Valen

Guests: Melissa Brillhart, Deon Kay, Cale Self, Anja Remshagen

- I. Call to Order
- II. Approval of January 11 Meeting Minutes
- III. Program and Course Proposals
 - A) College of Arts, Culture and Scientific Inquiry
 - 1) Department of Art, History, and Philosophy

a) [History, B.A.](#)

Request: Revise

It is proposed to offer the History program more than 50 percent (but less than 95 percent) online. The face-to-face modality will continue; online is being made available as an alternative.

(See comments for item below.)

b) [History, Secondary Education Certification, B.A.](#)

Request: Revise

It is proposed to offer the History with secondary education certification program more than 50 percent (but less than 95 percent) online. The face-to-face modality will continue; online is being made available as an alternative.

Gary Van Valen explained that student demand for online classes is driving these changes in modality for the two History programs listed above. According to the Shared Governance Procedures, these modifications in modality are information items for the Senate. These two program revisions for History will both be presented as information items for the February Senate meeting.

- 2) Department of Computing and Mathematics

a) [CS 1302 Computer Science II](#)

Request: Revise

The proposal adds the prerequisite "COMP 2320 Minimum Grade: B" as an alternative to the current prerequisite of "CS1301 Minimum Grade: B." COMP 2320 is a course designed for the new Computing major and covers all concepts needed for CS1302.

Anja Remshagen explained this proposal. This course counts in the core. This second choice of a prerequisite will increase flexibility for students. This course revision was approved.

3) Department of English, Film, Languages, and Performing Arts

a) [MUSC - 3850 - Conducting](#)

Request: Revise

This proposal reduces the hours for this course from 3 to 2. This change is part of a set of program modifications. This reduction in hours will aid in keeping the total required hours for the program down as these modifications are implemented.

Cale Self explained this proposal. This revised MUSC 3850 course will be part of a two-course sequence along with a new two-hour course MUSC 3860 Advanced Conducting that was approved by UPC and Senate in January. Each of the two courses will be worth two credit hours. Having two conducting courses is consistent with other music programs across the state. All Music concentrations (Education, Composition, and Performance) take these courses. This revision to MUSC 3850 was approved.

4) Department of Natural Sciences

a) [Biology, General Biology Track, B.S.](#)

Request: Revise

This proposal creates an Accelerated Bachelor's to Master's (ABM) Degree Pathway allowing students to count 6 hours of courses from the undergraduate degree toward a M.S. in Biology (Non-Thesis Track).

(See comments for item below.)

b) [Biology, Professional Preparation Track, B.S.](#)

Request: Revise

This proposal creates an Accelerated Bachelor's to Master's (ABM) Degree Pathway allowing students to count 6 hours of courses from the undergraduate degree toward a M.S. in Biology (Non-Thesis Track).

These two ABM pathway proposals for Biology programs (here items a and b) have the same rationale and were combined into one vote. It was noted that the Graduate School reviews ABM proposals as does the Director of Accreditation (for SACS compliance), and these approvals were completed for both proposals in Curriculog.

These two proposals for Biology programs were approved.

c) [Embedded Certificate in Microbiology](#)

Request: Revise

This proposal reduces the hours required to complete the certificate to 14 from 16 by reducing the hours required at 4000 level from 12 to 10. The change will align with other embedded certificates within the Biology program.

It was noted that the USG specifies a 9-hour minimum for a certificate; therefore, this revision still meets the requirement. The revision to this certificate was approved.

B) College of Education

1) Department of Sport Management, Wellness, and Physical Education

a) [Health and Community Wellness, B.S.](#)

Request: Revise

The professional dietetics pathway will require CHEM 2411/2411L. The Chemistry department is phasing out CHEM 2455 Principles of Organic Chemistry and CHEM 2455L but will continue offering CHEM 2411 Organic Chemistry and 2411L.

While the course description indicates that organic chemistry is a two-course sequence, the program has verified with the Chemistry department that the professional dietetics students will need to take only the first course and lab to meet the program requirements and qualify for the Georgia State Graduate Coordinated Program in Dietetics.

This program revision was approved.

C) School of Communications, Film, and Media

1) [Mass Communications, B.S.](#)

Request: Revise

There are four modifications proposed:

1. Give students the option to replace their minor with an 18 credit hour Georgia Film Academy Certification (requirement stated as “Minor or GFA Certification: 15-18 hrs)

2. Core F requirement changes from “Humanities or Social Science Electives (3)” to “Humanities or Social Science Electives or COMM 1121 (3).” COMM 1121 is being proposed to give first- and second-year students credit in experiential learning labs.
3. Creating greater flexibility in guidelines about students’ choice of major electives
4. In the Digital Media and Entertainment Concentration, the writing requirement is modified from “COMM 3305” to “COMM 3301 or COMM 3305” to include both creative writing and journalistic writing as options

Deon Kay explained the proposed revisions to this program. Additional details regarding item 1 include that this provision already exists for the B.S. in Film & Video Production degree and with the advent of additional certifications in ESports, Post-Production and Audio Production, they are aiming to create consistency across the programs. The Georgia Film Academy certification is an 18-hour experiential opportunity. Regarding item 3, in response to changes made by the accrediting body for the program, the program is no longer required to be prescriptive about the upper-level electives a student takes. Flexibility is the goal and the wording about electives is being changed to allow for a larger set of choices.

The revision proposal for Mass Communications B.S. was approved.

IV. Old Business

V. New Business

- A. Discussion of plan for completing Comprehensive Program Review (CPR) for undergraduate programs in College of Education

UPC has three CPR reports to review. These include the BSED in Elementary Education, BSED in Special Education, and BSED in Speech-Language Pathology. The chair will divide the committee into three teams and send email instructions assigning each team a program. Reviews should be completed before the next UPC meeting (target completion March 3) so that the committee can approve the completed reviews.

- B. Discussion of feedback on proposals for university’s new mission statement

Discussion was open for comments on the drafts of university mission statements and list of values that has been forwarded to all Senate committees from the president for feedback. Additionally, it was decided that the chair would provide an online form for anonymous feedback for anyone who wished to submit comments that way following the meeting. All feedback will be forwarded to the Senate chair to compile and submit to the president.