

## **UWG General Education Assessment Committee Meeting**

**Oct 7th, 2022 | 3:01 p.m. to 3:48 p.m.**

**Via Zoom**

### **Call to Order**

- R. de Mayo called the meeting to order at 3:01 p.m.

### **Present**

- R. de Mayo, J. Cook, A. Dycus, J. Cook, A. Pawar, S. Rose, T. Schroer

### **Absent**

- E. Falconi, E. Hunt, D. Leach, S. Sykes, A. Thomas, E. Wentz

### **Approval of Minutes**

- The GEAC Meeting Minutes from September 2, 2022, were not review and members will wait to approve the minutes at the next meeting.

### **Old Business**

#### *Assessors for Spring Semester 2022 Artifacts Needed*

- R. de Mayo noted that the email was sent to request the assessors for Spring'22

#### *Core Area Workgroup Members for Revised Improvement Plan Needed*

- R. de Mayo noted that the email was sent to request the additional core areas workgroup members especially the ones that have revised improvement plans for Spring 2023

### **New Business**

#### *Scoring from Spring 2023 - A1, A2, C2, E1, E2, E4*

- R. de Mayo said student artifact scoring is needed from the areas that collected data in Spring 2023 (Areas A1, A2, C2, E1, E2, E4) and mentioned E. Falconi's excellent recommendation to make a list of courses that it includes courses collecting data as well as courses that need an improvement plan for Spring 2023
- J. Cook had a question about whether it would be acceptable for GEAC to only have one semester where the focus was only on developing improvement plans without the collection of data or if data collection is a requirement for the Fall 2022 semester. As a follow-up, she asked that if Fall 2022 data collection were skipped, if having two semesters of analysis was required.
- R. de Mayo said that ideally yes and added that the due date of the reaffirmation report is in September 2023, and SACSCOC requires three years of data, especially the previous and current cycles. When they are looking for the evidence, they are looking at the examples from the previous cycle.
- Because of this after the data is collected in Spring 2023, IEA will analyze the data quickly so it can be given to faculty.
- R. de Mayo and Jean Cook wondered about the years that will be provided to SACSCOC and about the official end of the cycle.

- It was noted that A1 and A2 have good improvement plans and we will be able to “close the loop”.
- J. Cook suggested that the baseline data is first cycle and the next cycle begins with the second round of collection of data after implementing an improvement plan
- R. de Mayo said that the concern is that because prior to the formation of GEAC, there were only a handful of departments conducting Gen Ed Assessment and that you need at least 3 years of data; however, GEAC can use A1, A2, and History as evidence.
- J. Cook made a strong case that UWG is meeting the goal as written: we have expected outcomes, achieved the outcomes, and we provided the evidence of seeking improvement, and that by September 2023, GEAC will have three and a half to four years of data, completed the full cycle for most of the areas in the core, and actively engaged in the second cycle for first half while starting the second cycle for the second half
- A. Pawar stated that we will be re-examining the entire process for Gen Ed Assessment soon for overall process improvement with help from Dr. K. Gwaltney, and that R. de Mayo has started the draft.
- One major concern for R. de Mayo was that SACSCOC has to see the assessment data from B1, B2, C1, etc., for Gen Ed, but also acknowledge the importance of giving faculty sufficient time to develop improvement plans that are in good shape for Spring 2023 implementation.
- S. Rose’s concern was expressed for the lack of core area D workgroup and that no emails have been sent requesting members.
- R. de Mayo said that this email has been on the to-do list and an email should go out on Monday (10/10)

#### *Revised GE Assessment Staggered Timeline*

- R. de Mayo pointed out that the core areas B1, B2, C1, D1, E3 that were supposed to start developing implementation plans in Fall 2022 were not able to start (because the results were not available), so now these areas are having to analyze, plan, and collecting data (so that next semester they can implement and collect)
- R. de Mayo noted that as soon as the assessors have scored the artifacts in Xitracs, she will generate the data reports for core areas A1 and A2
- For Fall’22 Angela sent out the email about the core area B1, B2, C1, D1, E3 data at the beginning
- Jean Cook is wondering why are we collecting the data this semester if we haven’t put any new implementation plans
- R. de Mayo said that part of the initial reason faculty were asked to collect data every semester because of a recommendation by Dr. Newton and that the data should be collected every semester whether it’s requested or not
- J. Cook expressed concerns about the need to collect data every semester since it requires extra work for faculty and staff such as random sampling and creating new folders. She noted that at times it hampers the other parts of the assessment process
- R. de Mayo said that no random sampling is needed for all faculty to give the Gen Ed assessment, regardless of what phase they course is in, and suggested that we could differentiate the difference by changing the name from “collecting” to “administering the assessment”

*Fall Semester Census Date - Fri. Oct. 7th, 2022, and Random Sampling to begin*

- R. de Mayo said that on Monday (10/10) the IEA GRAs will start the random sampling process, and that IEA will try to make a website similar to the one used during Spring 2022, particularly since the faculty seemed to really like it and it was very effective

**Additional Business**

- R. de Mayo noted that she should be able to focus more on GEA during the next two weeks
- J. Cook expressed appreciation for the work and efforts of R. de Mayo
- R. de Mayo reiterated her determination to make this semester's Gen Ed Assessment as successful as possible and doing as much we can while still producing quality work

**Next meeting date and time**

- A Google Poll will be sent out to schedule the next GEAC meeting. Meeting dates in early November and late October were discussed.

**Adjournment**

Meeting adjourned at 3:48 p.m.