

CPT: Curricular Practical Training Application

updated: Nov. 2019 More details at: westga.edu/isap/employment

Student Information			
Last Name			
First Name			
UWG Email		@my.westga.edu	
Student ID	917	Graduation Semester	
Semester CPT will be used:	<input type="checkbox"/> Fall Semester (Aug.-Dec.) <input type="checkbox"/> Spring Semester (Jan.-April) <input type="checkbox"/> Summer Semester (May-July)	Degree Level	<input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Doctoral <input type="checkbox"/> Certificate
Internship Information			
Name of Employer			
Employer Address			
City	State	Zip Code	
Job Title		Number of Work Hours Per Week	
Employment Dates		Start:	End:
Brief Description of Type of Work			
How is this internship related to your degree program at UWG?			
<p><i>I am enrolled in the course listed by my advisor below during the semester(s) stated and understand that failing to complete the course voids work permission. If my permission is voided, I understand that this puts my F-1 status out of compliance.</i></p>			
Student Signature: _____		Date: _____	

Advisor Recommendation	
Advisor Name	
Title	
Department	
Email	Phone Number
How does this internship fit the student's degree program or academic requirements?	
<div> <div> Has the student finished all program requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div> Expected Graduation Date: </div> </div>	
Which box best describes the reason for this CPT recommendation?	<input type="checkbox"/> Required (all students in this major must do an internship to satisfy the graduation requirements as listed in the degree catalog) <input type="checkbox"/> An Integral Part of the student's curriculum and is relevant to their academic program
Internship Course Info:	Course Name
	Course Number
	Semester Enrolled
	Credit Hours
Advisor's Signature _____ Today's Date _____	

Return completed form to student who will present it to:

INTERNATIONAL STUDENT ADMISSIONS & PROGRAMS

Mandeville Hall

(678) 839-4780

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