



TANNER HEALTH
SCHOOL OF NURSING

GRADUATE PROGRAM GRIEVANCE DOCUMENT

Student Name _____ ID Number _____

Students are encouraged to meet informally with the faculty member to discuss concerns directly in an attempt to resolve the issue without further action. Has this meeting occurred between student and faculty member? ____NO ____YES DATE _____

If a resolution satisfactory to the student does not result from this direct discussion, and if the student perceives that an unfair, unreasonable, or arbitrary action has occurred, a formal grievance may be initiated. Completion and submission of this document indicates the student wishes to begin the formal grievance policy. Once the process is started, the student has 48 hours to initiate a meeting within each step of the grievance policy.

Student Description of Issue

1. Student – Faculty Discussion

Scheduled Meeting Date: _____

Actual Meeting Date: _____

Outcome:

Signature: _____
(Faculty)

Signature: _____
(Student)

2. Course Coordinator Meeting with Student and Faculty Member

Scheduled Meeting Date: _____

Actual Meeting Date: _____

Outcome:

Signature: _____
(Course Coordinator)

Signature: _____
(Student)

3. MSN or EdD Program Director Meeting with Student and Faculty Member

Scheduled Meeting Date: _____

Actual Meeting Date: _____

Outcome:

Signature: _____
(MSN or EdD Program Director)

Signature: _____
(Student)

4. Associate Dean, Tanner Health School of Nursing (THSON) Meeting with the Student

Scheduled Meeting Date: _____

Actual Meeting Date: _____

Outcome:

Signature: _____
(Associate Dean, THSON)

Signature: _____
(Student)

5. Dean, Tanner Health School of Nursing Meeting with the Student

Scheduled Meeting Date: _____

Actual Meeting Date: _____

Outcome:

Signature: _____
(Dean, THSON)

Signature: _____
(Student)