**Quality Enhancement Plan (QEP) Call for Proposals**

It is an exciting time in the life of UWG as we have the opportunity to define our next QEP and advance our institution through this process. This is a process that we embark upon every 10 years, with the most recent UWG QEP focused on writing in the core. UWG faculty and staff are encouraged to submit proposals for a new “Quality Enhancement Plan” (QEP) that will have a significant impact on the institution and shape student success for years to come.

The QEP will focus on improving identified and specific UWG student learning outcomes, and will follow the Strategic Priorities of Relevance, Competitiveness and Placemaking. The QEP is a part of our SACSCOC decennial review.

The development of a QEP begins by identifying a topic or issue that the institution considers important for improving student learning outcomes and/or student success. These topics or issues will originate from UWG’s faculty and/or staff and should be tied with existing initiatives/strengths that UWG would like to extend in impact and reach. Staff are encouraged to work with faculty counterparts in co-developing proposals. It is hoped that a large number of proposals will be submitted for review by the deadline of January 17, 2022.

An initial review/screening of proposals for feasibility will be done by a working group in January/February of 2022. Following that initial screening, further review of each proposal’s merit and proposal selection will be conducted by Faculty Senate Representatives and the Executive Administrative Council. Finalist proposals will be invited for public presentations in March 2022, and input from the entire campus will thereafter influence the selection of the adopted QEP. The target date for announcing the selected QEP proposal is mid-April, 2022.

The general guidelines for developing a QEP proposal, along with some specific requirements for the proposal document, are listed below.

Accepted proposal author(s) will have the opportunity to lead the QEP implementation planning workgroup with workload/stipend adjustments provided in recognition of the implementation effort.

**Guidelines for Developing a QEP Proposal**

The QEP Proposal should be directly related to UWG’s Strategic Plan, in that it needs to be in sync with a Strategic Plan topic or issue that the institution considers important toward improving student learning outcomes and/or student success.

**Please address the following:**

1. What do you plan to do in your QEP? (clear, simple statement of thesis)
2. Which strategic priority or priorities does it relate to?
3. How will it enhance student learning and/or student success (student learning outcomes or student outcomes such as retention, completion, time-to-degree, placement in field, course completion or performance in “gatekeeper” courses, etc.)
4. Describe how the topic of the QEP emerged from the institutional planning/effectiveness process and existing successes and priorities.
5. What data do we already have to support the need of this project? Discussion of any data already collected to understand this issue will be important. Please, consult with your Dean or the IEA if you do not have knowledge about data already collected.
6. Provide details for the project: implementation details, timeline, and who will be involved.
7. What are your goals for the QEP? How will you know whether or not we have achieved them? When and how will you suggest that we check on progress toward accomplishing them? When and how will you suggest we measure final success?
8. What personnel, space, funding, library, technology/equipment, etc. resources are needed?
9. How will you assess this work?

**Timeline**

October 29, 2021 – QEP Call for Proposals published to all faculty

November 18, 2021, 11:30 am – 1:00 pm, Campus Center, Conference Room 105 – **QEP Q&A** – You are welcome to stop by and ask your individual questions

January 17, 2022 – QEP proposal submission deadline

January - February, 2022 – Proposal review for feasibility

February – March, 2022 – Review of proposals by Faculty Senate Executive Committee, Executive Administrative Council, and presentations for all-campus input

April 15, 2022 – QEP project selected

**Additional Resources:**

* You can find more details about past and current QEP work at UWG by visiting <https://www.westga.edu/qep/>
* You can see SACSCOC examples of QEP Summaries (not the whole projects but the summary page only) here:

<https://sacscoc.org/quality-enhancement-plans/2019-track-b-qep-summaries/>

* You can see how SACSCOC will be evaluating our QEP here:

<https://sacscoc.org/app/uploads/2019/08/Quality-Enhancement-Plan-Framework.pdf>

Please, send any questions to: QEP@westga.edu

**DEADLINE to submit:** January 17, 2022

**Please submit all proposals to:** QEP@westga.edu