

Graduate Catalog 2012-2013

UNIVERSITY
OF
WEST GEORGIA

The University System of Georgia

www.westga.edu

Carrollton, Georgia
(USPS 368-730)

Graduate Issue 2012 - 2013

With
Announcements for 2012-2013

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Student Responsibility

Graduate studies are administered by the colleges and school that house the graduate programs. Please direct questions to the individual college or school of interest, as listed on the web: http://www.westga.edu/index_grad.php.

Applications to graduate programs should be made online at: <http://www.westga.edu/~gradsch/apply.php>. Questions about the online application process should be directed to the UWG Office of Admissions at 678-839-4000 or 678-839-5600.

The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between a student and the University of West Georgia. While every effort will be made to ensure accuracy of the material stated herein, the University of West Georgia reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation and availability of courses and programs of study without actual notice to individual students. Every effort will be made to keep students advised of such changes.

Information regarding academic requirements for graduation will be available in the offices of the Registrar and Deans of major schools and colleges. It is the responsibility of each student to keep himself or herself apprised of current graduation requirements for a degree program in which he or she is enrolled.

In the event that an administrative hearing officer or a court of record determines that "publications" issued by the college create a contractual or quasi-contractual relationship with any person, the amount of damages recoverable by the parties shall be limited to the amount of consideration paid by the person for the privilege of admission, enrollment, continued enrollment, or other service rendered by the institution to such person. As used herein, the term "publications" (without limiting the generality of the normal meaning of the term) shall be deemed to include any and all written forms or other documents issued by the institution concerning applications for admission, enrollment or continued enrollment, waivers of liability, consents to medical treatment, dormitory occupancy, and any and all other written forms, documents, letters or other materials issued by the college in furtherance of its educational mission.

Compliance

This University of West Georgia is in compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, Title II of the Americans with Disabilities Act of 1990, and other applicable laws and does not discriminate on the basis of race, color, national origin, creed, religion, sex, age, or disability.

Inquiries concerning compliance should be addressed to the Affirmative Action Officer, Human Resources, or call 678-839-6403.

Privacy of Information Act

Under the Provisions of the Family Educational Rights and Privacy Act of 1974, each West Georgia student (past or present) has the right of access to all educational information and data maintained on him or her by the University of West Georgia.

How to Find Information Related to Academic Programs and Courses

This catalog includes directional tools customarily included in such publications. The Table of Contents, the Index to Course Listings, the general Index, and the Index of Abbreviations (inside back cover) are all essential tools for anyone using the catalog. By turning to these sections, readers can find information related to the structure, policies, and procedures that govern the University's operations as well as information about programs the University offers. This section supplements those listed above by providing directions in finding and interpreting information related to academic programs, academic departments, and courses.

Colleges & Schools

The chapter titled "Degree Programs" organizes information on programs within each of the six major academic divisions of the University: The College of Arts and Humanities, the College of Education, the College of Science and Mathematics, the College of Social Sciences, the Richards College of Business and the School of Nursing. Information relevant to each college, the dean, the Web address, general information, and specific requirements and options for the college, are included in an introductory section.

Departments

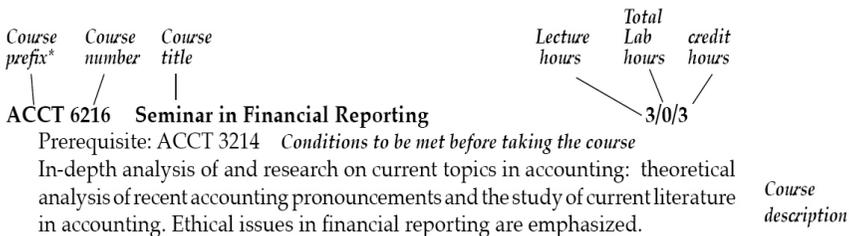
Information about each academic department with a graduate program is provided. This information includes the department web address, phone number, location, the department graduate faculty, descriptions of programs and program requirements. A list of courses offered by departments with a description for each course is located in a separate section.

Programs

All academic programs of study are listed in the general Index.

Courses

Though all the course descriptions in the catalog follow the same basic pattern, a number of variables determine the specific information contained in each. The following examples contain labels to illustrate how to read a course description:



*A complete list of course prefixes and the programs they refer to can be found in the Index to Course Listings on the inside back cover.

Graduate Studies Personnel

College of Arts and Humanities

College Director of Graduate Studies: Dr. Randy Hendricks, rhendric@westga.edu.

Graduate Studies Associate: Ms. Chantrice Copeland, 678-839-5453, ccope-lan@westga.edu.

College of Education

College Director of Graduate Studies: Dr. John Ponder, jponder@westga.edu.

Graduate Programs Coordinator: Ms. Deanna Richards, 678-839-5946, drich-ard@westga.edu.

Graduate Studies Associate: Ms. Carolyn Berry, 678-839-5430, cberry@westga.edu.

College of Science and Mathematics

College Director of Graduate Studies: Dr. Swamy Mruthinti, smruthin@westga.edu.

Department Assistant: Ms. Alice Wesley, 678-839-5192, awesley@westga.edu.

College of Social Sciences

College Director of Graduate Studies: Dr. Stan Caress, scaress@westga.edu.

Graduate Studies Associate: Ms. Trish Wells, 678-839-5170, pwells@westga.edu.

Richards College of Business

College Director of Graduate Studies: Dr. Doug Turner, dturner@westga.edu.

Administrative Director of Graduate Business Programs: Dr. Hope Udombon, 678-839-5355, hudombon@westga.edu.

Graduate Studies Associate: Ms. Nikki Henderson, 678-839-5169, nhenders@westga.edu.

School of Nursing

College Director of Graduate Studies: Dr. Laurie Jowers Ware, lware@westga.edu.

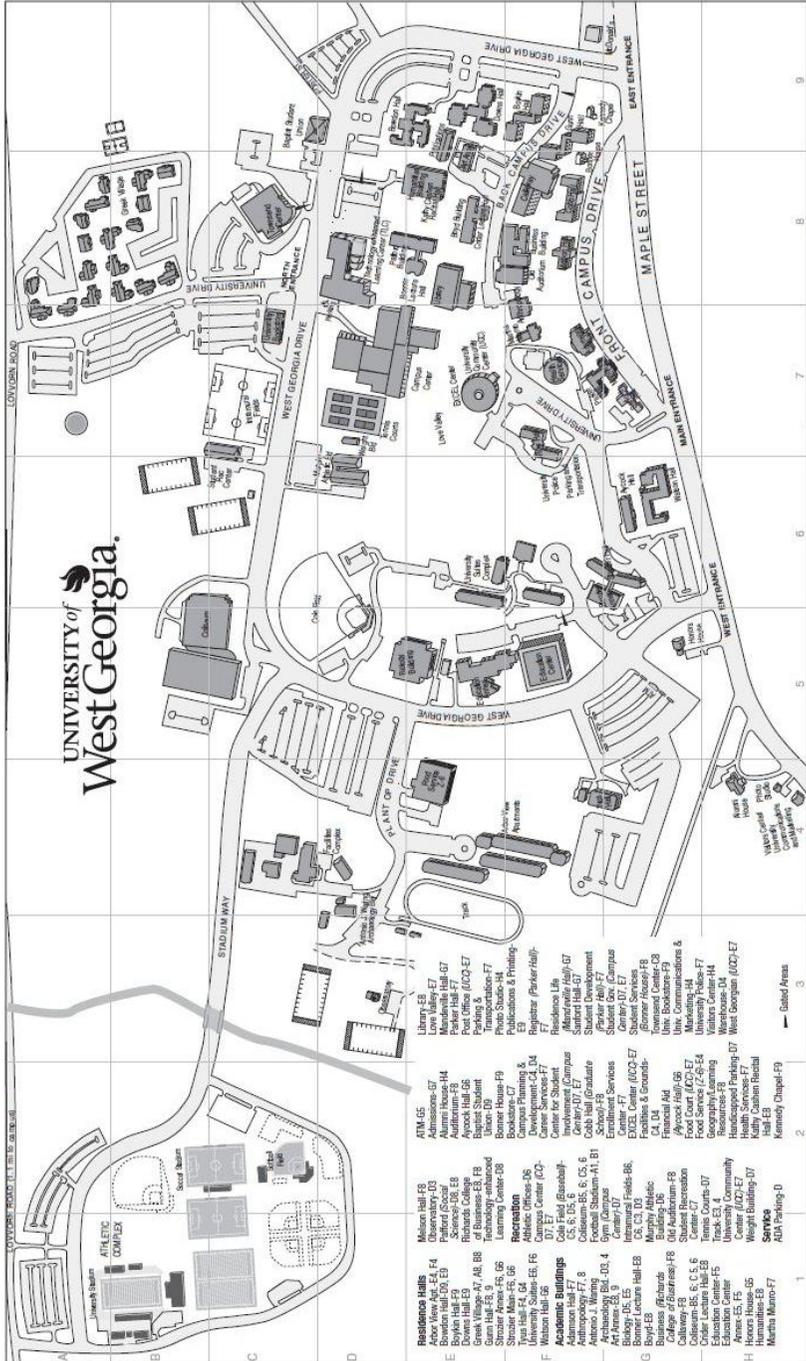
Graduate Studies Associate: Ms. Alycicia Richards, 678-839-5115, alyrich@westga.edu.

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CAMPUS MAP



GRADUATE STUDIES CALENDAR

Fall Semester, 2012

Visit the web or contact the individual colleges and School of Nursing for application deadlines for graduate programs, as they vary:

<http://www.westga.edu/~gradsch/dates.php>

Deadlines to submit theses and dissertations to the Library for binding: Spring Graduation – April 12, Summer Graduation – July 12, Fall Graduation – November 26. Note: If the deadline falls on a weekend or holiday, then it is due on the following workday by 5:00 pm.

August 20	Classes Begin
August 26	Registration Ends
September 1-3	Labor Day Holiday (no classes, offices closed)
October 12	Last Day to Withdraw With a Grade of W
October 29	Spring 2013 Registration Begins
November 19-25	Thanksgiving Recess (no classes 19-24, offices closed 22-23)
December 1-7	Final Instruction/Examination Date (2 hour block schedule)
December 08	Graduation (Saturday, times to be announced)
December 10	Grades Due by 12:00(noon)
December 10-Jan. 6	Winter Break (offices closed dates TBA)

Spring Semester, 2013

Visit the web or contact the individual colleges and School of Nursing for application deadlines for graduate programs, as they vary:

<http://www.westga.edu/~gradsch/dates.php>

Deadlines to submit theses and dissertations to the Library for binding: Spring Graduation – April 12, Summer Graduation – July 12, Fall Graduation – November 26. Note: If the deadline falls on a weekend or holiday, then it is due on the following workday by 5:00 pm.

January 7	Classes Begin
January 13	Registration Ends
January 19-21	Martin Luther King Holiday (Offices closed, no classes)
March 4	Last Day to Withdraw With a Grade of W
March 18-23	Spring Break (no classes)
March 25	Summer/Fall 2013 Registration Begins
April 20-26	Final Instruction/Examinations (2 hour block schedule)
April 27	Graduation (Saturday, times to be announced)
April 29	Grades Due By 12:00 (noon)

Summer Semester, 2013

Visit the web or contact the individual colleges and School of Nursing for application deadlines for graduate programs, as they vary:

<http://www.westga.edu/~gradsch/dates.php>

Deadlines to submit theses and dissertations to the Library for binding: Spring Graduation – April 12, Summer Graduation – July 12, Fall Graduation – November 26. Note: If the deadline falls on a weekend or holiday, then it is due on the following workday by 5:00 pm.

Session I (11 days)

May 6	Classes Begin
May 6	Drop/Add/Registration Ends
May 13	Last Day to Withdraw With a Grade of W
May 20-22	Final Instruction / Examinations
July 29	Grades Due By 12:00 (noon)

Session II (36 days)

June 3	Classes Begin
June 4	Drop/Add/Registration Ends
June 26	Last Day to Withdraw With a Grade of W
July 4	Independence Day Holiday (no classes, offices closed)
July 20-26	Final Instruction / Examinations
July 27	Graduation (Saturday, times to be announced)
July 29	Grades Due By 12:00 (noon)

Session III (17 days)

June 3	Classes Begin
June 4	Drop/Add/Registration Ends
June 13	Last Day to Withdraw With a Grade of W
June 25-27	Final Instruction / Examinations
July 29	Grades Due By 12:00 (noon)

Session IV (17 days)

July 1	Classes Begin
July 1	Drop/Add/Registration Ends
July 4	Independence Day Holiday (no classes, offices closed)
July 12	Last Day to Withdraw With a Grade of W
July 24-26	Final Instruction / Examinations
July 27	Graduation (Saturday, times to be announced)
July 29	Grades Due By 12:00 (noon)

UNIVERSITY OF WEST GEORGIA MISSION STATEMENT

The University of West Georgia seeks to achieve preeminence in providing educational excellence in a personal environment through an intellectually stimulating and supportive community for its students, faculty, and staff.

Purpose

The University, a charter member of the University System of Georgia, is a comprehensive, residential institution providing selectively focused undergraduate and graduate public higher education primarily to the people of West Georgia. The University is also committed to regional outreach through a collaborative network of external degree centers, course offerings at off-campus sites, and an extensive program of continuing education for personal and professional development. Opportunities for intellectual and personal development are provided through quality teaching, scholarly inquiry, creative endeavor, and service for the public good.

Essential Activities

West Georgia educates students in a range of disciplinary, interdisciplinary, and professional programs at the baccalaureate level. It also offers a significant number of graduate programs at the master's and educational specialist's levels. The University has a commitment to education at the doctoral level in the field of education as well as other selected areas. In addition to being accredited as an institute of higher education, the University maintains national accreditation or recognition in most undergraduate and graduate fields of specialization.

The University of West Georgia pursues its purpose through the following activities:

- Instruction in general education and the promotion of life-long learning that together lay the foundations of what is essential to being an educated person.
- Faculty-directed student research and professional activities that complement classroom learning through learning by doing and reflection on doing.
- Faculty research, scholarship, and creative endeavors that promote knowledge, enhance professional development, contribute to quality instruction, and provide for significant student involvement and field-based experience.
- Educational opportunities such as the Honors College and, for extraordinary high school-aged students, the Advanced Academy of Georgia that serve the needs of exceptionally prepared students.
- Systematic investigation of teaching and student learning that fosters innovation in teacher, professional, and pre-professional preparation.
- The use and exploration of existing and emerging technologies that improve opportunities for faculty and student learning.
- A broad range of public service activities and proactive partnerships that: promote more effective utilization of human and natural resources; contribute to economic, social and technical development; and enhance the quality of life within the University's scope of influence.

- Student services, including outstanding first-year experiences, which increase opportunities for academic success and personal development and enhance the climate of campus life.

Values

The University of West Georgia values the following:

- High-quality general education, undergraduate and graduate programs, that:
 1. are grounded in a strong liberal arts curriculum;
 2. impart broad knowledge and foster critical understanding needed for intellectual growth, personal and social responsibility, cultural and global literacy and lifelong learning;
 3. emphasize disciplinary rigor;
 4. foster the development of effectiveness in communication, critical and independent thinking, problem solving, and the use of information resources and technology; and
 5. create a learning community dedicated to instructional excellence where close student-faculty interaction enhances both teaching and learning for a diverse and academically well-prepared student body.
- Cultivation of a personal environment.
- Affirmation of the equal dignity of each person by valuing cultural, ethnic, racial, and gender diversity in students, faculty, and staff.
- Practices that embody the ideals of an open democratic society and that cultivate an environment of collegiality.

These commitments culminate in educational experiences that foster the development of thoughtful and productive leaders and citizens who make a positive impact throughout an increasingly global society.

UNIVERSITY OF WEST GEORGIA

Officers of General Administration

Beheruz N. Sethna, B. Tech (Honors), M.B.A., M.Phil, Ph.D.	<i>President and Professor of Business Administration</i>
Michael Horvath, A.B., M.S., Ed.D.	<i>Provost and Vice President for Academic Affairs</i>
James R. Sutherland, B.A., B.S., M.B.A., C.P.A.	<i>Vice President for Business and Finance</i>
Scot Lingrell, B.A., M.A., Ph.D.	<i>Vice President for Student Affairs and Dean of Students</i>
James W. Estes, B.S., M.S., Ed.D.	<i>Vice President for University Advancement</i>

Academic Officers

Kathryn M. Grams, B.S.N., M.N., Ph.D.	<i>Dean of the School of Nursing and Professor of Nursing</i>
Dianne L. Hoff, B.S., M.S., Ed.D.	<i>Interim Dean of the College of Education and Professor of Educational Leadership</i>
Faye S. McIntyre, B.B.A., M.B.A., Ph.D.	<i>Dean of the Richards College of Business and Professor of Marketing</i>
Randy J. Hendricks, B.S., M.A., Ph.D.	<i>Dean of the College of Arts and Humanities and Professor of English</i>
Farooq A. Khan, M.Sc., Ph.D.	<i>Interim Dean of the College of Science and Mathematics and Professor of Chemistry</i>
N. Jane McCandless, B.A., M.A., Ph.D.	<i>Dean of the College of Social Sciences and Professor of Sociology</i>
Michael D. Hester, B.A., M.A., Ph.D.	<i>Dean of the Honors College and Trans-Disciplinary Programs</i>
Melanie N. Clay, B.S., M.P.A., Ed.S., Ph.D.	<i>Executive Director of Extended Learning and Dean, USG eCore</i>

Administrative Staff Officers

Rachel Robinson, B.S., M.Ed.	<i>Director of Continuing Education and Public Services</i>
Justin Barlow, BSED, BS, MA	<i>Director of Admissions</i>
Lorene Flanders, A.B., M.L.M., M.A. Donna K. Haley, B.S., M.B.A.	<i>Dean of University Libraries and Professor Registrar</i>

Graduate Programs Committee

Barbara Ballentine	<i>Representative, College of Science and Math, Biology</i>
Anne Barnhart	<i>Representative, Library, Instruction</i>
Debra Cobia	<i>Representative, College of Education, Professional Counseling</i>
Myrna Gantner	<i>Administrative, Academic Affairs, Educational Leadership</i>
Elizabeth Kramer	<i>Senator, College of Arts and Humanities, Music</i>
Kareen Malone	<i>Representative, College of Social Sciences, Psychology</i>
	<i>Representative, College of Arts and Humanities, English and Philosophy</i>
Josh Masters	
Mark Parrish	<i>Senator and Chair, College of Education, Professional Counseling</i>
Nancy Penceoe	<i>Senator, College of Science and Mathematics, Biology</i>
Sandra Thompson	<i>Senator, Richards College of Business, Marketing and Real Estate</i>
Doug Turner	<i>Representative, Richards College of Business, Management</i>
Susan Welch	<i>Senator, School of Nursing, Nursing</i>
Carol Wilson	<i>Representative, School of Nursing, Nursing</i>

THE UNIVERSITY SYSTEM OF GEORGIA

The University System of Georgia's Board of Regents was created in 1931 as a part of a reorganization of Georgia's state government. With this act, public higher education in Georgia was unified for the first time under a single governing and management authority. The governor appoints members to the Board, who each serve seven years. Today the Board of Regents is composed of 18 members, five of whom are appointed from the state-at-large, and one from each of the 13 congressional districts. The Board elects a chancellor who serves as its chief executive officer and the chief administrative officer of the University System.

The Board oversees 35 colleges and universities: four research universities, two regional universities, 13 state universities, seven state colleges, and nine two-year colleges. These institutions enroll more than 270,000 students and employ approximately 11,000 faculty and 28,600 staff to provide teaching and related services to students and the communities in which they are located.

Board of Regents of the University System of Georgia
270 Washington Street, SW
Atlanta, Georgia 30334

University System of Georgia Strategic Plan

Transforming the System, Changing Lives, Strengthening the State

The Board of Regents has utilized strategic planning for a number of years to guide its policy development and annual budget requests. The board's current Strategic Plan was adopted in August 2007.

The Plan has a theme of building capacity in every aspect of the System's operations. The Plan will direct actions that transform the System, change lives, and strengthen the State.

The Plan defines six broad goals designed to ensure that the investment the citizens of Georgia have made in their system of public higher education continues to serve the needs of future generations.

For more information on the University System's Strategic Plan, go to:
<http://www.usg.edu/regents/strategic/>

The six strategic goals:

1. Renew excellence in undergraduate education to meet students' 21st century educational needs.
2. Create enrollment capacity to meet the needs of 100,000 additional students by 2020.
3. Increase the USG's participation in research and economic development to the benefit of a global Georgia.
4. Strengthen the USG's partnerships with the state's other education agencies.
5. Maintain affordability so that money is not a barrier to participation in the benefits of higher education.
6. Increase efficiency, working as a System.

Members of the Board of Regents

C. Dean Alford, P.E.
 Kenneth R. Bernard, Jr.
 Larry R. Ellis
 Rutledge A. Griffin Jr.
 Robert F. Hatcher
 C. Thomas Hopkins, Jr.
 W. Mansfield Jennings, Jr.
 James R. Jolly
 Donald M. Leeborn, Jr.
 William H. Nesmith, Jr.
 Doreen Stiles Poitevint
 Willis J. Potts, Jr., Chair
 Neil L. Pruitt, Jr.
 Kessel Stelling, Jr.
 Benjamin J. Tarbutton, III, Chair
 Richard L. Tucker
 Larry Walker
 Philip A. Wilheit, Sr.

Fourth District (2012-2019)
 Thirteenth District (2007 - 2014)
 State-At-Large (2009 - 2016)
 First District (2011-2018)
 State-At-Large (2006 - 2013)
 Third District (2010-2017)
 Eighth District (2006 - 2013)
 Ninth District (2008 - 2015)
 State-At-Large (2012 - 2019)
 Tenth District (2008 - 2015)
 Second District (2011 - 2018)
 Eleventh District (2006 - 2013)
 Fifth District (2011-2017)
 Sixth District (2008 - 2015)
 Twelfth District (2006 - 2013)
 Seventh District (2005 - 2012)
 State-At-Large (2009- 2016)
 State-At-Large (2011-2013)

Institutions of the University System of Georgia

*h-On Campus Student Housing Facilities
 Degrees Awarded:*

*A-Associate
 B-Bachelor's
 J-Juris Doctor*

*M-Master's
 S-Specialist in Education
 D-Doctor's*

*DVM-Doctor of Veterinary Medicine
 PHARMD-Doctor of Pharmacy*

Research Universities

Athens 30602
 University of Georgia-h; A,B,J,M,S,D,
 DVM, PHARMD
 Atlanta 30332
 Georgia Institute of Technology-
 h;B,M,D
 Atlanta 30302
 Georgia State University-B,M,S,D,J
 Augusta 30912
 Georgia Health Sciences University-h;
 B,M,D

Regional and State Universities

Albany 31705
 Albany State University-h;A,B,M,S
 Americus 31709
 Georgia Southwestern State Universi-
 ty-h; B,M,S
 Augusta 30904
 Augusta State University-A,B,M,S

Carrollton 30118
 University of West Georgia-h;
 B,M,S,D
 Columbus 31907
 Columbus State University-A,B,M,S
 Dahlonega 30597
 North Georgia College and State Uni-
 versity-h; A,B,M,S
 Fort Valley 31030
 Fort Valley State University-h;
 A,B,M,S
 Kennesaw 30144
 Kennesaw State University-h;
 B,M,S,D
 Marietta 30060
 Southern Polytechnic State University-
 h; A,B,M
 Milledgeville 31061
 Georgia College and State University-
 h; B,M,S
 Morrow 30260
 Clayton State University-A,B,M

Savannah 31419
Armstrong Atlantic State University-
A,B,M
Savannah 31404
Savannah State University-h; A,B,M
Statesboro 30460
Georgia Southern University-h;
B,M,S,D
Valdosta 31698
Valdosta State University-h;
A,B,M,S,D

State Colleges

Albany 31707
Darton College-A
Atlanta 30310
Atlanta Metropolitan College-A
Bainbridge 39818
Bainbridge College-A
Barnesville 30204
Gordon College-h; A,B
Brunswick 31520
Coastal Georgia Community College-A

Clarkston 30021
Georgia Perimeter College-A
Cochran 31014
Middle Georgia College-h; A,B
Dalton 30720
Dalton State College-A,B
Douglas 31533
South Georgia College-h; A
Gainesville 30503
Gainesville College-A,B
Lawrenceville 30043
Georgia Gwinnett College-B
Macon 31206
Macon State College-A,B
Rome 30162
Georgia Highlands College-A
Swainsboro 30401
East Georgia College-A
Tifton 31763
Abraham Baldwin Agricultural College-h; A,B
Waycross 31503
Waycross College-A

Map and Contact



Board of Regents of the University System of Georgia
270 Washington Street, S.W.
Atlanta, Georgia 30334

GENERAL INFORMATION

Graduate Studies

A graduate division was created in 1967 by action of the Board of Regents of the University System of Georgia. In 1973, the division was given the status of a Graduate School in accordance with the new organizational structure approved by the Board of Regents. In June 1996, the Board of Regents of the University System of Georgia officially changed the name of West Georgia College to State University of West Georgia, which was then changed to University of West Georgia in 2006. In 2011, the University of West Georgia restructured the administration of graduate education. Individual colleges and the School of Nursing are responsible for most administrative functions of graduate education, with online admissions, financial aid, and transcripts addressed by the Offices of Admissions, Financial Aid, and the Registrar.

Master's degrees include the Master of Arts with majors in criminology, English, history, psychology, and sociology; the Master of Music; the Master of Urban and Regional Planning; and the Master of Public Administration. There is the Master of Science degree with majors in applied computer science, biology, and mathematics, and the Master of Science in Nursing. The Master of Professional Accounting, Master of Business Administration, and Master of Arts in Teaching in Secondary Education (biology, broad field science, business education, chemistry, earth science, economics, English, history, mathematics, political science, and physics) are offered as well. The Master of Education degree is offered with majors in art education*, business education, early childhood education, professional counseling, media, middle grades education, reading, secondary education (biology, broad field science, economics, English, history, mathematics, political science, and earth science), special education, and speech-language pathology.

The College of Education offers the Specialist in Education degree with majors in educational leadership, business education*, early childhood education, professional counseling and supervision, media, and special education.

UWG has four doctoral programs, which include the Doctor of Education in School Improvement and Doctor of Education in Professional Counseling and Supervision through the College of Education; the Doctor of Education in Nursing Education collaboratively developed by the School of Nursing and College of Education; and a doctorate (Ph.D.) in Psychology with an emphasis on Consciousness and Society offered through the Department of Psychology in the College of Social Sciences.

UWG graduate certificate programs are offered in selected areas of the arts and sciences.

Students can earn non-degree initial, post-baccalaureate and post-graduate (add-on) programs in selected areas for PK-12 educator Certification.

**These programs are currently suspended.*

Accreditations and Affiliations

The University of West Georgia is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097: Telephone number 404-679-4501) to award bachelor's, master's, education specialist's, and doctoral degrees. Accreditations also include the following:

AACSB International-The Association to Advance Collegiate Schools of Business

American Chemical Society

Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language Hearing Association

Commission on Collegiate Nursing Education

Computing Accreditation Commission of the Accreditation Board for Engineering and Technology

Council for Accreditation of Counseling and Related Educational Programs

National Association of Schools of Art and Design

National Association of Schools of Music

National Association of Schools of Public Affairs and Administration

National Association of Schools of Theatre

National Council for Accreditation of Teacher Education

Organizations in which the University holds institutional membership include the Conference of Southern Graduate Schools, the American Council on Education, the American Association of State Colleges and Universities, the American Association of Colleges for Teacher Education, the Georgia Association of Colleges, the National Association for Foreign Student Affairs, the National Business Education Association, National Association of Graduate Admissions Professionals, and the National Collegiate Honors Council.

The Coliseum

<http://www.westga.edu/coliseum/>

One of the newest public assembly facilities in the South can be found on the campus of the University of West Georgia. The Coliseum is the largest enclosed facility between Atlanta and Birmingham along the Interstate 20 corridor with a maximum capacity of 7,500 for athletic events. The facility is home to the UWG Wolves basketball and volleyball programs and the Department of Leadership and Instruction.

In addition to classes and athletic events, the Coliseum has hosted concerts, UWG and local high school graduations, UWG orientations, corporate meetings and community events. The facility has also hosted a number of special guests from the sport industry who have visited the campus to participate in the Sport Management Speaker Series.

The Coliseum is dedicated to meeting the needs of campus, local and regional communities. Through programming via academics, athletics and special events, it is our goal to help meet the physical, mental, professional development and entertainment needs of our broad constituent base. This will allow the Coliseum to be instrumental in helping the University achieve many of its strategic planning objectives.

Information Technology Services

www.westga.edu/its/

Information Technology Services (ITS) provides technology leadership and support to all areas of the University of West Georgia community. ITS offers a wide variety of services — from user assistance and training, to the planning and maintenance of the campus technology infrastructure. Technology infrastructure provides access to both wired and wireless network access, e-mail access, student information system access (Banner), telephone and cable TV service. The status of all system-wide IT services can be found on our service status page (<http://status.westga.edu>).

High-speed Internet access is provided to the residence halls and other parts of campus through a link to the University System of Georgia's PeachNet. Wireless access is available in all academic buildings, and throughout common areas of the residence halls. Student computer labs are located in the College of Business, the Technology-enhanced Learning Center, the College of Education, and the Ingram Library. Many of these labs are used for instruction; however, the Library computers and the main lab in the Technology-enhanced Learning Center are available for general use.

With faculty sponsorship, students may check out a wide-range of audio visual technology, including video cameras and projectors. ITS provides assistance with a variety of multimedia services including creation, modification, duplication and format conversion of graphic images, videos and audio media.

Students are also provided with technical support for their personal computers via Student Information Technology Services (SITS) and assistance in the residence halls via ResNet. This assistance is available at no additional cost to the student.

Stadium

<http://www.westga.edu/~stadium/>

After years of planning and dedication from countless individuals, the West Georgia Wolves have finally taken the field of their own home turf. The football team played its first game in the new 9,000-seat University Stadium on Saturday, September 5, 2009 with an excited crowd cheering them on.

The stadium is the centerpiece of UWG's new \$29 million Athletics Complex, which will be completed in upcoming stages. The facility will ultimately feature sites for women's soccer, a women's varsity softball field, a women's field house and additional practice fields for soccer and football. There will be additional areas for locker rooms, weight and training rooms, and offices for the Department of Athletics.

Non-athletic components will also factor into the project, including an academic support lab and assembly area, and a parking area that will be fully utilized throughout the week for commuter students. Once these aspects of the project are completed, the Wolves will truly be home at last!

Thanks to then-Governor Sonny Perdue and the Georgia General Assembly, \$1.9 million of the 2009 state budget was designated for the construction of a road and bridge to connect the current campus to the complex, which is housed on approximately 250 acres of land generously donated to the University by the City of Carrollton. The Carroll County Board of Commissioners also contributed to the project with financial and infrastructural support.

The facility is poised to revitalize campus culture and enhance student life just as the Greek Village, Coliseum, and Campus Center have done in recent years. It will also provide greater incentive for UWG students to stay in Carrollton on weekends, thus creating an immediate and profound positive impact on the local economy.

So come out and support the Wolves and check out their new home. It's an exciting time to be a part of West Georgia as we continue to show why we're a Destination University!

Irvine Sullivan Ingram Library

www.westga.edu/library/

As the academic heart of the campus, Ingram Library provides both online and in-house collections and services to meet curricular needs. The four story building of some 85,000 square feet provides seating space for 700, an electronic classroom, a conference room, small group study rooms, lockable faculty carrels, and computers and other equipment for accessing materials retained in print, online, recorded and micro formats. Wireless access to internet resources is available throughout the building.

The library is named in honor of Irvine Sullivan Ingram, the institution's first president. The glass enclosed lobby overlooks a study garden designed in honor of Maurice Townsend, fifth president of the university. The lobby area provides study tables and casual seating where patrons may enjoy food and drink while accessing the wireless network, working individually or in small groups, or browsing through the new books, current newspapers and periodicals on display. Ingram Library houses a collection of student and faculty art, including "The Prophet," a bronze by Gary Coulter, presented by the Class of 1968, which stands at the entrance, and "Sporangium Disseminating Spores," a large ceramic installation by Cameron Covert and Bruce Bobick, completed in 1980. Rotating displays of student art and writing inspired by programs developed by the Thomas B. Murphy Holocaust Teacher Training and Resource Center, which is located on the second floor of the library, may be viewed in the Center and in the lobby.

Library collections include nearly 400,000 cataloged volumes, over 1,000,000 microforms, and more than 20,000 maps and charts. The library provides access to some 16,000 print and electronic serials, including magazines, scholarly journals, and newspapers. As a selective depository for federal documents, the library houses an extensive collection of United States government publications and provides access to government information available in online and other electronic formats.

The library participates in state and regional consortia, facilitating extensive access to the collective resources of university system and other libraries. The library catalog, provided through Georgia Interconnected Libraries (GIL), lists materials available in Ingram Library collections, and provides links to catalogs of other libraries. West Georgia students, faculty, and staff may request books from any university system library through the online GIL Express service, a feature of the universal catalog, and they also have check out privileges when visiting system libraries. In addition, the University of West Georgia is a member of the Atlanta Regional Council for Higher Education (ARCHE), which allows students, faculty and staff to utilize the resources of member libraries. Ingram Library provides interlibrary loan service through its web site, facilitating the borrowing of books from libraries throughout the country. Articles requested through interlibrary loan are transmitted to patrons electronically.

Library users have access to Georgia Library Learning Online (GALILEO), an online library of databases, full text electronic journals, and reference resources available to all Georgians, as well as to an extensive range of electronic materials selected to support the university's academic programs. All licensed electronic materials are available to university students and faculty through any computer with internet access. By providing access to an extensive range of online materials, developing an electronic reserve system and online request systems for obtaining materials from other libraries, the library ensures

that students enrolled at the university's remote class sites and in online courses are afforded the same level of library support as those who attend classes on the Carrollton campus. Fax and courier services to off campus class sites, and arrangements with libraries in Newnan and other locations also support off campus students.

The Annie Belle Weaver Special Collections area on the third floor of Ingram Library provides access to information about the history of the university and the geographic area it serves. Photographs, family histories, and other materials associated with the west Georgia region are included in Special Collections, as are materials on sacred harp music and American psalmody. A special effort is being made to acquire the manuscript collections of individuals who have represented the region in state or national legislative bodies. One of the most notable collections is that associated with Georgia's Political Heritage Program, begun by university faculty in 1985. The collection includes taped interviews with state and national leaders, among them most of Georgia's post-World War II governors, U.N. Ambassador Andrew Young, U.S. House Speaker Newt Gingrich and Georgia House Speaker Tom Murphy. Senator Herman Talmadge was the first interview subject for the program. The Talmadge collection is particularly significant as it includes some thirty-five interviews taped between 1985 and 1995 as well as interviews with his staff and some of his supporters.

Information about library programs and services is distributed through publications available in the building, and through the library web site. An online newsletter chronicles developments within the library, while an online announcements site outlines upcoming events, programs and classes.

The library pursues an aggressive instruction program. A for-credit course, which is part of Area B, is taught in the library's computer-enhanced classroom as well as via the web. The course is designed to orient students to doing research in academic libraries and to critically evaluating information resources. Throughout the semester students may register on the library web site to attend basic library skills classes addressing various topics. In addition, classes tailored to specific assignments and other types of customized instruction are developed for upper-level and graduate courses. Individuals seeking assistance with library resources and research needs can utilize reference services at the reference desk, via telephone, and through the online *AskAL* service available through the library web site.

The Thomas B. Murphy Holocaust Teacher Education Training and Resource Center, on the second floor of Ingram Library, is the only Holocaust center in the United States devoted to teacher training located in a state-supported institution. With the study of the Holocaust as a catalyst, the Center encourages and supports human understanding and dignity by developing programs to open minds and hearts to the appreciation of all of humankind. The Center's multimedia resource collection includes books, videotapes, archival and electronic materials, augmented by resources available within the collections of Ingram Library. Working collaboratively with academic departments and area organizations, the Center provides curriculum development assistance, teacher conferences, staff development seminars, exhibits, and other programs.

The University of West Georgia Foundation

The University of West Georgia Foundation, Inc. (Foundation) is a Georgia charitable corporation. It receives and manages private contributions (gifts) made for the benefit of the University of West Georgia. The Foundation has been recognized as an organization

exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code, and gifts to the Foundation are deductible as provided for in section 170 of the Internal Revenue Code. The Foundation encourages both restricted (specific purpose) and unrestricted (general use) gifts from donors.

The Foundation's Board of Trustees is composed of business, professional, and community leaders plus officers elected by the Board. The Board establishes and provides oversight of the Foundation's operating financial policies and procedures. In addition, the Foundation is committed to provide for the integrity of original corpus (principal) dollars plus assure that all fiduciary commitments made to the Foundation's donors are honored for the life of their agreements. The officers and trustees of the Foundation are committed to a policy of full-disclosure.

The Board of Regents of the University System has recognized that gifts and income from endowments that provide for the private support of system institutions are not taken into account when determining the allocation of state funds to the institution. The Board of Regents recognizes that all of its institutions are dependent, in part, on private funding and encourages all of its institutions to seek the support of alumni, friends, corporations, and other private organizations.

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* Life Member

University of West Georgia Alumni Association

The alumni of the University of West Georgia constitute the largest single constituency and represent the most valuable resource for the University. Membership in the National Alumni Association is open to all graduates of the University of West Georgia, West Georgia College, or the Fourth District Agricultural and Mechanical School. A 47-member Board of Directors, along with several lifetime members, directs activities of the Association. The Association informs alumni of institutional plans, progress, opportunities, and needs.

Through the Alumni Office, communication with alumni is achieved through the alumni magazine, *Perspective*, other smaller publications, as well as an electronic newsletter. Major activities sponsored by the National Alumni Association include Homecoming, "On the Road" regional alumni receptions, and many other reunions and special events that involve hundreds of alumni each year.

Alumni Association Executive Committee

President	Rob Dial '06 - Woodstock
Vice President	Greg Benda '05 - Smyrna
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Secretary	Terra Washington '97 - Decatur
Past President	Patricia Durrrough '90 - Carrollton

Alumni Association Directors

Angie Barker '71 - Pine Mountain
 Bo Bass '99 - Carrollton
 Joy Burson Butler '66 - Carrollton
 Patsy Fostvedt Chastain '01 - Dallas
 Ken Cooke '83 - Lawrenceville
 Greg Dyer '88, '92 - Decatur
 Jim Eason '91 - Sharpsburg
 Lisa Lee Easton '96 - Sharpsburg
 Frances Estes '35, '59 - Carrollton
 Tommy Green '71 - Berkeley
 Gere Threlkeld Helton '57 - Conover, NC
 Henry H. Helton, Jr. '57 - Conover, NC
 Edna Pace Huey '44, '58, '71 - Bowdon
 Eric Hurley '94 - Powder Springs
 Wayne Johnson '82 - Bowdon

Rev. Warren L. Jones '39 – Rome
Shane Matthews '91 - Carrollton
Eric Moon '87 - Cumming
Artaqus Newell '97, '05 – Carrollton
Cade Parian '00 - Carrollton
Michael Paulk '87 – Rockmart
Amber Pelot '06 – Buford
Patricia Stephens Proctor '66, '69, '76 - Villa Rica
John Purdy '04 – Senoia
JChris Rechteris '04 - Columbus
Debbie Dowis Reeves '73, '92 - Roswell
Nannette Stephens Rhodes '70, '74 - Villa Rica
Judy Copeland Rowell '66, '70, '72 – Bowdon
Wesley Sargent '06, '09 -Atlanta
Cindy Eidson Saxon '82, '91, '94 -Bowdon
Peggy Funderburk Smith '61 – Carrollton
W. H. Smith '63 – Carrollton
Paula Wilson Steed '70 '74 '82 – Carrollton
Barbara Reed Tanner '52 – Carrollton
Jason Thogmartin '06, '07 - Carrollton
Vic Troncalli '73 - Carrollton
P. T. Waldrep '93 – Carrollton
April Welch '91 - Rockmart
Mignon Wessinger '71, '78, '84 – Bowdon
Joy Pryor White '51 – Atlanta
Deadra Wilson '89 - Carrollton
Greg Wojcik '71 '73 – Roswell
Bonnie Stephens Wolf '71 - Atlanta
Mark Yuran '93 – Atlanta

STUDENT SERVICES

Student Affairs and Enrollment Management

<http://www.westga.edu/~stusrv/>

Student Affairs and Enrollment Management Departments

The Division of Student Affairs and Enrollment Management, as a complement to the academic programs of the university, offers a variety of educational services, developmental programs, and student activities designed to enrich the student's university life. These activities are supervised by 12 departments under the direction of Dr. Scot Lingrell, Vice President for Student Affairs and Enrollment Management and Dean of Students whose office is located in the Bonner House (phone 678-839-6423).

Students and others who desire more information about the services available or who need assistance are encouraged to contact the appropriate offices listed below:

Admissions Office— Mr. Justin Barlow, Director, Mandeville Hall, 678-839-5600

Financial Aid—Ms. Kimberly Jordan, Director, Aycock Hall, 678-839-6421

EXCEL: Center for Academic Success—Ms. Cheryl Rice, Director, University Community Center, 678-839-6280

Health Services—Dr. Leslie T. Cottrell, Physician and Director, Health Center, 678-839-6452

Multicultural Achievement Program—University Community Center, 678-839-6280

Career Services—Ms. Wanda McGukin, Director, Parker Hall, 678-839-6431

Registrar's Office—Ms. Donna Haley, Registrar, Parker Hall, 678-839-6438

Housing & Residence Life—Mr. Stephen Whitlock, Director, Mandeville Hall, 678-839-6426

Counseling & Career Development Center—Dr. Lisa Adams, Director, Row Hall, 678-839-6428

Student Judicial Programs—Ms. Patricia Causey, Assistant Dean of Students, Bonner House, 678-839-4733

First Year Experience—Ms. Helen Steele, Director, Parker Hall, 678-839-5415

Enrollment Services Center—Ms. Sherry Robinson, Director, Parker Hall, 678-839-6140

Center for Student Involvement—Mr. Chris Geiger, Director, Campus Center, 678-839-6526

University Recreation—Mr. Matt Miller, Director, Campus Center, 678-839-4791

Housing and Residence Life

Professional and student staff manage the residence halls and support the academic program of the university by offering programs and services that facilitate academic success and individual development. Each residence hall is supervised by a graduate hall director

who assumes major responsibility in the areas of administration, programming, staff training and student development. Resident assistants are undergraduate students who are trained to create a community environment for residents on each floor. Tyus Hall, because of its unique physical configuration, is the residence hall most preferred by upperclassmen.

Application Procedures

(A) Students wishing to reside on campus must pay a 1-time non-refundable \$150 Housing application fee before any contract will be processed or room assignment made. Go online to your myUWG account to submit a contract for all terms.

(B) Summer semester: a separate contract is required for the summer semester. Housing and Residence Life will not assume that a summer semester resident will automatically continue for the fall semester. Go online to your myUWG account to submit a contract for all terms.

Contract Terms

The Housing and Residence Life contract for all halls is a legally binding contract for the entire academic year of fall and spring semesters. The contract financially obligates a resident to the end of the contract period which for most students is the end of spring semester. A contract buy-out option is available to eligible students who wish to cancel their contracts during the academic year.

Students are reminded that the university accepts no responsibility for items which are lost or damaged in the residence halls, regardless of reason. Each student is encouraged to carry personal property insurance or check to be certain that personal property is covered under the parents' insurance policy.

Residence halls (except for Tyus Hall, Arbor View, and University Suites) are closed between semesters and during Thanksgiving and Spring breaks.

Assignments

A sign-up period for the following year is held during the spring semester. Notifications of new assignments are made prior to the beginning of each semester.

Residence hall rooms are reserved on the basis of the date of receipt of the residence hall contract and space availability. Housing and Residence Life will recognize preferences for a specific residence hall; however, preferred assignments cannot be guaranteed. Consideration of a roommate request will be given if the request is mutual and all requested information is complete depending on space availability. Room assignments will not be made until the student fulfills admission requirements; therefore, it is in the student's best interest to complete all admission requirements as soon as possible.

Student Judicial Affairs

Students are expected to have a responsible attitude towards the regulations and standards of the university, the laws of the community, state, and nation, and to respect the standards of their fellow students. This office administers the campus judicial process and adjudicates alleged violations of the Student Code of Conduct as outlined in the *Student Handbook*, www.westga.edu/~handbook/index.php.

Center for Student Involvement

The Center for Student Involvement facilitates student engagement, leadership and involvement through a variety of programs and services. It is located in the Campus Center, Room 304. The Center for Student Involvement can connect you to Student Life through the Student Activities Council, Greek Life, Leadership, Student Government Association, weekend programs, concerts and more than 150 student organizations.

University Recreation

The mission of University Recreation (UREC) is to inspire, empower, and educate the university community by providing comprehensive, high-quality, student-focused programs, facilities, and services that create community, connectivity, and develop exceptional leaders who value and embody healthy lifestyles.

The department is responsible for the following programmatic areas: Club Sports, Event Management, Fitness/Wellness, Intramural Sports, Outdoor Recreation, and also operates and manages the state-of-the-art Campus Center. The Campus Center is a 131,000 sq. ft. facility which was opened in 2006 and contains the following amenities: 13,000 sq. ft. fitness center, four basketball courts, 50 ft. tall and 25 ft. tall climbing walls, two group exercise studios, indoor track, game room, 9,000 sq. ft. ballroom, meeting spaces, locker rooms, and an equipment rental center.

Throughout the course of the year, approximately 300,000 swipes are recorded at the Campus Center turnstiles and roughly 1300 meetings and events are hosted in the ballroom and meeting spaces. In the area of Fitness/Wellness, the department offers 70 group exercise classes a week including: step aerobics, Spinning, yoga, Pilates, Zumba, and boot camp to name a few; over 200 personal training sessions are conducted; and specialized programs such as UWG's Biggest Loser are coordinated. 125 Intramural Sports teams participate in sports such as: flag football, soccer, basketball, softball, tennis, volleyball, and ultimate frisbee, with the on-campus champions of many of those sports moving on to compete at the state, regional, or national level. The Outdoor Recreation program leads approximately 18 local and regional trips per year including: backpacking, caving, sea kayaking, whitewater rafting, rock-climbing and hiking. UREC also operates a Rental Center where members of the Campus Center can check out canoes, bikes, kayaks, etc. to utilize in conjunction with our programs or on their own.

One of the largest employers of students on-campus, UREC employs roughly 150 students to manage and operate its facilities, programs and services.

Student Offices

Several student organizations have offices located in the Campus Center. Drop by with a suggestion or offer to help out. You will be welcomed! The offices located on the third level of the Campus Center are the Student Government Association (SGA), Student Activities Council (SAC), Black Student Alliance (BSA), and Greek Leadership Governing Councils.

Counseling & Career Development Center

The Counseling & Career Development Center, a part of Student Affairs and Enrollment Management, offers a variety of programs and services to all West Georgia students. To

inquire about services, stop by Row Hall, call 678-839-6428, or visit <http://www.westga.edu/counseling>. All contacts with the center are confidential.

Personal Counseling Service

Professional Counselors are available to assist students in coping with personal problems. The student may work individually with a counselor or in a small group. Workshops are regularly held to help students learn to plan their futures and to deal with other concerns of university life.

Career Development

Career Counseling is available for students and is a developmental program that begins with self knowledge, learns about the market place, works on decision making and informs students about career transition. Career development is available in individual appointment or in groups.

Disability Services

The Counseling & Career Development Center coordinates special services for students with disabilities. Assistance is available for students with a temporary or permanent physical or psychological disability or with a learning disorder. Learning disorders include Attention Deficit Disorder, acquired brain injury, and learning disability. To receive the services, a student must provide recent documentation (test evaluations that clearly state that a physical, psychological or learning disorder is present).

For all types of disability, certain accommodations are provided in order to offset as far as is possible the effect the disability may have on learning, performance in class, and testing. These accommodations are determined and developed on a case-by-case basis by the Coordinators of Disability Services based on the student's documentation and on a personal interview with the student, as well as with the student's parents when appropriate. Accommodations may include, but are not limited to, the following:

- Early registrations for all students with disabilities.
- A written, individualized Student Accommodations Report for professors, if desired.
- Classrooms moved for accessibility.
- Modification of test format.
- Substitution of English language courses for a foreign language requirement.
- Special test administrations.
- Extended test times.
- Tutoring
- Preferred seating in classrooms.

Help in locating and acquiring necessary classroom assistance for students with a disability is provided by the Coordinators of Disability Services. Call 678-839-6428 for more information or to make an appointment or visit <http://www.westga.edu/counseling>.

Health Services

The university provides a student health service primarily for diagnosis, first aid, and treatment of patients with minor or short term acute illnesses or injuries. These services are provided under the supervision of a physician. Health Service is open weekdays

throughout the semester from 8 a.m. to 6 p.m. Monday through Thursday and from 8 a.m. to 5 p.m. on Friday. Summer semester hours are 8 a.m. to 4 p.m. Monday through Friday. Health Service is frequently closed when residence halls are closed.

While most illnesses are treated by the staff in Health Services, sometimes it is necessary to refer a student to other medical personnel or facilities for special services such as X-ray, surgery, and dentistry. Whenever this occurs, or whenever a student chooses the services of medical personnel or facilities other than those available at Health Services, the expenses for such services are paid by the student. Prenatal care cannot be provided by Health Service. Any prescriptions needed and not stocked at Health Service must be purchased at an outside pharmacy at the student's expense.

Many tests done within the Health Services laboratory are included in the students' health fee. Other lab tests done in house or processed by Carrollton or Atlanta laboratories are charged to the student at cost. X-rays at Tanner Medical Center also are charged to the student.

Students may be referred by the Health Service's staff to the emergency room at Tanner Medical Center, the local hospital. In such cases, the hospital will consider the student responsible financially. Students are responsible for all medical expenses related to treatment off-campus, including ambulance transportation.

Students should remember that if they are covered by personal or parental insurance it is essential that an insurance policy number be in their possession.

Students who do not have health insurance should obtain it. The University System of Georgia has contracted with Pearce & Pearce, Inc. to provide insurance for students. For more information, please contact the Graduate Financial Aid Counselor in the office of Financial Aid at 678-839-6421.

Graduate Assistants are required to have health insurance. If they do not have insurance, they will be required to purchase and enroll in the Pearce & Pearce Mandatory Graduate Insurance Policy. This policy is automatically added to all assistants' accounts when they are hired. If a student is covered by a policy held by a spouse or parent, they may apply for a waiver for the Pearce & Pearce policy. For more information, students should contact the Graduate Financial Aid Counselor in the office of Financial Aid at 678 839 6421.

Career Services

The Department of Career Services provides a comprehensive program for all students and alumni of West Georgia. Available services include: job search/career coaching, resume referral to employing organizations, student employment opportunities, volunteer services, and career-related learning experiences through the Professional Practice Program (internships cooperative education, job shadowing). Those interested in more information about these services and others available through the office may read the information below, review the information on the Internet at careerweb.westga.edu, or contact the department in Room 355, Parker Hall at 678-839-6431.

Career Employment Services

Career Employment Services provides information and assistance to currently registered students as well as alumni regarding career options and full-time employment opportunities. Services include the following:

- An on-campus recruitment program.
- A career resource library containing both information on specific careers as well as background information on various companies, state and federal government agencies, and many other organizations, as well as a computer lab.
- Programs on writing a professional resume and cover letter, successfully preparing for an employment interview, and effective job search strategies are offered at no cost to students or alumni.
- A series of job fairs (on campus and in Atlanta) and career days scheduled throughout the academic year to assist students in making informed career decisions and establishing contacts with employers.
- Individual appointments designed to refine career plans and investigate employment opportunities.
- A job listing and resource service is available through the department's Web site at <http://careerweb.westga.edu>

For additional information please contact Career Employment Services, Room 355, Parker Hall, call 678-839-6431, or go to <http://careerweb.westga.edu>.

Student Employment (SE)

The Student Employment Office assists students in locating part-time employment both on and off campus. This includes students seeking Federal Work Study, Student Assistant, Student Research Assistant Program (SRAP) jobs, part-time on and off campus jobs, as well as seasonal and temporary during the academic year and summer.

Student Employment advertises on-campus job openings, at the request of department supervisors, throughout the academic year. Students are given a referral card and are responsible for visiting these departments directly and talking with faculty or staff about open positions.

Student Employment also lists off-campus (non-work study) academic year part-time and summer jobs, including community service positions. All students are encouraged to take advantage of this important service which provides them with valuable work experience, as well as potential references when seeking full-time employment after graduation.

For additional information, call or come by the SE office in Parker Hall, Room 359, or call 678-839-6433.

Professional Practice Program (PPP)

The Professional Practice Program at UWG has two basic components: Cooperative Education and Internships. These programs are crucial in enabling students to gain practical experience in their chosen majors and/or career fields.

Cooperative Education (Co-op)

Cooperative Education is an educational strategy that provides a well-balanced combination of university study and periods of hands-on experience in a work setting related to the student's major/or career goals.

West Georgia offers two types of co-op work schedules: alternating and parallel. Students participating in the parallel program work 20-25 hours weekly while attending classes. The alternating program provides work during alternating semesters.

Cooperative Education provides many benefits for students, including practical work experience, clarification of educational and professional goals, valuable contacts in the employment market, and help in defraying university expenses through salaries earned from co-op employment.

While on work assignment, co-ops are regarded as full-time students and may participate in student activities and utilize the campus health services through payment of appropriate fees, if they desire. Matriculation fees are paid during the work semester only if the student receives academic credit for the co-op work assignment. Students wishing to explore the possibility of credit for the learning which takes place while co-oping should contact their major department to determine departmental policy regarding this aspect of co-op.

Applicants should have a minimum 3.0 grade point average and must have attended UWG at least one semester. Graduate co-ops must be willing to work at least two work semesters. Students are encouraged to make inquiries early to begin the application process.

Students interested in Cooperative Education should seek information on this program from the Professional Practice Office in Parker Hall, 3rd floor, or call 678-839-6431. The office's website is located at <http://careerweb.westga.edu>.

Internships

West Georgia students in all majors are eligible to participate in a number of intern programs. Internships broaden the scope of the graduate curricula by offering students a new type of community-based learning experience. Students work in business, public service agencies, and governmental institutions on a full-time basis (generally for one semester or part-time) and may earn academic credit. Internships prepare students for service in their chosen field of study, develop the student's intellectual capacity, help students understand and appreciate democratic institutions, and stimulate students toward the examination and development of personal and professional values. The internship program offers students an opportunity to address real-life problems under the supervision of professionals.

Internships may or may not be paid experiences and may occur any semester of the year. Information, applications, and/or interviews can be obtained through the Professional Practice Office. Arrangements for academic credit must be made through the academic department chair. While on assignment, students are regarded as regularly enrolled students of the institution.

Numerous listings of internship opportunities are publicized regularly through the office's Website. Students desiring further information should come by the Professional Practice Office in Parker Hall, 3rd floor, call 678-839-6431, or visit the Career Services home page at careerweb.westga.edu.

Volunteer Services

Volunteer Services is a campus-based community service center matching volunteers' interests with community needs. Services include:

- Information and assistance to currently registered students, as well as alumni, and faculty and staff regarding volunteer opportunities both off and on campus

- Promotes and facilitates opportunities to build partnerships between UWG and the community through service
- Encourages a sense of civic responsibility among students through critical engagement and participation in the West Georgia community
- Serves as a clearinghouse for local and national outreach programs
- Assists students with the planning and execution of projects
- Encourages students, faculty, and staff to learn and serve through individual volunteer placements and group service projects
- Has been designed to be as flexible as possible, recognizing that the amount of time available to volunteer will vary from student to student. The program allows students to choose to participate in one-time or on-going projects

A listing of opportunities is available through the department's website at <http://careerweb.westga.edu>. For additional information, call or come by the Volunteer Service Office in Parker Hall, 3rd floor, 678-839-6431.

Student Activities

Art, Drama, and Music

The Departments of Art, Music, and Theatre Arts sponsor a wide variety of activities, including recitals and exhibitions of art by students and faculty as well as occasional traveling exhibits.

The Department of Music offers students numerous opportunities to perform. Whether music majors or non-music majors, students participate in a wide range of music performance activities for university credit. Vocal ensembles include the Concert Choir, Chamber Singers, and Opera Workshop. The bands include the Marching Band, Basketball Band, Wind Symphony, Symphony Band, Jazz Ensemble, Jazz Combos, and a variety of small woodwind, brass, and percussion ensembles.

The Department of Theatre Arts stages major productions each semester and one-act plays during the spring. The Department of Music presents an opera each year as well. The two departments jointly produce staged musicals on an occasional basis.

All students are eligible to audition for major theater productions and musical performance groups.

Comedy, Music, University Events

West Georgia students have many opportunities to experience the varied aspects of a university education. Each year the Student Activities Council sponsors many programs for the enjoyment of the University and Carrollton communities. Among these programs are comedy shows, hypnotists, music, outdoor events, and homecoming.

Debate

West Georgia has an outstanding debate program, having qualified for the National Debate Tournament for 38 consecutive years. Only four schools in the nation have qualified as many or more times consecutively for this tournament: Harvard, University of Kansas, Northwestern University, and the University of Southern California.

West Georgia is also the only school to reach the finals of the Cross-Examination Debate Association's national championship three consecutive years, winning consecutive championships in 2000 and 2001.

West Georgia Athletics

Intercollegiate athletics has a long and proud history at the University of West Georgia. UWG has produced many All-America, all-region and all-conference student-athletes while its teams have excelled on the playing field.

Among the program's most notable distinctions is being the only college or university in Georgia to have won a national championship in both football and men's basketball. With the new on-campus venues for men's and women's basketball, volleyball, football, softball and soccer, UWG Athletics is beginning its most exciting era ever.

At present, West Georgia fields teams in 11 intercollegiate sports. For women, UWG's teams include volleyball, cross country, soccer, basketball, softball and golf. The Wolves' men's programs include football, basketball, golf, cross country, and baseball.

West Georgia is a member of NCAA Division II and competes in the Gulf South Conference.

Student Media

Student publications include two campus-wide media, *The West Georgian*, an award-winning weekly campus newspaper, and *The Eclectic*, a literary magazine published each spring semester. Each of these publications has a student editor and student staff.

The WOLF Internet Radio is staffed by students and provides entertainment and information for the campus and surrounding area as well as valuable instruction and experience for students in the mass communications field. Students interested in television production create programs at UTV13 which air over the local cable channel.

University Police

The University of West Georgia Police Department is a Georgia certified police agency which provides law enforcement services to the campus 24 hours per day, 365 days per year. The Department is responsible for investigating and prosecuting all criminal acts that occur on University property. In addition to its law enforcement responsibilities, the police department teaches self-defense and crime prevention classes, operates a lost and found, assists motorists and operates Wolf Alert and Wolf Guardian. Learn more about these two programs at <http://www.westga.edu/police/>. The Department is located in Row Hall, main floor, off University Drive.

24 Hour Emergency / Service Requests – 678-839-6000 or Ext. 9-6000.

Parking and Transportation Services

Parking and Transportation Services is a Division of Auxiliary Enterprises and is responsible for managing parking on the campus through vehicle registration and parking code enforcement. The Division also operates the campus shuttle bus system, which services all of the residence halls, parking facilities, academic buildings, and select off-campus apartments. The unit is located on the main floor of Row Hall, off University Drive. The phone number is 678-839-6629 or Ext. 9-6629.

Automobiles

Any student, faculty, or staff member who operates a motor vehicle on the West Georgia campus must register the vehicle with Parking and Transportation Services. Any person who brings a vehicle on campus is expected to operate and park it in accordance with the University's parking code. Failure to comply with the provisions of the code can result in the vehicle being cited or impounded at the owner's expense.

Vehicles may be registered, citations appealed or paid, and impound releases obtained between 7:30 a.m. and 5:00 p.m., Monday through Friday, at Row Hall, located on University Drive.

Tickets may also be appealed on-line by going to www.westga.edu/police/ and clicking on Parking, and following the directions. After normal business hours, temporary parking authorization can be obtained by calling 678-839-6629 and providing the information requested on the voice mail. Failure to obtain the temporary registration may result in the vehicle being cited and a fine levied for failure to register. After normal business hours and on the weekends, impound releases may be obtained from the Communications Center located on the lower level of Aycock Hall. The 24-hour Dispatch number is 678-839-6000.

Publications and Printing (Your On-Campus Copy Center)

The Department of Publications and Printing offers full-color and black-and-white copying and printing, publications design, large-format posters, art mounting, and laminating services. A full-time professional staff is available to assist students, faculty, and staff with printing needs, including banners, signs, brochures, soft-bound and hardcover books, letterheads, envelopes, business cards, multi-part forms, fliers, promotional materials, and more. Files can be e-mailed for your convenience. While-you-wait-service is available, as is a computer design station in the lobby for your use. Located off Back Campus Drive on Pub and Print Drive, up the hill from the Humanities building, the print shop's hours of operation are Monday through Friday, 8:00a.m. to 5:00p.m.

Other Services

Bookstore

The University Bookstore is located across from the Technology-enhanced Learning Center (TLC). The University Bookstore carries all textbooks, materials, and school supplies necessary for students' use in their classes. The Bookstore also offers a wide selection of imprinted gifts and clothing, office supplies, general books, art supplies, Greek merchandise, laptops, netbooks, tablets, and a variety of spirit items for any game day event. Unlike other retail and on line book companies, UWG students can apply authorized Financial Aid to make purchases for textbooks and school supplies at the UWG Bookstore.

The cost of textbooks depends on the courses taken and the choice of new, used, or rental books. The Bookstore offers used texts whenever available, with costs about twenty-five to thirty-three percent less than new texts. Additionally, the bookstore also offers a rental program for selected textbooks with savings of up to 50% of new textbook prices. Store hours are 8 a.m. to 7 p.m. Monday through Thursday, 8 a.m. to 5 p.m. on Fridays, 10 a.m. to 2 p.m. on Saturdays, and extended hours at the beginning of each semester.

As an added service to the students, the University Shuttle Bus has a stop directly in front of the University Bookstore.

New and used textbooks along with university clothing and gifts are available on-line at www.bookstore.westga.edu. Orders are normally delivered to students' homes in 2-5 business days.

C-3 Store

The C-3 Store, a convenience store operated by Aramark Campus Services, is located on the third floor of the University Community Center. The C-3 Store carries a variety of beverages, snack foods, and microwave meals, as well as DVD rentals, toiletries, grocery and household items. Testing materials and a variety of school supplies are available in the store.

The C-3 Store is open 8:00 a.m. until 6:00 p.m. Monday through Thursday. 8:00 a.m. to 3:00 p.m. on Friday, and Closed Saturday and Sunday.

POD Market

The POD Market is the latest addition to UWG which is operated by Aramark Campus Services. Located on the first floor of Center Pointe Suites, the POD Market carries a wide variety of beverages, snack foods, and more to meet your late night needs. Testing materials and a variety of school supplies are available in the store.

The POD Market is open 8:00 a.m. until 6:00 p.m. Monday through Thursday. 8:00 a.m. to 3:00 p.m. on Friday, and Closed Saturday and Sunday.

International Services and Programs

The International Services and Programs Office, located in 223 Row Hall, provides assistance and advice regarding housing, immigration matters, finances, personal adjustment, and referrals to appropriate members of the University and the Carrollton community to all non-resident and resident aliens (F, J, etc.). This office also offers services to faculty who are here on F, J or H visas. Call 678-839-4780 for assistance.

University Mail Services

The University Mail Services is located on the main floor of the University Community Center (UCC). All students who live on campus are assigned a mailbox. Residence Life Coordinators will hand out mailbox keys to new students as they check into their dorms. If you are returning the next semester and living in a dorm, do not turn in your key. This will allow you to keep the same mailbox.

Mail should be addressed in this form:

JOHN DOE
P O BOX 13500
CARROLLTON GA 30118

Mail sent via UPS, FedEx, Airborne Express, should be addressed:

JOHN DOE
1601 MAPLE St
#13500
CARROLLTON GA 30118

If you plan to take a break during the summer semester, be sure to check your box prior to leaving for home. We will forward all other mail to your permanent or mailing address listed in Banner Student Information System. Make sure you keep these addresses updated.

Lost PO Box keys can be replaced at Mail Services. There will be a \$5.00 fee. There will be only one refund issued through Residence Life unless you locate your lost key. Mail Services will refund any extra keys.

Due to the shortage of mailboxes, students who reside off campus are not entitled to a mailbox. If you move off campus, please be sure to turn in your key to Mail Services. We need a local forwarding address.

Through the interoffice and mailbox service, mail may be sent free of charge to other students (name and box number required) and faculty (name and department required).

The University Mail Services is an USPS Contract Postal Unit. We offer most window services (i.e. express, global priority, registered, certified, and insured mail). A variety of stamps are available. Money orders (international and domestic) may be purchased Monday through Friday from 8 a.m. to 4:30 p.m.

Mail Services window schedule is Monday through Friday from 8 a.m. to 4:30 p.m. Mail is dispatched to the Carrollton Post Office each business day at 4:00 p.m. Mail is scheduled for delivery in mailboxes by approximately 10:00 a.m. If a late delivery is received, that mail will be placed in the box by 5:00 p.m.

We accept mail from other couriers (i.e., Federal Express, UPS, and Airborne Express). They deliver sometime between 10:30 a.m. and 1:00 p.m. Notices will be placed in mailboxes at the time of delivery.

University Community Center

The UCC provides a variety of services for students, faculty, administration, staff, alumni, and guests of the University.

Included in the building are the EXCEL Center, the Wolves Den, Food Court, the campus post office, the office of The West-Georgian, and multi-purpose rooms for meetings and other activities.

The top floor contains the Auxiliary Services Office, the Wolves Card Office, the Risk Management Office, the C-3 Convenience Store, Subway, and the Commuter Lounge. A television lounge with a big screen TV is located in this space as well as a lounge area with comfortable seating. The area also offers a game/study area with tables and chairs for card or board games or group study sessions. Located in this area is a computer lab as well as a Surf Centre for surfing the internet and checking email.

Two large meeting rooms, reserved through the office of Auxiliary Services, provide an inviting area for events and activities for the University.

Weather/Emergency Closing

Because of the difficulty in making up lost time, unscheduled closing of the University occurs only in extreme circumstances, particularly when it involves cancellation of classes or examinations. In the event of an emergency University closing, announcements will be made over radio stations in Carrollton and the surrounding area and radio and television stations in Atlanta.

During times of bad weather or other emergencies, University officials make decisions on whether or not to close the campus based on public safety reports and other considerations. In such cases, the safety and security of the majority of students and faculty/staff colleagues is a prime consideration; however, we recognize that there may be special circumstances that pertain to individual students, faculty, and staff that are more serious than those that apply to the majority. Students, faculty, and staff are advised, therefore, to use their best judgment about their safety and that of their families in those situations. Students should consult with individual faculty members about making up lost time, and faculty and staff should be in touch with their department chairs and heads.

Official announcements about University closings and class/examination cancellations will be made only by the President and/or the office of University Communications and Marketing.

The University reserves the right to schedule additional class or examinations sessions should some be cancelled.

Information on cancelled or rescheduled class or examination sessions may also be obtained by calling the Department of Public Safety, 678-839-6000 (day and night); the office of University Communications and Marketing, 678-839-6464 (daytime only); or visiting the University Web site at www.westga.edu or enroll in Wolf Alert - the University's emergency warning system. To register, go to the University Police webpage which can be found at <http://www.westga.edu/police/>.

Regulations

Though West Georgia basically is concerned with the educational growth of its students, it must also be concerned with violations of its standards of behavior and with offenses against societal laws. The student handbook, as well as this catalog, contains detailed information regarding student regulations and standards and student rights. A separate brochure contains traffic and parking regulations. All students should familiarize themselves with this information.

The student handbook, published annually as a guide for students, is called *Connection and Student Handbook*. Copies of *Connection and Student Handbook* are available from the offices of Student Activities and the Vice President for Student Affairs and Enrollment Management.

EXPENSES

Business Policy

The University year is divided into two semesters of approximately fifteen weeks each and a summer semester of approximately eight weeks. Expenses are charged and payable by the semester since each semester constitutes a separate unit of operation. A student may enroll at the beginning of any semester.

Students are responsible for meeting all financial obligations to the University when they fall due. West Georgia reserves and exercises the right to deny admission, to withhold transcripts and other educational records, to cancel the enrollments of students, and to delay the graduation of students who fail to meet promptly their financial obligations to the institution. Each student is responsible for keeping informed of all registration and fee payment dates, deadlines, and other requirements by referring to the official calendar and announcements published in the course bulletin and other printed and posted announcements. *Students who fail to satisfy financial obligations in a timely manner will be referred to an outside collection agency and will be held responsible for any additional charges not to exceed 33.3% associated with the collection of an unpaid debt.*

To insure that financial operation is in conformity with the policies of the Board of Regents, certain regulations must be observed. Fees and charges must be paid by the published deadlines. Fees and charges may be paid in cash, by MasterCard, Discover, American Express, or by check in the exact amount of the student's bill. If any check is not paid on presentation to the bank on which it is drawn, a service charge of \$25 or 5%, whichever is greater, will be made. When one fee check or two non-fee checks have been returned by any student's bank without payment, his check cashing privileges will be suspended. Registration at the beginning of each semester is not complete until all fees and charges have been paid. If a student's fee check is returned for non-payment by his bank, his registration is subject to cancellation and a late fee of \$75 will be due in addition to a service charge of \$25 or 5%, whichever is greater.

Application Fee

A non-refundable application fee of \$40 is required for all students applying for the first time. This fee should be submitted with the official application.

Tuition, Health, Activity, Athletic, Technology and Transportation Fees

All students pay the established tuition and mandatory fees (e.g., health, athletic, technology, activity, campus center, transportation fees, and etc.) which are included in the figures shown below. Each student is entitled to admission to most of the entertainment and athletic events sponsored by the University. The university newspaper is available to all students. The shuttle bus is available to all students.

Breakage Deposits and Special Fees

There are no general laboratory fees, but a few courses require special fees, such as private music lessons, aquatic, and science courses. The catalog description of a course indicates the amount of any special fee that may be required.

No laboratory breakage deposit fees as such are charged. However, students will be held responsible for any breakage they cause.

Special Students and Auditors

In-state students or auditors registering for less than twelve semester hours are charged \$181 per semester hour for tuition. Out-of-state students are charged out-of-state tuition at the rate of \$724 per semester hour (subject to change, please check the Bursar's Website for the most current information <http://www.westga.edu/bursar>).

Students registering for programs conducted at off-campus centers should note that:

- In the case of full-time students taking classes off and on campus, the maximum tuition is the full-time rate for on campus. For students taking less than a full-time load, the above hourly rates apply.
- Off-campus students are required to pay the technology fee of \$55.

Table of Charges

Registration at the beginning of each semester is not complete until all fees and charges have been paid. Fees and charges are due by the published deadlines. A late fee is charged beginning the day after new student registration. The student should NOT bring a lump-sum check for all expenses. It is advisable to make separate checks as follows:

- payable to University of West Georgia for tuition, fees, room, and board,
- payable to University of West Georgia for books (cost approximately \$600).

The following are semester rates that are in effect for the 2012-2013 academic year. Tuition and fees increase each year effective with Fall Semester.

Semester Fee Schedule for Graduate Students

Effective Fall Semester 2012

Georgia Residents

# of Hrs	1	2	3	4	5	6
Tuition	\$181.00	\$362.00	\$543.00	\$724.00	\$905.00	\$1,086.00
Activity	\$6.56	\$13.12	\$19.68	\$26.24	\$32.80	\$39.36
Athletic Complex	\$8.89	\$17.78	\$26.67	\$35.56	\$44.45	\$53.34
Athletic	\$18.89	\$37.78	\$56.67	\$75.56	\$94.45	\$113.34
Campus Comm Ctr	\$12.00	\$24.00	\$36.00	\$48.00	\$60.00	\$72.00
Health	-	-	-	-	\$101.00	\$101.00
International	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Special Inst Fee	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00
Technology	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Transportation	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00
TOTAL	\$638.34	\$865.68	\$1,093.02	\$1,320.36	\$1,648.70	\$1,876.04

(Georgia Residents 7 - 12 hours)

# of Hrs	7	8	9	10	11	12
Tuition	\$1,267.00	\$1,448.00	\$1,629.00	\$1,810.00	\$1,991.00	\$2,168.00

Activity	\$45.92	\$52.48	\$59.00	\$59.00	\$59.00	\$59.00
Athletic Complex	\$62.23	\$71.12	\$80.00	\$80.00	\$80.00	\$80.00
Athletic	\$132.23	\$151.12	\$170.00	\$170.00	\$170.00	\$170.00
Campus Comm Ctr	\$84.00	\$96.00	\$108.00	\$108.00	\$108.00	\$108.00
Health	\$101.00	\$101.00	\$101.00	\$101.00	\$101.00	\$101.00
International	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Special Inst Fee	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00
Technology	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Transportation	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00
TOTAL	\$2,103.38	\$2,330.72	\$2,558.00	\$2,739.00	\$2,920.00	\$3,097.00

Non-residents (out of state)

# of Hrs	1	2	3	4	5	6
Tuition	\$724.00	\$1,448.00	\$2,172.00	\$2,896.00	\$3,620.00	\$4,344.00
Activity	\$6.56	\$13.12	\$19.68	\$26.24	\$32.80	\$39.36
Athletic Complex	\$8.89	\$17.78	\$26.67	\$35.56	\$44.45	\$53.34
Athletic	\$18.89	\$37.78	\$56.67	\$75.56	\$94.45	\$113.34
Campus Comm Ctr	\$12.00	\$24.00	\$36.00	\$48.00	\$60.00	\$72.00
Health	-	-	-	-	\$101.00	\$101.00
International	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Special Inst Fee	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00
Technology	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Transportation	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00
TOTAL	\$1,181.34	\$1,951.68	\$2,722.02	\$3,492.36	\$4,363.70	\$5,134.04

(Non-residents, 7 - 12 hours)

# of Hrs	7	8	9	10	11	12
Tuition	\$5,068.00	\$5,792.00	\$6,516.00	\$7,240.00	\$7,964.00	\$8,681.00
Activity	\$45.92	\$52.48	\$59.00	\$59.00	\$59.00	\$59.00
Athletic Complex	\$62.23	\$71.12	\$80.00	\$80.00	\$80.00	\$80.00
Athletic	\$132.23	\$151.12	\$170.00	\$170.00	\$170.00	\$170.00
Campus Comm Ctr	\$84.00	\$96.00	\$108.00	\$108.00	\$108.00	\$108.00
Health	\$101.00	\$101.00	\$101.00	\$101.00	\$101.00	\$101.00
International	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Special Inst Fee	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00
Technology	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Transportation	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00
TOTAL	\$5,904.38	\$6,674.12	\$7,445.00	\$8,169.00	\$8,893.00	\$9,610.00

Tuition caps at 12 hours and fees cap at 9 hours. Multiplying the per credit hour rate by 12 will NOT give you an accurate amount. Students taking off-campus courses (section #'s 40-99) are only charged the Special Institution Fee and Mandatory Technology Fee for those courses. Tuition and fee charges are subject to change, without prior notification, pending Board of Regents approval.

TOTAL	\$1,444.34	\$2,477.68	\$3,511.02	\$4,544.36	\$5,678.70	\$6,712.04
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Non-residents (7 - 12 hours)

# of Hrs	7	8	9	10	11	12
Tuition	\$6,909.00	\$7,896.00	\$8,833.00	\$9,870.00	\$10,857.00	\$11,843.00
Activity	\$45.92	\$52.48	\$59.00	\$59.00	\$59.00	\$59.00
Athletic Complex	\$62.23	\$71.12	\$80.00	\$80.00	\$80.00	\$80.00
Athletic	\$132.23	\$151.12	\$170.00	\$170.00	\$170.00	\$170.00
Campus Comm Ctr	\$84.00	\$96.00	\$108.00	\$108.00	\$108.00	\$108.00
Health	\$101.00	\$101.00	\$101.00	\$101.00	\$101.00	\$101.00
International	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Special Inst Fee	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00	\$290.00
Technology	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Transportation	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00
TOTAL	\$7,745.38	\$8,778.72	\$9,812.00	\$10,799.00	\$11,786.00	\$12,772.00

* The tuition and fees for the masters programs in Professional Accounting, Business Administration, and Nursing are not applicable to students in the WebMBA program. Tuition and fees for the WebMBA program are separate. Tuition caps at 12 hours and fees cap at 9 hours. Multiplying the per credit hour rate by 12 will NOT give you an accurate amount. Tuition and fee charges are subject to change, without prior notification, pending Board of Regents approval.

Tuition for Students enrolled in WebMBA courses

WebMBA course tuition is \$670 per credit hour.

Tuition for Students enrolled in Total OnLine/Distance Learning courses (sections #'s N01-N39)

- Graduate Students - \$271 per credit hour
- MBA/MPACC/MSN Graduate Students - \$337 per credit hour

Mandatory fees, except for the Special Institutional Fee and the Technology Fee, are not assessed unless student takes non-online courses also.

Fees for Graduate Teaching and Graduate Research Assistants who are providing at least 13 hours of service to the institution, and who are paid through the institutional payroll, are \$25 per semester plus all mandatory fees (e.g., health, student activity, athletic, athletic complex, technology, campus center fee, transportation fees, and etc).

Student technology fees support the use of technology in the academic areas on campus. This includes the campus network, campus Internet access, computer labs used for teaching classes, and other technology support used in the academic process.

Residence Hall Charges Per Semester

Advanced Academy - Gunn Hall

Double Occupancy - \$2,050 plus
\$20.00 Social Fee

Single Occupancy - \$2,563 plus \$20.00 Social Fee

Greek Village

Double - \$2,350 plus \$20.00 Social Fee	Small Single - \$2,400 plus \$20.00 Social Fee	Large Single - \$2,500 plus \$20.00 Social Fee
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Traditional Halls*

Bowdon, Boykin, Downs (B & C
Wing)*, Strozier, and Watson

Double Occupancy - \$1,950 plus \$20.00 Social Fee
Single Occupancy - \$2,375.00 plus \$20.00 Social Fee

*Downs (D Wing - Renovated)

Double Occupancy - \$2,050.00 plus \$20.00 Social Fee
Single Occupancy - \$2,375.00 plus \$20.00 Social Fee

Tyus

(Dependent on floor plan)

\$1,825 plus \$20 Social Fee

\$2,300 plus \$20 Social Fee

University Suites 1, 2, and 3

Double

\$2,150 plus \$20 Social Fee

Single

\$2,400 plus \$20 Social Fee

Arbor View Apartments - Buildings A, B,
and C

4 Bedroom/2 bathrooms

\$2,500 plus \$20 Social Fee

2 Bedroom/1 bathroom

\$2,700 (limited availability) plus \$20 Social
Fee

*If single rooms are available, single occupancy spaces in traditional halls may be available on a limited basis after the consolidation period at a rate of \$2,563/semester. Single occupancy spaces in other residence halls may be priced at a higher rate. Please see above for more information. The \$20 social fee is assessed each semester to all on campus residents except Greek Village residents due to Parlor Fee. The social fee is used to support resident hall activities.

Other Fees - Housing Application Processing Charges (applicable to new contracts only)

Deposit - \$200

Application Fee - \$150

Meal Plans Per Semester

Several meal plans are available on an optional basis to all students.

Food Service is available in the Centre Café on a cash basis to students arriving on campus prior to registration for orientation and other purposes. Meals are served to holders of meal plans at the Food Services Building (Z-6) dining hall beginning on the day following residence hall opening and throughout the semester until noon of the last day of final exams, except for the scheduled holidays. Graduate students are ineligible for the basic plan. Contact Auxiliary Services for more information about your options at 678-839-6525.

Pack Unlimited Membership (Unlimited MPW +
\$200 Dining Dollars)

\$1,691.00

Wolves Membership (14 MPW + \$250 Dining Dollars)	\$1,567.00
Basic Membership (14MPW)	\$1,315.00
<u>Upper-class Students Only:</u>	
Cub Membership (10 MPW + \$300 Dining Dollars)	\$1,282.00
Pup Membership (7 MPW + \$150 Dining Dollars)	\$858.00
Budget Membership (5 MPW + \$100 Dining Dollars)	\$624.00
Block 50 (50 meals per semester at Z6)	\$354.00
Block 20 (20 meals per semester at Z6)	\$146.00
WestGa Debit Membership	\$200.00
WestGa Debit Re-Load	\$50.00

MPW = Meals per Week (at Food Services Building (Z-6) Dining Hall)

Special attention should be given in the selection of meal plans since changes will not be permitted after the drop-add period at the beginning of each semester.

Other Charges

Late Registration Fee (non-refundable)	\$75
Graduation Fees: Graduate (must be paid at the time of application)	\$40
Transcript Fee (Walk-in service each copy)	\$10
I.D. Card (Replacement)	\$20
Inactive HigherOne Card (Replacement) Assessed by the Wolves Card Office	\$15
Active HigherOne (Replacement) Assessed directly by HigherOne	\$20
Return Check Service Charge whichever is greater	5% or \$25
Applied Music Fee	\$75 per credit hour
Anthropology Special Topics Fee	\$233 per course
Anthropology Field Research Fee	\$550.00 per course
Aquatics Fee	\$8 per credit hour
Art History/Appreciation Fee	\$10 per credit hour
Applied Science Fee	\$9.00 per course
Studio Art Fee	\$20-120 per course
Biology/Chemistry Lab Fee	\$35 per course
CHEM 1151K, 1152K, 1211K, 1212K	\$79 per course
Computer Science Lab Fee	\$45 per course
Other Sciences Lab Fee	\$35-45 per course

English, selected courses	\$12-38 per course
Geology Exit Exam	\$180 per exam
Geology Field Trip Fee	\$50 per course
Geosciences Fee	\$45 per course
Mass Comm/Theatre Fee	\$5-40 per course
Nursing Lab Fee	\$19 per course
Nursing Testing/Assessment Fee	\$353 per course
Nursing Practicum and Clinical Experience Fee	\$50 per course
Philosophy Sr. Seminar Fee (PHIL4300)	\$20 per course
Theater Fee	\$5-20 per course
Education: Practicum Fee	\$50-200 per credit hour
Education: Student Teaching Internship Fee	\$75-250 per course
Education: Jr/Sr Block Courses	\$50-100 per course
Physical Education	\$10-455 per course
Physical Education Spec. Activity Fee	\$45-365 per course
Golf, Skiing, Snowboarding	\$45-365 per course
SPMG 2600, 3660, 3663, 4584, 4665	\$25-100 per course
eCORE Fees (separate fee)	\$189 per credit hour

All charges/fees are subject to change per the Board of Regents.

Additional Fee Requirements

Health Insurance Rates 2012-2013

There are two plans: the Mandatory Plans (required for students receiving a reduction in tuition) and the Voluntary Plan. For the 2012-2013 year, the University System of Georgia has contracted United Healthcare to provide the Student Health Insurance Policy. Rates are determined by age. (see below)

Mandatory Plan:

	Age 26 & Under		Age 27 & Over	
	FALL	SPRG/SUM	Fall	SPRG/SUM
Student Only	\$474.00	\$628.00	\$639.00	\$794.00
Spouse Only	\$1419.00	\$1880.00	\$1915.00	\$2376.00
One Child	\$734.00	\$974.00	\$991.00	\$1230.00
2 + Children	\$1419.00	\$1880.00	\$1915.00	\$2376.00

If a student is enrolled in the Mandatory Plan and becomes ineligible to continue, s/he will have the option to continue on the Voluntary Plan. If a student is enrolled in the Voluntary Plan, s/he must be eligible for the insurance at the time of purchase.

Voluntary Plan:**Age 26 & Under**

	ANNUAL	FALL	SPRG/SUM
Student	\$1102.00	\$474.00	\$628.00
Spouse	\$3299.00	\$1419.00	\$1880.00
One Child	\$1708.00	\$734.00	\$974.00
2 + Children	\$3299.00	\$1419.00	\$1880.00

Age 27-34

	ANNUAL	FALL	SPRG/SUM
Student	\$1433.00	\$639.00	\$794.00
Spouse	\$4291.00	\$1915.00	\$2376.00
One Child	\$2221.00	\$991.00	\$1230.00
2 + Children	\$4291.00	\$1915.00	\$2376.00

Age 35 & Older

	ANNUAL	FALL	SPRG/SUM
Student	\$3531.00	\$1575.00	\$1956.00
Spouse	\$8084.00	\$3475.00	\$4609.00
One Child	\$4185.00	\$1799.00	\$2386.00
2 + Children	\$8084.00	\$3475.00	\$4609.00

Rates are subject to change for 2013-2014 school year.

For more information regarding the SHIP policy, please visit USG online at: http://www.usg.edu/student_affairs/students/frequently_asked_questions.

For more information regarding the insurance policy, please visit United Healthcare online at: <https://www.uhcsr.com/westga>.

Refunds

The refund amount for students who formally withdraw from the Institution shall be based on a pro rata percentage determined by the number of calendar days in the semester that the student completed along with the total number of calendar days in the semester. The unearned portion shall be refunded up to the 60% point in time. Students who withdraw after the 60% point in time are not entitled to a refund of charges. All refunds will be issued through the HigherOne Account.

When a student withdraws from school during the semester, the damage deposit is refunded on the same basis as the matriculation refund. If a student leaves the residence hall and does not withdraw from school, he/she is still held responsible for the remainder of the yearly room charge. Students desiring to be considered for a housing release must apply at the Department of Housing and Residence Life.

If a student withdraws during a semester, refund of board charges is made on a prorated basis, determined by the date of official withdrawal.

A refund of all non-resident fees, matriculation fees, and other required fees shall be made in the event of the death of a student at any time during an academic semester.

Students who are members of the Georgia National Guard or other reserve components of the Armed Forces who receive emergency orders to active military duty are entitled to a full refund of matriculation fees paid for that semester, in accordance with guidelines previously listed.

For Financial Aid recipients, in order to meet Federal regulations, all refunds are credited back to the Federal Title IV programs, state programs, private, and institutional programs in the following order: Direct Stafford Loans, Federal Perkins Loans, Direct PLUS Loans, Federal Pell Grants, Federal SEOG, and other Title IV assistance, state, private, or institutional aid. Any refund remaining after these programs have been reimbursed goes to the student. All refunds will be issued via the student's UWG HigherOne Account card.

What is the HigherOne Card?

The West Georgia OneCard functions as a MasterCard Card, which is accepted by more than 31 million merchants worldwide. It can serve as a primary bank account while allowing cardholders to get cash from ATMs, write checks, send and receive money electronically, and monitor their accounts online. Students will also be able to receive their financial aid refunds electronically through this system.

You will receive your HigherOne card in the mail after you register. Do not throw this away! You must activate this card in order to receive the following financial disbursements from West Georgia:

- any financial aid balance refunds
- refunds from dropped classes
- refunds from early withdrawals
- scholarships
- other refunds

The HigherOne card is a true debit card in that any funds that reside on this card can be spent at any world-wide merchant that accepts debit cards. However, the only locations currently on campus where you can use the funds on this card are:

- University bookstore
- All campus food locations
- Wolves Card office (card replacements and faxes)

If you order a replacement HigherOne card via the web or with HigherOne customer service you will be assessed a \$20 replacement. The Wolves Card Office located in the UCC will assess a \$15 replacement fee for all inactive HigherOne cards. The replacement fee is non-refundable.

For any questions about HigherOne, please call 1-866-894-1141 or go online to <https://westgeorgiaone.higheroneaccount.com/>.

Reduced Loads

Partial refunds for reduced loads are not made unless such reduction results from action of the University.

Constitutional Amendment No. 23 (Persons Aged 62 or Over)

Pursuant to the provisions of the Georgia Constitution, the University System of Georgia Board of Regents establishes the following rules with respect to enrollment of persons 62 years of age or older in the University System of Georgia programs. To be eligible for enrollment under this provision such persons:

1. Must be residents of Georgia, 62 years of age or older at the time of registration, and shall present a birth certificate or other comparable written documentation of age to enable the institution to determine eligibility.
2. May enroll as regular or auditing student in courses offered for resident credit on a "space available" basis without payment of fees, except for supplies, laboratory, or shop fees. Space available will be determined by the institution. Students enrolled for credit that elect to participate in the campus health program, student activities program, or to use the parking facilities may be required to pay the appropriate fees.
3. Shall meet all University System of Georgia and institution graduate admission requirements. However, institutions may exercise discretion in exceptional cases. Reasonable prerequisites may be required for certain courses.
4. Shall have all usual student and institutional records maintained. However, institutions will not report such students for budgetary purposes.
5. Must meet all University System of Georgia, institution, and legislated degree requirements if they are degree-seeking students.
6. May not enroll in dental, medical, veterinary, or law schools under the provisions of this policy.

Regents' Policies Governing the Classification of Students as In-State and Out-of-State for Tuition Purposes

Description of Terms Used in the Policy

1. Dependent Student – an individual under the age of 24 who receives financial support from a parent or United States court appointed legal guardian.
 2. Emancipated – a minor who, under certain circumstances, may be treated by the law as an adult. A student reaching the age of 18 shall not qualify for consideration of reclassification by virtue of having become emancipated unless he or she can demonstrate financial independence and domicile independent of his or her parents.
 3. Independent Student – an individual who is not claimed as a dependent on the federal or state income tax returns of a parent or United States court appointed legal guardian and whose parent or guardian has ceased to provide support and rights to that individual's care, custody, and earnings.
- A. Policy for United States Citizens
- An independent student who has established and maintained a domicile in the State of Georgia for a period of at least 12 consecutive months immediately preceding the first day of classes for the term, shall be classified as "in-state" for tuition purposes. No student shall gain or acquire in-state classification while attending any post-secondary educational institution in this state without clear evidence of having established domicile in Georgia for purposes other than attending a post-secondary educational institution in this state.
 - A dependent student shall be classified as "in-state" for tuition purposes if the dependent student's parent has established and maintained domicile in the State of Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term and (i) the student has graduated from a Georgia high school or (ii) the dependent student's parent claimed the student as a dependent on the parent's most recent federal income or state income tax return.

- A dependent student shall be classified as "in-state" for tuition purposes if a U.S. court-appointed legal guardian has established and maintained domicile in the State of Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term, provided that appointment was not made to avoid payment of out-of-state tuition and the U.S. court-appointed legal guardian can provide clear evidence of having established and maintained domicile in the State of Georgia for a period of at least 12 consecutive months immediately preceding the first day of classes for the term.
- If an independent student classified as "in-state" relocates temporarily but returns to the State of Georgia within 12 months, the student shall be entitled to retain in-state tuition classification.
- If the parent or U.S. court-appointed legal guardian of a dependent student currently classified as "in-state" for tuition purposes established domicile outside of Georgia after having established and maintained domicile in the State of Georgia, the student may retain in-state tuition classification as long as the student remains continuously enrolled in a public post-secondary educational institution in the state, regardless of the domicile of the parent or U.S. court-appointed legal guardian.

B. Policy for Non-citizens

- Non-citizens initially shall not be classified as "in-state" for tuition purposes unless the student is legally in this state and there is evidence to warrant consideration of in-state classification as determined by the Board of Regents. Lawful permanent residents, refugees, asylees, or other eligible non-citizens as defined by federal Title IV regulations may be extended the same consideration as citizens of the United States in determining whether they qualify for in-state classification.
- International students who reside in the United States under non-immigrant status conditioned at least in part upon intent not to abandon a foreign domicile are not eligible for in-state classification.

Tuition Differential Waivers

An institution may award out-of-state tuition differential waivers and assess in-state tuition for certain nonresidents of Georgia for the following reasons (under the following conditions):

- A. Academic Common Market. Students selected to participate in a program offered through the Academic Common Market.
- B. International and Superior Out-of-State Students. International students and superior out-of-state students selected by the institution president or an authorized representative, provided that the number of such waivers in effect does not exceed 2% of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived.
- C. University System Employees and Dependents. Full-time employees of the University System, their spouses, and their dependent children.
- D. Full-time School Employees. Full-time employees in the public schools of Georgia or the Technical College System of Georgia, their spouses, and their dependent children. Teachers employed full-time on military bases in Georgia shall also qualify for this waiver.

- E. Career Consular Officials. Career consular officers, their spouses, and their dependent children who are citizens of the foreign nation that their consular office represents and who are stationed and living in Georgia under orders of their respective governments.
- F. Military personnel. Military personnel, their spouses, and their dependent children stationed in or assigned to Georgia and on active duty. The waiver can be retained by the military personnel, their spouses, and their dependent children if
 1. The military sponsor is reassigned outside of Georgia, as long as the student(s) remain(s) continuously enrolled and the military sponsor remains on active military status.
 2. The military sponsor is reassigned out-of-state and the spouse and dependent children remain in Georgia and the sponsor remains on active military duty; or,
 3. The active military personnel and their spouse and dependent children are stationed in a state contiguous to the Georgia border and live in Georgia.
- G. Border County Residents. Residents of an out-of-state county bordering a Georgia County in which the reporting institution or Board approved, external center of the University System is located. The University of West Georgia recognizes only Cleburne and Randolph counties in Alabama as Border counties.
- H. Georgia National Guard and U.S. Military Reservists. Active members of the Georgia National Guard, stationed or assigned to Georgia or active members of a unit of the U.S. Military Reserves based in Georgia, and their spouses and their dependent children.
- I. Students enrolled in the University System institutions as a part of Competitive Economic Development Projects. Students who are certified by the Commissioner of the Georgia Department of Industry, Trade, & Tourism as being part of a competitive economic developmental program.
- J. Students in Georgia-based Corporations. Students who are employees of Georgia-based corporations or organizations that have contracted with the Board of Regents through University System institutions to provide out-of-state tuition differential waivers.
- K. Direct Exchange Program Students. Any international student who enrolls in a University System institution as a participant in a direct exchange program that provides reciprocal benefits to University System students.
- L. Economic Advantage. As of the first day of classes for the term, an economic advantage waiver may be granted to a dependent or independent student who can provide clear evidence that the student or the student's parent, spouse, or U.S. court-appointed guardian has relocated to the State of Georgia to accept full-time, self-sustaining employment and has established domicile in the State of Georgia. Relocation to the state must be for reasons other than enrolling in an institution of higher education. This waiver will expire 12 months from the date the waiver was granted.

As of the first day of classes for the term, an economic advantage waiver may be granted to a student possessing a valid employment-related visa status who can provide clear evidence of having relocated to the State of Georgia to accept full-time, self-sustaining employment. Relocation to the state must be for reasons other than enrolling in an institution of higher education. These individuals would be required to show clear evidence of having taken all legally permissible steps toward establishing legal permanent residence in the United States and the establishment of legal domicile in the State of Georgia. Students currently receiving a waiver who are dependents of a parent or spouse possessing a valid employment-sponsored visa may continue to receive the waiver as long as they can demonstrate continued efforts to pursue an adjustment of status to U.S. legal permanent resident (BR Minutes, June 2006).

M. Recently Separated Military Service Personnel. Members of a uniformed military service of the United States who, within 12 months of separation from such service, enroll in an academic program and demonstrate an intent to become a domiciled in Georgia. This waiver may be granted for not more than one year.

N. Non-resident Students. As of the first day of classes for the term, a nonresident student can be considered for this waiver under the following conditions:

1. Students Under 24.

- If the parent, spouse, or U.S. court-appointed legal guardian has maintained domicile in Georgia for at least 12 consecutive months so long as the student can provide clear and legal evidence showing the relationship to the parent, spouse, or U.S. court-appointed legal guardian has existed for at least 12 consecutive months immediately preceding the first day of classes for the term. Under Georgia code, legal guardianship must be established prior to the student's 18th birthday or
- If the student can provide clear and legal evidence showing a familial relationship to the spouse and the spouse has maintained domicile in Georgia for at least twelve (12) consecutive months preceding the first day of classes for the term.

1. Students 24 and Older.

- If the student can provide clear and legal evidence showing a familial relationship to the spouse and the spouse has maintained domicile in Georgia for at least twelve(12) consecutive months immediately preceding the first day of classes for the term. This waiver can remain in effect as long as the student remains continuously enrolled.

If the parent, spouse, or U.S court-appointed legal guardian of a continuously enrolled non-resident student establishes domicile in another state after having maintained domicile in the State of Georgia for the required period, the nonresident student may continue to receive this waiver as long as the student remains continuously enrolled in a public post-secondary educational institution in the state, regardless of the domicile of the parent or U.S. court-appointed legal guardian.

A student is responsible for registering under the proper residency classification. A student classified as out-of-state who believes that he/she is entitled to be reclassified as in-state may petition the Registrar for a change in status. The petition must be filed by the deadline in the *Scoop* in order for the students to be considered for reclassification for that semester. If the petition is granted, reclassification will not be retroactive to prior semesters. The necessary forms for this purpose are available in the Registrar's office.

A student whose reclassification petition is denied by the Registrar may, within five working days or a calendar week, appeal that decision. Complete appeal procedures are available from the Offices of the Registrar and the Vice President for Student Services.

ADMISSION

The University of West Georgia invites qualified applicants from all cultural, religious, racial, and ethnic groups to apply for graduate programs in the College of Arts and Humanities, College of Education, College of Science and Mathematics, College of Social Sciences, Richards College of Business, and School of Nursing. Because graduate programs are administered through the Colleges and School of Nursing, questions about specific programs, or about graduate education, should be directed to the Graduate Studies Office in the respective colleges/school. A complete list of graduate programs, the colleges/school that house them, and the initial contact person for each college/school can be found at http://www.westga.edu/index_grad.php.

How to Apply

The UWG Admissions Office receives the online application, standardized test scores (e.g., GRE, GMAT), all official transcripts, and citizen or immigration documents, if applicable. The College or School to which the student wishes to apply collects the remaining documents, as required by individual programs (e.g., essay, letters of recommendation, scheduled interview), because programs vary in their admission requirements. International applicants should work with the International Services and Programs office to meet the additional criteria required of international students.

Program Admission Standards

Program admission standards aid the selection of applicants whose academic preparation indicates they will be successful in graduate studies at the University of West Georgia, although programs may reject otherwise qualified applicants due to space limitations or other programmatic variables. Programs may require additional indicators, beyond transcripts and grade point averages that demonstrate the applicant's ability to successfully complete graduate study prior to rendering an admission decision. For example, some programs may require letters of recommendations, narrative statements, art portfolios, program qualifying examinations, interviews, and/or musical performances to determine the admissibility of students. See information in the Graduate Catalog about individual graduate programs for more details regarding admission requirements.

Online Application

Applicants must submit an online application with a \$40 non-refundable application fee. (Georgia residents 62 years of age or older are not required to pay the application fee). The online application and instructions for the application process can be found at <http://www.westga.edu/~gradsch/apply.php>.

Applications must be submitted prior to the application deadline. Graduate admission application deadlines vary by program and some programs do not admit students every semester. Application deadlines can be found at <http://www.westga.edu/~gradsch/dates.php>. International students must meet additional requirements and earlier deadlines. Admission information for international students can be found at http://www.westga.edu/~gradsch/students_int.php.

An applicant who applies, but chooses not to enroll during the semester of application,

may update the semester for which he or she is applying, if the update is completed within 12 months. The student can update the application online at http://www.westga.edu/~admiss/application_update.php. Only one update is permitted. NOTE: After a period of twelve months, an applicant's admission file will be destroyed if not updated to a future term. If an admitted student chooses not to enroll for three consecutive semesters (12 calendar months) and then decides to enroll after 12 months of non-attendance, the student must reapply and pay the \$40 application fee again.

Application Process

The following steps briefly outline the admission process. Detailed information can be found at <http://www.westga.edu/~gradsch/apply.php>.

1. Contact the Graduate Studies Associate (GSA) in the College or School to which you want to apply. The GSA is your first point of contact in the College or School of Nursing and will connect you with the Graduate Program Director who coordinates the relevant program. The GSA will also guide you through the admission process.
2. Online Application: Complete the online application for admission to graduate studies.
3. Official Transcripts: Request official transcripts from each institution you have attended. Transcripts should be mailed directly to Admissions-Mandeville Hall, University of West Georgia, 1601 Maple Street, Carrollton, GA 30118-4160.
4. Program Specific Requirements: Visit the program websites and contact the Graduate Studies Associate (GSA) in your college or the School of Nursing for more information about program specific admissions requirements. Program specific documents should be sent to the Graduate Studies Associate in your College or School.
5. Graduate Entrance Exam: Contact the Graduate Studies Associate in your College of the School of Nursing before scheduling a graduate entrance exam, because admissions requirements differ by program. If you are required to take a graduate entrance exam, instruct the testing company to send test scores (e.g., GRE, GMAT) to Admissions-Mandeville Hall, University of West Georgia, 1601 Maple Street, Carrollton, GA 30118-4160.
6. Proof of Immunization: After you are admitted, you will be required to show proof of immunization. Complete the immunization form and mail it to Office of Student Health Services, University of West Georgia, Carrollton, GA 30118-4700. For more information, see <http://www.westga.edu/~health/> or call 678-839-6452.
7. Contact the Financial Aid office to complete the process for obtaining financial aid, if desired. Additional information of interest to graduate program applicants can be found at Financial Aid for Graduate Students.
8. International students must meet additional admission requirements. Contact the International Services and Programs office for more details if you are an international student.
9. Check the status of your application: Log into the University of West Georgia's Graduate Student Pre-Enrollment Preparation Site (PREP) to check the status of your application. When attempting to login, your ID Number will be your social security number, and your PIN is the last 2 digits of your birth year followed by the last 4 digits of your social security number. Example: If your social security number is 123-45-6789 and birth year is 1990, then your login information will be:

ID=123456789 PIN=906789. If you have forgotten your pin, please select "Change Pin".

10. Communicate with your Graduate Studies Associate for help with admission questions.

Students furnishing the University with false, incomplete, or misleading information relating to their application or academic record will be subject to rejection or dismissal.

Admission Appeals

Graduate programs make the decision to admit or not admit. Because the UWG Admissions Office does not participate in the graduate admission decision, an applicant who is denied admission to a graduate program must appeal to the College/School that houses the program that denied admission. Admission appeals procedures for the individual Colleges and School of Nursing follow below.

College of Arts and Humanities

If a prospective student's application for admission is denied, she or he may appeal in writing to the department's Director of Graduate Studies within ten (10) business days after receipt of notice that admission has been denied. Should the prospective student submit the written appeal to the department's Director of Graduate Studies after the ten (10) business day deadline, it may not be accepted or the review may be delayed. The department's Director of Graduate Studies will reconsider the admissions decision after the applicant submits additional materials supporting the request and upon the recommendation of the faculty of the program to which the applicant has applied. The prospective student will be notified once a decision has been rendered.

College of Education

Each academic department, in consultation with the Graduate Studies office, establishes its own timeline and procedures for making admissions recommendations. Once departments forward their recommendations to the Graduate Studies Office, a final review is made by the Director of Graduate Studies. Candidates are informed by way of an official letter from the Admissions Office of UWG concerning their admission status. Applicants may appeal an admissions decision by contacting, in writing, the Director of Graduate Studies – College of Education. Applicants may appeal denial of admission only if additional relevant information is provided for review. The Director of Graduate Studies will consider the new information and may elect to confer with the Program of Study. The Director of Graduate Studies will notify the student with his/her decision.

College of Science and Mathematics

If a prospective student's application for admission is denied, she or he may appeal in writing to the Dean of the College of Science and Mathematics within ten (10) business days after receipt of notice that admission has been denied. The Dean will reconsider the admissions decision after the applicant submits additional materials supporting the request and upon the recommendation of the faculty of the program to which the applicant has applied.

College of Social Sciences

If a prospective student's application for admission is denied, she or he may appeal in writing to the Department Chair of the program within (15) business days after receipt of

notice that admission has been denied. Should the prospective student submit the written appeal to the Chair after the (15) business day deadline, it may not be accepted or the review may be delayed. The Department Chair may reconsider the admissions decision after the applicant submits additional materials supporting the request and upon the recommendation of the faculty of the program to which the applicant has applied. The prospective student will be notified by the Chair's Office once a decision has been rendered. Suggestions of supporting materials:

- Additional letters of recommendation. Should you decide to have additional letters submitted on your behalf, it is required that the letters come from individuals familiar with your academic prowess and job performance.
- Your academic skills should be evaluated by a professor who has taught you recently (within the last two semesters from the receipt of notice of admissions denial). Letters of recommendation should be submitted on letterhead.
- Awards or other types of special recognition you have received. It is preferable, but not required, that awards and other forms of recognition are field related.
- Community service, particularly as it relates to educational goals or objectives.
- Newspaper pictures and/or articles in which you appear.
- Any other information the prospective student deems useful.

If a prospective student's application for admission is denied a second time, she or he may appeal in writing to the College of Social Sciences Dean within (15) business days after receipt of notice of the second denial. Should the prospective student submit the written appeal to the Dean after the (15) business day deadline, it may not be accepted or the review may be delayed. The Dean will render a decision after discussing and reviewing all materials with the appropriate department. The prospective student will be notified by the Dean's Office once a decision has been rendered.

Richards College of Business

If a graduate student's application for admission is denied then a written appeal may be submitted and delivered to the Director of Graduate Studies – Richards College of Business within ten (10) business days after receipt of notice that admission has been denied. The student may submit additional relevant information for review with their appeal. Applicants will be informed of the appeal decision by way of an official letter from the Richards College of Business.

School of Nursing

Applicants may appeal an admission decision by contacting, in writing, the SON Associate Dean of Graduate Programs. Applicants should include relevant information to be considered in the re-evaluation process. The Associate Dean will review the appeal and inform the applicant of the decision.

Inactive Status

Students who were previously enrolled in graduate courses, but who have not been in attendance within the last year (three consecutive semesters, 12 months) are classified as Inactive Students and must apply for readmission. When readmitted to a program of study, students will be required to complete the current program in place at the time of readmission.

Change of Program

A graduate student who wishes to transfer from one program to another must apply for readmission to the new program and be accepted. The application fee for readmission to the new program will be waived if it has been less than 12 months since the date of the original application.

Second Graduate Program

Students cannot be enrolled in two degree programs at the same time. A student who has completed one degree program must apply for readmission in order to begin a second degree program. The student must be admitted to the new program before enrolling in classes in the second program and the first program must be completed prior to beginning the second program.

Immunization Requirements

Students entering any unit of the University System of Georgia are required to provide official documentation of immunization prior to registration, although students attending UWG solely online may qualify for a term-by-term exemption. Students with questions about their immunization records should contact the Immunization Clerk in Health Services. Immunization requirements and recommendations for University System of Georgia students can be found at

http://www.usg.edu/student_affairs/documents/ImmReqs.pdf.

Enrollment of Persons 62 Years of Age or Older

Georgia residents 62 years of age or older may enroll as regular students in courses offered for resident credit on a space available basis without payment of fees, except for supplies, technology, laboratory, or shop fees. Space available will be determined by the institution. Students enrolled for credit that elect to participate in the campus health program, student activities program, or to use the parking facilities may be required to pay the appropriate fees. Students must be residents of Georgia, 62 years of age or older at the time of registration, and they must present a birth certificate or comparable written documentation of age. A Certificate of Immunization is also required.

Applicants who wish to enroll under this program must meet the program admission requirements and file the online application for admission, although they are not required to pay the \$40 admission fee.

Applicants should select that they wish to be part of the 62+ Program on the application and submit proof of age and Georgia residency (Georgia Driver's License or other official document showing age and residency). Other requirements for admission as listed elsewhere in the Admissions section of the catalog and the relevant graduate program apply.

Transient Student

A transient student is a "visiting" student who wishes to take course work at UWG for one semester and then return to his or her previously enrolled college (referred to as the "home" college in this section).

In addition to submitting a completed admission application and \$40 application fee each time they wish to attend UWG, a transient student must also submit to the Office of Ad-

missions a Transient Approval Letter from the Registrar or Dean of his or her "home" college. This transient letter must state that the student is in good academic standing at the "home" college. In case of doubt, the Director of Admissions may classify the applicant as a transfer applicant and require the applicant to comply with all transfer admission requirements.

Enrollment as a transient student is limited to one consecutive semester. A transient student wishing to continue enrollment at UWG as a degree seeking transfer student must reapply as a transfer degree seeking student and fulfill all transfer admission requirements. Application as a transfer student and all required transfer admission documents must be received by the application and document deadline dates. Transfer credit into graduate programs is limited and may not be permitted by all programs.

Since transient students are "visiting" students and not degree seeking UWG students, transient students are not eligible for financial assistance from UWG. Transient students must make financial assistance arrangements with their "home" college.

Definition of a "Georgia Resident" for Purposes of Applying and Paying Fees

A student who is not a legal resident of the State of Georgia is charged out-of-state tuition. Hence, the determination of whether a student is classified in-state or out-of-state for tuition purposes is significant, and the applicant must indicate his or her classification on the application for admission. For more detailed information, see Regents' Policies Governing the Classification of Students.

Additionally, in accordance with Board of Regents Policy 4.3.4 Verification of Lawful Presence, all applicants who are accepted for admission or readmission to the institution for Fall 2011 or any academic semester thereafter, and who seek to be classified as in-state for tuition purposes, will be required to provide validation of residency and lawful presence in both the state of Georgia and the United States.

Graduate Admission Classification

A prospective student who plans to take course work beyond the baccalaureate degree must apply to the University and be admitted to a program under one of the following classifications:

Degree Admission

Students admitted to a program that leads to a graduate degree are classified as degree-seeking students. Degree-seeking students are placed into one of the following two categories.

1. **Regular.** Meets all requirements for admission and has been approved for admission by the graduate program and college/school in which he or she plans to study. See information in the Graduate Catalog about individual graduate programs for more details regarding admission.
2. **Provisional Degree.** Does not satisfy the full admission requirements to a degree program. Some programs allow Provisional Degree admission for an applicant who does not meet one or more of the standards required for admission as a Regular student or a UWG undergraduate-graduating senior (as explained in the section

that follows after Non-Degree Admission). Provisional Degree admission is a temporary status that makes the applicant eligible for admittance under conditions specified at the time of admission by the Department Chair or Graduate Program Director and approved by the Director of Graduate Studies in the College or School of Nursing. Provisional Degree status must be removed and Regular status achieved, per the conditions specified at the time of admission. Applicants are advised to communicate directly with the Department Chair or Graduate Program Director for more information, because some programs do not permit Provisional Degree admission. See information in the Graduate Studies Catalog about individual graduate programs for more details regarding Provisional Degree admission.

Non-Degree Admission

Students admitted under the non-degree category may earn credit in graduate courses without working toward a graduate degree. Some graduate programs permit students admitted in a non-degree category to later apply to a degree program. In this case, upon the advisor's recommendation and approval of the Graduate Program Director and Director of Graduate Studies in the College/School, non-degree graduate courses may be included in the program of study should the student gain readmission as a Regular or Provisional Degree student. Non-degree admission categories include the following:

1. **Transient.** An applicant in good standing at a regionally accredited institution may be accepted as a Transient student provided an approved transient letter or transient form is obtained from the Registrar or appropriate Dean of the "home" school (the school where the student is currently enrolled). Enrollment as a Transient student is limited to one consecutive semester. A Transient student wishing to continue enrollment at UWG as a degree seeking transfer student must reapply as a transfer degree seeking student and fulfill all transfer admission requirements. Application as a transfer student and all required transfer admission documents must be received by the application and document deadline dates. Transfer credit into graduate programs is limited and may not be permitted by all programs.
2. **Enrichment.** Individuals who wish to take courses for personal or professional improvement may apply under this category. Some programs may permit a student who has taken courses for enrichment to apply them to a graduate program, provided that the applicant applies for admission, meets all regular admission requirements, and is admitted to the program. In this case, no more than nine (9) semester credit hours earned in the Enrichment non-degree status may be applied toward a graduate degree, provided that the Graduate Program Director and Director of Graduate Studies in the college/school approve the credits for the graduate degree. Because admission under the Enrichment non-degree category is dependent on a number of variables such as the applicant having completed relevant prerequisite courses, applicants should communicate directly with the department that offers the enrichment course of interest to determine admissibility under the Enrichment non-degree category.
3. **Provisional Non-Degree.** Does not satisfy the full admission requirements to a non-degree program. Some programs allow Provisional Non-Degree admission for an applicant who does not meet one or more of the standards required for admission as a UWG Certificate student or Educator Certification student. Provisional Non-Degree admission is a temporary status that makes the applicant eligible for admittance under conditions specified at the time of admission by the Department

Chair or Graduate Program Director and approved by the Director of Graduate Studies in the College or School of Nursing. Provisional Non-Degree status must be removed and UWG Certificate or Educator Certification admission status achieved, per the conditions specified at the Department Chair or Graduate Program Director for more information, because some programs do not permit Provisional Non-Degree admission. See information in the Graduate Studies Catalog about individual graduate programs for more details regarding Provisional Non-Degree admission.

4. Educator Certification (Teacher, Service, or Leadership for PK-12 schools). An applicant with a bachelor's degree who wants to earn teacher, service, or leadership certification through the Georgia Professional Standards Commission may, in some cases, be admitted as Educator Certification non-degree students and enroll in graduate courses. Note that admission in this category and completion of an educator certification program does not guarantee subsequent admission to a graduate degree program, which is a separate process with different admission criteria. Due to the complex nature of educator certification requirements, which are regulated by the Georgia Professional Standards Commission, applicants should contact the College of Education to access up-to-date, detailed information. Applicants will be directed to the appropriate advisor, whether in the College of Education or another college. Students enrolled in this admission category are not eligible for graduate assistant positions.
5. UWG Certificate (not educator certification). Some departments offer certificate programs that may be associated with a degree program or independent of a degree program. Awarded by the University of West Georgia, these certificates differ from certifications awarded by the Georgia Professional Standards Commission for Georgia PK-12 educators. The student must apply for the certificate upon completion of all requirements. Application can be made at http://www.westga.edu/registrar/index_18103.php. The following certificates can be earned at the University of West Georgia:

Department of Geosciences
 Geographic Information Systems
Department of History
 Museum Studies
 Public History
Department of Political Science and Planning
 Public Management
Department of Psychology
 Integrative Health Studies Certificate
School of Nursing (Post Master's Certificates)
 Nurse Education
 Health Systems Leadership

Admission as a UWG Undergraduate-Graduating Senior

A UWG undergraduate senior within 6 hours of completing requirements for a bachelor's degree may be permitted to enroll in courses for graduate credit provided that he or she meets the following conditions.

1. The UWG student must obtain the permission of the Department Chair and Graduate Program Director that schedule and/or provide advising for the graduate course/s. Permission must also be given by the Dean of the college or school of the undergraduate major.
2. The UWG student is qualified for admission to graduate study except for the award of the undergraduate degree.
3. The UWG student registers for no more than nine (9) semester credit hours. For example, a student who needs six (6) hours to complete the baccalaureate degree could register for those six (6) undergraduate hours plus an additional three (3) hours of graduate credit. The graduate credit would apply to a graduate degree, essentially accelerating the student's completion of a master's degree after admission to a UWG master's program. Under no circumstances may a course be used for both graduate and undergraduate credit.

FINANCIAL AID

www.westga.edu/finaid/

The Department of Financial Aid is here to assist you in the application process for all types of financial aid. We award both federal and state funds as well as institutional scholarships.

Academic Requirements for Receiving Financial Aid

In order to receive financial aid at the University of West Georgia, graduate students must meet certain academic standards.

1. Continuing Progress Toward a Degree

67% Rule: Students must earn satisfactory grades in at least 67% of all hours which they attempt each term in order to remain eligible for aid during the next award year. Grades of A, B, C, D, and S are considered satisfactory; grades of F, WF, I, U, and W are considered unsatisfactory and are not passing for the purposes of this review.

67% Warning: If a student does not complete the 67%, s/he will be placed on 67% Warning. During the warning period a student is still eligible for financial aid but must complete all courses attempted during that term to clear the warning.

67% Suspension: If a student does not complete any courses during their 67% Warning, they will be placed on 67% Suspension and will be ineligible for financial aid until they have completed 9 hours of coursework with no unsatisfactory grades.

GPA Rule: Students must maintain an overall grade point average of 3.0 or better.

GPA Warning: If a student does not meet the GPA requirement during a term, s/he will be placed on GPA Warning. During the warning period a student is still eligible to receive financial aid but must reach a 3.0 GPA by the end of the term.

GPA Suspension: If a student does not meet the minimum GPA requirement by the end of the warning semester, s/he will be placed on GPA Suspension and will be ineligible for financial aid.

The Director of Financial Aid may, at any time, cancel the remainder of a student's award if the director becomes aware that the student is not actively pursuing his or her course work. Such students shall receive written notice of the cancellation of aid and will have the opportunity to request reinstatement of aid through written appeal.

2. Completing Degree Requirements within Specific Time Limits

Students are expected to complete their programs of study within a reasonable period of time and may not receive financial aid after attempting the maximum number of hours for their degree program as indicated on the chart which follows. Affected students will lose their eligibility for aid following the semester in which they reach or exceed the maximum number of hours allowed.

Degree Program	Maximum Number of Hours Allowed
Master's Degree (36-hour program)	54
Additional Master's	40
Ed.S (Specialist)	41
Level 5 Certificate (in addition to degree)	21 additional hours
Speech Language Pathology	78 (if 2 year track) 115 (if 3 year track)
Psychology-Option I (Thesis)	59
Psychology-Option II (Non-Thesis)	72
Psychology-Option III (Licensure)	92
Ed.D.	68
Ph.D.	117

3. Taking Courses Toward a Degree or Certification

Financial Aid will only pay for those classes that count toward the student's certification or degree and are listed on their program sheet.

Financial Aid will not cover repeat courses once a student has made at least a D in a course

Appealing the Loss of Financial Aid Due to Not Meeting Satisfactory Academic Progress Standards

A student may appeal the loss of their financial aid providing they can document that there were extenuating circumstances during the time period that they were did not meet Satisfactory Academic Progress standards. Appeals must be submitted in writing to the Enrollment Services Center. Appeals will be reviewed by a committee within the Department of Financial Aid and will not be considered complete until the student has submitted the Satisfactory Academic Progress Appeal form, a letter from the student explaining the extenuating circumstance and documentation to support the claim. Appeals may be granted in cases of illness for the student or an immediate family member or in the death of an immediate family member. Financial Aid Appeals may no longer be granted for financial reasons.

Employment

Graduate Assistantships are available in departments across campus. Students classified as graduate research assistants and graduate assistants may pay a reduced tuition rate. Graduate Assistants may work up to 20 hours a week. If you receive a Graduate Assistantship, you must notify the Financial Aid Office because it could have an effect on your eligibility. Students interested in graduate assistantships may obtain more information at www.westga.edu/graposting.

Resident Director positions are periodically available to a very limited number of students. Students awarded these positions receive compensations based upon work done and responsibilities. Detailed information regarding these positions can be obtained from the Director of Residence Life, University of West Georgia, Carrollton, Georgia, 30118.

The Federal Work Study program offers employment opportunities for students demonstrating financial need. The types of jobs available include clerical, technical, and manual labor as well as positions in the library and laboratories, and community services. A student can indicate interest in this program on the FAFSA then contact Career Services once they are awarded.

Loans

Federal Ford Direct Stafford Student Loan

Federal Ford Direct Unsubsidized Student Loan

The Federal Ford Direct Unsubsidized Student Loan program is designed to help students who may not qualify for other forms of financial aid. Students may borrow from the federal government at a simple interest rate which is fixed. To qualify and receive a Federal Ford Direct Unsubsidized Loan, students must:

- Submit a Free Application for Federal Student Aid (www.fafsa.ed.gov).
- Be accepted as a regular or provisional graduate student
- Be accepted by the College of Education for certification
- Be at least a half-time student. (6 hours for certification, provisional, or 5 hours regular graduate)
- Maintain satisfactory progress in pursuing a degree as explained above.
- Certification students must be enrolled in 6 credit hours listed on their programs sheets
- A process and handling fee is deducted from the borrowed amount by the Direct Loan program.
- Exit information sessions must be completed for those graduating, transferring schools, or withdrawing from school. Students are notified when logged in through the secure BanWeb student information system and by mail if an exit information session is needed.
- Annual loan limits, listed below, cannot exceed the cost of education.
- Complete two loan requirements: Master Promissory Note and Entrance Counseling Session. Both can be completed through BanWeb. Students are notified via MyUWG e-mail when these sessions must be completed.

More information is available on the loan program on the Financial Aid web site at www.westga.edu/finaid/ or www.dlservicer.ed.gov.

Students admitted as post-baccalaureate (non-degree) are not eligible for federal aid. A student may borrow up to \$138,500 for combined graduate and undergraduate studies.

Federal Perkins Loan

Federal Perkins Loan is awarded to those who demonstrate financial need. No repayment is due and no interest accrues until nine months after you graduate, leave college, or

cease to be a half-time student. The simple interest rate is five percent and the minimum repayment is \$40 per month based on a ten year repayment plan.

Portions of the debt may be cancelled for teaching in certain communities or neighborhoods, or for service in Head Start programs, Peace Corps, law enforcement, special education, math, science, foreign language education and nursing.

William D. Ford Direct Stafford Loan (Subsidized & Unsubsidized)

William D. Ford Direct Subsidized Stafford Loan allows eligible students with financial need to borrow directly from the federal government at a low interest rate. Not everyone is eligible for this loan. No repayment is due and no interest accrues until six months after you graduate, leave college or cease to be a half-time student. Borrowers will pay a fixed interest rate based on current federal rates.

Annual Limits

Students must be enrolled at least half-time as shown below and each year may borrow up to:

Regular graduate	\$20,500	5 credit hours
Provisional graduate	\$12,500	6 credit hours
Certification graduate	\$12,500	6 credit hours

Provisional/Certification amounts are also based upon the total amount borrowed in all previous undergraduate, certification or provisional programs.

William D. Ford Direct Unsubsidized Stafford Loan allows students to borrow from the unsubsidized loan program regardless of need. The available annual limits for certification or provisional graduates include any funds borrowed previously in an undergraduate, provisional or certification program. Overall aggregate loan limits include all amounts received under the Stafford Loan program for undergraduate or graduate level programs.

Repayment of principal amounts is not required as long as the student remains enrolled at least half-time. However, interest accrues and is billed to the student while you are in school. Students must also be enrolled at least half-time to receive these funds.

Veterans Administration Benefits

Certification for GI Bill participation is completed by the University of West Georgia's VA Certification Official (VCO) in the Enrollment Services Center (ESC). Application for GI Bill benefits should be done as early as possible via the Veterans Administration website: www.gibill.va.gov, and preferably before entering the University of West Georgia. Upon receipt of a Certificate of Eligibility (COE) from the VA, students accepted and enrolled in the university should visit the Enrollment Services Center (ESC) to initiate a VA file with the (VCO) and to begin certification procedures. Eligible students whose enrollments have been VA certified should anticipate a four to six weeks delay in the receipt of their first directly deposited benefit payment. Veterans should be prepared to sustain initial university costs since benefits may not begin for several weeks after certification.

Veterans and eligible family members planning on using GI Bill benefits at the University of West Georgia should apply for admission as any other student. Eligibility for GI Bill benefits has no direct relationship to the institution. All financial transactions are

directly between the student and the Veterans Administration with the exception of the Post 9/11(Chap-33) benefit which pays the institution directly for in-state tuition and academic fees. The monthly housing allowance and book/supplies stipend are paid to the student.

Students receiving GI Bill benefits should adhere strictly to a planned program of study as indicated on their appropriate school and VA forms. Students participating in VA educational programs are required to report to the institutions (VCO) in the Enrollment Services Center (ESC) any changes in credit hours or interruptions in attendance in order to minimize personal liability resulting from overpayment of benefits resulting in indebtedness to the VA. Department of Defense as well as Veterans Administration regulations stipulates that students receiving GI Bill benefits are expected to attend classes regularly. The Enrollment Services Center (ESC), therefore, asks faculty members to report prolonged and excessive class absences so that certification termination of affected students may be completed.

For additional information on programs that may be available, please view the Veteran's Information section found on the Financial Aid home page at www.westga.edu/finaid/

Scholarships

UWG offers a variety of academic, performing arts and other scholarships. You may view Scholarship Information on the Financial Aid web page at www.westga.edu/finaid/. Applications are available for the UWG General Scholarship as of January 1st each year with an application deadline of March 1st.

Ted and Maryon Hirsch Scholarship

This scholarship was established by Mr. and Mrs. Theodore R. Hirsch of Carrollton. Mr. Hirsch was the Chief Business Officer at the College for several years. The annual award is given to a graduating senior who continues studies at the University of West Georgia as a graduate student. The recipient is selected on the basis of superior scholarship by a committee under the direction of the Committee on Graduate Studies.

Elizabeth Gellerstedt Wright Scholarship

The Elizabeth Gellerstedt Wright Scholars in Music are undergraduate or graduate students selected by audition to receive scholarship monies derived from an endowment established by Dr. and Mrs. J. Carter Wright in memory of Elizabeth Gellerstedt Wright.

The State of Georgia may also offer scholarships or grants under several different categories. Please visit www.gacolle411.org and review the information for qualifications and applications.

Private Scholarships

Scholarships are available from private sources such as organizations, church groups, employers, and businesses. The UWG Financial Aid web site (www.westga.edu/finaid/) has a partial listing with information on qualifications, how to apply and deadlines. A limited number of search engines are also provided.

EXTENDED LEARNING

Melanie Clay, Executive Director and Dean, USG eCore
678-839-6636

<http://www.westga.edu/~extendedlearning>

The Office of Extended Learning has responsibility for the administration of the Distance and Distributed Education, (UWG Online), Evening/Weekend University, the Newnan Center, eCore, Continuing Education, and various off-campus instructional sites. It also provides administrative support for other off-campus graduate and undergraduate courses and programs. The Offices of Extended Learning are located on the Carrollton campus and in the Newnan Center.

Evening/Weekend University

Evening/Weekend University is designed for students attending the Carrollton campus who are unable to attend class during traditional daytime hours. The University offers selected undergraduate and graduate degrees that may be earned in their entirety during evenings and weekends. For more information, please visit the website at: http://www.westga.edu/~honors/extendeddegrees/evening_weekend.html.

With appropriate prerequisites satisfied and with careful scheduling, the following graduate degrees may be earned in three years or less:

College of Arts and Humanities

- Master of Arts in History
- Master of Music in Music Education

College of Social Sciences

- Master of Arts in Psychology
- Master of Public Administration

Richards College of Business

- Master of Business Administration
- Master of Professional Accounting

College of Education

- Master of Education in
 - Reading Education
 - Secondary Education
- Master of Education and Education Specialist in
 - Early Childhood
 - Media
 - Professional Counseling

- Education Doctorate in Professional Counseling and Supervision for Candidates Holding a Specialist degree in Professional Counseling
- Certification Endorsement in
 - Reading

- Non-Degree Programs for Teachers Holding Provisional Certification in Secondary Education (6-12) in
 - Biology Education

Broad Field Science Education
Chemistry Education
Earth Science Education
Economics Education
English Education
History Education
Math Education
Physics Education
Political Science

Non-Degree Programs for Teachers Holding Provisional Certification in P-12 Education in

French Education
Spanish Education

Non-Degree Certification Program in Media (School Library Media) for Candidates Holding a Master's Degree in any field

Non-Degree Certification Program in School Counseling for Candidates Holding a Masters in Counseling (School or Community)

Non-Degree Certification Program for Candidates Holding a Bachelor's Degree in Music (Music P-12 Certification)

Admission

Credit programs require admission to the University of West Georgia before registration for classes. Interested individuals can apply online at www.westga.edu/~gradsch (see "How to Apply").

Registration

Representatives of West Georgia conduct registration at selected off-campus locations every semester. A schedule of registration dates and locations is available in the Registrar's Office.

Fifty percent of the credit hours required in a graduate program may be earned in West Georgia off-campus instruction. Approved online and off-campus degrees are the exception to these rules.

Expenses

All fees and charges for registration are due and payable at the beginning of each semester for new students. For continuing students, fees are due at specified dates prior to classes beginning for the semester in which you were accepted. Consult the *Table of Charges* in the *Expenses* section for specific charges and fees.

Individuals on a company employee education plan must present completed papers of authorization at registration. Students who have applied for or who are receiving Veterans Administration benefits should be prepared to pay all fees and charges when they register.

Registration at the beginning of each semester is not complete until all fees and charges have been paid. For more information about Evening/Weekend University, please telephone 678-839-6250.

Distance and Distributed Education

Distributed Education is the term used to describe alternative learning environments whereby faculty draw on appropriate technology to provide instruction outside the traditional classroom. The distributed model can be used in combination with traditional classroom-based courses or it can be used to create distance education courses, in which most learning occurs independent of time and/or place. In the University System of Georgia, if more than 50 percent of instruction in a course is delivered via distance technologies, it is classified as a Distance Education course.

Through its Distance and Distributed Education Center, the University offers credit classes and degree programs to students at times and locations outside of the traditional classroom. The University of West Georgia was one of the first institutions in the University System of Georgia to offer full or partial online credit courses, courses which utilize the Internet to deliver course materials and assignments, and to facilitate discussion and other appropriate interactions. Distance or Distributed credit offerings are currently delivered fully or partially online, through two-way live videoconferencing, or through a combination of these technologies. The primarily delivered online through CourseDen (<http://westga.view.usg.edu>). Online degree offerings, services and information for online students, and additional details are available at UWG Online (<http://uwgonline.westga.edu>).

A primary function of the Distance and Distributed Education Center is to provide support services and training for faculty members and students participating in these courses. The Center also provides opportunities for collaboration and research for those who manage and administer Distance and Distributed Education programs throughout the nation through its online academic journal, its online non-credit certificate program, and its annual conference. For more information about Distance or Distributed Education (UWG Online), please phone 678-839-6248 or visit UWG Online (<http://uwgonline.westga.edu>).

The UWG Online/Online Student Guide provides students with key information on Admissions, Registration, Advising, Testing Procedures, Online Orientation Options, Student Services, and more: <http://usgonline.westga.edu/online-student-guide.php>

Newnan Center

The Board of Regents approved and established a University of West Georgia off-campus center in Newnan, GA, in August 1988. The University began offering courses in the Georgia Power Company's Shenandoah Environment & Education Center in 1990. In 1998, Coweta County purchased the Shenandoah Center from Georgia Power as a permanent location for the University's exclusive use. In 2009, the Shenandoah Center was presented as a gift from Coweta County to the University System of Georgia Board of Regents and the University of West Georgia. The UWG Newnan Center is located off of Amlajack Boulevard in the Shenandoah Industrial Park.

In addition to the Bachelor of Science in Nursing and the Bachelor of Science in Early Childhood Education, UWG offers undergraduate courses in the University's core curriculum at the Newnan Center. Coweta County students account for 40% of the Center's

enrollment, while 60% represent more than 50 other Georgia counties. More than 75% of Newnan Center students are undergraduates. Through the ACCEL program, high-performing high school juniors and seniors are encouraged to "Go West Early" and enroll in core classes at the Newnan Center while still in high school.

UWG also offers several graduate degrees in Newnan: Master of Business Administration, Master of Education degrees in Early Childhood Education, Secondary Education, and Special Education, and the Ed. S. in Educational Leadership.

Admission

The requirements for admission to the Newnan Center are the same as admission to the University. Applicants for undergraduate admission should consult the *Admissions* section of the Undergraduate Catalog. Graduate students should see the Graduate Catalog for admission requirements. The catalogs are available online.

Registration

The course schedule for the Newnan Center is viewable on the University's class bulletin each semester via BanWeb. Links to the Newnan section of the class bulletin can be found on the Center's web site (<http://www.westga.edu/newnan>). Registration for the Newnan Center is conducted the same way as the Main Campus. Students may register on BanWeb or in person at the Registrar's Office in Carrollton during the scheduled registration periods. For more information, call 770-254-7280.

Advising

Advisement for Early Childhood Education majors, e-Core classes, and general advising is offered at the Newnan Center. Call the Center for more information at 770-254-7280 for more information or to make an appointment.

Test Proctoring

The Newnan Center is a test proctoring site for e-Core classes and online courses for other universities. Call the Center at 770-254-7280 to schedule e-Core mid-term and final exams.

GENERAL ACADEMIC POLICIES

REGISTRATION

Registration dates are available online in The Scoop.

ACADEMIC HONOR

At West Georgia, students are expected to achieve and maintain the highest standards of academic honesty and excellence. Not only does academic honesty preserve the integrity of both the student and the institution, but it is also essential in gaining a true education. The West Georgia student, therefore, pledges not to lie, cheat, plagiarize, or steal in the pursuit of his or her studies and is encouraged to report those who do. See the UWG Connection and Student Handbook, www.westga.edu/~handbook, Appendix E, Procedure for Appeals of Grade Determination and Academic Dishonesty.

ACADEMIC STANDARDS

General Academic Standards

Graduate students must maintain a cumulative grade point average (GPA) of 3.0 or higher to remain in Good Academic Standing. The cumulative GPA of 3.0 also applies to undergraduate courses which are sometimes taken during a student's graduate program. Students must be in Good Academic Standing to be eligible for graduation and admission to Doctoral Candidacy.

GRADING SYSTEM

The quality of work for most courses in a graduate program is indicated by the grades of A, B, C, and F. The quality of work for a dissertation, thesis, practicum, and/or internship is indicated by the grades of S (Satisfactory) and U (Unsatisfactory). The grade of IP (In Progress) is reserved for courses that require a continuation of work beyond the term for which the student enrolled in the course. IP is approved for dissertation and thesis hours and project courses.

Other grades which may be used in graduate programs include I (Incomplete), W (Withdrawn without Penalty), WF (Withdrawn, Failing), WM (Withdrawn for Military Service), and V (Audited).

Grades of F, U, I, W, WF, WM, and V will not be accepted toward the program of study in any graduate program. Some departments and programs will not accept C's as part of a graduate plan of study. See the College, Department, or Program-Specific Academic Standards following the section on Academic Dismissal for additional information.

ACADEMIC STANDING

Graduate students are expected to maintain Good Academic Standing as they progress toward completing their programs. Students will be evaluated each term on the basis of the cumulative GPA. The academic standing of graduate students is classified as follows:

1. Good Academic Standing
2. Academic Probation

3. Academic Suspension
4. Academic Dismissal

Good Academic Standing

Good Academic Standing is defined for graduate students as a cumulative GPA of 3.0 or higher.

Academic Probation

A student whose cumulative GPA drops below 3.0 will begin the next term on Academic Probation. A student must earn a term GPA of 3.0 or higher each term while on Academic Probation. One of three possible actions will be implemented for a student on Academic Probation at the end of each term of enrollment:

1. A student who earns a term GPA of 3.0 or higher and raises his or her cumulative GPA to 3.0 or higher will return to Good Academic Standing.
2. If a student's term GPA is 3.0 or higher, but the cumulative GPA remains below 3.0, he or she will remain on Academic Probation.
3. If a student earns a term GPA below 3.0 while on Academic Probation, regardless of the cumulative GPA, he or she will be suspended for one term.

Academic Suspension

A student on Academic Probation who earns a term GPA below 3.0 will be suspended from the University for one term. One term is defined as the Fall, Spring, or Summer term. The Summer term includes all sessions; thus, a suspended student is required to sit out all sessions that comprise the Summer term.

The student on Academic Suspension is not guaranteed the opportunity to return to the University. The suspended student must apply for reinstatement to return to the University and program after the one term absence. Reinstatement criteria are established by the college or school which houses the student's graduate program and are listed in the Reinstatement Procedures section which follows the College, Department, or Program-Specific Standards section of this policy.

If a student's request for reinstatement is approved, the student returns to the University on Academic Probation. One of three possible actions will be implemented for a reinstated student on Academic Probation at the end of each term of enrollment:

1. A reinstated student who earns a term GPA of 3.0 or higher and raises his or her cumulative GPA to 3.0 or higher will return to Good Academic Standing.
2. If a reinstated student's term GPA is 3.0 or higher, but the cumulative GPA remains below 3.0, he or she will remain on Academic Probation.
3. If a reinstated student earns a term GPA below 3.0 while on Academic Probation, regardless of the cumulative GPA, he or she will be academically dismissed from the University.

Academic Dismissal

If a student's application for reinstatement following a term suspension is denied by the college or school which houses the student's graduate program, the student will be academically dismissed from the University. A reinstated student on Academic Probation who earns a term GPA below 3.0 will be academically dismissed from the University.

College, Department, or Program-Specific Academic Standards

General Academic Standards apply to all graduate programs, which include both degree and certification programs. Some colleges/school, departments, or programs have additional and/or different academic standards which govern a student's progress toward program completion. Additional and/or different college/school, department, or program-specific academic standards are listed in this section.

College of Arts and Humanities

Good Academic Standing for a student enrolled in a Non-Degree Initial Certification Program for teacher certification (Art, Foreign Languages, Music) is defined as a cumulative GPA of 2.7 or higher.

The following programs do not accept letter grades of C as part of a program of study in the College of Arts and Humanities. A student will be dismissed from the program if he or she earns two C's or one F.

- M.A. in English
- M.A. in History
- Certificate in Museum Studies
- Certificate in Public History

College of Education

Good Academic Standing for a student enrolled in a Non-Degree Initial Certification Program for teacher certification is defined as a cumulative GPA of 2.7 or higher.

A student will be dismissed from the following two programs if he or she earns two C's or one F.

- Ed.D. in School Improvement
- Ed.D. in Professional Counseling and Supervision

College of Science and Mathematics

The following information applies to the M.S. in Applied Computer Science program.

1. Students earning a second grade of C or one F will be reviewed for dismissal.
2. Only one C in all courses can be applied toward the degree.
3. Students must complete:
 - a. CS 6910 (Project I) by earning a grade of "S"
 - b. CS 6920 (Project II) by earning a grade of "S" and participate in an exit interview with computer science graduate faculty

College of Social Sciences

A student will be dismissed from the following programs if he or she earns two C's or one F.

- M.A. in Criminology
- M.A. in Psychology
- M.A. in Sociology
- Ph.D. in Psychology: Consciousness and Society

Richards College of Business

No requirements beyond the General Academic Standards are applicable to RCOB graduate programs.

School of Nursing

A minimum grade of B is required in all courses in the Master of Science in Nursing (MSN) program. Students who earn a grade of C, WF, or U in any two courses, or who earn an F in any one course, will be dismissed from the program. Students who earn a C, WF, or U may repeat that course one time only.

Reinstatement Procedures

If a student is suspended from a graduate program for academic reasons, he or she may apply for reinstatement after an absence of one term. Reinstatement is not guaranteed. Because each college or school follows slightly different reinstatement procedures, the student should follow the procedures for the college or school which houses his or her graduate program.

College of Arts and Humanities

1. The student should submit a letter to the Dean of the College of Arts and Humanities indicating the justification for reinstatement.
2. The Dean will solicit the advice and recommendation of the appropriate academic unit and will review the materials submitted.
3. Upon positive recommendation from the Dean of the College of Arts and Humanities, the student will be reinstated and allowed to continue his or her coursework, with any provisions established in conjunction with the department.

College of Education

1. The student should submit a letter to the Director of Graduate Programs indicating justification for reinstatement.
2. The Director of Graduate Programs then consults with the Department Chair or Appeals Committee.
3. With a positive recommendation from the Director of Graduate Programs, the student will be reinstated and allowed to continue coursework, with provisions established by the department.

College of Science and Mathematics

M.S. in Applied Computer Science

1. The student should submit a letter to the Chair of the Department of Computer Science indicating justification for reinstatement.
2. The Department Chair, in consultation with the graduate faculty of the department, will make the final decision in regard to the reinstatement.
3. In the event the student is reinstated, the student will be allowed to continue his or her coursework, subject to the prevailing course schedule and all provisions established by the Department Chair

M.S. in Biology

M.S. in Mathematics

1. The student should submit a letter to the Director of Graduate Studies indicating justification for reinstatement.
2. The Director of Graduate Studies will solicit the advice and recommendation of the appropriate academic unit and will review the materials submitted.
3. Upon positive recommendation from the Director of Graduate Studies, the student will be reinstated and allowed to continue his or her coursework, with any provisions established in conjunction with the department.

College of Social Sciences

1. The student should submit a letter to the Director of Graduate Studies indicating justification for reinstatement.
2. The Director of Graduate Studies will solicit the advice and recommendation of the appropriate academic unit and will review the materials submitted.
3. Upon positive recommendation from the Director of Graduate Studies, the student will be reinstated and allowed to continue his or her coursework, with any provisions established in conjunction with the department.

Richards College of Business

1. The student should submit a letter to the Associate Dean of Graduate Studies indicating justification for reinstatement.
2. The Associate Dean of Graduate Studies may solicit the advice and recommendation of other appropriate academic unit(s) and will review the materials submitted.
3. Upon a positive recommendation from the Associate Dean of Graduate Studies the student will be reinstated and allowed to continue his or her coursework with potential additional provisions.

School of Nursing

1. The student should submit a letter to the SON Associate Dean of Graduate Studies indicating justification for reinstatement.
2. The SON Associate Dean of Graduate Studies and the graduate faculty will review the submitted materials.
3. Upon positive recommendation from the Associate Dean and Graduate Faculty Committee, the student will be reinstated and allowed to continue his or her coursework, with any established SON provisions.

CHANGE OF PROGRAM

A graduate student who wishes to transfer from one program to another must apply for admission to the new program and be accepted.

COURSE REQUIREMENTS FOR PROGRAM COMPLETION

Although Academic Advisors provide guidance, it is the student's responsibility to complete all requirements published in his or her published Program of Study. Any exception to the published Program of Study must be authorized in writing by the College/School Director of Graduate Studies and Graduate Program Director.

Courses with 4000/5000 numbers can be used by undergraduates or graduates. Graduate students enrolled in 4000/5000 courses must complete assignments that place greater

cognitive demands on them than what would be expected of undergraduates. At least half of the courses in a Program of Study for a master's degree student must be chosen from 6000 level courses. Specialist and doctoral students may need the permission of their Graduate Program Director and Academic Advisor to take 6000 level courses.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) AND APPLICANT RECORDS

Notification of Student Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within forty-five days of the day that the University receives the request for access. Students should submit to the Registrar written requests that identify the record(s) they wish to inspect. The Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write the Registrar, clearly identifying the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person whether volunteering for or employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the Institute has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. The right to file a complaint with the United States Department of Education concerning alleged failures by the University of West Georgia to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Applicant Records

Access to applicant records is strictly controlled and governed by University policy. These records are treated as confidential.

Annual Notice of Directory Information Contents

"Directory Information" is information not generally considered harmful or an invasion of privacy if disclosed. It will be available for release unless a student specifically requests that the information not be released. This request must be submitted in writing to the Registrar's Office by September 15 annually.

The University of West Georgia considers the following information to be directory information:

1. Name
2. Address
3. Telephone Number
4. Major Field of Study
5. Dates of Attendance
6. Previous Institutions Attended
7. Degrees and Awards Received
8. Participation in Officially Recognized Activities and Sports
9. Height and Weight of Members of Athletic Teams
10. Photograph
11. Full- or Part-Time Status

GRADE APPEALS

Students have the right to appeal a course grade. Grade appeals must be submitted in writing, using the UWG Student Grade Appeal Form found on the Provost's website and following the procedures outlined below. All grade appeals, regardless of their nature, shall be initiated no later than the following semester after cause for the appeal occurred. There are two types of grade appeals:

1. Dishonesty Grade Appeal - If the faculty member assigned the grade due to an allegation of cheating, plagiarism, or some other act of academic dishonesty and the student wishes to pursue the appeal, his or her case should be considered a Dishonesty Grade Appeal. Appeals of grades assigned due to an allegation of Academic Dishonesty may be made as soon as a grade penalty on the grounds of academic dishonesty has been levied against a student.
2. Grade Determination Appeal - If the reasons underlying the appeal are based on policy disagreements or alleged charges of arbitrary or unfair treatment by the involved faculty member, the appeal should be considered a Grade Determination Appeal. Grade determination appeals must be initiated during the semester immediately following the semester in which the course grade is assigned.

Grade Appeal Review and Decision Process

1. Student Initiates the Grade Appeal: The student must complete and sign the Student Grade Appeal Form, attach a short memo or letter stating the exact nature of the appeal and reason, attach any supporting documentation, and submit the entire packet to the Department Chair of the department in which the course is taught.
2. Department Level: The Chair consults with the student and with the faculty member and determines whether the appeal is a Dishonesty Grade Appeal or Grade Determination Appeal.
 - a. The Chair examines the available evidence and renders a decision: Either grant the appeal and change the grade, or deny the appeal. The Chair notifies the student of his/her decision.
 - b. If the appeal is granted, the Chair submits the grade change in writing to the Registrar and notifies the student that the appeal is granted.
 - c. If the appeal is denied, the student may accept the Chair's decision and end the appeal process, or s/he may request that the appeal and all associated documentation be forwarded to the Dean's office (dean or designee) for further review.
3. College Dean Level: The Chair forwards the appeal to the Dean/designee. The appeal packet should include the Student Grade Appeal Form (complete information, decision indicated, and signatures/initials from both the student and the Chair) and all associated documentation provided by the student and the faculty member, along with a brief statement from the Chair regarding her/his decision.
 - a. The Dean/designee reviews the appeal and all associated documentation and available evidence and renders a decision: Either grant the appeal and change the grade, or deny the appeal.
 - b. The Dean's Office notifies the student of his/her decision.
 - c. If the appeal is granted, the Dean's Office submits the grade change in writing to the Registrar.
 - d. If the appeal is denied, the student may accept the decision and end the appeal process, or s/he may request that the appeal and all associated documentation be forwarded to the Provost's office for submission to the Grade Appeals Subcommittee.
4. Grade Appeals Subcommittee Level: An appeal forwarded to the Provost's office for referral to the Grade Appeals Subcommittee should include the Student Grade Appeal Form (complete information, decisions indicated, and signatures/initials from the student, Chair, and Dean/designee), documentation, and decision statements from the previous levels.
 - a. The subcommittee's review purpose is described here:
 - i. Dishonesty Grade Appeals: The purpose of the subcommittee in hearing this type of appeal is to (1) determine if academic improprieties did take place and (2) to review the appropriateness of the faculty member's corrective action as it related to the final grade assignment.
 - ii. Grade Determination Appeals: The purpose of the subcommittee in hearing this type of appeal is to review the totality of the student's performance in relationship to his or her final grade.
 - b. The chairperson of the subcommittee will submit in writing to the Provost/designee the conclusions and recommendations of the subcommittee.
 - i. If the appeal is granted, the Provost's office submits the grade change in writing to the Registrar and notifies the student that the appeal is granted.

- ii. If the decision of the subcommittee is to return the appeal to the department for further action, it is the responsibility of the Department Chair to follow through with the instructions of the subcommittee. The Provost/designee notifies the student that the appeal was returned to the department for further action. After re-examining the student's performance, the Department Chair notifies the student of the final grade and notifies the Registrar of a grade change, if warranted.
 - iii. If the appeal is denied, the student is notified of the subcommittee's decision.
- c. In unusual circumstances, the Provost/designee may review the decision of the subcommittee for further action (e.g., judicial sanctions).

Fairness and Procedural Safeguards Governing Cases of Academic Dishonesty

In order to guarantee fairness and proper procedural safeguards for all concerned, the subcommittee shall be guided by the following procedures:

1. The subcommittee will hear a case only if the student has exhausted all administrative remedies through the appropriate department chair and his or her college dean
2. The subcommittee chairperson will consult with both the faculty member and student concerning the hearing procedures, the time, date, and place of the hearing and will ensure relevant materials reach all parties in a timely fashion.
3. The burden of demonstrating a preponderance of evidence shall rest upon the officials or faculty member who originated an action against a student or assigned for cause a particular grade.
4. The student appearing before the committee shall have the right to be assisted by an advisor of his or her choice.
5. During the hearing the student shall have the opportunity to testify and to present evidence and witnesses on his or her behalf. He or she shall have opportunity to hear and question adverse witnesses. In no case shall the subcommittee consider statements against a student unless the student has been given an opportunity to rebut unfavorable inferences that might otherwise be drawn.
6. All matters upon which a decision will be based must be introduced at the proceeding before the subcommittee. Any conclusions drawn by the subcommittee shall be based solely upon such evidence.
7. In the absence of a transcript, an audio recording of the hearing shall be made.
8. Appellants who fail to appear after proper notice will have their cases heard in absentia.
9. The chairperson of the subcommittee will submit in writing to the Provost/designee the conclusions and recommendations of the subcommittee.

Fairness and Procedural Safeguards Governing Grade Determination Appeals

In order to guarantee fairness and proper procedural safeguards for all concerned, the subcommittee shall be guided by the following procedures:

1. The subcommittee will hear the case only if the student has exhausted all administrative remedies through the appropriate department chair and his or her college dean.

2. The subcommittee chairperson will consult with both the faculty member and student concerning the hearing procedures, the time, date, and place of the hearing and will ensure relevant materials reach all parties in a timely fashion.
3. The burden of demonstrating a preponderance of evidence of arbitrary or unfair grading rests on the student. The student should realize such a charge is a serious one and refrain from taking capricious action.
4. Both the student and faculty member shall be given an opportunity to present his or her case and to refute the case presented by the other.
5. All matters upon which a recommendation will be based must be introduced during the hearing before the Subcommittee. Recommendations shall be based solely upon such evidence.
6. Appellants who fail to appear after proper notice will have their cases heard in absentia.
7. The chairperson of the subcommittee will submit in writing to the Provost/designee the conclusions and recommendations of the subcommittee.

GRADING SYSTEM FOR GRADUATE STUDENTS

Student proficiency in graduate coursework is recorded by the following letter grades. The quality of work for most courses in a graduate program is indicated by the grades of A, B, C, and F.

A – Superior Scholarship (4.00)

B – Average Performance (3.00)

C – Below Average Performance (2.00)

F – Failure (0.00)

Thesis/Dissertation Grading: Thesis and dissertation hours are graded with an S (satisfactory) or U (unsatisfactory). Some programs award a letter grade during the last semester when the thesis or dissertation is successfully defended.

Grades of F, I, U, V, W, WF, and WM will not be accepted toward the program of study in any graduate program, whereas grades of C may be accepted in some programs. See the college, department, or program-specific academic standards in the Graduate Academic Standards policy for additional information.

Students who withdraw from a course after the W deadline receive a WF for the course. The WF counts as an F in the calculation of the grade point average. The institution grade point average is calculated by dividing the number of hours scheduled in courses attempted in which a grade of A, B, C, F, or WF was received into the number of grade points earned on those hours scheduled.

The following symbols are approved by the Georgia Board of Regents for use in the cases indicated, but will not be included in the determination of the grade point average.

- I This symbol indicates that a student was doing satisfactory work but, for non-academic reasons beyond his/her control, was unable to meet the full requirements of the course. An "I" must be removed by the completion of work within one calendar year or the "I" will become an "F". The F grade will be calculated into the grade point average.
- IP The use of this symbol is approved for dissertation hours, thesis hours, and project courses. This symbol indicates that credit has not been given in courses that require a continuation of work beyond the term for which the student signed up for the course.

- This symbol cannot be substituted for an "I".
- K This symbol indicates that a student was given credit for the course via a credit by examination program approved by the respective institution’s faculty (CLEP, AP, Proficiency, etc.). "K" credit may be provided for a course the student has previously audited if the institutional procedures for credit by examination are followed.
 - S This symbol indicates that credit has been given for completion of degree requirements other than academic course work. The use of this symbol is approved for dissertation hours, thesis hours, student teaching, clinical practicum, internship, and proficiency requirements in graduate programs.
 - U This symbol indicates unsatisfactory performance in an attempt to complete degree requirements other than academic course work. The use of this symbol is approved for dissertation hours, thesis hours, student teaching, clinical practicum, internship, and proficiency requirements in graduate programs.
 - V This symbol indicates that a student was given permission to audit this course. Students may not transfer from audit to credit status or vice versa. Students may register, however, on a credit basis for a course that has previously been audited.
 - W This symbol indicates that a student was permitted to withdraw without penalty. Withdrawals without penalty will not be permitted after the mid-point of the total grading period, including final examinations, except in cases of hardship as determined by the appropriate official of the respective institution.
 - WM This symbol indicates a student was permitted to withdraw under the Board of Regents policy for military service refunds, as noted in Section 7.3.5.3 of this Policy Manual. The use of this symbol indicates that this student was permitted to withdraw without penalty at any time during the term.

GRADUATION

A student with a minimum 3.0 overall grade point average and who has met all requirements of the Program of Study must submit an application for the degree with the Registrar’s Office the semester prior to the semester of graduation. No student will be issued a diploma or academic transcript if in default of payment due to the University.

GRADUATE COURSE LOADS

Minimum Course Load for Financial Aid Eligibility

To be eligible for Federal Student Aid (FSA), a student must be enrolled at least half time. To be enrolled half time, a student must be taking at least half of the course load of a full-time student. The UWG Office of Financial Aid defines full-time enrollment for a graduate student as 9 credit hours, or the equivalent, each term. Half-time enrollment is defined as 5 credit hours, or the equivalent, each term.

Students must register for and attend 5 credit hours, or the equivalent, to be eligible for Financial Aid each term.

	Fall	Spring	Summer
Full-Time	9	9	9
Half Time	5	5	5

Minimum Course Load for Graduate Assistantship Eligibility

Graduate Assistantships are classified by function or purpose and include Graduate Teaching Assistantships (GTAs), Graduate Research Assistantships (GRAs), and Graduate Assistantships (GAs). GTAs, GRAs, and GAs must register for and earn 9 credit hours, or the equivalent, to be eligible for a Graduate Assistantship each term.

Maximum Course Load for All Graduate Students

Graduate students who do not hold one of the three types of assistantships may register for 12 credit hours without permission. Graduate students who want to take an overload, defined as more than 12 credit hours, must obtain permission from the Director of their graduate program and from the Director of Graduate Studies for their college or school. Some programs may require additional levels of approval.

Expectations for the maximum course load apply to graduate students who take a mix of graduate and undergraduate courses in one semester, as well. Although some graduate degree and non-degree programs require graduate students to take undergraduate courses, students are considered graduate students.

HARDSHIP WITHDRAWAL

A Hardship Withdrawal is an exception that permits a student to withdraw from all courses after the published “W” date during the semester. It is intended for the student who has experienced an acute, traumatic event that prevents him/her from completing the semester. That same event also makes it impossible for the student to take an Incomplete and finish the work the next semester. Thus, the Hardship Withdrawal is based on unusual or emergency circumstances beyond the student’s control. Such circumstances are categorized as follows:

Physical

Examples include bodily injury or invasive surgery resulting in prolonged absences from class, or unexpected physical disability preventing completion of course work. Necessary documentation to support such claims would include a physician's report, including name, address, phone, nature of illness or accidents, dates of treatment, prognosis, and recommendation.

Psychological

Examples include extreme mental duress suffered from traumatic experiences, of the severity and frequency to prevent completion of course work. Necessary documentation to support such claims would include a memo from a Counseling & Career Development Center counselor that includes dates of treatment and a clear recommendation of whether a hardship withdrawal be given.

Personal

Examples include significant change in financial status or personal tragedy such as the death of a loved one or domestic disruptions, to the degree to prevent completion of coursework. Necessary documentation to support such claims might include copy of divorce papers, financial statements, police reports, obituaries, or other pertinent documents.

The following list is illustrative of invalid reasons for a hardship withdrawal. A request using these reasons will not be approved.

- Poor performance in one or more courses
- Registration for the wrong course

- Preference for a different professor or class section
- Failure to drop course during the drop/add period
- Failure to withdraw by the published deadline using normal procedures

Under what conditions may a Request for Hardship Withdrawal be approved?

A Hardship Withdrawal is intended as relief for extreme circumstances and is granted only in special instances. The following conditions apply:

- Students may request a hardship withdrawal after the official withdrawal ("W" date) deadline published in the semester term calendar until the Friday immediately prior to the final week of the term. Hardship Withdrawals requested after the Friday immediately prior to the final week of the term will be treated as a Retroactive Hardship Withdrawal.
 - Retroactive Hardship Withdrawals will not be approved if the student has completed all course requirements such as a final examination and/or a final project.
 - Retroactive Hardship Withdrawals will not be approved for terms occurring more than six months prior to the time the request is made.
- The student must withdraw from all classes during the current term, and may not select only certain classes from which to withdraw.
 - Under unusual circumstances, a student may be granted a hardship withdrawal from only one class, while being allowed to remain in others.
 - An example of unusual circumstances would be a student who is passing an applied piano course and injures a finger, thus being unable to play the piano the rest of the semester. A student would be allowed to complete other courses being taken concurrently.
- The student should follow Steps 1-6 below, with emphasis on providing documented evidence in support of the claims warranting the request.

Steps for Requesting a Hardship Withdrawal

In steps 1-6 below, the Dean may designate an Associate Dean to act on his/her authority. The Provost and Vice President for Academic Affairs may designate the Associate Vice President for Academic Affairs to act on his/her authority.

1. The student completes the "Request for Hardship Withdrawal" form found online at http://www.westga.edu/vpaa/index_5879.php. The student should be prepared to provide documented evidence to substantiate the hardship being claimed.
2. The student submits the completed Request for Hardship Withdrawal form and documented evidence to Health Services (HS) or the Counseling and Career Development Center (CCDC).
3. The HS or CCDC professional staff will interview the student, review the documented evidence, and recommend to support or not support the request for Hardship Withdrawal. HS or CCDC professional staff will send the request form and a letter, which explains the recommendation, as a confidential document to the appropriate unit within Academic Affairs. HS or CCDC professional staff will retain the documented evidence in their confidential files.
 - For students with a declared major, the form and letter will be sent to the Dean of the College where the major department is housed.

- For undeclared students, the form and letter will be delivered to the Dean of the Honors College.
4. The Dean has the final authority to approve the Request for Hardship Withdrawal.
 - If the Dean approves the request, the student will receive a W for each course.
 - The Dean's Office will notify the Registrar of the grade change/s to W.
 - The Dean's Office will notify the student that the request was approved.
 5. If the Dean does not approve the request, the Dean's Office will notify the student of the denial.
 - The student may appeal to the Provost and Vice President for Academic Affairs.
 - The Dean will forward the form and letter to the Provost upon receiving notification from the student that s/he intends to appeal. It is the student's responsibility to notify the Dean that s/he intends to appeal to the Provost.
 6. The Provost and Vice President for Academic Affairs has the final authority to grant the appeal for the Request for Hardship Withdrawal.
 - The Provost will grant or deny the appeal and notify the student of the decision.
 - If granted, the Provost's Office will notify the Registrar of the grade change/s to W.

Students should be aware of the following three points when a hardship withdrawal is approved:

- A hardship withdrawal does not remove courses from the academic record. Course grades are converted to W's for the hardship withdrawal semester.
- The W grades do not count against the overall grade point average.
- The W grades trigger a Financial Aid Warning, because none of the courses in the hardship withdrawal semester are completed. See the "67% Rule" for financial aid eligibility at http://www.westga.edu/financialAid/index_2959.pdf for more information.

REGISTRATION FOR THESIS OR DISSERTATION HOURS

A graduate student who is working on a thesis or dissertation must register for Thesis or Dissertation Hours each semester. Graduate programs that offer variable hours of credit for Thesis or Dissertation Hours should guide Advisors and their students to register for the number of hours of research which is consistent with a realistic appraisal of the amount of work to be done on the thesis or dissertation, as well as the amount of faculty involvement and use of university resources required. A realistic accounting for graduate student credit hours helps support quality graduate programs.

RESPONSIBLE CONDUCT OF RESEARCH

It is the guiding principle of the University of West Georgia to maintain the highest standards of research and scholarship integrity regardless of the source of funding for that research or scholarship, or the type of research or scholarship being conducted. The University of West Georgia complies with guidance issued by the federal Office of Research Integrity by promoting ethical conduct in academic research and scholarship and all aspects of the research enterprise. Read the complete UWG policy at <http://www.westga.edu/assetsDept/orsp/ResponsibleConductinResearchGuidelines.pdf>

All students engaged in research involving human participants must complete an educational program related to the responsible conduct of research prior to initiation of a research project. The University of West Georgia has selected the Collaborative Institutional Training Initiative (CITI) as the best and most efficient mechanism for delivering education to UWG researchers involved with human subject research. CITI is an on-line educational training course that provides relevant, up-to-date information on the protection of human subjects in the format of instructional modules. For more information, see http://www.westga.edu/orsp/index_17322.php

TIME LIMITS TO COMPLETE A GRADUATE DEGREE

Degree programs in the College of Education must be completed within seven years.

The Ph.D. in Psychology: Consciousness and Society program must be completed within eight years.

All other graduate degree programs must be completed within six years.

It is expected that a student will complete the degree program with reasonable continuity. A student called into military service or a student with extraordinary circumstances may apply for an extension of time. The student should submit the Degree Time Limit Extension Form and a letter of appeal to the director of his/her graduate degree program. The time limit exception must be approved by both the Program Director and Director of Graduate Studies in the college or school.

TECHNOLOGY ACCESS

The University of West Georgia requires all students to have ready access to a computer as students will be expected to use a computer for coursework. Purchasing a new or used computer is not required, but is recommended. The University provides some computer labs on campus; however, access to these labs at times may be limited. Students are responsible for making plans necessary for timely completion of their class assignments. All students must have access to e-mail, word processing, spreadsheet, and web browsing software. For more details on what is recommended see the TechLife Web site, www.westga.edu/~techlife.

TRANSFER CREDIT

A maximum of 9 semester credit hours of graduate credit, unless otherwise allowed, may be transferred from another accredited institution, subject to the following conditions:

1. Work applied to a completed degree cannot be accepted (except when approved for the Ed.D. in School Improvement program).
2. Work must have been completed within the six to eight year period allowed for the completion of degree requirements. Refer to the Time Limits to Complete a Graduate Degree policy for more information.
3. Work must have been applicable toward a graduate degree at the institution where the credit was earned.

4. Work offered for transfer must be approved by the College/School Director of Graduate Studies, Graduate Program Director, and the Academic Advisor.

WITHDRAWAL FROM THE UNIVERSITY

A student who wishes to withdraw from the University must submit a request in writing to the Registrar's Office. When the Registrar approves the request, the student will be given instructions for completing the official withdrawal process. The student is not withdrawn until clearance has been obtained from the Registrar's Office. Failure to officially withdraw may result in grades of F for all courses that semester.

A student may be administratively withdrawn from the University under certain conditions. This may occur when the Vice President for Student Affairs, in consultation, when appropriate, with the student's parents or spouse, the Director of the Counseling and Career Development Center, and/or the University Physician, determines that the student suffers from a physical, mental, emotional, or psychological health condition which:

1. poses a significant danger or threat of physical harm to the person or property of others;
2. causes the student to interfere with the rights of other members of the university community or with the exercise of any proper activities or functions of the University or its personnel; or
3. causes the student to be unable to meet institutional requirements for admission and continued enrollment, as defined in the Student Conduct Code and other publications of the University.

Except in emergency situations, a student shall, upon request, be accorded an appropriate hearing prior to a final decision concerning continued enrollment at the University.

DEGREE PROGRAMS

The University of West Georgia offers the degrees listed below. Majors or areas of concentration available under each degree are also listed.

Master of Arts

- Criminology
- English
- History
 - Public History
- Psychology
 - Organizational Development
- Sociology

Master of Arts in Teaching

- Secondary Education
 - Biology
 - Broad Field Science
 - Business Education
 - Chemistry
 - Earth Science
 - Economics
 - English
 - History
 - Mathematics
 - Political Science
 - Physics

Master of Business Administration

- WebMBA

Master of Education

- Art Education (Deactivated)
- Business Education
- Early Childhood Education
- Media
 - Instructional Technology
 - School Library Media
- Middle Grades Education

- Professional Counseling
 - College Student Affairs
 - Community Counseling
 - School Counseling
- Reading Instruction
- Secondary Education
 - Biology
 - Broad Field Science
 - Earth Science
 - Economics
 - English
 - History
 - Mathematics
 - Political Science
- Special Education - General Curriculum
- Speech-Language Pathology

Master of Music

- Music Education
- Performance

Master of Professional Accounting

Master of Public Administration

Master of Science

- Applied Computer Science
- Biology
- Mathematics

Master of Science in Nursing

Master of Urban & Regional Planning

Specialist in Education

Early Childhood Education
Educational Leadership
Media
 Instructional Technology
 School Library Media
Professional Counseling & Supervision
Special Education

EdD in Nursing Education

Doctorate in Education

Professional Counseling and Supervision
School Improvement

Doctorate in Psychology

Ph.D. in Psychology: Consciousness & Society

Non-Degree Initial

Certification Programs in Education

Art (P-12)
Biology (6-12)
Broad Field Science (6-12)
Business Education (6-12)
Chemistry (6-12)
Early Childhood Education (P-5)
Earth/Space Science (6-12)
Economics (6-12)
English (6-12)
French (P-12)
History (6-12)
Mathematics (6-12)
Media Specialist (P-12)
Music (P-12)
Physics (6-12)
Political Science (6-12)
School Counseling (P-12)
Spanish (P-12)

Non-Degree Add-On Certification Programs and Endorsements in Education

Educational Leadership
ESOL Endorsement
K-5 Mathematics Endorsement
Media Specialist
Reading Endorsement

CERTIFICATE PROGRAMS

(These graduate certificate programs do not lead to certification in teacher education.)

Department of Geosciences
Geographic Information Systems

Department of History
Museum Studies
Public History

Department of Political Science & Planning
Graduate Certificate in Public Management
Post-Baccalaureate Certificate in European Union Studies

School of Nursing
Post Masters Certificate in Nursing (Health Systems Leadership Leader/Manager and
Clinical Nurse Leader))
Post Masters Certificate in Nursing (Nursing Education)

Department of Psychology
Post-Baccalaureate Certificate in Integrative Health

COLLEGE OF ARTS AND HUMANITIES

Dr. Randy Hendricks, Dean
678-839-5450
<http://www.westga.edu/coah>

The College of Arts and Humanities is charged with the responsibility of providing instruction not only to students majoring in traditional arts and humanities disciplines, but also for providing general education components of business and education programs. It does so with the realization that in order to prepare students to face the ever-changing, complex society in which we live, it is necessary to do more than teach them a number of facts and train them in a variety of skills. The faculty of the College of Arts and Humanities is dedicated to providing an education that will enable students to meet the future, not merely to live in the present.

The University of West Georgia's College of Arts and Humanities is committed to the academic success of our students.

Degrees Offered

The Master of Arts degree is offered with majors in English and History. The Master of Music degree is offered with majors in Music Education and Performance. Satisfactory scores on the verbal, quantitative and analytical writing sections of the Graduate Record Exam are required for the English and History degrees. Some programs may accept the Miller Analogies Test (MAT). Contact the College of Arts and Humanities for more information.

Two Options are offered in the Master of Arts degree program: Plan I (with thesis) and Plan II (without thesis).

Language Requirement

Students seeking the Master of Arts degree must satisfy the Department of Foreign Languages & Literatures and their major department with a reading knowledge of an approved language. Alternately, students may secure approval from their major professor, department chair, and the Dean of the College of Arts and Humanities for the substitution of a working knowledge of computer science. The language requirement may be satisfied by testing (passing a standardized test administered by the campus Testing Office) or by completion of specified courses under the direction of the Department of Foreign Languages & Literatures. A student receiving credit as an undergraduate at West Georgia in a language 2002 course with a grade of B or better within five years of admission to the Graduate Program at the University of West Georgia shall be deemed to have fulfilled this requirement. Students may also satisfy the requirement by passing an approved graduate level special topics course offered by the Department of Foreign Languages & Literatures or the Department of History (for History students) with a grade of B or better. No course taken to satisfy the foreign language requirement will count as one of the 27, 36, or 45 hours of course work in the student's program of study.

Students who wish to substitute computer science for the foreign language requirement must have their proficiency certified by the Department of Computer Science. Proficiency in computer science will be certified when a student makes a grade of A or B in CS 1301, Computer Science I, or a student can be certified by earning CLEP credit for "In-

formation Systems and Computer Application." A student who has earned proficiency in Computer Science with an undergraduate degree at West Georgia will be given certification of proficiency if a written request for exemption is received by the Department of Computer Science within five years of the date in which credit was earned. With departmental approval, students may also satisfy the language requirement by passing Sociology 5003 (Statistics for the Social Sciences) with a grade of "B" or better. In addition, History graduate students may also fulfill this requirement by receiving a grade of B or better in two 6000-level seminars in World History.

Thesis Requirement

Every thesis presented in partial fulfillment of the requirements for a master's degree must involve independent study and investigation, explore a definite topic related to the major field, and conform to the format for research writing approved by the College of Arts and Humanities.

The following regulations apply regarding the completion of the thesis: the subject must be approved by the major professor and the department chair. Before printing the necessary number of copies on the specified paper, submit the thesis or dissertation, including the required Content Pages, to the Format Reviewer. The formatting of these required pages must be approved by the Format Reviewer. The Format Reviewer must receive confirmation from the Thesis Advisor or Dissertation Chair of a successful defense before the final format review and payment for binding can be made to the UWG Cashier. Students must adhere to the appropriate discipline style manual and the "Thesis and Dissertation: UWG General Guidelines for Formatting and Processing" of the University of West Georgia. Where conflicts between the Thesis and Dissertation Handbook and a style manual exist, the Thesis and Dissertation Handbook must be followed. Students Must also comply with all institutional policies involving research.

Other Topics

For courses on the following topics, see Course Descriptions: Anthropology, Chemistry, Educational Research, Foreign Languages, Geology, Mathematics, Natural Science, P-12 Education, Philosophy, Physics, Science, and Sports Management. For Art Education, see the College of Education section.

MASTER OF ARTS DEGREE

ENGLISH – M.A.

Department of English and Philosophy

TLC 2255 • 678-839-6512

www.westga.edu/~engdept/

Professors:

F. Chalfant, L. Crafton, M. Crafton, R. Hendricks (Dean, College of Arts and Humanities), D. Newton (Chair)

Associate Professors:

S. Boyd, C. Davidson, M. Doyle, P. Erben, G. Fraser, E. Hipchen, D. MacComb, J. Masters (Director of Graduate Studies), M. Mitchell, (Associate Chair), A. Umminger, M. Pearson

Assistant Professors:

B. Brickman, R. Harrison, A. Insenga (Coordinator of English Education), L. Miller

Learning Outcomes

Graduate students will be able to demonstrate:

- Advanced mastery of content within the discipline by answering comprehensive questions about specific writers, genres, texts, and literary periods that they have studied
- That they have achieved refined skills in professional and scholarly writing presuming a command of pertinent critical assumptions, methodologies, and practices
- A facility in relating the facts and ideas of the discipline to cognate fields and exploring their correspondence, particularly within the context of western intellectual history
- A keen awareness of contemporary issues in the study of literature, including those which emanate from an understanding of the differences among cultural value systems

The M.A. program in English is designed to cultivate advanced mastery of content within the discipline, refined skills in scholarly writing, comprehensive knowledge of critical practices, and a keen awareness of contemporary issues in the study of literature. For regular admission to the program, a student must present an undergraduate major in English or equivalent coursework in English (3.20 GPA) from an accredited institution, three letters of recommendation from sources qualified to address the candidate's specific disciplinary strengths, and a persuasive narrative statement that articulates the candidate's reasons for pursuing a graduate degree in English. Applicants should also demonstrate proficiency by achieving a minimum score of 500 on the verbal portion of the GRE and 4.5 on the GRE analytical writing test. All decisions on admission will be made by the Director of Graduate Studies in consultation, as needed, with members of the graduate program committee, subject to final administrative approval.

Students accepted into the program may choose from among the following three degree options:

Plan I (Thesis Option) consists of 30 credit hours, of which 27 are course work and 3 are thesis (ENGL 6399). Within the 27 hours of course work (9 courses), a minimum of 7 courses (21 hours) or 80% of the coursework must be at the 6000-level. The 3 hours of thesis work cannot be used to satisfy this requirement for work at the 6000 level. A minimum of 24 hours of the coursework must be in English, and students wishing to use courses from other disciplines for credit toward the degree must get approval from the Director of Graduate Studies in English. Students may meet the thesis requirement by either writing a scholarly work (a minimum of 65 pages in length) or a creative writing work (a collection of poems, creative nonfiction, or prose that includes a critical and/or theoretical introduction). The thesis must be approved by the student's thesis committee, comprised of the student's major professor and two other graduate faculty readers.

Plan II (Non-Thesis Option) consists of 36 credit hours (12 courses), of which a minimum of 30 hours must be in English. Students in this plan must also get approval from the Director of Graduate Studies in English to take courses outside the department. Within the 36 hours of coursework, a minimum of 9 courses (27 hours) or 80% of the coursework must be at the 6000 level.

Plan III (Capstone Option) consists of 30 hours of coursework (10 courses). A minimum of 27 hours (9 courses) must be in English, and 21 credit hours (7 courses) or 80% of the coursework must be at the 6000 level. In addition, students will complete a Capstone project over the course of their final two semesters of study either a scholarly article or a creative writing project. The scholarly article should be approximately 20-35 pages (page length dependent upon the specifications of the scholarly journal to which the student chooses to submit). The project will engage in original scholarly research and demonstrate advanced mastery of pertinent critical assumptions, methodologies, and practices in the discipline. The Creative project must be approved by the student's capstone committee, comprised of the student's major professor and two other graduate faculty readers.

Upon completion of all course work, the candidate for the M.A. under all options listed above must pass a comprehensive oral exam based on the department's approved reading list. This oral examination may be retaken once. For students completing the thesis and capstone options, a separate oral defense of the thesis or capstone is also required. See the Director of Graduate Studies in English for details about the comprehensive oral examination required for all three options and for oral defense required for the thesis and capstone options.

Under all three plans, students must get the approval of the Director of Graduate Studies for their course selections. See the Director of Graduate Studies for required advisement before registering for classes each term.

Under all three plans, a reading knowledge of one foreign language (ordinarily Latin, French, German, or Spanish) is required. One may meet this requirement by one of the following: 1) completing a language course numbered 2002 with a grade of B or better during the course of study (no course or courses in a foreign language will count toward the required number of hours for the degree); 2) presenting an undergraduate transcript that indicates completion of a language course numbered 2002 (or its equivalent) with a grade of B or better within five years of the time the student enters the program; or 3) passing a standardized test administered by the testing office and the Department of Foreign Languages and Literatures.

Students who have taken an ENGL 4XXX course as an undergraduate at West Georgia cannot receive credit toward the M.A. degree in English for the concurrent ENGL 5XXX course unless the student and/or instructor can provide evidence that the content of the course (readings, topics, etc.) is significantly different than when he/she took it as an ENGL 4XXX course.

Upon completion of all course work, the candidate for the M.A. must pass a comprehensive oral exam based on a reading list given out to students at the time of their acceptance into the program. This oral examination may be retaken once. For students completing a thesis, a separate oral defense of the thesis is also required. See the Director of Graduate Studies in English for details and for required advisement before registering for classes each term.

HISTORY—M.A.

Department of History
TLC 3200 • 678-839-6508
www.westga.edu/~history/

Professors:

J. Goldstein, H. Goodson (Chair), E. MacKinnon, A. McCleary

Associate Professors:

K. Bohannon, M. de Nie, K. Pacholl, T. Schroer, G. Van Valen, D. Williams

Assistant Professors:

K. Hebert, C. Lipp, C. Pitzulo, N. Popov (Graduate Coordinator), C. Vasconcellos

The Master of Arts program in History guides students in developing familiarity with issues and literature in selected major and minor fields of history; an understanding of the fundamentals of historiography and its variations over time; and skills in historical research, analysis, and writing. The program emphasizes opportunities for both independent and collaborative learning. Areas of particular strength include American History, Southern History, Early Modern and Modern European History, Comparative Global History, Atlantic World History, War and Society in a Global Context, and Public History. We welcome students seeking admission to a doctoral program in history or similar professional studies, a career teaching history in secondary schools or community colleges, work as a professional public historian, or simply a greater understanding of the historical development of our society and world. We expect our graduates to function effectively as professionals in their chosen fields of history.

For regular admission to the program, a student must ordinarily have a degree in history with a 3.0 undergraduate GPA. If his or her degree is in social studies or in a social science other than history, a student may be admitted provisionally with the permission of the Department of History.

Students interested in public history may pursue a public history concentration under Plan I. The program requires fifteen hours in public history, twelve hours in a history concentration, an internship, the historiography class, and a choice between a traditional thesis or a thesis/applied history project.

This History Department also offers two graduate certificate programs. The Museum Studies Certificate, offered in association with the Atlanta History Center, requires three museum studies seminars, the Material Culture Seminar, and museum internship. Students may elect to take the majority of these classes as part of the M.A. program, plan I or they may add this certificate to an existing M.A. degree in history or in a museum field they would like to curate.

The Public History Certificate is designed for individuals who already hold an M.A. in History or a related field and would like to gain additional training in public history to prepare for a career. Students must take Introduction to Public History, nine hours of public history seminars, and the Public History Internship.

Under Plan I, a student must complete at least 36 hours in history, including a course in historiography and at least four seminars, in addition to a thesis or applied research/thesis project in public history which carries 6 hours credit (36 hours total). Under Plan II, a student must complete a total of 36 hours of course work in history, including a course in historiography and at least five seminars. Under both plans, the student must fulfill a global/cultural literacy requirement and demonstrate a competence in research and writing consistent with graduate-level work in history. The comprehensive examination may be oral, written, or both at the discretion of the department.

Learning Outcomes

Students completing the Master of Arts Degree in History will:

- Demonstrate the ability to undertake advanced historical research
- Show basic familiarity with historical literature in major and minor fields of study
- Demonstrate an understanding of historiography and its permutations over time
- Identify and describe career options in the field of history
- Demonstrate a knowledge of the theory and ethics of public history [for public history concentration]
- Demonstrate knowledge of the standards and practices for at least two fields in public history [for public history concentration]
- Apply practical skills in at least two fields of public history [for Public History concentration]

MASTER OF MUSIC DEGREE

Department of Music
Humanities 105 • 678-839-6516
www.westga.edu/music/

Professors:

D. Bakos, J. Bleuel, K. Hibbard (Chair)

Associate Professors:

C. Gingerich, E. Kramer, D. McCord

Assistant Professors:

J. Byrd, C. Self

The Department of Music at the University of West Georgia is an accredited institutional member of the National Association of Schools of Music. Master of Music degrees are offered with majors in Music Education and Performance. Each major offers a comprehensive curriculum of study designed to meet the needs of both the full-time and the part-time graduate student. All instruction is delivered by a distinguished artist-teacher faculty with extensive credentials and professional experience.

Through its programs and associated activities, the Department of Music provides opportunities for the graduate student in music to:

- Develop an advanced level of musical understandings and performance abilities
- Foster the advancement of creative and critical skills
- Develop sophisticated pedagogical insights and advanced communicative skills
- Produce scholarly and creative works in the fields of music and music education

Departmental Admission Requirements

In addition to meeting the university's admission requirements, the applicant must hold a baccalaureate degree in music or the equivalent. Applicants seeking to enroll in the Master of Music in Music Education program must hold an undergraduate degree in music education or professional teacher certification in music. The Master of Music in Music Education program is 100% online. Students may use approved campus-based classes as electives.

Once an applicant has met regular standards for graduate admission, he/she will be required to meet all departmental admission requirements for a Master of Music degree program. Any graduate courses completed prior to regular admission may apply to a Master of Music degree program after a student has successfully met all departmental admission requirements. Three letters of recommendation from individuals who can address the applicant's academic, personal, and professional suitability for graduate-level work in performance or Music Education, as appropriate, are required. Applicants for the Master of Music in Music Education program must also submit a written statement of 400-500 words. Possible topics may include goals in pursuing a graduate degree, personal philosophy of teaching, or experiences that have prepared you for an advanced degree.

Before enrolling beyond 9 hours of graduate credit, all persons who seek departmental admission to the Master of Music degree program must successfully complete or exempt the Graduate Music Qualifying Examination. In addition, all applicants for the Master of Music in Performance must successfully complete the Graduate Applied Performance Evaluation.

The online application for graduate admission may be found here:

<http://www.westga.edu/~gradsch/apply.php>. Questions regarding graduate admission to the university should be addressed to the College of Arts and Humanities Graduate Studies Associate at : http://www.westga.edu/index_grad.php or by calling 678-839-5453.

For questions regarding graduate admission to the Department of Music, please contact the Department of Music at 678-839-6516 or musicdpt@westga.edu.

Graduate Music Qualifying Examination

The Graduate Music Qualifying Examination in music history and music theory is administered to determine whether the applicant meets competency standards for graduate study in music. [See Exemption information below]. Competencies are evaluated in:

- Music History
- Musical Styles (Aural identification)
- Music Theory, Analysis (score excerpts)
- Aural Skills

The exam is taken at an approved, proctored testing site, either on the West Georgia campus or at a remote location. Testing fees are the responsibility of the candidate. A minimum score of 60% correct response on each section of the examination is required for passage. It may be taken a maximum of three times. Although students may enroll in up to 9 hours of graduate study prior to passing all parts of the exam, students are advised to demonstrate competence in the music History and Styles sections of the exam prior to enrolling in the exam must be passed prior to enrolling in MUSC 6210, Music History and Literature, and in the Music Theory and Analysis sections of the exam prior to enrolling in MUSC 6220, Music Theory.

Vocal Principals seeking the Master of Music degree in Performance are required to write an English translation of one short poem from song texts written in the original French, German, or Italian language. A text in one of the three languages must be translated. The applicant may use a hard copy foreign-language dictionary when taking the examination.

Exemption: Students whose transcripts document earned grades of C or better in Music History, Theory, and Aural Skills classes from an accredited institutional member of the National Association of Schools of Music (NASM) are exempt from taking the Graduate Music Qualifying Exam. However, vocalists seeking the Master of Music degree in Performance degree may not exempt the Foreign Language Translation.

Graduate Applied Performance Evaluation

An Applied Performance Evaluation is administered to determine if the applicant meets minimum performance standards for admission to the Master of Music in Performance program. Minimum standards are evaluated through the applicant's presentation of a 20-30-minute entrance recital for the faculty, prior to the first term of enrollment. Applicants must provide their own accompanists.

Graduate Advising

Because the *Music Qualifying Examination* and the *Applied Performance Evaluation* are used to determine readiness for graduate study in music and to advise an appropriate plan of study, applicants are strongly urged to complete school and departmental admission requirements prior to taking the first course in graduate music studies.

Proposed Plan of Study

After being admitted to the Master of Music degree program, the student must schedule an advisory conference with the department chair and complete a proposed plan of study. This plan of study officially documents and notifies the student of his or her degree major and the emphasis that he or she wishes to pursue.

Learning Outcomes

The learning outcomes for all programs can be viewed at the Web site www.westga.edu/music/index_8004.php.

Master of Music Degree, Major in Music Education

MUSC 6083 Research Methods and Materials	3
MUSC 6110 History and Philosophy of Music Education	3
MUSC 6120 Factors of Musical Learning	3
MUSC 6184 Seminar in Music Education	3
MUSC 6210 Music History and Literature	3
MUSC 6220 Music Theory	3
EDRS 6301 Research in Education	3
Electives in Supportive Graduate Courses:	9
Electives in supportive graduate Music courses and/or approved graduate courses in the College of Education	
Total	30

Master of Music Degree, Major in Performance

MUSC 6083 Research Methods and Materials	3
MUSC 6210 Music History and Literature	3
MUSC 6220 Music Theory	3
MUSC 6600 Principal Applied	9
MUSC 5850 Applied Conducting or 6610 Secondary Applied	1
MUSC 5700 Wind Ensemble, MUSC 5710 Symphony Band, MUSC 5720 Marching Band, MUSC 5740 Chamber Winds, MUSC 5750 Concert Choir, MUSC 5760 Chamber Singers,	
MUSC 5770 Opera Workshop or 5800 Small Ensemble	2
MUSC 6800 Graduate Recital	3
Electives in Supportive Graduate Music Courses:	6
Electives must be approved by the advisor. Electives include studies in music history/literature, music theory, analysis, composition, music technology, music education, performance, pedagogy, and thesis. Up to nine credit hours may be taken in MUSC 6999 Thesis in Music.	
Total	30

Graduate Recital

The recital, for which 3 credits are earned, is required in the performance-major program and may be considered for one of the approved electives in the music education program.

The recital must consist of 40-60 minutes of music based on studies in Principal Applied. Each recital must be approved in a hearing at least three weeks prior to the performance. The student is expected to demonstrate a concert-ready level of performance on all selections, as determined by a majority vote of three or more music faculty members. The performance of the recital is evaluated by the student's graduate faculty committee. A principal-applied voice recital must include works sung in English, French, German, and Italian.

Ensemble Requirements

Each graduate student majoring in Performance must participate in a conducted or coached ensemble for a total of 2 credit hours, usually for one credit per semester. The ensemble requirement may be satisfied by participation in any approved graduate instrumental and/or vocal ensemble. The ensemble must meet a minimum of one hour per week with a faculty member and culminate in public performance. The ensemble experience must be in the principal-applied area.

Approved Electives

All Master of Music degree programs require approved elective courses at or above the 5000 level, which must be selected in consultation with the student's advisor and/or the department chair. Students may elect to take courses related to their major area of study or other approved supportive courses.

The Faculty Committee and Admission to Candidacy

The graduate music student must apply for admission to candidacy one semester prior to the proposed graduation semester. Before the student applies for admission to candidacy, a committee of graduate music faculty is determined in consultation with the Chair of the Department of Music. The committee must consist of three graduate faculty members, including the student's major professor and two additional graduate faculty members who have worked with the student during his or her program of study.

Upon establishing the graduate faculty committee, the student must complete an Application for Admission to Candidacy to be forwarded to the Dean of the Graduate School for approval. Each of these forms is available in the Department of Music office or the Graduate School.

Comprehensive Final Examination

A comprehensive final examination is administered during the semester of graduation to all candidates seeking a Master of Music degree. In the Department of Music, the examination takes the form of a one-hour discussion between the candidate and the student's graduate faculty committee to help determine the student's ability to synthesize the knowledge gained through graduate study.

The student is responsible for contacting the members of his or her faculty committee to schedule the examination. No later than one semester prior to the examination, the student must request examination questions from each member of his or her committee.

Candidates for the Master of Music in Music Education must prepare a written report based on these questions. A copy of this report must be given to each member of the faculty committee at least one week prior to the examination.

Candidates for the Master of Music in Performance are not required to prepare a written report as part of their comprehensive final examination; rather, selections performed on the student's graduate recital serve as a basis for answering general and specific questions relating to historical, theoretical, stylistic, and pedagogical areas of concern.

Thesis Option

Students in the Master of Music program who plan to pursue additional graduate study are strongly urged to consider selecting the Thesis Option as part of their degree requirements. The completion of a Master's Thesis is documentation of one's scholarship and generally is considered to indicate expertise in a given area of study. Students pursuing the thesis option may register for 3, 6, or 9 hours of credit in MUSC 6999, Thesis in Music, as approved electives.

Prior to selecting the Thesis Option, the student must establish his or her graduate faculty committee. The student will work with the committee to develop a thesis topic proposal and complete the thesis document under the direct guidance of the committee chairperson. It is expected that the manuscript will demonstrate high standards of scholarship. Once the topic has been chosen, a formal proposal is prepared. The proposal, when fully developed, must be approved by the candidate's committee. During the research and writing of the thesis document, the candidate is advised to consult regularly with the major professor and the other members of the committee. Following approval of the committee, the document must be defended orally.

Application for Graduation

The student must apply for graduation one semester prior to the graduating semester. Students are urged to consult *The Scoop* for all University deadlines.

Graduate Assistantships

Graduate Assistantships and Graduate Research Assistantships in Music are available on a competitive basis to qualified graduate students. In the College of Arts and Humanities, Graduate Research Assistants are employed as either full-time assistants or half-time assistants. Both in-state tuition and out-of-state tuition are waived for qualified Graduate Research Assistants.

ART EDUCATION

Department of Art
Humanities 322 • 678-839-6521
www.westga.edu/~artdept/

NOTE: No applications for the M.Ed. in Art Education will be accepted for the 2012-2013 school year.

Associate Professors:

P. Kirk, D. Santini, K. Shunn (Chair)

Assistant Professors:

D. Collins, E. Crean, C. Samples, S. Sohn, R. Tekippe, D. Webster

Learning Outcomes

Prior to obtaining the degree, students will demonstrate that they can:

- express themselves visually in both two-dimensional and three-dimensional disciplines
- convey fundamental and advanced visual information to students ranging from the pre-school level to the secondary level
- critically evaluate works of art, including one's own, as well as those done by children and professional artists
- organize and conduct research in art and/or art education

Art Education—M.Ed.

The Master of Education in art education is a 36-hour program leading to T-5 certification. Applicants must hold T-4 certification in art. The program combines 27 hours of studio art, art history, and art education with nine hours of professional education courses.

In addition to meeting the admission requirements for the other M.Ed. programs, applicants must submit a portfolio of art to the Department of Art. The portfolio should consist of 15 to 20 pieces representative of the student's best work. Although actual work will be considered, good quality slides properly labeled with title, size, media, and date of execution are preferred. A positive evaluation of the portfolio must be given before the prospective student is given regular admission status. A thesis or creative research project is required for the Master of Education in Art Education.

T-5 Certification in Art (K-12)

Requirement	Hours
Art Education - 6 semester hours	6
ART 6110: Art Education Curriculum	3
ART 6111: Art Criticism, Aesthetics, and Contemporary Issues	3
Studio Art - 15 semester hours	15
Selected from departmental studio art offerings and must include coursework in both two- dimensional and three-dimensional areas.	
ART 5000: Graduate Drawing	
ART 5005: Graduate Life Drawing	
ART 5305: Graduate Ceramics	
ART 5405: Graduate Graphic Design	
ART 5605: Graduate Painting	
ART 5705: Graduate Photography	
ART 5805: Graduate Printmaking	
ART 5825: Graduate Papermaking/Book Arts	
ART 5905: Graduate Sculpture	
Art History - 3 semester hours	3
Professional Education - 9 semester hours	9
EDRS 6301: Educational Research	3
Foundations of Education Elective	3
EDFD 7305: History of American Education, or	
EDFD 7307: Critical Issues in Education, or	
EDFD 7309: Philosophical Foundations of Education	
CEPD 6101: Psychology of Classroom Learning	3

Thesis or Research Project - 3 semester hours	3
ART 6150: Art Education Prospectus	1
ART 6184: Art Education Research Seminar	1
ART 6199: Art Education Thesis/Research Project	1

All coursework must be completed prior to the student writing a creative research proposal (ART 6150) and beginning a thesis or creative research project (ART 6184 and ART 6199).

Graduate Assistantships

Graduate Assistantships and Graduate Research Assistantships are available on a competitive basis to qualified graduate students.

In accordance with the National Association of Schools of Art and Design (NASAD) guidelines, students will have access to appropriate art studios for a minimum of three clock hours per credit hour of class per week.

COLLEGE OF EDUCATION

Dianne L. Hoff, Interim Dean

678-839-6570

coe.westga.edu/



**PREPARING
EXEMPLARY
PRACTITIONERS**

FIELD-BASED
INQUIRY
PROFESSIONAL
EXCELLENCE
BETTERMENT
OF SOCIETY

Adaptive • Proactive • Decisive • Leading • Reflective • Inquisitive
Knowledgeable • Collaborative • Empathetic • Culturally Sensitive

Mission Statement

The mission of the College of Education is to provide excellence in the initial and advanced preparation of professionals for a variety of learning settings, to foster an innovative, student-focused learning community, and to empower a faculty committed to teaching, applied research, and the dissemination of knowledge.

Vision Statement

The College of Education at the University of West Georgia will lead the professional preparation of exemplary practitioners who individually and collectively influence the betterment of society within diverse, changing environments. As part of a doctoral comprehensive university, we are committed to teaching excellence, evidence-based practice, exploration and communication of new knowledge through applied research, and multi-faceted collaboration.

Description of Program

All graduate teacher certification programs are accredited by the National Council for Accreditation of Teacher Education and the Georgia Professional Standards Commission. The College of Education at the University of West Georgia has one of the largest graduate teacher education programs in Georgia.

Educational professionals attend the University of West Georgia to enhance their content and pedagogical knowledge. These experienced teachers seek professional growth and development and advanced certifications to broaden their knowledge and to expand their instructional capabilities.

The College of Education requires the use of APA (American Psychological Association) style in all of its graduate courses.

State authorization to provide a program related to the preparation of teachers or other P-12 school / system personnel does not indicate eligibility for an Alabama certificate. Applicants for an Alabama certificate based on reciprocity must meet Alabama's test requirements and submit a valid, renewable professional educator certificate / license issued by another state at the degree level, grade level, and in the teaching field or area of

instructional support for which an Alabama certificate is sought and for which Alabama issues a certificate. Applicants for Alabama certification in an area of administration must also document at least three years of full-time employment as an administrator in a P-12 school system(s). www.alsde.edu

Master of Arts in Teaching Degree

The Master of Arts in Teaching, a 33 hour degree, is available for career changers wanting to add a Georgia teaching certificate to an existing degree in an undergraduate content field. This program will be delivered in a hybrid model. A wide variety of undergraduate degrees are acceptable. See LAI website for PSC approved undergraduate degrees and their associated content fields.

Master of Education Degree

The Master of Education degree is designed for individuals seeking to expand and strengthen their professional preparation in knowledge and pedagogy. The College offers the Master of Education degree in business education (working with the Richards College of Business), early childhood education, professional counseling (college student affairs, community counseling, and school counseling), media (school library media and instructional technology), middle grades education, reading instruction, secondary education (biology, broad field science, economics, English, history, mathematics, political science, earth science), special education (general curriculum), and speech-language pathology.

Most majors consist of a minimum of 36 semester hours of course work. Students seeking options in community counseling or school counseling in Professional Counseling require 48 hours; students seeking the college student affairs option are required to complete 42 hours. Both the community counseling and school counseling programs in Professional Counseling are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) and designed to meet academic requirements for licensing as a professional counselor (LPC) in Georgia.

The Master of Education in Speech-Language Pathology is accredited by the Council for Academic Accreditation (CAA) in Audiology and Speech-Language Pathology of the American Speech-Language Hearing Association.

Minimum University System admission requirements for master's degree studies are as follows, but each department offering the master's degree may set additional admission requirements.

Regular Admission

The student must hold an undergraduate degree from an accredited college or university with an undergraduate major in, or prerequisites for, the planned field of study where applicable.

For most programs, applicants must have earned a minimum 2.7 undergraduate grade point average calculated on all work attempted in which letter grades were awarded. Contact the Graduate Studies Office for information concerning the graduate program to which you are applying for more information. MAT scores are unacceptable for admission into the Ed. D. programs. Scores from the ETS PRAXIS or Georgia Assessments for

the Certification of Educators (GACE) tests are unacceptable for admission into M.Ed. degree programs.

These are minimum requirements. Applicants should see program sections for specific program admission and exit criteria.

Students must have the recommendation of the major department to be accepted for admission. Certain programs require the Level-4 teaching certificate or its equivalent.

Specialist in Education Degree

The programs leading to the Specialist in Education degree are designed to provide a further specialization for instructional service and leadership personnel in fields of professional education and professional counseling. The degree requires completion of 27 semester hours after completion of the Master's degree. The programs of study are planned to achieve a distribution for the student's entire graduate program among the teaching field or area of competence, educational foundations, behavioral sciences, and electives.

The Specialist in Education degree is offered with majors in educational leadership, business education, early childhood education, media (school library media and instructional technology), professional counseling and supervision, and special education.

Students seeking an Ed.S. degree should have previously completed requirements for a master's degree in the same field. Typically, eligibility for the level-5 certificate, based on master's-level work in the same field, must be established before admission to the Ed.S. program. Applicants must check with each program advisor to determine prerequisites needed for admission to the Ed.S. program. Courses taken prior to admission to an Ed.S. program will not count towards the hourly requirements of an Ed.S. degree program.

Only regular admission is used for the Education Specialist degree with the following minimum University System admission requirements being established: a master's degree from an accredited graduate institution, a 3.0 grade point average on all graduate work attempted, and satisfactory test scores. Contact the Graduate Studies Office for information concerning the graduate program to which you are applying for more information. MAT scores are not accepted for admission into the Ed.D. programs in School Improvement and Professional Counseling and Supervision. Scores from the ETS PRAXIS series or Georgia Assessments for the Certification of Educators (GACE) tests are not accepted for admission into Ed.S. degree programs. However, they may be required for certification. Each department offering the Ed.S. degree may set higher standards.

Research Project

Every research project presented in partial fulfillment of the requirements for an Ed.S. degree must involve independent study and investigation, explore a definite topic related to the major field, and meet the standards for research writing approved by the Graduate School.

The following regulations apply regarding the completion of the research project. The subject must be approved by the major professor and submitted to the Graduate Studies Office prior to admission to candidacy; the candidate must register for the research project during the time work on it is in progress; and two weeks prior to graduation, three word processed copies (original and two copies) of the research report (signed by the

major professor and the Director of Graduate Studies) with abstracts attached to each must be filed in the Graduate Studies Office. Following approval, three copies of the research project will be bound and a copy microfilmed at the student's expense. It is necessary that the student submit only three copies of the research report to the Graduate Office.

Non-Degree Initial Teacher Preparation Programs Policies and Procedures

1. Candidates must have a bachelors degree from an accredited college or university. The bachelor degree program must reflect a broad general education with at least two courses from these three areas: (a) humanities, (b) mathematics/science, and (c) social sciences.
2. Candidates must meet the following requirements for admission to teacher education:
 - a. Overall minimum GPA.
For early childhood, middle grades, secondary, art, music, and foreign language, a grade point average of 2.7 overall from last conferred degree. If the overall GPA is between a 2.5 and a 2.69 from the candidate's last conferred degree, the candidate can be admitted provisionally. If the GPA is between a 2.0 and 2.49 from the candidate's last conferred degree, the candidate can be admitted with the personal enrichment status. A personal enrichment candidate must earn a 3.0 average on 3 (9 semester hours) graduate level courses before gaining full admission to the program.
 - b. Satisfactory completion of the basic skills test (or exemption) required of all candidates admitted to teacher education-GACE Basic Skills Assessment or Praxis I. (Praxis I is appropriate only for candidates who achieved a passing composite score on this test on or before September 1, 2006). See academic advisors for specific details.
3. The candidate must present to the program advisor a copy of all transcripts and other documentation required by the program.
4. Prior to the end of a candidate's first semester in a program, the program advisor will develop a program of study to be signed by the candidate and the department representative. This program of study will be valid for three years unless otherwise indicated.
5. Candidates must complete the majority of courses required in the program of study at University of West Georgia. Curriculum, methods, and internship/practica must be taken at University of West Georgia. All internships and practica sites will be located in the University of West Georgia area.
6. Staff Development Unit (SDU)/Professional Learning Unit (PLU) credit may be accepted for meeting certain program requirements. The most commonly used are: Introduction to Special Education, Teaching of Reading and Writing, and a course that meets the computer skill competency requirement. SDU/PLU will not be accepted to meet teaching field (content) requirements.
7. Candidates must earn a C or better in all courses and maintain a 2.7 term GPA..
8. A limited number of graduate courses, not to exceed 3 (9 semester hours), used for initial certification may be counted toward a Master of Education. Check with individual departments for specific requirements.

9. Satisfactory results on the College of Education Criminal Background Check.
10. *Graduate candidates* who were previously enrolled, but have not been in attendance for four semesters must apply for readmission with the Graduate Studies Office and meet Teacher Education requirements in place when readmitted.

Retention

In addition to the specific requirements for admission to teacher education, the candidate must meet the following requirements for retention in teacher education programs.

1. Demonstrate knowledge, attitudes, and skills appropriate for the various stages of the preparation program.
2. Maintain the minimum grade point average needed for admission to the program.
3. Candidates must earn a C or better in all courses and maintain a 2.7 term GPA.
4. Successfully complete each field experience attempted prior to the next step in the sequence, including exhibiting responsible professional behavior at the field placement sites and in interactions with peers, faculty, and students.

Program Completion Requirements

Candidates must meet the following requirements for successful completion of the teacher education program. Candidates are recommended for the Georgia educator certificate only upon successful completion of the teacher education program and a passing score on the appropriate certification test of the teaching field content as required by the Professional Standards Commission.

- Complete specific program requirements as outlined by the approved program of study.
- Complete SPED 3715 or departmental approved alternative to meet the special education requirement of Georgia House Bill 671.
- Candidates must earn a C or better in all courses and maintain a 2.7 term GPA.
- Complete successfully all field experiences, including exhibiting responsible professional behavior at the field placement sites and in interactions with peers, faculty, and students.
- Submit application for certification to the Office of Teacher Certification upon completion of all program requirements. Official transcripts from all institutions attended (excluding West Georgia) must be submitted with the application to the Office of Teacher Certification, Room 106, Education Center.

College of Education Criminal Background Check

A candidate will not be considered for field experiences or be permitted to begin field experiences in the schools until he or she has submitted the *College of Education Criminal Background Check* form and the Office of Field Experiences has received a cleared status.

The College of Education has taken steps to assist candidates in meeting schools' requirements. There are two checkpoints at which candidates must complete a *College of Education Criminal Background Check* form: (1) prior to admission to the teacher education program; and (2) prior to internship placement. Deadline dates that must be met prior to placement are as follows: fall term - 1st Monday in April; and spring term - 2nd Monday in September.

The *College of Education Criminal Background Check* form is located at: <http://coe.westga.edu/Forms/default.asp>. Select *COE Criminal Background Check* to print the form. The completed form must be notarized and submitted to the Office of Field Experiences. (To assist candidates, a notary public is available in the Office of Field Experiences at no charge.) Self-reporting of any incidents that occur between checkpoints must be submitted in writing to the CBC Director in the Office of Field Experiences. For additional information, see the *Teacher Education Handbook* located at: <http://coe.westga.edu/StudentsTCFP/teacherhandbook.asp>.

Internship/Practicum Fee

A course-related fee is associated with internships and practicums in educator preparation programs at the University of West Georgia. The fee, which was endorsed by the West Georgia Student Government Association, is used to provide honoraria to members of schools who assist our undergraduate and graduate students in their field placements including the student teaching internship experience. The funds will also be used for costs associated with field experiences such as evaluation forms and supervision travel.

Tk20

In order to collect, manage and use candidate performance data for program improvement and to monitor candidate progress, the College of Education uses a system called Tk20. Graduate students are asked to purchase this instructional resource when they are admitted to a program (degree and non-degree). The subscription is active for 10 years and serves as the basis for an assessment system that supports efforts to maintain accreditation such as NCATE, CACREP, and ACC. Additional information can be found on course syllabi and on the COE Assessment homepage.

UWG Pre-Kindergarten

The program is located in the Education Annex. Four-year-old children attend the center during the year. West Georgia students can be assigned to complete field experiences through the College of Education, Office of Field Experiences.

Multimedia Classrooms

All College of Education classrooms and seminar rooms located in the Education Center, Education Annex, and Coliseum are equipped with a computer, LCD projector, and screen to support display of multimedia resources. Each computer has an internal CD/DVD player, USB connections on the keyboard or monitor to accommodate flash drives, and an Internet connection. Personal laptops can be integrated into the system using a provided cable and switch. Some rooms have a SP Control system, promethean boards, document camera, symposium touch screen monitor, and/or wireless mice. Technical assistance and training on equipment use is available through the ITS helpdesk (678-839-6587).

Computer Labs

The College of Education provides four computer labs for classroom instruction and student use. These labs are for educational use only and should not be used for recreational purposes. For hours of operation, detailed hardware and software descriptions, and general lab information go to uwglabs.westga.edu.

For technical assistance or training on equipment use, contact the ITS Helpdesk at 678-839-6587.

TechHUB

The TechHUB Technology - Enhanced Curriculum is a curriculum laboratory that exists for the purpose of improving teaching and learning by providing resources to in-service teachers, pre-service teachers, faculty, and the community at large. The TechHUB collection consists of both print and non-print materials for use in elementary, middle, and secondary schools. The collection includes e-books, interactive tools, literature for K-12 grades, curriculum guides, teaching activity guides, periodicals, manipulatives, software programs, DVDs, puppets, CDs, and games. Hours of operation, checkout policies, and general information can be found at <http://techub.westga.edu/>.

Test Center

The Test Center is located in the TechHUB, and houses over 200 tests in various categories including achievement, developmental, personality, intelligence, speech and language, and reading. Its primary purpose is to enhance the student's classroom learning experience concerning test selection, administration, interpretation, and use while under supervision of faculty. A secondary purpose of the Test Center is to provide appropriate resource assessment materials as needed by qualified faculty in their teaching and research activities. The tests are available to students enrolled in UWG assessment classes. Hours of operation, checkout policies, and a list of available tests can be found at <http://techub.westga.edu/>

EARLY CHILDHOOD EDUCATION

Department of Learning and Teaching

Ed. Annex 109 • 678-839-6559

<http://www.westga.edu/coeelce>

Professors:

J. Drake, H. Morgan

Associate Professors:

R. Duplechain, D. Harkins (Chair), J. Strickland

Assistant Professors:

F. Stonier, U. Thomas, L. Willox

Instructors:

E. Muzio, L. Steed

Lecturer:

J. Cox

Learning Outcomes:

The Area of Early Childhood Education utilizes the five core propositions of the National Board of Professional Teaching Standards (NBPTS) for its graduate programs. See www.nbpts.org.

Early Childhood Education—M.Ed.

A master's degree in Early Childhood/Elementary Education can be achieved by completing a program designed for the Carrollton campus, Georgia Highlands campus, or for the Newnan campus. At all sites, applicants must normally have an undergraduate degree in Early Childhood or Elementary Education to enter the program. The program consists of a minimum of 36 hours of course work.

In addition to the requirement for regular and provisional admission, the following requirements apply for applicants to the M.Ed. degree in Early Childhood Education:

- Applicants must have an undergraduate degree in Early Childhood or Elementary Education or meet eligibility for a level 4 certification in Early Childhood or Elementary Education with a minimum overall 2.7 GPA.

Courses taken for the Carrollton-based program include 14 hours in professional studies, 3 hours in research, 12 hours in early childhood/elementary content, and 6 hours of electives.

Early Childhood Education—Ed.S.

Understandings and skills necessary for teaching children P-5 are the focus of this program. The program of 27 hours is based on a student's background. This program will include 3 hours of Students as Learners, 6 hours of Societal Issues, 6 hours of Classroom Issues, 9 hours of Research and Inquiry, and 3 hours of electives. Admission to the program requires a level 5 clear, professional certificate in Early Childhood Education based on an earned Master of Education degree in Early Childhood Education. Any other master's degree with level 5 teacher certification must meet the content specialization section in the Early Childhood Education master's degree program in order to be admitted into the Ed.S. program. In addition to the requirements for regular admission, the following requirement applies for applicants to the Ed.S. degree in Early Childhood Education:

- Applicants must have a minimum overall 3.0 GPA.

Alternative Early Childhood Education Certification Program

A non-degree initial preparation program is available in the field of Early Childhood Education. Applicants must have earned a baccalaureate degree and meet admission requirements for Teacher Education. Individual programs of study are developed based upon an evaluation of experience and completed academic study. Apply for admission through the College of Education Office of Graduate Studies online at <http://www.westga.edu/coegrad>.

EDUCATIONAL LEADERSHIP

Department of Leadership and Instruction

Coliseum 2057 • 678-839-3550

<http://www.westga.edu/coelai>

Professors:

D. Hoff (Interim Dean), K. Metcalf, R. Morris

Associate Professors:

M. Gantner

Assistant Professors:

M. Bullard, M. Hooper, A. Nixon

Learning Outcomes:

Programs of the department are expected to develop and enhance the capabilities of candidates to:

- Promote the success of all students through facilitating the development, articulation, implementation, and stewardship of a shared school or system vision of learning supported by the school community.
- Promote the success of all students by promoting a positive school culture, providing an effective instructional program applying best practice to student learning, and designing comprehensive professional growth plans for staff.
- Promote the success of all students by managing the organization, operations, and resources as prescribed in a way that promotes a safe, efficient, and effective learning environment.
- Promote the success of all students by collaborating with families and other community members, responding to diverse community interests and needs, and mobilizing community resources.
- Students will demonstrate maturity in the social, ethical, and human dispositions that are critical to educational leadership.
- Promote the success of all students by understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.
- Synthesize and apply the knowledge and practice and develop the skills identified in ELCC Standards 1-6 through substantial, sustained, standards-based work in real settings, planned and guided cooperatively by the institution and school district personnel for graduate credit.

Educational Leadership - Ed.S.

The University of West Georgia's performance-based Educational Specialist (Ed.S.) Leadership Degree program emphasizes job embedded learning through a coaching model. The Educational Specialist Program affords candidates advanced preparation in educational leadership for both school level and system level leadership positions. Candidates who successfully complete the program earn a Performance Based Leadership Certificate (PL-6) in educational leadership. The primary component of the program is a field-based residency in which students are provided the opportunity to practice, learn

and demonstrate performance while on the job as an educational leader. Admission requirements include the following:

- A Masters degree from a nationally or regionally accredited institution
- Hold a leadership position in a local education agency (LEA), or other service organization with which the university has a formal partnership agreement.
- Be recommended by the Superintendent, Headmaster, or the senior administrator of the employing LEA or organization.
- Three letters of recommendation from employers, supervisors, or professional colleagues

Up to 36 semester hours of graduate credit must be completed for this degree program. Eighteen semester hours of the program are in the residency and twelve hours are in course work, most of which can be taken concurrently with the residency. PSC regulations require six hours of Leadership Pre-Service Requirements which must be completed prior to beginning the Leadership Core Content and Residency courses.

The 18 hours of Leadership Residency afford candidates the opportunity to demonstrate performance within fourteen leadership areas under the direction of a *Candidate Support Team* consisting of an administrative sponsor, professor, and a performance coach. Monthly Saturday Seminars and online learning experiences augment the leadership core content. The culminating requirement of the residency will be the production of a portfolio describing the candidate's performance-based experiences and evaluations. Student performance is evaluated by the *Candidate Support Team*.

Educational Leadership – Certification Program for PL-6 or PL-7

This program is for individuals who already hold an Ed.S. or Ed.D. degree in leadership, but are seeking a Georgia performance-based certificate in Educational Leadership. The program affords candidates advanced preparation in Educational Leadership for both school level and system level leadership positions and will result in a PL-6 or PL-7 certificate in Educational Leadership. Admission requirements include the following:

- An Ed.S. or an Ed.D. degree from a nationally or regionally accredited institution
- Hold a leadership position in a local education agency (LEA), or other service organization with which the university has a formal partnership agreement.
- Be recommended by the Superintendent, Headmaster, or the senior administrator of the employing LEA or organization.
- Three letters of recommendation from employers, supervisors, or professional colleagues.

A minimum of 24 semester hours of graduate credit must be completed for this degree program. Eighteen semester hours of the program are in the residency and six hours are in course work, most of which can be taken concurrently with the residency.

PROFESSIONAL COUNSELING

Department of Clinical and Professional Studies

Ed. Annex 209/239 • 678-839-6554/678 839 6567

<http://www.westga.edu/coecsi>

Professors:

S. Boes, D. Cobia, M. Garrett (Chair), R. Stanard

Associate Professor:

J. Chibbaro

Assistant Professors:

J. DeVita, M. Keim, M. Parrish, C. Rumann

Instructor

M. Williams

Learning Outcomes:

The Area of Counselor Education and College Student Affairs offers three graduate degrees in counseling, M.Ed. in Professional Counseling (School, Community, or College Student Affairs), Ed.S. in Professional Counseling and Supervision, and Ed.D. in Professional Counseling and Supervision. The M.Ed. programs in Community and School Counseling are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). The M.Ed. in College Student Affairs meets the criteria for master's programs in the 6th edition of the Council for the Advancement of Standards in Higher Education (CAS). The department also offers an initial certification/non-degree program in school counseling for individuals who want to be certified as a school counselor and who have a master's degree (or higher) in counseling.

Professional Counseling—M.Ed.

The M.Ed. in Professional Counseling is designed for graduate students preparing for employment as professional counselors in schools, community agencies, and colleges/universities or for careers in college student services in colleges and universities. Three options of study, School Counseling, Community Counseling, and College Student Affairs, are available. The School Counseling and Community Counseling programs each consists of a minimum of 48 semester hours (2 years of full time study). The College Student Affairs program consists of a minimum of 42 semester hours. A student will receive faculty endorsement only for the relevant option and plan of study completed.

Core courses in school and community counseling include studies in theory and practice of counseling, life span and career development, individual and group counseling, multicultural counseling, testing and appraisal, and research. Supervised practicum and internship experience specific to the chosen option also are required.

The School Counseling program is preparatory for certification (S-5) in elementary, middle, and secondary school counseling. Completion of the M.Ed. in School Counseling meets one of the requirements for professional certification as a school counselor (S-5) in Georgia. A passing score on the GACE Basic Skills Assessment, GACE Content Assessment, and a recommendation from the University of West Georgia also are required.

The Community Counseling program is preparatory for a wide variety of positions in community agencies, business, and institutions. Both the Community Counseling and School Counseling options meet the educational requirements for licensure as a professional counselor (LPC) in Georgia and national counselor certification (NCC).

The College Student Affairs program includes course work in basic counseling skills and theory, foundational courses in student affairs and theories of student development, and legal issues in higher education and higher education administration. It also provides practical experiences in various aspects of student affairs.

The College Student Affairs program provides graduates with knowledge, skills, and dispositions required to work with college students in a variety of settings within higher education organizations. This program emphasizes a counseling foundation for preparing college student affairs personnel to foster student development. Completion of this degree does NOT meet the requirements for licensure as a professional counselor or certification as a school counselor in Georgia and candidates will not be endorsed for either credential.

General Admission requirements to all M.Ed. programs in Counseling include

- Minimum 2.7 undergraduate GPA
- Interview with faculty

Additional Admission requirements specific for Community, School and Initial Certification programs include

- Minimum GRE composite score of 900 (prior to August 1, 2011, minimum of 450 verbal and 450/3.5 quantitative or analytical writing) or GRE composite score of 291 (after August 1, 2011, minimum of 150 verbal and 141/3.5 analytical writing)
- Written personal narrative describing the reasons for applying to the program, an analysis of personal strengths and weaknesses related to chosen option, career goals, and anticipated benefits from the program.
- Passing score on GACE Basic Skills Assessment or exemption scores (school and initial certification candidates only).

Additional Admission requirements specific for College Student Affairs programs include

- Two letters of recommendation (i.e., one from a faculty member and one from a current or former supervisor or professional colleague).
- Narrative statement addressing the following two questions: (1) How do you plan to be successful as a graduate student in the College Student Affairs program at UWG?; and (2) The CSA program is committed to addressing social justice issues and concerns. Therefore, thoughtful reflection and meaningful activities focused on social justice is required in every aspect of the program. Our definition of social justice is twofold: (a) ongoing reflection and (b) a commitment to action aimed at improving the conditions for marginalized populations. How do you see social justice influencing your work as a graduate student and student affairs professional?
- Resume

Learning Outcomes (School and Community Counseling)

Students will:

- Develop and demonstrate an identity as a professional counselor
- Demonstrate an understanding of the roles and functions of professional counselors as leaders, advocates, collaborators, and consultants
- Demonstrate an understanding of and compliance with codes of ethics and standards of practice of the counseling profession
- Demonstrate ability to use technology to enhance services delivered to clients/students
- Demonstrate an understanding of and skills to work with and advocate for diverse client/student populations
- Demonstrate an understanding and practical application of theories of individual and group counseling and human development
- Demonstrate ability to facilitate growth, development, success, and health with clients/students in individual and group settings
- Demonstrate an understanding of approaches to research, assessment, and evaluation and use of data to meet the needs of clients, students, and/or communities
- Demonstrate an understanding of career development theories and ability to facilitate client/student career decision making and/or opportunities

Learning Outcomes (College Student Affairs)

Students will demonstrate:

- understanding of the historical, philosophical, ethical, cultural, and research foundations of higher education that inform student affairs practice;
- the ability to apply ethical principles to practice;
- understanding of and respect for human diversity and the special needs of minority students;
- the ability to apply basic counseling skills and appropriate development theory to understand, support, and advocate for student learning and development;
- knowledge of the impact of student characteristics and collegiate environment on student learning and learning opportunities;
- knowledge and skills required to design and evaluate effective educational interventions for individuals and groups;
- the ability to apply leadership, organizational, and management practices that assist institutions in accomplishing their mission; and
- the ability to identify and apply assessment, evaluation, and research skills in an ethical and legal manner

Professional Counseling and Supervision—Ed.S.

The Ed.S. degree is designed for graduate students with a master's degree in counseling who desire further specialization as professional counselors and a higher level of competence in their work settings. The degree consists of 27 semester hours after completion of the master's degree.

Admission requirements include:

- Master's degree in counseling or very closely related field
- Minimum 3.0 graduate GPA

- Minimum GRE composite score of 900 (prior to August 1, 2011, minimum of 450 verbal and 450/3.5 quantitative or analytical writing) or GRE composite score of 291 (after August 1, 2011, minimum of 150 verbal and 141/3.5 analytical writing)
- Written personal narrative
- Interview with faculty
- If the prospective student's master's degree is NOT from a CACREP accredited counseling program, the student must have taken the equivalent of:
 - CEPD 7138 Multicultural Counseling and Education
 - CEPD 6140 Introduction to Counseling Practice
 - CEPD 6131 Counseling Theories
 - CEPD 6160 Group Counseling
 - CEPD 7152 Research and Program Evaluation
 - CEPD 6188 Practicum

Students who are admitted without having the equivalent of the above courses are expected to complete them successfully before taking the required Ed.S. coursework. These prerequisite courses will not count toward meeting the requirements for the Ed.S. degree.

Professional Counseling and Supervision—Ed.D.

The mission of the Professional Counseling and Supervision program is to prepare School and Community Counselors to be exemplary leaders in professional counseling and supervision and in program evaluation. In addition, they will demonstrate a commitment to helping marginalized and underserved populations in the communities, schools, and agencies they serve. The program consists of 111 graduate hours, 36 hours beyond a 48 hour CACREP accredited (or CACREP equivalent) master's degree and 27 hour Ed.S. degree in counseling. After a rigorous screening process, cohorts are selected in March of each year, and students will be notified of their acceptance in April. Each cohort will be limited to 6 students. Course work will begin fall semester of each year. The program is designed to be completed in two full years (6 semesters, including summers). Successful completion and defense of a dissertation are required.

Admission requirements include:

- An official transcript of all graduate level work
- An Education Specialist degree in counseling from an accredited institution
- A master's degree in counseling from a CACREP accredited program. If the program was not CACREP accredited at the time of the applicant's graduation, the applicant must demonstrate that the program was CACREP equivalent
- Minimum graduate grade point average (GPA) of 3.5 on a 4.0 scale for all graduate course work
- Certification as a Professional School Counselor and/or licensure as a Professional Counselor
- A minimum composite score on the GRE of 1000 with at least 450 on the verbal section and 450 on the quantitative or analytical section is required for tests taken before October 2002. Tests taken after October 2002 require verbal and quantitative scores. NEW GRE scoring effective August 2011. Minimum expected scores are: Verbal Reasoning 151 and Quantitative Reasoning 142.

- A 300-500 word essay presenting the applicant's professional goals and how the doctorate in Professional Counseling and Supervision will contribute to achieving those goals
- Three recommendations from professionals who are familiar with the applicant's professional qualities and academic potential on the Professional Counseling and Supervision recommendation form
- A vitae listing contact information, educational background, employment history, awards and recognitions, presentations, etc. is required
- Minimum of three years of experience in private or public schools, community agency, hospital, or private practice
- A letter from the applicant's administrative supervisor indicating support for their doctoral studies and related activities
- Current Certificate of Immunization (required for new students only)
- An interview with a team of faculty members to be scheduled after the review of submitted materials
- An on-site writing sample

Initial Certification/Non-degree Program

The department offers an initial certification/non-degree program in Professional School Counseling for those who hold a master's degree (or higher) in counseling and who meet the M.Ed. admission requirements. This program requires at least 24 credit hours to complete. A program of study will be developed with the student upon review of the transcript after admission.

MEDIA

Department of Educational Technology and Foundations

Ed. Annex 138/139 • 678-839-6558/678-839-5259

<http://www.westga.edu/coeei>

Professors:

D. Baylen, D. Putney

Associate Professors:

L. Haynes, J. Huett, P. Snipes

Assistant Professors:

Y. An, O.P. Cooper, C. Goldberg

Instructor:

K. Huett

Learning Outcomes:

For the learning outcomes for all programs refer to the web site coe.westga.edu/mit/index.html and follow the link for New Students to Program Outcomes.

Media—M.Ed.

The major in media is designed to prepare school library media specialists and instructional technologists at the graduate level. The master's program requires 36 semester hours and consists of two program concentrations: (1) media specialist with certification and (2) instructional technology with no exit certification. Students who want school library media specialist certification and do not have, or are not eligible for, Georgia teaching certificates may need additional hours.

In concentration one, candidates are provided with educational experiences to prepare them to work in P-12 settings as media specialists. Students acquire skills that are necessary to design and deliver an effective school library media program as well as evaluate its effectiveness through formative and summative measures.

Concentration two candidates are provided with opportunities to prepare them for work in P-12 settings as instructional technologists. The focus is on developing skills that are essential to effective technology planning, integrating technology into the classroom curriculum, problem solving for technology-related issues, and making use of formative and summative data for technology decisions.

All master's programs require a bachelor's degree from a regionally accredited institution.

Both concentrations require 3 hours in educational psychology, 3 hours in curriculum, and 3 hours in research. In addition, concentration one candidates must take 27 hours in school library media, and concentration two candidates must take 27 hours in media and instructional technology.

Media Education—Ed.S.

This program provides advanced preparation for school library media specialists, instructional technology coordinators, and teachers seeking to gain additional skills in instructional technology for integration into the P-12 classroom. The Ed.S. in Media program consists of two program concentrations: (1) School Library Media and (2) Instructional Technology. Admission requires a master's degree in any field and at least a 3.0 GPA. Applicants for concentration one in School Library Media must be eligible for S-5 certification in School Library Media. Exit certification eligibility is determined by the certificate held during admission to the program. Students are advised individually concerning certification eligibility. A minimum of 27 semester hours of graduate study after completion of the master's degree are required. Concentrations one and two candidates take 3 hours of educational psychology, 9 hours of required media and instructional technology courses, 6 hours of educational research and program evaluation, and 9 hours of electives in media and instructional technology.

Initial and Add-On Certification

In addition, the Department offers initial and add-on certification in school library media. Students who possess a master's degree and hold or are eligible for a Georgia teaching certificate can do the add-on certification program; those with a master's degree and no teaching certification are eligible for the initial certification program. In both cases, students are given individual programs that are based on their entry skills and previous course work.

MIDDLE GRADES EDUCATION

Department of Leadership and Instruction

Coliseum 2057 • 678-839-3550

<http://www.westga.edu/coelai>

Professors:

J. Butler, R. Morris

Assistant Professor:

T. Thrasher

Lecturers:

G. Marshall, R. Shepherd

Learning Outcomes:

This program utilizes the five core propositions of the National Board of Professional Teaching Standards (NBPTS) see www.nbpts.org.

Middle Grades Education—M.Ed.

Applicants must have an undergraduate degree in middle grades education or meet eligibility for level 4 certification in middle grades education with at least a 2.7 GPA. The program consists of a minimum of 36 semester hours of course work. Candidates should consult with an advisor for specific information concerning the program.

Courses taken for the program include 9 hours in professional education courses, 15 hours in content specialization courses, 3 hours in research, and 9 hours in electives.

READING EDUCATION

Department of Clinical and Professional Studies

Ed. Annex 209/239 • 678-839-6554/678-839-6567

<http://www.westga.edu/coecsi>

Associate Professors:

T. Ogletree, J. Ponder, R. Reigner, E. Roberts

Learning Outcomes

The Area of Language and Literacy utilizes the five core propositions of the National Board of Professional Teaching Standards (NBPTS) for our graduate programs. See www.nbpts.org. In addition, the Reading Education Program utilizes the standards for reading professionals as developed by the International Reading Association.

Reading Education - M.Ed.

Applicants must have an undergraduate degree and a teaching certificate. A master's degree in reading education can be achieved by completing a 36-hour program. The program consists of 3 hours in psychological background, 9 hours in language/assessment, 15 hours in reading concentration, 3 hours in literature, 3 hours in research, and 3 hours in approved electives.

Reading Endorsement

The Reading Endorsement is a series of 3 graduate courses in reading designed by the University System of Georgia Reading Consortium to provide further professional development of certified teachers in the assessment and instruction of reading. Successful completion of all 3 courses qualifies certified teachers to apply for the Reading Endorsement which is added to a teaching certificate. All 3 courses can be transferred into the Master's in Reading degree program.

SECONDARY EDUCATION

Department of Leadership and Instruction

Coliseum 2057 • 678-839-3550

<http://www.westga.edu/coelai>

Professors:

J. Butler, R. Morris

Assistant Professor:

T. Thrasher

Lecturers:

G. Marshall, R. Shepherd

Learning Outcomes

The Area of Secondary Education utilizes the five core propositions of the National Board of Professional Teaching Standards (NBPTS) for our graduate programs. See www.nbpts.org.

Secondary Education—M.Ed.

The subject matter fields for the M.Ed. in secondary education are biology, broad field science, economics, English, history, mathematics, political science, and earth science. The program is designed to meet the needs of those who already hold a level-4 certificate. The candidate follows the same subject matter areas of concentration in which the level-4 certificate was earned. The 36-hour program includes courses in professional education, specialty content, and approved electives. Candidates should meet with an advisor for specific information about the program.

SECONDARY EDUCATION—M.A.T.

This 33 hour degree is available for career changers wanting to add a Georgia teaching certificate to an existing degree in an undergraduate content field. This program will be delivered in a hybrid model. A wide variety of undergraduate degrees are acceptable. See LAI website for PSC approved undergraduate degrees and their associated content fields.

For admission, students must have an approved undergraduate degree with a 2.7 GPA; must pass the GACE Basic Skills Assessment; and must pass the GACE Content Assessment in their selected teaching field. No GRE required. There are field experiences required in select courses and one full semester of student teaching is required. For those

seeking this degree with the intent of teaching in non-public school settings, a non-certification option is available. In this option, students would take additional content courses and arrange alternative field placements or internship sites (with advisor approval).

SPECIAL EDUCATION

Department of Clinical and Professional Studies

Ed. Annex 209/239 • 678-839-6554/678-839-6567

<http://www.westga.edu/coecsi>

Associate Professors:

J. Bucholz, M. Cooper, R. Ringlaben

Assistant Professor:

M. Trotman Scott

Instructor:

D. Nicholas

Learning Outcomes

The learning outcomes for students completing the Master of Education in Special Education are taken from the National Boards Professional Teaching Standards Commission's (NBPTS) Five Core Propositions (www.nbpts.org) and the NBPTS Exceptional Needs Standards, in addition to the Initial Content Standards and the Initial Knowledge and Skills Sets of the Council for Exceptional Children. The learning outcomes for students completing the Specialist in Education are taken from the National Boards Professional Teaching Standards Commission's (NBPTS) Five Core Propositions, the NBPTS Exceptional Needs Standards, and the Advanced Content Standards of the Council for Exceptional Children.

Probation and Dismissal Policy for Graduate Students

Graduate students must maintain a 3.0 GPA.

Special Education - M.Ed.

The department offers a M.Ed. in Special Education in the area of General Curriculum. Students who currently are not certified in special education may obtain initial certification while completing the M.Ed. degree in the area of General Curriculum.

For admission to the program for students who have a Level 4 professional, clear, renewable certificate, the applicant must have a baccalaureate degree from an accredited institution with a minimum GPA of 2.7 in this program. Other criteria may be determined by the department.

For admission to the program for students who do not hold a Level 4 professional, clear, renewable certificate, the applicant must have (a) a baccalaureate degree from an accred-

ited institution with a minimum GPA of 2.7 in this program, and (b) documentation of passing scores on GACE Basic Skills tests or Praxis I or documentation of exemption.

The M.Ed. in Special Education – General Curriculum is a 36 hour program with 30 hours in the special education core and 6 hours of electives. For those students who do not have a clear, renewable, professional teaching certificate in special education, the General Curriculum track can also lead to certification through completion of the required prerequisite and co-requisite courses (up to an additional 21 hours) while completing the M.Ed. program. Courses meet the National Board for Professional Teaching Standards – Exceptional Needs Specialist/Early Childhood through Young Adulthood and the Council for Exceptional Children standards.

Special Education – Ed.S.

The program has been designed to meet the needs of individuals who wish to obtain advanced training in Special Education. For admission, the applicant must have (a) a Master of Education degree (or the equivalent) in Special Education OR in a related field if the individual also holds a clear renewable, professional certificate (or the equivalent) in Special Education and (b) a minimum GPA of 3.0 in the latest graduate degree program completed.

The courses and experiences will be selected so that the sixth-year program will require a minimum of 27 semester hours. See Department of Special Education advisors for specific program sheets and development of a program of study.

SPEECH-LANGUAGE PATHOLOGY

Department of Clinical and Professional Studies

Ed. Annex 209/239 • 678-839-6554/678-839-6567

<http://www.westga.edu/coecsi>

Associate Professor:

K. Harris Brown

Assistant Professors:

D. Dwight, J. Jackson

Instructors:

A. Heggs, E. Leak

Learning Outcomes:

The learning outcomes for students completing the Master of Education in Speech-Language Pathology are taken from the National Board of Professional Teaching Standards (NBPTS) Five Core Standards (www.nbpts.org). The Master of Education in Speech-Language Pathology at University of West Georgia is accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language -Hearing Association (ASHA) and leads to the Certificate of Clinical Competence through ASHA. Students are expected to meet learning outcomes that are aligned with ASHA standards.

SPEECH LANGUAGE PATHOLOGY - M.ED.

Applicants are accepted for the fall term only.

For admission to the graduate program in speech-language pathology, the applicant must have:

- Undergraduate GPA of 3.0
- Combined GRE scores of 1000 preferred with minimum scores of 500 on the verbal section and 500 on the quantitative section and a GRE analytical writing score of 4.0
- Three strong letters of recommendation
- Interview with speech-language pathology faculty by invitation only
- On-site writing sample

Students with undergraduate majors other than speech-language pathology must complete the undergraduate prerequisite course sequence before taking graduate level courses in speech-language pathology. Students planning to work in the P-12 setting must take 12 credit hours in addition to SLPA courses in order to obtain certification. Additional requirements may be incurred as the program of study is planned.

ED.D. IN SCHOOL IMPROVEMENT

Education Center • 678-839-6062

www.westga.edu/eddsi/

Please check our website for the most up-to-date information. *The Doctoral Program in School Improvement is currently implementing program changes and improvements.

Mission Statement

Our mission is to develop educators who initiate sustainable and systemic improvements in P-12 education. Graduates will strategically and collaboratively plan, design, implement, and document the impact of educational improvements that promote and increase the academic achievement and social development of all students.

Program Overview

The Doctoral Program in School Improvement, which has existed for 12 years, is now delivered as an online program. The program serves students in Georgia and from places as far away as Seattle, Washington. Online does not mean on your own. Using a cohort model, students are admitted one time each year, with classes beginning in the summer semester. In the first summer session, the program requires a multi-day visit to the Carrollton campus for a focused, face-to-face orientation to the program. A return visit to campus is required during the second summer for the intensive Dissertation Prep Summer Institute. The remainder of the coursework is delivered online, and the use of a wide variety of technologies ensures that students stay connected to members of their cohort and their professors.

The focus of the program is the development of leaders at all levels of education who will be prepared to lead reform and change efforts in schools throughout Georgia and the nation. It is important to note that the target audience for this program is comprised of educators at a variety of levels. These include classroom teachers, special educators, counse-

lors, school-based social workers, building-level administrators, and district-level administrators. Many of these educators in the program do not hope to move into formal administrative positions following receipt of their doctorate. In contrast, they hope to lead reform efforts from a variety of perspectives. Therefore, this is not a "typical" educational leadership doctorate and should not be confused with those programs.

There are only a handful of programs throughout the United States that offer degrees in school improvement, and even fewer that do so at the doctoral level. In this era of high-stakes educational accountability, states, school districts, and individual professional educators are in great need of developing the knowledge and skills that will enable them to implement change in the schools they serve. We are pleased to develop leaders who transform schools.

Core Competencies/Learning Outcomes

STRAND 1: School Improvement and Reform

Definition: Moving schools and stakeholders in directions that enhance student learning and social development and ultimately benefit society.

Knowledge

- Differentiate among whole school and content area renewal, restructuring, and reform
- Articulate the roles of the legal system, policy, power, and ethics for key stakeholders in school improvement and reform
- Describe trends, issues, and barriers to school improvement and reform
- Describe the roles of a change agent in the school culture
- Articulate how the legal system recognizes and protects the legal and ethical rights of all stakeholders in school improvement and reform, including special populations

Skills

- Strategically plan to remove or circumvent barriers to school improvement and reform
- Collaboratively unify stakeholders committed to school improvement and reform
- Collaboratively design, implement, and document school improvement plans
- Act as a change agent to remove barriers within the social and political contexts of schooling

Dispositions

- Recognize, with proper perspective, the need for school improvement and reform
- Value the involvement and engagement of key stakeholders as well as representatives of underserved populations in school improvement efforts
- Develop a personal vision of and commitment to school improvement and reform
- recognize the power of group consensus over individual action
- Value legal and ethical professional relationships among all stakeholders as an integral part of the school reform process

STRAND 2: Leadership

Definition: Influencing others toward a shared commitment to a common purpose.

Knowledge

- Articulate principles of organizational development, including mission statements, the process of monitoring quality, and core values of an organization
- Describe the change process, including how to organize and prepare an individual, group, or organization for change.
- Identify personality styles, including how to observe and assess interpersonal dynamics between self and others, and individuals within a group to strategically influence others
- Articulate leadership theories and strategies and how to apply them to diverse situations
- Identify and describe communication and interaction styles and issues in diverse populations, and how they impact group efforts and organizations.

Skills

- Prioritize and focus organizational work
- Move groups through an agenda
- Facilitate groups and achieve consensus
- Reflect on and change self
- Analyze human behavior
- Identify the area in which group members need development and provide needed training
- Create networks within and outside an organization whereby members can interact with their peers and with key stakeholders
- Strategically gain and use political power
- Identify and correct an unjust and/or inequitable situation
- Appropriately use leadership strategies in diverse situations

Dispositions

- Affirm differences among individuals
- Value optimum academic achievement and social development of all students
- Value integrity and trust
- Value risk-taking

STRAND 3: Teaching and Learning

Definition: Understanding and using the knowledge base on effective teaching and learning to initiate teacher development and school improvement.

Knowledge

- Synthesize recent research and practice in the areas of teaching, learning, curriculum, and assessment
- Describe the role of teachers, both individually and collectively, in school improvement
- Become cognizant of the historical, philosophical, socio-cultural, and theoretical development of education
- Identify and discuss socio-affective, cognitive, and interactional characteristics and needs of diverse groups

Skills

- Effectively use the knowledge base to bring about change for increased student academic learning and social development
- Effectively use the knowledge base to bring about change that empowers educators to enhance their effectiveness
- Lead teachers and other educators to develop needs-specific instructional strategies for culturally and linguistically diverse student groups
- Discriminate between sound and unsound reports, research, and instructional practice

Dispositions

- Value providing equitable and appropriate educational access to all students
- Value research and the knowledge base about effective teaching and learning as useful in educational reform
- Prioritize student learning over political problems

STRAND 4: Research and the Effective Use of Data

Definition: Understanding, conducting, and applying impactful research in school improvement and reform.

Knowledge

- Describe forms of research used in education including traditional, school-based, and program evaluation
- Interpret and communicate various forms of data including graphic presentations, descriptive statistics, and effect size
- Outline the research cycle as it applies to school-based research and program evaluation
- Describe the importance of validity, reliability, credibility, and generalizability in the research process
- Demonstrate the effective use of standardized test data
- Describe how to use program evaluation to improve schools
- Articulate how to guide others through the program evaluation cycle
- Outline how to lead others to conduct school-based research

Skills

- Use reflective and proactive processes of inquiry to identify a research focus for school improvement
- Evaluate, synthesize, and use professional literature to build a theoretical base for a research focus
- Generate research questions which develop a research focus
- Develop and implement a theoretically-based intervention or innovation for outcomes-based research studies
- Create a systematic data collection plan aligned with the research focus
- Collect and analyze multiple forms of data using data analysis consultants if necessary
- Draw credible, valid conclusions based on the analysis of data
- Use research results for continuous school improvement

- Interpret and communicate research results effectively to both professional and lay audiences

Dispositions

- Value data-based decision making as an integral part of school improvement
- Value dissemination of research findings to advocate for school improvement

STRAND 5: Scholarly Persuasion

Definition: Engaging in rational discussion informed by and grounded in the knowledge base and research in education and school improvement.

Knowledge

- Demonstrate different oral and written communication styles and their effective use
- Identify and interpret nonverbal signals in different language systems

Skills

- Draw from the knowledge base in education and school improvement to construct scholarly defensible positions
- Effectively communicate educational issues using oral and written communication to diverse professional and lay audience
- Recognize networks and pathways appropriate for disseminating information, positions, and decisions regarding education
- Communicate in a logical, scholarly style using the format prescribed by the American Psychological Association (APA)

Dispositions

- Prefer scholarly and rational discourse over emotional arguments that lack sound reasoning
- Value proactive and effective communication
- Value contributing to the knowledge base in school improvement

STRAND 6: Technology

Definition: Developing sound technological literacy that impacts professional competence and school improvement

Knowledge

- Articulate principles of effective electronic communication
- Identify past, existing, and emerging technology resources used in education and match them to teaching, learning, and school administrative needs
- Describe how information is organized in electronic media in contrast to print media

Skills

- Use technology resources to exchange information and ideas with others, including email, list serves, and electronic dialogues
- Conduct electronic searches and access other electronic resources
- Navigate and create websites
- Prepare and transmit professional quality documents electronically
- Model social, legal, and ethical practices to promote responsible use of technology

Dispositions

- Value effective preparation and use of multiple media to communicate with professional and lay audiences
- Value the potential of new and emerging technology to shape school improvement strategies and initiatives
- Value participation in an electronic network with others in the educational community

Core Coursework

The core coursework in the School Improvement program falls within three curricular strands:

Teaching and Learning (9 hours)

- Courses include Models of School Improvement, Instructional Leadership that Facilitates School Improvement, and Models of Professional Development.

Leadership for School Improvement (9 hours)

- Courses include Leadership for Diversity in the 21st Century, Policy Analysis for School Improvement and Leadership for Change.

Research and the Effective Use of Data (15 hours)

- Courses include School Improvement through Data-Driven Decision Making, Quantitative Methods for School Improvement, Qualitative Methods for School Improvement, Action Research for Change I, and Action Research for Change II.

The Core also includes the following:

- The School Improvement Orientation (no credit)
- Dissertation Mentoring I, II, and III (2 credit hours each)
- The Dissertation Prep Summer Institute (no credit).

Application Requirements

- A graduate degree from an accredited institution
- A cumulative minimum GPA of 3.0 on a 4.0 scale for all previous graduate work
- You are required to submit GRE Scores
 - GRE scores are ONLY one of several criteria that are used to collectively evaluate your application for admission to the School Improvement Program
 - Although there are no required minimum scores, the minimum expected scores are a composite score of 1000, with at least a 450 on the verbal section AND a 450 on the quantitative section. NEW GRE scoring effective August, 2011. Minimum expected scores are: Verbal Reasoning 151 and Quantitative Reasoning 142.
 - Submitted GRE scores cannot be more than 10 years old (from the application deadline date)
 - Note: International students are also required to submit TOEFL scores
- Completion of the Graduate School's Online Application
- A 750-1000 word essay that indicates personal goals and suitability for the School Improvement Program. If you do not have professional experience in schools, you must include a rationale for your application to the Doctoral Program in School Improvement. In the essay, you may include a brief discussion of any literature (e.g., re-

search articles, textbooks) that has informed your professional practice or otherwise influenced you in some way. (Please also include appropriate APA citations.)

- Three recommendations completed by individuals who have supervised your work in schools, or other type of professional setting
- A vitae listing education and employment history, experience with school improvement awards and recognitions, etc. Please be sure to include your current and complete contact information, including an active e-mail address
- Signed acknowledgement of the School improvement Mission Statement

Application Review Process

Once you have submitted your application, the remainder of the admission process is as follows:

- Within several weeks following the application deadline, all applications will be reviewed and evaluated by a committee of faculty.
- At this time, the original pool of applicants will be reduced to a smaller subgroup of applicants for interviews.
- If you are selected for an interview, you will be contacted via email to schedule a real-time video or telephone interview with the selection committee.
- Following the interviews with all selected applicants, a smaller subgroup will be invited for admission to the School Improvement Program.
- The entire process of reviewing applications, interviewing applicants, and inviting the selected applicants for admission will take approximately 6 weeks.

Supplementary Certification (Endorsements)

The following endorsements may be added to educators' certificates as indicated

1) English to Speakers of Other Languages (ESOL) – 9 semester hours of graduate credit as follows:

- PTED 7239, Language and Culture in the Classroom
- PTED 7240, Issues in Applied Linguistics & Second Language Acquisition
- PTED 7241, Teaching English as a Second Language: Methods & Materials
- PTED 7242, Language-minority Education & Culture

2) K-5 Mathematics Endorsement - 12 semester hours of graduate credit as follows:

- EDME 7271, Elementary Mathematics I
- EDME 7271L, Elementary Mathematics I Lab
- EDME 7272, Elementary Mathematics II
- EDME 7272L, Elementary Mathematics II Lab
- EDME 7273, Advanced Strategies for Teaching Mathematics
- EDME 7273L, Advanced Strategies for Teaching Mathematics Lab

3) Reading Endorsement – 9 semester hours of graduate credit as follows:

- READ 7271, Reading Theory, Development, and Practices
- READ 7263, Diagnosis and Correction of Reading Problems
- READ 7201, Applied Reading

COLLEGE OF SCIENCE AND MATHEMATICS

Dr. Farooq Khan, Interim Dean
678-839-5190
<http://www.westga.edu/cosm>

Degrees Offered

The Master of Science degree is offered with majors in Biology, Applied Computer Science and Mathematics. Satisfactory scores on the verbal, quantitative and analytical writing sections of the Graduate Record Exam may be required depending on the program.

Two options are offered in the Master of Science degree programs: Plan I (with thesis) and Plan II (without thesis). One exception to this is the M.S. in Applied Computer Science program which has only the non-thesis plan.

Thesis Requirement

The element that contributes most to the attractiveness and readability of the thesis or dissertation is consistency in format. Consistency means the student establishes a series of conventions or protocols regarding heading sequencing and other aspects of appearance to visually guide readers through the document, thus enabling them to concentrate on the content. For more information, refer to the "Style" portion of this Guide.

Students must submit the thesis or dissertation, with the required Content Pages, for the final formatting review prior to printing copies which will be bound. The student and Faculty Advisor signatures on the Format Review Form indicate that editing and formatting have been reviewed by the student and the committee prior to submitting the required Content Pages to the Format Reviewer for the final format check and approval. The final format check and approval ensures that the required Content Pages adhere to the UWG style requirements. Content is not reviewed for spelling, punctuation, or writing style by the Format Reviewer.

After fee payment is made to the UWG Cashier, the originals of both the Format Review Form and the Binding Order Form, located at the end of this Guide, are submitted by the student to the UWG Library along with the delivery of the appropriate number of copies of their thesis or dissertation for binding. A copy of the Binding Order Form will be submitted by the student, with binding fee payment, to the Cashier's Office, first floor Aycock Hall. The Graduate Studies Associate in each college will receive a copy of the Format Review Form. The Format Reviewer and the student will each retain a copy of both forms.

GEOGRAPHIC INFORMATION SYSTEMS CERTIFICATE

Department of Geosciences
Calloway 101 • 678-839-6504
<http://www.westga.edu/~geosci/>

Professor:

J. Seong

Assistant Professor:

S. Rose, J. Hong

The Department of Geosciences at the University of West Georgia offers a 15 hour course of study leading to a Geographic Information Systems Certificate. The GIS Certificate is designed to meet the needs of students and community. The GIS Certificate program aims at providing non-traditional students and field professionals with updated GIS knowledge and skills for further enhancement of their GIS career. It also aims at providing traditional students with a set of practical GIS skills to access the GIS market. The GIS Certificate is a 100% online program.

Learning Outcomes

Upon completing this Certificate program, students will be able to demonstrate the knowledge and skills of:

- creating, managing, analyzing, and visualizing GIS data
- using GIS software packages for research and services
- implementing and developing enterprise GIS applications
- processing and analyzing remotely-sensed digital imagery, and
- designing valuable maps

Admission to the Program

The GIS Certificate is open to all professionals and current students who have a bachelor's degree. Any bachelor's degree meets the requirement of admission. Prospective students must apply for the admission to the non-degree seeking program as described in the Graduate Catalog. Current students who are enrolled in a graduate program offered at UWG must submit a separate application to apply to this program.

The GIS Certificate program does not require either TOEFL or GRE.

GIS Certificate Program Requirements

Prerequisite:

Students lacking appropriate background are required to take GEOG 5551 (Introduction to GIS and mapping Sciences 3 hours). Please consult the department about waiving GEOG 5551.

Required courses:

GEOG 5553 Geographic Information Systems (4 cr.)

GEOG 5563 Remote Sensing (4 cr.)

Two from the following courses:

GEOG 5086 Internship (3 cr. maximum)

GEOG 5554 Computer Cartography (4 cr.)

GEOG 5562 Airphoto Interpretation & Photogrammetry (4 cr.)

GEOG 6082 Directed Problems (3 cr.)

GEOG 6446 Special Topics (4 cr.)

GEOG 6677 Image Processing (4 cr.)

GEOG 6753 Advanced GIS and Spatial Analysis (4 cr.)

GEOG 6755 GIS Database Design (4 cr.)

GEOG 6767 Programming and Customization in GIS (4 cr.)

GEOG 6893 Practicum in GIS (4 cr.)

Students may take courses via the Web with the instructor's permission. The Certificate will be issued to the students who complete all required courses with B or better grades. Students must submit a copy of their transcript and the GIS Certificate Course Completion Form to the GIS Program Director during the last semester of their study in order to receive the Certificate.

Students lacking appropriate background may be required to take GEOG 2553 (Fundamentals of Mapping Science.) Students must consult all pre-requisites with the GIS program director.

MASTER OF SCIENCE DEGREE

MASTER OF SCIENCE IN APPLIED COMPUTER SCIENCE

Department of Computer Science

www.cs.westga.edu/

TLC 2-200 • 678-839-6485

Professor:

A. Abunawass (Chair)

Associate Professors:

L. Baumstark, W. Lloyd, A. Remshagen, L. Yang, D. Yoder

Assistant Professor:

M. Orsega

Program Summary

The M.S. in Applied Computer Science degree is a professional program, requiring 36 hours of graduate study, that provides individuals holding an undergraduate degree in any discipline the knowledge and skills needed to pursue a career in the exciting and dynamic field of computer science and information technology. The program focuses on computer science fundamentals and the craft and practice of software design and development.

Students may enter the program during the fall semester only. The program requires 6 credit hours per semester, to include summers, and may be completed in 24 months. All instruction and course work is delivered completely online via the Internet using a variety of distance learning technologies. Students are expected to have basic knowledge and proficiency in using computers. Students will be expected to have reliable Internet access and their own personal computer capable of running a variety of software tools used in the program. Additional details on computing needs are available from the Department of Computer Science web site.

Admission Requirements

In addition to meeting minimum graduate studies admission requirements, applicants must have an earned bachelor's degree from an accredited institution and an overall 2.5 GPA in all undergraduate work. The admission application must also include a letter of application (500 words or less) that explains the applicant's intent for pursuing the degree, three letters of reference, and a comprehensive resume or curriculum vitae that describes in detail the applicant's educational background and professional experience. Additionally, some applicants may be asked to submit additional material in support of their applications. A committee of computer science graduate faculty will evaluate all admission applications. As part of the application process, applicants will be required to participate in an interview with the committee, which may include a written component. The committee shall then recommend for admission those applicants deemed qualified.

Provisional admission is not granted for entry to the program, and only students who are admitted to the program may enroll in graduate computer science courses.

Program Learning Outcomes

Upon completing the program, students will be able to:

1. Effectively function as a member of a team engaged in the process of modeling, designing, and implementing computer-based systems of varied complexity utilizing multiple technologies.
2. Recognize and analyze social, professional, and ethical issues and responsibilities they may face as computing professionals.
3. Prepare and give effective technical presentations using appropriate technologies.
4. Write clear and accurate technical documents.

Required Courses

CS 6231 Database Systems I	3
CS 6232 Database Systems II	3
CS 6241: Software Development I	3
CS 6242: Software Development II	3
CS 6251: Web Technologies I	3
CS 6252: Web Technologies II	3
CS 6261 System and Network Administration I	3
CS 6311 Program Construction I	3
CS 6312 Program Construction II	3
CS 6910 Project I	3
CS 6910 Project II	3
Total	36

Additional Program Requirements

- Students are allowed only one grade of "C" in all courses applying toward the degree.
- Students must satisfactorily complete CS 6910 (Project I) by earning a grade of "S" in order to remain in the program.
- Students must satisfactorily complete CS 6920 (Project II) by earning a grade of "S" and participate in an exit interview with computer science graduate faculty.
- Additional program requirements are found on the Department of Computer Science website at <http://www.cs.westga.edu/>.

BIOLOGY—M.S.

Department of Biology
Biology 160 • 678-839-6547
www.westga.edu/biology/

Professors:

J. Hendricks, D. Morgan, G. Payne, S. Mruthinti, C. Tabit, H. Zot (Chair)

Associate Professors:

H. Banford, J. Huff, W. Kenyon, L. Kral, N. Penceoe

Assistant Professors:

B. Ballentine, M. Johnson, M. Mitra, S. Molesworth-Kenyon

A student entering this program is normally expected to have an undergraduate degree in biology. Students without a degree in biology or students lacking certain background courses in biology and related sciences may be expected to complete undergraduate courses to compensate for deficiencies. All students must take the GRE general test. Applicants to the Biology Graduate Program must have a minimum undergraduate cumulative post-secondary grade point average of 2.8 on a 4.0 scale and a minimum combined verbal and quantitative GRE score of 1000.

Graduate students must select an advising committee by the first pre-registration period following admission on any basis, or one will be selected for them by the Department Chair.

There are two plans for degree completion. The first plan, the thesis track, is designed for students who plan to continue on with further graduate education or who plan to enter research-related careers. The second plan, the non-thesis track, is designed for students who do not plan to continue their education in biology. This plan is often preferred by secondary educators, persons interested in scientific sales, or those interested in laboratory management positions. In either case, the student, in consultation with her or his advising committee, will design a course of study to specifically meet the needs of the individual student. The specifics of the two degree programs are provided below.

All applicants to the Biology Graduate Program must submit a narrative statement (up to 1 page in length) including three components: 1) their reasons for pursuing a graduate degree in Biology; 2) the specific area(s) (sub-discipline) of Biology in which they are interested; and 3) the type of degree (thesis track or non-thesis track) they wish to pursue.

Learning Outcomes

- To develop a strong diversified background in modern biology appropriate to the individual student's goals. The anticipated outcome will be a student with an appreciation for the areas of modern biology and the inter-relatedness of these areas.
- To develop critical-thinking and problem based learning skills. The anticipated outcome will be a student with the ability to develop new ideas, to explore new areas of science or other academic endeavors, to design, implement, and evaluate scientific investigations, and to assess, interpret, and understand data and its meaning.

- To develop the ability to communicate scientific ideas in both written and oral formats. The anticipated outcome will be a student who can organize and present his or her scientific ideas in both written and oral formats.

Thesis Track for the M.S. Degree in Biology

BIOL 6984 (One credit hour per semester)	4 hrs.
BIOL 6983 (Minimum)	9 hrs.
Seven 3-Hour Graduate Courses in Biology	21 hrs.
BIOL 6999	2 hrs.

A combination of 5000-level and 6000-level courses may be used to complete graduate degree requirements, but a substantial portion of the degree program should be at the 6000 level. A topic for thesis research should be identified before the end of the second semester of the degree program. The degree candidate should submit a brief thesis proposal to the advisory committee at this time and should schedule qualifying exams before the end of the third semester. The advising committee may approve up to two course substitutions from departments other than biology if such substitutions are appropriate to the research interests or career goals of the student.

Non-Thesis Track for the M.S. Degree in Biology

BIOL 6984 (One credit hour per semester)	4 hrs.
BIOL 6995	2 hrs.
Ten Three-Hour Graduate Courses in Biology*	30 hrs.

*Up to three of these courses may be in a minor field (i.e., Education or Business) with permission of the advisory committee. A combination of 5000-level and 6000-level courses may be used to complete graduate degree requirements, but a substantial portion of the degree program should be at the 6000 level. The comprehensive examination will be administered by the advisory committee before the end of the last semester of the degree program.

Professional School Transition Plan

The M.S. degree in biology typically requires two years for completion by full-time students. Occasionally students who begin the M.S. degree in biology are accepted to professional schools (medical school, dental school, veterinary school, etc.) before they can complete the degree. The Department of Biology offers an option for students who are accepted to professional school prior to completion of the M.S. degree that allows transfer of credits back to West Georgia for basic science courses completed as a part of the professional school curriculum. Students pursuing this option will typically pursue the non-thesis track, although under exceptional circumstances it may be possible for students to complete a thesis-track degree through this route. To qualify, students must complete at least 60% of their graduate course work at West Georgia, and must complete their comprehensive examination before beginning the professional school program. Official transcripts from the first year of professional school should be forwarded to the Graduate Coordinator for the Department of Biology who will request application of appropriate courses toward completion of the M.S. degree. Contact the Department of Biology for additional details.

MASTER OF SCIENCE IN MATHEMATICS

Concentrations in Teaching and Applied Mathematics

Boyd 310 • 678-839-6489

www.westga.edu/~math/graduate.html

Professors:

A. Boumenir, M. Gordon, A. Khodkar, B. Landman (Chair), T. Vu

Associate Professors:

A. Chatterjee, W. Faucette, J. Kang, C. Leach, K. Shin, K. Smith, S. Sykes, R. Xu, M. Yazdani

Assistant Professors:

J. Black, F. Wei

Limited Term Assistant Professors:

B. Jackson, M. Xuan

Lecturer:

D. Robinson

The Master's program in Mathematics offers a Concentration in Teaching Option and a Concentration in Applied Mathematics Option.

Admission

For regular admission to the program, students are expected to have a Bachelor's degree from an accredited institution, a cumulative GPA of at least 2.7 on all college level work, a combined verbal and quantitative GRE score of at least 1030, with no score less than 400, completion of the calculus sequence (equivalent of UWG courses MATH 1634, MATH 2644, MATH 2654) plus at least twelve hours of mathematics courses at the advanced undergraduate level (3000 level or higher, or the equivalent).

Provisional admission: Applicants applying to a master's degree program in mathematics with less than the required GPA and GRE may be considered for provisional admission. They must submit official GRE test scores and must also have a grade point average of at least 2.2. In no event may the grade point average be less than 2.2. Applicants may also be admitted provisionally for reasons other than, or in addition to, grade point average and GRE test scores. Meeting departmental test score and grade point average requirements is no guarantee of admission. Provisional admission is ultimately subject to departmental approval and the Dean of the College of Science and Mathematics.

Please contact the College of Science and Mathematics Graduate Studies Associate at 678-839-5192 or by visiting the website at <http://www.westga.edu/~gradsch/>

Mathematics Teaching Option

This program is designed for teachers and aspiring teachers with an undergraduate degree in Mathematics or Mathematics Education who wish to obtain an advanced degree that will make them more qualified and marketable as mathematics teachers at the high school

and junior college level. This would also be appropriate for those seeking to enroll in a doctoral program in Mathematics Education or Mathematics. The major elements of the program are (i) mathematics education courses that are specifically designed to address current needs of teachers of secondary mathematics in Georgia and (ii) advanced mathematics courses which promote a greater depth of understanding of concepts relevant to in-class teaching. The Department of Mathematics has graduate faculty with expertise in Mathematics Education and Mathematics who will lead the students in these areas.

Degree Requirements

A candidate for the M.S. Degree with Concentration in Teaching must complete a minimum of 36 semester hours of graduate work approved by the department graduate committee. These include:

Required Courses (12 semester hours)

Electives (24 semester hours)

Comprehensive Examination

Each candidate for the Concentration in Teaching must perform satisfactorily on a final comprehensive examination.

<i>Required Courses</i>	<i>Hours</i>
MATH 6043 Topics in Number Theory	3
MATH 6233 Geometry	3
MATH 6253 Mathematical Analysis I	3
MATH 6413 Advanced Modern Algebra I	3
Total Required	12

Electives (Choose 8 courses)

MATH 6003 Dynamical Systems and Applications	
MATH 6103 Discrete Optimization	
MATH 6303 Introduction to Mathematical Control Theory	
MATH 6213 Statistical Methods	
MATH 6263 Mathematical Analysis II	
MATH 6303 Introduction to Mathematical Control Theory	
MATH 6363 Partial Differential Equations	
MATH 6403 Signal Processing	
MATH 6423 Advanced Modern Algebra II	
MATH 6473 Combinatorial Analysis	
MATH 6483 Theory of Graphs	
MATH 6503 Numerical Methods in Applied Mathematics	
MATH 6513 Applied Linear Algebra	
MATH 6513 Applied Linear Algebra	
MATH 6733 Research in Math Education	
MATH 6743 Advanced Perspective on Secondary Mathematics	
MATH 6903 BioMathematics	
MATH 6982 Directed Readings	
Total Electives	24
Total Program	36

Mathematics Applied Option

This program is designed for those who seek enhanced employment opportunities in industry, government, or two-year college teaching, as well as those who desire to enter a doctoral program. Mathematics has always played an important role in understanding and predicting real-world phenomena, and that role has increased rapidly as many areas of technology and science have advanced in recent years. There has also been an increase in new areas of mathematics used to model these phenomena. A wealth of applications can be found in areas such as economics, biology, computation, social and management sciences, and engineering. The Department of Mathematics at the University of West Georgia has a strong contingent of faculty in applied areas. The program is designed to expose students to a broad range of mathematical subjects that are important in applied fields. The program includes (i) a set of core courses fundamental to the study of applied mathematics, (ii) a broad range of elective courses in several applied areas, and (iii) a research project class.

Degree Requirements

A candidate for the M.S. Degree with Concentration in Applied Mathematics must complete a minimum of 36 semester hours of graduate work approved by the department graduate committee. These include:

Required Courses (12 semester hours)

Electives (24 semester hours)

Comprehensive Examination

Each candidate for the Concentration in Applied Mathematics must perform satisfactorily on a final comprehensive examination.

<i>Required Courses</i>	<i>Hours</i>
MATH 6203 Applied Probability	3
MATH 6253 Mathematical Analysis I	3
MATH 6263 Mathematical Analysis II	3
MATH 6363 Partial Differential Equations	3
Total Required	12

Electives (Choose 8 courses)

MATH 6003 Dynamical Systems and Applications
MATH 6043 Topics in Number Theory
MATH 6103 Discrete Optimization
MATH 6213 Statistical Methods
MATH 6233 Geometry
MATH 6303 Introduction to Mathematical Control Theory
MATH 6403 Signal Processing
MATH 6413 Advanced Modern Algebra I
MATH 6423 Advanced Modern Algebra II
MATH 6473 Combinatorial Analysis

MATH 6483	Theory of Graphs	
MATH 6503	Numerical Methods in Applied Mathematics	
MATH 6513	Applied Linear Algebra	
MATH 6613	Inverse Problems	
MATH 6743	Advanced Perspective on Secondary Mathematics	
MATH 6903	BioMathematics	
MATH 6982	Directed Readings	
MATH 6983	Graduate Research Project	
Total Electives		24
Total Program		36

COLLEGE OF SOCIAL SCIENCES

Dr. N. Jane McCandless, Dean
678-839-5170
<http://www.westga.edu/coss>

Mission Statement

The programs of the College of Social Sciences are united by a shared passion for understanding the richness of human behavior and the complexity of communication among people. We are concerned with societies, cultures, groups, and, above all, individuals. The faculty of the College of Social Sciences is dedicated to educating students to meet the challenges of the future, not merely to live in the present

Degrees Offered

The Master of Arts degree is offered with majors in Criminology, Psychology, and Sociology. The Master of Urban and Regional Planning and the Master of Public Administration degrees are also offered. We also offer a PhD in Psychology concentrating on the study of Consciousness and Society. Satisfactory scores on the verbal, quantitative and analytical writing sections of the Graduate Record Exam are required. Some programs may accept the Miller Analogies Test (MAT). Contact the Graduate Studies Associate in the College of Social Sciences for more information.

Two options are offered in the Master degree programs: Plan I (with thesis) and Plan II (Comprehensive exam).

Thesis Requirement

The significance of a thesis or dissertation is as a scholarly or research project that carefully addresses a certain set of ideas, data, or other arguments in a manner approved by directing faculty and written to the highest standards. Dissertations are intended to be an original contribution to the field. An important element that contributes most to the attractiveness and readability of the thesis or dissertation is consistency in format. Consistency means the student establishes a series of conventions or protocols regarding heading sequencing and other aspects of appearance to visually guide readers through the document, thus enabling them to concentrate on the content.

For more information, refer to the "Style" portion of this Guide. Students must submit the thesis or dissertation, with the required Content Pages, for the final formatting review prior to printing copies which will be bound. The student and Faculty Advisor signatures on the Format Review Form indicate that editing and formatting have been reviewed by the student and the committee prior to submitting the required Content Pages to the Format Reviewer for the final format check and approval. The final format check and approval ensures that the required Content Pages adhere to the UWG style requirements. Content is not reviewed for spelling, punctuation, or writing style by the Format Reviewer.

After fee payment is made to the UWG Cashier, the originals of both the Format Review Form and the Binding Order Form, located at the end of this Guide, are submitted by the student to the UWG Library along with the delivery of the appropriate number of copies of their thesis or dissertation for binding. A copy of the Binding Order Form will be submitted by the student, with binding fee payment, to the Cashier's Office, first floor Ay-

cock Hall. The Graduate Studies Associate in each college will receive a copy of the Format Review Form. The Format Reviewer and the student will each retain a copy of both forms.

Other Topics

For courses on the following topics, see Course Descriptions: Anthropology, Chemistry, Educational Research, Foreign Languages, Geology, Mathematics, Natural Science, P-12 Education, Philosophy, Physics, Science, and Sports Management. For Art Education, see the College of Education section.

MASTER OF ARTS DEGREE

PSYCHOLOGY—M.A.

Department of Psychology
Melson 123 • 678-839-0613
www.westga.edu/psydept/

Professors:

C. Aanstoos, J. Dillon, T. Hart, D. Helminiak, K. Malone, L. Osbeck, D. Rice (Chair)

Associate Professors:

E. Dodson, N. Korobov, M. Kunkel, A. Pope, L. Schor

Assistant Professors:

J. Diaz-Laplante, K. Perkins, C. Simmonds-Moore, K. Skott-Myhre

The Master of Arts program in Psychology offered by West Georgia is accredited by the Council for Humanistic and Transpersonal Psychologies.

Applicants for graduate study in psychology are required to have an interview as part of the admission process. Considering the humanistic orientation of this program, the potential for self-awareness, exploratory research, and some knowledge of the humanistic tradition in psychology is given considerable weight in selection of applicants and program planning.

Also, to be admitted as a Regular student for admission to the MA program, we require a minimum GRE of 400 on each: Quantitative and Verbal under the old scoring system, which translates into 140 quant. and 146 on the verbal under the new scoring system.

There are two required gateway courses in the Master's Program. All students are required to take PSYC 6000, Foundations of Humanistic Psychology, and PSYC 6010, Human Growth and Potential. The Foundations course will explore and examine the conceptual bases of contemporary humanistic psychology, while Human Growth and Potential will emphasize personal growth and awareness in an experiential context. Besides these two courses, students can choose classes consistent with their interests and plans. For example, some students may select courses to fulfill the basic requirements for becoming licensed as counselors, while others may be interested in further graduate study.

There are two options to complete requirements toward graduation. Under Option I, students must complete a minimum of 33 hours of course work plus an acceptable original thesis. Thesis will result in additional hours. Up to 9 hours of course work can be taken in graduate courses in departments other than psychology without special permission. Under Option II, students must complete a total of 45 hours of course work. Up to 12 hours can be taken in graduate courses in departments other than psychology without special permission.

Under both options, students must pass an oral comprehensive exam based on course work and individual research or projects developed over the student's course of study. This requirement is fulfilled under Option I through the student's oral defense of his or

her thesis. Under Option II, a student must submit a written document as directed by his or her committee.

Students who are interested in the Professional Counselor Licensure track should understand that admission to this track requires an application and interview after you have been accepted in the MA program. Some courses are restricted to students accepted into the Clinical Track.

The courses listed below are included in the LPC track. Be sure to check with an advisor before registering.

Counseling Theory

PSYC 6200 (Theoretical Approaches to Counseling & Psychotherapy)

Counseling Practicum or Internship

PSYC 6287 (Clinical Practicum I)

PSYC 6387 (Clinical Practicum II)

Human Growth and Development

PSYC 7102 (Lifespan Development)

Social and Cultural Foundations

PSYC 6400 (Psychology, Culture, and Society)

The Helping Relationship

PSYC 6220 (The Counseling and Psychotherapy Process)

Group Dynamics, Processing, and Counseling

PSYC 6230 (Group Counseling and Psychotherapy)

Appraisal/Evaluation of Individuals

PSYC 6280 (Theory and Practice of Clinical Assessment)

Research and Evaluation

PSYC 6083 (Research Methods)

Professional Orientation

PSYC 5085 (Horizon Seminar: Professional Orientation)

SOCIOLOGY—M.A.

Department of Sociology

Pafford 217 • 678-839-6505

www.westga.edu/soccrim/

Professors:

J. McCandless (Dean, College of Social Sciences)

Associate Professors:

P. Luken (Interim Chair)

Assistant Professors:

P. Hunt, N. Noori (Director of Graduate Studies)

Program Description

The Master of Arts degree in Sociology prepares students for advanced graduate studies in the social sciences and for professional careers in a variety of settings including federal, state, and local government agencies; not-for-profit organizations, community service

groups; market research firms; and social service organizations. Coursework incorporates classical and contemporary theoretical perspectives, analysis of cutting edge empirical research, and training in quantitative and qualitative research methodologies. Students can take coursework and specialize in the following areas: community development, social inequality, social psychology, health, housing, environment, comparative sociology, and social movements.

Admission

For admission to the program, a student is ordinarily expected to have a degree in sociology or a related discipline. Applicants for graduate study in sociology must have:

1. taken the GRE (the department will waive the GRE for students who have an overall GPA of 3.2 and a GPA of 3.5 in Sociology-see below for details)
2. a 750-word intellectual autobiography that includes reasons for seeking the degree, and
3. three letters of recommendation.

Applicants who have taken 21 upper division hours in Sociology at the University of West Georgia, six of which must be from required courses, and who meet the GPA requirements listed above do not have to take the GRE to be considered for regular admission.

To apply or to learn more about the application process, students can consult the following website:

http://www.westga.edu/assetsCOSS/coss/MASTER_OF_ARTS_In_SOCIOLOGY.pdf.

Program Requirements

The core courses for the Master's program consist of nine hours in theory, research methodology, and statistics. To satisfy the theory requirement, students must take SOCI 6305 or another 6000-level theory course approved by the department's director of graduate studies. To satisfy the research methodology requirement, students must take SOCI 6013 or SOCI 6613. To satisfy the statistics requirement, students must take SOCI 5003 or another graduate level statistics course approved by the department's director of graduate studies. Students who have not taken a theory course in sociology must enroll in SOCI 5053 prior to enrolling in SOCI 6013 or SOCI 6613.

Students accepted into the program may choose either Plan I (Thesis) or Plan II (Comprehensive Exam). Under Plans I and II students must complete 21 hours of elective course work beyond the core requirements. Under Plan I students must also take three hours of Thesis Preparation (SOCI 6882), and three hours of thesis work (SOCI 6999). A thesis is required under Plan I. Under Plan II students must also take six hours of Comprehensive Exam Preparation (SOCI 6782). A comprehensive exam is required under Plan II. Under either plan students must complete a minimum of 36 hours, one-half of which must be at the 6000-level. A total of six hours may be selected from courses outside the Master's program in Sociology.

<u>Requirements</u>	<u>Plan I</u>	<u>Plan II</u>
Core Courses	9 hours	9 hours
Elective Courses	21 hours	21 hours
Thesis Preparation	3 hours	N/A

Thesis	3 hours	N/A
Comprehensive Exam Preparation	N/A	6 hours
Total Hours	36 hours	36 hours
Final Project	Thesis	Comprehensive Exam

Learning Outcomes

Upon completion of this degree program, students will be able to:

- Understand and apply quantitative and qualitative research methodologies.
- Understand and apply sociological theories.
- Think critically about the craft of sociology and about issues of social inequality.
- Understand one area of sociology in depth.
- Communicate effectively orally and in writing.

CRIMINOLOGY—M.A.

Department of Criminology

Pafford 240 • 678-839-6505

www.westga.edu/criminology

Professors:

D. Jenks (Chair), J. Fuller

Associate Professors:

C. Jenks, M. Johnson (Director of Graduate Studies)

Assistant Professor:

J. Song

Program Description

The Master of Arts degree in Criminology is offered by the Department of Criminology with two tracks: Criminal Justice Administration and Crime and Social Justice. The Criminal Justice Administration track addresses issues of crime and criminal justice within a framework that emphasizes theory and research and their implications for criminal justice policy and practice. The Crime and Social Justice track trains students in understanding and applying theory and research in academic settings, with an emphasis on preparing students for doctoral work. Both curricula are grounded in the social, behavioral and natural sciences. The Department of Criminology recognizes the value of diverse methodological and theoretical approaches and encourages their complementary use and integration. The MA Criminology program is conceived widely to include the study of crime, justice, law, and society. Criminology faculty members represent broad and varied backgrounds in working with the criminal justice system, dealing with offenders and victims, and conducting research on a wide range of criminal justice issues.

Admission

For admission to the program, a student is expected to have a bachelor's degree in crimi-

nology, criminal justice, or another social or behavioral science. However, other complimentary degrees may be considered. Students can be admitted without the expected degree with the stipulation that selected undergraduate and/or graduate-level courses must be completed. Applicants for graduate study in criminology must meet the College of Social Sciences requirements and:

- Submit official Graduate Record Examination (GRE) scores
- Obtain three strong letters of recommendation
- submit a 750 - word intellectual autobiography that includes reasons for seeking a Master's degree in Criminology
- Have a minimum overall 2.50 GPA

Program Requirements

Both the Criminal Justice Administration and Crime & Social Justice tracks require a core of four courses: CRIM 6000: Principles of Criminology, CRIM 6003: Applied Statistics in Criminology, CRIM 6010: Theories of Crime & Justice, and CRIM 6013: Social Research. Both tracks have a list of approved courses for completion of the degree and are available from the Director of Graduate Studies. Students accepted into the program may choose either the Plan I (Thesis) or Plan II (Comprehensive Exam) option. Under the thesis option, a student must complete a minimum of 30 hours of coursework and 6 hours of thesis. Under the comprehensive exam option, a student must complete a minimum of 36 hours of coursework and a comprehensive exam is required.

PH.D. IN PSYCHOLOGY

Melson Hall • 678-839-6510
www.westga.edu/psydoc/

Professors:

C. Aanstoos, J. Dillon, T. Hart, D. Helminiak, K. Malone, L. Osbeck, D. Rice (Chair)

Associate Professors:

E. Dodson, N. Korobov, M. Kunkel, A. Pope, L. Schor

Assistant Professors:

J. Diaz-Laplante, K. Perkins, C. Simmonds-Moore, K. Skott-Myhre

The Ph.D. program in Psychology offers an in-depth analysis of the intersection between consciousness and society. This analysis is informed by three foundational theoretical approaches: Humanistic, Transpersonal, and Critical Psychologies. This foundation provides the reflexive and reflective anchor for our students' scholarly trajectory in the development of their own research interests. The *humanistic* existential tradition provides a phenomenological grounding of consciousness while interrogating relevant research in psychology and other disciplines, from philosophy to the neurosciences. The *transpersonal* approach extends this analysis to include the spiritual dimensions of psychological life informing mind/body studies, integrative health, and the farther reaches of human existence. The *critical* traditions examine the historical position of the discipline as well as cultural representations and practices, situating the constitution of consciousness and subject within social and institutional contexts. In addition, the program emphasizes rigorous training in qualitative research methodologies, creatively addressing the relationship between theory and praxis through ethically informed and engaged modalities of research.

Admissions:

Students will be admitted for the fall semester only. Applicants with a Bachelor's degree will be considered; however a graduate degree is preferred. Those with degrees outside of psychology are encouraged to apply. Additional courses in the Department of Psychology at the University of West Georgia may be required due to disciplinary background or level of educational attainment (see below). For additional information: http://www.westga.edu/psydept/index_7688.php.

Matriculation:

Students admitted directly to the doctoral program should expect at least one year of full time attendance. After one year, students may be allowed to change to part time status. The program must be finished within eight years.

Financial Aid and Stipends:

The Department can offer a limited number of stipends for graduate research/teaching assistantships. The department also offers some out of state tuition waivers. See applica-

tion form for requirements for consideration for such waivers and stipends. Further financial aid may be available through the financial aid office.

Preparation for the doctoral program:

Those with degrees in non-related fields or without a Master's degree may be required to complete twenty hours of coursework, which may include PSYC 6000 Foundations of Humanistic Psychology and PSYC 6010 Human Growth and Potential. Other courses can be determined in consultation with faculty. Courses taken at the 7000 level can be taken for Masters level credit or doctoral credit but not both. Those admitted under the condition of having to take additional courses typically finish the preparatory sequence before entering 8000 level courses.

Program Requirements

1. Earn 60 credits in approved doctoral level courses.

These requirements are in accordance with prevailing standards for psychology doctoral programs. At least 48 credits must be attained from the Psychology Department. The remaining 12 may, upon approval, be comprised of coursework from other universities or from other departments at the University of West Georgia. Of these 12, only 9 may be from another university under the provision that they have not been used toward another degree. Transfer credits are addressed in the specified section of the handbook. At least 40 credits must consist of courses numbered 8000 or above. The remainder may include courses numbered 7000 or above. All required course credits are 4 hours.

2. Earn credit for the following required courses named below. 8000 level courses require permission of instructor if required doctoral courses have not been completed.

3. Required 60 hours do not include dissertation hours.

Core Courses

PSYC 8000 Consciousness and Experience

PSYC 8001 Culture & Subjectivity

PSYC 8002 Studies in Mind/Body

Foundations

PSYC 8003 Philosophy, Psychology & Social Practice

Take one of the following:

PSYC 8007 Foundations in Critical Psychology

PSYC 8008 Foundations in Humanistic Psychology

PSYC 8009 Foundations in Transpersonal Psychology

Research Methods

PSYC 8010 Theoretical Foundations of Psychological Inquiry (Co- or Pre-requisite to PSYC 8005)

PSYC 8005 Human Science Methodologies

PSYC 8006 Advanced Qualitative Research

All teaching assistants are required to take PSYC 9087 Teaching Practicum. Students will take or must have taken a graduate class in quantitative methods and approaches. Courses used to fulfill this requirement must be approved by Director, Advisor and Chair.

Complete the following additional requirements:

Comprehensive Examinations:

Students must demonstrate readiness to advance to doctoral candidacy in accordance with

Departmental standards.

Dissertation Committee:

Before beginning the dissertation proposal, the student should choose a dissertation advisor and committee. The committee should be comprised of 1) a dissertation advisor, who is primarily responsible for the direction of the dissertation and who will be a full-time member of the Department and a member of the Graduate faculty and 2) two faculty members with full-time graduate faculty credentials, one of which may be from outside the Department. The student may also request a fourth member, or external reader, from an outside Department or University. Upon forming the dissertation committee, the student must arrange an initial meeting with the advisor to establish the timetable for the proposal and dissertation. The dissertation committee will work with the student while the dissertation proposal is started, and the names of committee members and proposal title will be given to the designated department administrator. All members of the committee should be kept informed as to the progress of the proposal and of the dissertation at regular intervals. Any changes in committee membership should be followed by notification of all members and the department administrator.

Dissertation Proposal

The nature of the dissertation proposal will reflect the type of dissertation undertaken by the student as approved by the dissertation advisor.

Proposal Defense:

Once the proposal is finished, the dissertation committee will meet with the candidate to determine feasibility and scholarship of the proposed project. During the meeting, the committee will suggest revisions and evaluate the viability of the candidate's dissertation project. Approved dissertation proposals will be filed with the proper administrative office. Upon approval and filing of the dissertation proposal, the student is officially admitted to candidacy. The proposal defense will be open to any interested faculty.

Dissertation Defense

Following approval of the doctoral dissertation by the dissertation committee, the student will give an oral presentation followed by a question-and-answer period led by the student's advisor. The dissertation defense is open to the public. After the defense, the student will give a department colloquium.

MASTER OF URBAN AND REGIONAL PLANNING

Department of Political Science and Planning
Pafford 140 • 678-839-6504
www.westga.edu/assetsDept/index_5738.php

Professors:

S. Caress, L. Howe, R. Sanders, R. Schaefer (Chair)

Associate Professor:

S. Lee

Assistant Professors:

H. Jun, P. Rutledge

The Master of Urban and Regional Planning is designed to prepare students for a planning career in public, private and non-profit sectors. The curriculum combines an appreciation of planning as a profession, substantive studies regarding urban and regional challenges and opportunities, and a set of analytical skills useful to planning practice.

Admission to the program is open to students with an undergraduate degree in geography, political science, sociology, planning, or a related discipline. Students entering the program must meet admission guidelines established by the College of Social Sciences and the requirements set forth by the department. Departmental requirements include evidence of superior academic ability, and evidence of an interest in planning.

Master of Urban and Regional Planning students will demonstrate advanced knowledge and understanding of:

- The theoretical foundations of public planning.
- The methods and techniques of contemporary planning practice.
- The substantive knowledge base necessary to study and practice in the field of planning.

Program of Study

The Master of Urban and Regional Planning requires the completion of 36 semester hours of graduate credit*, and the program is a non-thesis program. All students must take three core courses (nine hours): Planning Theory and Practice, Research Methods for Public Administration, and Capstone Project or Internship. Students are required to take seven courses (21 hours) among the listed elective courses. Four courses out of the seven elective courses required must be PLAN 5000 or 6000 level courses. With an approval from the advisor, students may fill the remaining two courses (six hours) with urban and regional planning related courses in other disciplines such as Public Administration, Geography, Economics, Sociology, and History. Students can also fill the remaining six hours with the elective courses.

*Students who pursue the Geographic Information Systems Certificate need 39-40 semester hours.

Core Courses (6 credits)

(PLAN 5786) Capstone Project or Internship

(POLS 6202) Research Methods for Public Administration

Elective Courses (21 credits)

PLAN 5701 Technology and Sustainable Economic Development

PLAN 5705 Computers in Politics, Planning, and Management

PLAN 5721 Housing and Community Development

PLAN 5722 Environmental Planning

PLAN 5723 Transportation Planning

PLAN 5724 Sustainable Development

PLAN 5784 Planning Seminar

PLAN 5785 Topics in Planning

PLAN 6285 Planning Methods

PLAN 6702 Land Use Planning

POLS 5209 Environmental Policy

POLS 6204 Public Policy Analysis & Evaluation

POLS 6205 Administrative Law/Procedures

GEOG 5553 Geographic Information Systems

GEOG 5563 Remote Sensing

GEOG 6753 Advanced GIS and Spatial Analysis

Capstone/Internship

Students are required to complete either a capstone or an internship. A capstone project is a professional project or analysis focusing on a topic relevant to planning. The capstone may be a report, a plan or plans, drawings, models and/or other professional quality work appropriate to the project.

MASTER OF PUBLIC ADMINISTRATION DEGREE

Department of Political Science and Planning
Pafford 140 • 678-839-6504
www.westga.edu/assetsDept/index_5737.php

Professors:

S. Caress, L. Howe, R. Sanders, R. Schaefer (Chair)

Assistant Professors:

G. Dixon, H. J. Jun, S. Lee, P. Rutledge

The Master of Public Administration (M.P.A.) degree program is designed both to augment the skills and knowledge of those already in the public service and to provide a professional graduate degree program to meet the growing need for skilled, knowledgeable public administrators. It is also intended to encourage students to pursue careers in government and to equip superior students for research and study at the doctoral level. The M.P.A. program is accredited by the National Association of Schools of Public Affairs and Administration.

M.P.A. students will demonstrate knowledge and understanding of:

- Public service values including ethics, democracy, and constitutional principles
- Generalist management techniques and skills
- The linkage between theory and practice

Regular Admission

Applicants must hold an undergraduate degree from an accredited college or university. Students with any undergraduate major may apply. Those students with no prior public administration education or public service experience will be required to take POLS 5200, Principles of Public Administration. This course does not count toward the 36 hours required for the degree.

Admission will be based on the M.P.A. Committee's evaluation of three factors: GRE scores, the student's undergraduate record, and letters of recommendation. When appropriate, an oral interview may be required.

Program of Study

The M.P.A. degree is a professional program requiring the completion of 36 semester hours of graduate credit. While an exit paper is required in the Professional Seminar, the program is a non-thesis program. The curriculum for the M.P.A. degree places major emphasis upon courses in the area of public administration and policy. All pre-service students will be required to substitute an internship for 3 hours of the elective track. The program is built on three tiers of course work:

1. The Professional Core (21 hours): All students must complete the professional core. The courses in the core are: POLS 6200, Public Budgeting; POLS 6201, Theory of Public Administration; POLS 6202, Research Methods for Public Administration; POLS 6203, Theories of Public Organization; POLS 6204, Public Policy Analysis and

Evaluation; POLS 6205, Administrative Law and Procedures; POLS 6206, Public Personnel Administration.

2. The Elective Track (12 hours): With the approval of the program advisor, each student must select 12 hours beyond the core courses. The track courses may be taken from any graduate program in the University. Generally, electives should form a coherent whole. Examples of track emphasis include planning, management, and particular areas of public policy.
3. The Professional Seminar - POLS 6286 (3-6 hours): This seminar normally will be taken at the completion of the students' degree program. The seminar consists of the preparation of an exit paper (3 hours) and for those not employed in the public service, a three-month internship in a government or non-profit agency (3 hours). The exit paper can take several forms, but typically provides an analysis of the internship or the agency of employment of in-service students. The paper will analyze an actual problem which confronts the student's agency, describe the problem-solving approach taken, and evaluate the supportive evidence for the decision made. Finally, the paper will evaluate linkages between the internship or work experience, classroom experiences, and public administration literature. An oral defense of the paper before each student's committee is required.

Graduate Certificate in Public Management

Purpose

The Public Administration Program at the University of West Georgia offers a 12 hour course of study leading to a Graduate Certificate in Public Management (GCPM). The GCPM is designed to meet the needs of practicing and future public administrators who already have a bachelor's degree and who desire to:

- broaden their understanding of the concepts and techniques of public management; or
- pursue the certificate with the goal of career advancement but do not find it necessary or feasible to complete the MPA degree; or
- continue their education with the goal of earning a graduate degree in public administration (MPA).

Learning Outcomes

Certificate students will demonstrate the knowledge and understanding of:

- Public service values including ethics, democracy, and constitutional principles
- Generalist management techniques and skills
- The linkage between theory and practice

Admission

The GCPM is open to all prospective students who have a bachelor's degree with a GPA of 2.5 or above. Any bachelor's degree meets the requirements for admission. Prospective students must complete the Graduate School online application form and submit it along with official college transcripts prior to being accepted into the GCPM. Students seeking admission to the GCPM register in a non-degree/post-baccalaureate status. Courses taken by GCPM students are the same as those taken by MPA students. Students must complete their program of study within four years from the date of admission and receive no less than a 3.0 GPA.

All courses for the GCPM are offered regularly and can be taken in any order. Courses are offered in Carrollton and Newnan at night and on the weekends.

Students deciding to apply for admission to the Masters in Public Administration (MPA) Program after completing the GCPM must take the Graduate Record Examination (GRE) and meet all other MPA admission requirements. Students who have completed the GCPM may apply up to 9 credit hours toward the MPA degree within six years of completion and award of the certificate.

Certificate in European Union Studies

A certificate in European Union Studies can be earned in one of two ways. Under the academic track, a certificate is taken in tandem with an undergraduate degree program. Students from all academic majors are eligible to participate so long as they possess a minimum 2.75 cumulative Grade Point Average (GPA). It should be noted that some institutions permit the certificate to substitute for an academic minor. Under the professional track, non-degree students—such as business executives—are eligible to enroll in the program upon proof of a valid undergraduate degree from an accredited institution on the condition that they fulfill the minimum GPA requirement of 2.75.

Under either track, an application to the program cannot be made until successful completion of the following:

- (1) an introductory course on the European Union (EU) with a grade of "C" or better,
- (2) 30 semester hours of academic credit, and
- (3) a course in World History, Western Civilization, or Global Issues.

The latter course must be approved by an institution's campus representative to the EU Studies program as containing sufficient content on Europe and European topics

The certificate in EU Studies is composed of six courses that total a minimum of 17 semester hours of academic credit. To earn the certificate, students must have a 3.0 cumulative GPA in program courses upon completion of the program. An official certificate is awarded by a student's home institution for satisfactory fulfillment of the curriculum. Most institutions also recognize the accomplishment on the permanent transcripts of students participating in the academic track.

Aside from a certificate earned at one's home institution, students have an opportunity to acquire a certificate jointly conferred with a European institution. This option requires students to complete—with a grade of "B" or better—a minimum of two online courses that are co-taught by European faculty. In other words, the certificate is bestowed by two institutions, one in Georgia and one in Europe. The benefit is that students obtain a credential from a respected university in Europe, the University of Munich.

The curriculum has four mandatory components and one option:

- A. Introduction to the EU. The first course that should be taken in the program.
- B. Multidisciplinary Menu. Four courses selected from a menu of choices.
- C. Capstone Seminar. The last course taken that unifies the program's curriculum.
- D. Practicum Experience. A hands-on internship or study abroad course.
- E. Areas of Distinction. Optional distinctions for foreign language training or honors thesis.

RICHARDS COLLEGE OF BUSINESS

Faye S. McIntyre, Dean
678-839-6467
<http://www.westga.edu/rcob/index.php>

Professors:

R. Best, B. Bird, D. Boldt, J. Burton, R. Colleg, S. Dutt, T. Gainey, L. Gustafson, C. Haynes, J. Haynes, C. Hodges, M. Kassis, F. McIntyre, K. Moffeit, F. Parsa, W. Schaniel, S. Talpade, D. Turner, J. Yang, J. Yoder, M. Zachary

Associate Professors:

A. Austin, J. Anderson, E. Bergiel, J. Deng, S. Hazari, J. Murphy, H. Patron, B. Prince, W. Smith, Y. Wei

Assistant Professor:

K. Green, S. Hall, M. Halonen-Rollins, L. Liu, D. Nickell, J. Pridmore, M. Sinkey, J. Upton, S. Velez-Castrillon

Lecturer and Director of Business Education:

S. Thompson

Web MBA Faculty:

T. Cairnery, C. Campbell, B. Caster, R. Cheramie, K. Elder, E. Leeds, C. Lowery, W. Miller, T. Reisewitz, G. Roberts, D. Sams, E. Walker, H. Woodard, J. Yang, J. Zhang

Mission Statement

http://www.westga.edu/rcob/index_9536.php

The mission of the Richards College of Business is to educate and prepare students for positions of responsibility in business and society.

The RCOB provides quality business and professional education in a personal environment, built upon a common body of knowledge by focusing on three strategic goals:

1. Student Development

Admit quality local, regional, national, and international students and provide them with an education containing the skills and knowledge gained from traditional and experiential learning in internal and external campus settings to prepare them to be effective and ethical professionals.

2. Academic Professional Growth

Recruit and retain quality faculty and provide sufficient resources to support dynamic and up-to-date bachelor and master level curricula, to conduct research, and to provide service to all stakeholders within and outside of campus.

3. Administration and Infrastructure Support

Recruit and retain quality administrative management and staff personnel to manage, develop and support infrastructure and those activities that build internal and external partnerships while working in an ever-changing environment.

The Richards College of Business offers graduate programs in business administration, business education (working with the College of Education), and professional accounting.

These programs are administered through four departments: (1) Accounting and Finance, (2) Economics, (3) Management, and (4) Marketing and Real Estate.

The faculty members are committed to professional development through intellectual activities. The primary means by which instructors can enhance and update the content of their present courses and design new ones is through research and other professional development activities. Intellectual activities are also essential to enhance the status of the Institution among accredited member schools, potential employers, and other publics.

Service to the Institution and to the professional community supports the activities necessary to accomplish the mission. This involvement promotes the design of a superior curriculum, placement of graduates, discovery of new ideas for intellectual activities and classroom instruction, and the procurement of external funding for College activities.

Note: All Richards College of Business students must see their advisors and get their schedules approved before attempting to register.

Criteria for Admissions and Continued Enrollment in Graduate Business Programs

Initial and continued enrollment in any graduate program within the Richards College of Business is not only determined by academic criteria. Honest, ethical, professional behavior must be demonstrated at all times during the admissions process and throughout one's tenure as a student in the program. Students may therefore be denied enrollment or removed from any graduate program for engaging in dishonest, unethical, unprofessional behavior in a class, or in any interaction with University of West Georgia faculty, staff, or students.

The graduate programs in the Richards College of Business rely on a competitive admission process. In order to qualify for admission consideration, applicants must hold an undergraduate degree from an accredited institution. Applicants must have made a "C" or better in all undergraduate courses that are prerequisites for the selected graduate programs. In some cases, additional undergraduate courses are required. Undergraduate courses do not count toward a Graduate GPA.

Additionally, the applicant is subject to program specific criteria. Once a student has met the criteria for their selected graduate program, the Richards College of Business relies on the Program Graduate Admissions Committee to review all aspects of the student's file to determine whether or not the applicant has provided evidence that he or she will likely succeed in the graduate program. If the committee finds that the student has provided evidence to support his or her likely success in the program, the student is admitted. If not, the student is permitted to provide further evidence to support his or her likely success in the program, the student is admitted. If not, the student is permitted to provide

further evidence of preparation and request the committee again review his or her file for admission. Applicants are encouraged to work closely with the Richards College of Business Graduate Programs Office throughout the admission process.

Applicants with native a language other than English must submit minimum Test of English as a Foreign Language (TOEFL) or minimum IELTS scores. Please contact the Richards College of Business Graduate Programs Office for further details.

Each of the Richards College of Business graduate programs may have differing and specific criteria for admission and continued enrollment. Each applicant should carefully review the applicable criteria for their selected program.

MASTER OF BUSINESS ADMINISTRATION DEGREE

Richards College of Business – Adamson Hall

www.westga.edu/rcob/index_12385.php

678-839-6467

Through a rigorous and intellectually challenging experience, the Master of Business Administration (MBA) program engages students in the process of solving business problems. The MBA program prepares students to perform effectively in management positions or to pursue further studies. The objectives of the MBA program are to enhance the student's ability to:

- Communicate at a professional level in oral presentations and in writing using appropriate technologies.
- Work effectively with others and lead in organizational situations.
- Identify how globalization affects organizations and their environment.
- Recognize the importance of ethical decision making.
- Integrate analytical and problem solving skills with concepts and theories from all functional areas of business using appropriate analytical and decision making technologies.

The MBA program is accredited by the Association to Advance Collegiate Schools of Business International (AACSB), the premier accrediting agency for management education. The MBA serves working professionals through evening courses on the main campus in Carrollton, and our satellite locations in Newnan and Douglasville as well as through the Georgia WebMBA®. Full time students may also enroll in the MBA program in one year beginning in August at the Carrollton campus.

MBA Admission Criteria

The MBA program in the Richards College of Business relies on a competitive admission process. In all cases final admission decisions are made by the Richards College of Business Graduate Admissions Committee.

Applicants must attain a score of 950 points based on the formula: (undergraduate GPA (on a 4.0 scale) x 200) + the applicant's Graduate Management Admissions Test (GMAT) score, and a 3.0 or higher on the analytical writing section of the GMAT: OR

Attain a score of 1000 points based on the formula: (the upper division undergraduate GPA (last 60 hours, on a 4.0 scale) x 200) + the applicant's GMAT score, and a 3.0 or higher on the analytical writing section of the GMAT: OR

In a limited number of cases, prospective students with substantial management experi-

ence (in rank and tenure) and a strong academic background may apply for and be granted a GMAT Waiver. To be considered for a GMAT waiver, applicants must submit the GMAT Test Score Waiver Form with supporting documentation. This form is available through the Richards College of Business Graduate Program Office.

Degree Requirements

Prior to enrolling in the MBA program, admitted students must demonstrate basic competency in business subjects. Most students with an undergraduate degree in a business field will have demonstrated their competency through the successful completion of previous course work (students must have earned a grade of "C" or higher). An applicant's transcripts will be reviewed to identify the areas in which a student must demonstrate competency, if any. If a student needs to demonstrate competency in a given subject, the student can accomplish this by successfully completing the undergraduate course (with a grade of "C" or higher) or by successfully completing a learning module and a competency exam in the subject area. A student must demonstrate competency in the following business content areas.

Content Areas

(ACCT 2101) Financial Accounting
 (ACCT 2102) Managerial Accounting
 (BUSA 2106) Legal and Ethical Environment of Business
 (CISM 3330) Management of Information System
 (ECON 2105 or ECON 2106) Economics
 (ECON 3402) Statistics for Business and Economics
 (FINC 3511) Corporate Finance
 (MGNT 3600) Management
 (MKTG 3803) Marketing

Graduate Coursework (30 credit hours)

To earn the Master of Business Administration (MBA) degree, a student must successfully complete 30 graduate credit hours outlined below. Students with an undergraduate degree in Accounting must substitute another course for ACCT 6232 with the MBA Director's approval. A student must also demonstrate an understanding of the content covered in the graduate course work by completing a comprehensive exam that is incorporated into the capstone course, MGNT 6681: Global, Ethical, and Strategic Management.

Required Graduate Courses (18 credit hours)

ACCT 6232	Managerial Accounting
ECON 6450	Managerial Economics
FINC 6532	Finance
MGNT 6670	Organizational Theory and Behavior
MGNT 6681	Strategic, Ethical, and Global Management
MKTG 6815	Marketing Strategy

Elective Courses (12 credit hours)

Working with the MBA Program Director, MBA students develop a four course area of elective study. All elective courses must be on the 5000 level or higher and two of the courses must be on the 6000 level or higher. Two elective courses must be taken in the Richards College of Business.

THE GEORGIA WEBMBA

Richards College of Business – Adamson Hall

www.westga.edu/rcob/index_12385.php

678-839-6467

The Georgia WebMBA® offers professionals the opportunity to earn an accredited online MBA degree. As one of the six collaborating institutions, the University of West Georgia admits students into this program each Spring and Fall. All participating institutions are accredited by the Association to Advance Collegiate Schools of Business International (AACSB), the premier accrediting body for business degree programs.

Admission requirements for the Georgia WebMBA® are the same as those for the traditional program offered on campus in Carrollton and at the satellite locations in Newnan and Douglasville with the additional requirements of a minimum of two years professional work experience. All Georgia WebMBA® courses are offered completely online. The Georgia WebMBA® is a lockstep program in that all students in each cohort complete all courses together. The program is part-time (6 credits per semester). If all coursework is completed on schedule, students earn the degree in 22 months.

Prior to entering the WebMBA program, students must demonstrate competency in the principles and practices of business. This can be demonstrated by successfully completing undergraduate courses or through the completion of learning modules in the following areas:

Financial Accounting

Managerial Accounting

Corporate Finance

Business Statistics

Georgia WebMBA Admission Criteria

The MBA program in the Richards College of Business relies on a competitive admission process. In all cases final admission decisions are made by the Richards College of Business Graduate Admissions Committee.

Attain a score of 950 points based on the formula: (undergraduate GPA (on a 4.0 scale) x 200) + the applicant's Graduate Management Admissions Test (GMAT) score and a 3.0 or higher on the analytical writing section of the GMAT: OR

Attain a score of 1000 points based on the formula: (the upper division undergraduate GPA (last 60 hours, on a 4.0 scale) x 200) + the applicant's GMAT score and a 3.0 or higher on the analytical writing section of the GMAT: OR

In a limited number of cases, prospective students with substantial management experience (in rank and tenure) and a strong academic background may apply for and be granted a GMAT Waiver. To be considered for a GMAT waiver, applicants must submit the GMAT Test Score Waiver Form with supporting documentation. This form is available through the Richards College of Business Office Graduate Program Office.

Required Graduate Coursework

WMBA 1000	Web MBA Orientation (two-day orientation required of all students)
WMBA 6000	Human Behavior in Organizations
WMBA 6010	Managerial Accounting

WMBA 6020	Managerial Communications
WMBA 6030	Global and International Business
WMBA 6040	Managerial Decision Analysis
WMBA 6050	Strategic Marketing
WMBA 6100	Productions and Operations Management
WMBA 6060	Managerial Finance
WMBA 6070	Entrepreneurship-New Venture Analysis
WMBA 6080	Management Information Systems
WMBA 6110	Business Strategy (Capstone)

MASTER OF PROFESSIONAL ACCOUNTING (MPACC)

Adamson Hall 202A • 678-839-6469

http://www.westga.edu/accfin/index_14320.php

Accounting permeates the fabric of modern society. It is the discipline that provides financial information that is necessary for the management, control, and evaluation of business enterprises, governmental units, and not-for-profit institutions. Accounting provides the measures of economic activity for our society and for our individual lives. It is the language used to communicate financial information.

The study of accounting requires a serious commitment. Students are expected to dedicate themselves to becoming accounting professionals. Discipline and integrity are essential ingredients for success. Our students are taught that being a professional means putting forth whatever effort is needed to get the job done.

An effective accountant must understand the tax law, securities regulation, accounting, auditing, and other assurance standards, as well as how to motivate employees, how to measure business processes, how to design efficient systems to achieve shareholders' goals and assess the risks involved, how to prevent manipulation of such plans, and how to communicate those plans to the firm and to outsiders. Furthermore, an accounting professional must be able to explain the confusing data to those with less familiarity with financial complexities or little time to delve into tremendous detail.

Graduate professional education is not just training, just skill development, or just preparation to pass a licensing exam. It is far more than all of these combined. While focusing on the integration of technical expertise and ethical judgment, a graduate education in accounting must develop the student's analytical skills, which will be tested by difficult and often unanticipated economic arrangements. This education must also develop the written and oral skills that proficient communication demands.

The MPAcc program serves students graduating from liberal-arts-based B.B.A. programs both at West Georgia and other comparable institutions. In addition, students graduating from non-business degree programs are served. The majority of students are from the local/regional area served by West Georgia. The program also attracts students from outside the University's regional service area, including other states and countries. The program aims to attract students with liberal arts degrees, and women and minority candidates are especially encouraged to apply.

The Richards College of Business at the University of West Georgia is accredited by the Association to Advance Collegiate Schools of Business International (AACSB). The undergraduate accounting and MPAcc programs carry the distinction of separate AACSB accreditation as well.

MPAcc Admission Requirements

Admission requires an undergraduate GPA of at least 2.5 on a 4.0 scale, a GMAT score of 450 higher with an Analytical Writing score of 3.0, or higher and transcripts from all undergraduate courses. The GMAT will be waived for applicants who have an undergraduate accounting degree from an AACSB- accredited institution and an overall GPA of a 3.2 or higher.

Alternatively, the upper-division GPA may be applied provided the above conditions are satisfied (a GMAT of 450 or higher with an Analytical Writing score of 3.0 or higher, and a transcript of all undergraduate courses) and the upper division GPA is at least 2.5 (on a 4.0 scale) and the applicant has at least 1,000 points based on this formula: $200 \times \text{the upper-division GPA} + \text{the GMAT score}$.

International students must submit a minimum score of 550 paper-based, 213 computer-based, or 79-80 internet-based on TOEFL.

Any MPAcc student earning a grade of "F" or "WF" during the course of his or her program of study will be subject to dismissal from the program

Course Requirements

To obtain a Master of Professional Accounting, a student with a degree in accounting from UWG or an equivalent program must complete ten (10) courses (30 semester hours) beyond the foundation and basic accounting courses. Included are advanced-level courses in financial and managerial accounting, auditing, nonprofit accounting, and federal taxation, as well as courses in finance, management, economics, and executive communications.

The program is intended for those students with undergraduate degrees in accounting and those students with degrees in fields other than accounting. Foundation and basic accounting courses are required of candidates who have not successfully completed these courses. The Department of Accounting & Finance Graduate Committee will evaluate transcripts of previous academic work to determine the number, if any, of these courses that will be required. The maximum number of courses required by this program of study is twenty-six (26) and would apply primarily to non-business candidates.

A. Foundation Courses (Common body of knowledge)

ACCT 2101	Financial Accounting
ACCT 2102	Managerial Accounting
ECON 2105	Macroeconomics or 2106 Microeconomics
ECON 3402	Statistics for Business and Economics
FINC 3511	Corporate Finance
BUSA 2106	Legal Environment of Business
MGNT 3600	Principles of Management
MKTG 3803	Principles of Marketing
CISM 3330	Management of Information System

Students without an undergraduate degree in business may complete the foundation courses through self-study modules. Modules are available for each of the nine foundation courses; however, students entering the MPAcc program are encouraged to complete ACCT 2101 and ACCT 2102 through classroom instruction.

B. Basic Accounting Courses

ACCT 3212	Financial Reporting I
ACCT 3213	Financial Reporting II

ACCT 3214	Financial Reporting III
ACCT 3232	Managerial Accounting
ACCT 3251	Income Tax Accounting for Individuals
ACCT 4241	Accounting Information Systems
ACCT 4261	Auditing

C. MPAcc Courses

ABED 6100	Managerial Communications
ACCT 5242	Strategic Information Systems and Risk Management
ACCT 6216	Seminar in Financial Reporting
ACCT 6233	Seminar in Strategic Cost Management
ACCT 6253	Seminar in Tax Accounting
ACCT 6263	Seminar in Assurance Services
ACCT 6264	Nonprofit Accounting and Auditing
CISM 6331	Strategic Management of Information Technology
FINC 6521 /	International Finance
ECON 6461	
FINC 6532	Advanced Financial Management

To complete the degree requirements, students must pass a comprehensive written examination. All requirements must be completed within six (6) years from the date of matriculation as a graduate student.

BUSINESS EDUCATION

Department of Marketing & Real Estate

<http://www.westga.edu/bused/>

RCOB 2311 • 678-839-5425

The Master of Education (M.Ed.) degrees in Business Education are a collaborative effort with the College of Education. Degree programs are designed to prepare professional candidates for competency in teaching, research, curriculum development, evaluation, and supervision of business curricula. Candidates must hold a Bachelor's degree from an accredited institution. A minimum of 36 semester hours of graduate course work is required and the completion of a comprehensive exam (position paper/course summaries).

Master's Degree Options available:

- M.Ed. - Master's degree in Business Education for students with an undergraduate degree in business education. This option is designed to qualify Business Education teachers who currently have a four-year certificate (T-4) in Business Education for the Georgia five-year professional certificate (T-5). No teaching internship is required. Graduates will be qualified to fill teaching positions at middle, secondary, and postsecondary education levels.
- M.Ed. – Non-Certification – Master's degree in Business Education for students with an undergraduate degree in an area other than Business Education (related fields are: Accounting, Advertising, Business Administration, Economics, Finance, Insurance, Human Resources, Management, Information Systems, Marketing, Real Estate, and Sports Management). This option is a Master's degree without certification. Candidates must not have previously earned certification at the T-4 level or equivalent. No teaching internship is required, no certification is awarded. Graduates will be qualified to fill positions at the postsecondary education level.

- Business Education Programs are approved by The National Council for Accreditation of Teacher Education (NCATE) and the Georgia Professional Standards Commission (GAPSC).

M.Ed. Admission Criteria

Application for Admission to the UWG Graduate School:

Visit the UWG Graduate Studies web site for information regarding admission and to complete an application. Submit separate official transcripts to the UWG Office of Admissions and to the Business Education Program Director.

M.Ed. Admission Criteria for Business Education (Traditional, currently hold a T-4 license):

- Hold an undergraduate degree in Business Education from an accredited college or university;
- Earned a minimum of a 2.5 GPA;
- Submit official transcripts from all colleges and universities and mail to the Director of Business Education.
- GRE and MAT tests are not required.

M.Ed. Admission Criteria for Business Education (Non-Certification, no license):

- Hold an undergraduate degree in a related business field from an accredited college or university;
- Earned a minimum of a 2.5 GPA;
- Submit GACE Basic Skills (I) scores or exempt scores (SAT, ACT, GRE, MAT);
- Submit official transcripts from all colleges and universities and mail to the Director of Business Education.
- GRE and MAT tests are not required.

Learning Outcomes

Students earning a Master's degree in Business Education should be able to:

- Communicate effectively in oral presentations and in writing
- Employ instructional strategies to address each of the teaching content areas in business education
- Present techniques and methods of conducting research study in business education
- Include a variety of assignments to pursue the study of multicultural opportunities and challenges in teaching business subjects`
- Employ effective evaluation methods in business education courses
- Work competently with exceptional children and adults
- Demonstrate basic computer proficiency and use of technology for the purpose of enhancing classroom instruction

Required Graduate Courses in Business Education

ABED 6100 Advanced Business Communication

*ABED 6106 Evaluation and Testing in Business Education

*ABED 6107 Instructional Strategies for Technology

*ABED 6128 Instructional Strategies for Basic Business

*ABED 6146 Supervision and Leadership

*ABED 6160 Instructional Strategies for Keyboarding

*ABED 6183 Introduction to Research in Business Education

ABED 6507 Curriculum in Business Education

ABED 6537 Methods in Teaching Business Education

*ABED courses offered 95% online; ABED 6100, 6507 and 6537 partially online.

SCHOOL OF NURSING

Kathryn Grams, Ph.D., RN, Dean
Ed. Annex 264 • 678-839-6552
www.westga.edu/~nurs/

Mission Statement

The University of West Georgia School of Nursing exemplifies academic excellence in a caring environment by providing quality undergraduate and graduate education to meet current and evolving health care needs within the global community.

Vision Statement

The School of Nursing will be a leader in the scholarship of teaching and learning through the empowerment of graduates and colleagues who exhibit the ability and courage to create quality caring in health care and educational systems.

Professors:

C. Epps (Associate Dean), K. Grams (Dean), L. Ware (Associate Dean), C. Wilson

Assistant Professors:

M. Bishop, C. Brown, J. Crager, A. Helvig, L. Robinson, J. Smith, S. Welch

Visiting Professor:

J. Yensen

Master of Science in Nursing

The School of Nursing at the University of West Georgia offers a Master of Science degree with role options in either education or health systems leadership and a post-master's certificate program in education and health systems leadership. The nursing education track is a program of study that addresses innovations in curriculum, instructional skills and strategies, the development and use of educational technology, and educational assessment and evaluation. Students develop expertise in health education and promotion, patient education, professional development, or college/university teaching. The health systems leadership track is a program of study designed to prepare nurse managers/leaders and clinical nurse leaders (CNLs). The CNL is a role designed by American Association of Colleges of Nursing (AACN, 2003) to prepare a leader who is accountable for management of care and the care environment.

Courses in the curriculum build upon courses in the baccalaureate program in nursing. Students apply research concepts, theories, and skills in the development of the role components of the program. The Master of Science in Nursing Program is designed to meet the need for nurse educators, and leaders/managers, and clinical nurse leaders in a variety of health care settings. Students may complete the course of study in four semesters of full-time course work, or students may pursue the degree on a part-time basis. Course work is provided using face-to-face and online instruction.

MSN Program Objectives

The purpose of the MSN program is to prepare registered nurses for advanced practice in the areas of health systems leadership and nursing education. Students in the nursing education track will identify one of four clinical specialty areas for focus: adult health, family health, mental health, or community health. Graduates of the program will be able to:

1. Utilize theoretical models, information systems and technology to perform effectively in a variety of nursing practice, leadership, and educational roles (competence and critical thinking).
2. Critically appraise original research for practice implications in the context of evidence-based practice (critical thinking).
3. Examine influences on nursing practice and education, including social, economic, ethical, legal, and cultural diversity issues (conscience and critical thinking).
4. Implement evidence-based practice competencies to achieve quality outcomes and enhance nursing care delivery, leadership and education (critical thinking).
5. Demonstrate critical thinking skills in implementing changes and making decisions in the delivery of healthcare or in nursing education (change and critical thinking).
6. Develop and implement practice, leadership, management, and teaching strategies for the improvement of healthcare or nursing education (commitment).
7. Communicate effectively using a collaborative approach to improve nursing education, the quality of professional nursing practice and the healthcare system (collaboration and communication).
8. Attain a level of scholarship congruent with preparation for doctoral study (commitment).
9. Practice nursing in leadership and education roles in a manner that reflects caring as the essence of nursing (caring).
10. Engage in advanced nursing practice that reflects a holistic view of self and others and respect for diverse cultures (holism).

Admission Requirements for the MSN Program

Admission is based on several criteria including the following:

- Completion of a basic undergraduate statistics course with a grade of C or higher prior to enrollment or during the first semester of the program
- Evidence of current licensure as a registered nurse (RN) in the United States and eligibility for licensure in the state of Georgia
- Earned Bachelor of Science in Nursing (BSN) degree from an NLNAC or CCNE accredited program
- Official transcript from each college or university attended
- Satisfactory certificate of immunization (for a new student)
- GPA of 3.0 (4.0 scale) for all upper division nursing courses
- Professional resume
- Two letters of recommendation from individuals who are knowledgeable of the applicant's professional and academic abilities

Accreditation

The MSN program is accredited by the Commission on Collegiate Nursing Education. Information about accreditation may be obtained from the following:

Commission on Collegiate Nursing Education
One Dupont Circle, NW
Washington, DC 20036-112
www.AACN.NCHE.edu
202-887-6791

Academic Standards

A minimum grade of B is required in all courses in the Master of Science in Nursing (MSN) and Doctorate in Nursing Education programs. Students who earn a grade of C, WF, or U in any two courses, or who earn an F in any one course, will be dismissed from the program. Students who earn a C, WF, or U may repeat that course one time only.

Early/Special Admission for MSN Program

Undergraduate students who complete BSN requirements with a 3.0 or greater GPA in upper division nursing courses taken at the University of West Georgia will be automatically admitted to the Graduate Program pending submission of the application and admission requirements. This admission would be active for a period of 5 years after graduation.

Provisional Admission

Students with less than the required GPA may be considered for provisional admission. In no event may the upper division nursing grade point average be less than 2.5. Provisional admission is ultimately subject to departmental approval and the Director of Graduate Studies.

Important Notice

Non-degree and personal enrichment students may be admitted to select nursing courses on a space available basis only. Please be aware that no more than 9 hours taken as a post baccalaureate or non-degree student may subsequently be applied to a degree.

Expenses For The MSN Program

Participation in the MSN program will incur expenses such as the following, and are also in the MSN Student Handbook at www.westga.edu/~nurs/msn/msnprog.html

- Travel to clinical activities – Students are individually responsible for obtaining transportation to and from clinical activities.
- Books – The cost of textbooks is variable.
- Professional liability insurance – The cost varies depending on the policy.
- Clinical/Skills Fees – A fee will be charged for all clinical courses. These fees are payable with tuition.
- Criminal Background Check & Drug Screen – Students must use preferred company for both parts, cost covers both parts.

Expenses are also in the Graduate Student Handbook at http://www.westga.edu/assets/Nursing/msn/2012-2013_Final_Graduate_Handbook%282%29.pdf:

Criminal Background Check & Drug Screen

Healthcare facilities are requiring nursing students to have a certified criminal background check and drug screen for participation in clinical learning opportunities. Inability to complete the requirements may interfere with successful completion of degree re-

quirements.

MSN Nursing Curriculum

The School of Nursing at the University of West Georgia offers a Master of Science in Nursing degree with role options in either education or health systems leadership and a post- masters certificate program in education and health systems leadership. The MSN program is a professional degree program requiring 36 semester hours of credit. The degree requires course work in two tracks: Nurse Educator and Health Systems Leadership.

Nurse Educator Track Courses (36 hours)

The Nurse Educator Track is a program of study that addresses innovations in curriculum, instructional skills and strategies, the development and use of educational technology, and educational assessment and evaluation. Students will be able to develop expertise in health education and promotion, patient education, professional development, or college/university teaching.

Semester 1 - (Fall - 10 semester hrs)

NURS 6010 Perspectives on Caring in Nursing (1-0-1)

NURS 6100 Theoretical Foundations of Nursing Practice (3-0-3)

NURS 6300 Health Care Delivery Systems (3-0-3)

NURS 6401 Health Promotion and Advanced Health Assessment (2-3-3)

Semester 2 - (Spring - 11 semester hrs)

NURS 6400 Scholarly Inquiry in Nursing (3-0-3)

NURS 6404 Advanced Pathophysiology (3-0-3)

NURS 6487 Specialty Nursing Practicum (0-8-2)

NURS 6501 Role of the Nurse as Educator (2-0-2)

NURS 6989 Evidence-Based Project 1-0-1

Semester 3 - (Fall - 10 semester hrs)

NURS 6403 Advanced Applied Pharmacology (3-0-3)

NURS 6500 Data Analysis in Nursing (2-0-2)

NURS 6502 Assessment and Instruction in Nursing (2-0-2)

NURS 6587 Nurse Educator Role Practicum I (0-8-2)

NURS 6989 Evidence-Based Project (1-0-1)

Semester 4 – (Spring - 5 semester hrs)

NURS 6503 Outcomes Evaluation in Nursing Education (2-0-2)

NURS 6787 Nurse Educator Role Practicum II (0-8-2)

NURS 6989 Evidence Based Project (1-0-1)

Health Systems Leadership Track Courses, Leader/Manager (36 hours)

The Leader/Manager track is a program of study designed to increase knowledge and skills needed to succeed in a variety of nursing leadership positions within the evolving healthcare environment. Courses focus on nursing leadership/ management, managed care, outcome measurement, patient safety, quality improvement, cost effectiveness, patient-centered care and implementing change in the health delivery system.

Semester 1 - (Fall - 10 semester hrs)

NURS 6010 Perspectives on Caring in Nursing (1-0-1)

- NURS 6100 Theoretical Foundations of Nursing Practice (3-0-3)
NURS 6300 Health Care Delivery Systems (3-0-3)
NURS 6401 Health Promotion & Advanced Health Assessment (2-3-3)
Semester 2 - (Spring - 11 semester hrs)
NURS 6400 Scholarly Inquiry in Nursing (3-0-3)
NURS 6404 Advanced Pathophysiology (3-0-3)
NURS 6601 Role of the Nurse as Leader/Manager (2-0-2)
NURS 6487 Specialty Nursing Practicum (0-8-2)
NURS 6989 Evidence-Based Project 1-0-1)
Semester 3 - (Fall - 10 semester hrs)
NURS 6403 Advanced Applied Pharmacology (3-0-3)
NURS 6500 Data Analysis in Nursing (2-0-2)
NURS 6602 Problem Solving in Health Systems Leadership (2-0-2)
NURS 6687 Health Systems Leadership Role Practicum I (0-8-2)
NURS 6989 Evidence Based Project (1-0-1)
Semester 4 - (Spring - 5 semester hrs)
NURS 6603 Outcomes Evaluation in Health Systems Leadership (2-0-2)
NURS 6887 Health Systems Leadership Role Practicum II (0-8-2)
NURS 6989 Evidence Based Project (1-0-1)

Health Systems Leadership Track Courses, Clinical Nurse Leader (36 hours)

The Clinical Nurse Leader is a program of study that prepares nurses for the CNL role as developed by the American Association of Colleges of Nursing (AACN, 2003). A CNL is a generalist who provides and manages care at the point of service by coordinating, delegating and supervising care activities provided by the health care team, which includes licensed nurses, technicians and other professionals. The CNL assumes accountability for client care outcomes by assimilating evidence-based information and using it to design, implement and evaluate care. Courses focus on patient-centered care, evidence-based practice, pharmacology, client-care coordination, holistic health assessment, care of diverse populations, health policy, health systems, business and economics, statistics, leadership/management, quality improvement, risk management and public/community health.

- Semester 1 - (Fall - 10 semester hrs)
NURS 6010 Perspectives on Caring in Nursing (1-0-1)
NURS 6100 Theoretical Foundations of Nursing Practice (3-0-3)
NURS 6300 Health Care Delivery Systems (3-0-3)
NURS 6401 Health Promotion and Advanced Health Assessment (2-3-3)
Semester 2 - (Spring - 11 semester hrs)
NURS 6187 Clinical Nurse Leader Practicum I (0-5-1)
NURS 6400 Scholarly Inquiry in Nursing (3-0-3)
NURS 6404 Advanced Pathophysiology (3-0-3)
NURS 6601 Role of Nurse as Leader (2-0-2)
NURS 6989 Evidence-Based Project 1-0-1)
Semester 3 - (Fall - 10 semester hrs)
NURS 6287 CNL Practicum II (0-5-1)
NURS 6403 Advanced Applied Pharmacology (3-0-3)

- NURS 6500 Data Analysis in Nursing (2-0-2)
 NURS 6602 Problem Solving in Health Systems Leadership (2-0-2)
 NURS 6989 Evidence Based Project (1-0-1)
 Semester 4 - (Spring - 9 semester hrs)
 NURS 6387 CNL Practicum III (0-20-4)
 NURS 6603 Outcomes Evaluation in Health Systems Leadership (2-0-2)
 NURS 6989 Evidence Based Project (1-0-1)

Post-Graduate Certificates in Nursing Education and Health Systems Leadership Courses

The purpose of the School of Nursing post-master's certificate programs in Nursing Education and Health Systems Leadership is to prepare advanced practice registered nurses for careers in nursing education and health systems leadership. Admission is limited to registered nurses licensed in Georgia with an earned master's degree in nursing from an NLNAC or CCNE accredited program.

Nurse Educator Post-Graduate Certificate Courses (10 credit hours)

- NURS 6501 Role of the Nurse as Educator (2-0-2)
 NURS 6502 Assessment and Instruction in Nursing Education (2-0-2)
 NURS 6503 Outcomes Evaluation in Nursing Education (2-0-2)
 NURS 6587 Nurse Educator Role Practicum I (0-8-2)
 NURS 6787 Nurse Educator Role Practicum II (0-8-2)

Health Systems Leadership Post-Master's Certificate Courses, Leader/Manager (10 credit hours)

- NURS 6601 Role of the Nurse as Leader/Manager (2-0-2)
 NURS 6602 Problem Solving in Health Systems Leadership (2-0-2)
 NURS 6603 Outcomes Evaluation in Health Systems Leadership (2-0-2)
 NURS 6687 Health Systems Leadership Role Practicum I (0-8-2)
 NURS 6887 Health Systems Leadership Role Practicum II (0-8-2)

Health Systems Leadership Post-Master's Certificate Courses - Clinical Nurse Leader (12 credit hours)

- NURS 6601 Role of the Nurse as Leader/Manager (2-0-2)
 NURS 6602 Problem Solving in Health Systems Leadership (2-0-2)
 NURS 6603 Outcomes Evaluation in Health Systems Leadership (2-0-2)
 NURS 6187 Clinical Nurse Leader Role Practicum I (0-5-1)
 NURS 6287 Clinical Nurse Leader Role Practicum II (0-5-1)
 NURS 6387 Clinical Nurse Leader Role Practicum III (0-20-4)

Doctorate in Nursing Education

The Doctorate in Nursing Education program is designed to prepare nurse educators for the 21st century. The School of Nursing and the College of Education have collaborated to develop a joint curriculum taught by both School of Nursing faculty and College of Education faculty. Competencies will include the knowledge and skills in theoretical and analytic approaches to the discovery and application of knowledge in nursing education. The core competencies will reflect the Core competencies of Nurse Educators by the National League for Nursing (2005). No such programs exist in Georgia and only a few

exist in the nation including Teachers College at Columbia University and University of Alabama.

The program will be offered 100 percent online and will include a total of 60 semester hours. A mandatory three-day, on-site orientation seminar will introduce learners to key components of the doctoral program. Through structured activities and facilitator-guided dialogue, learners will gain an understanding of the doctoral program goals, structure, and culture. Students will develop strategies for successfully engaging in doctoral learning and building an effective doctoral community. Classroom instruction will be delivered primarily through asynchronous and synchronous communication. Communication between professor and students will be promoted within the university's course management system.

Ed.D Program Objectives

1. Demonstrate advanced nurse educator competencies to enact increasingly complex faculty and leadership roles.
2. Facilitate curriculum design, development of courses, and evaluation of program and learner outcomes using evidence-based strategies.
3. Function as a change agent, innovator, and leader with the continuous pursuit of quality improvement in the nurse educator role.
4. Advance the scholarship of nursing education.
5. Conduct, evaluate, and synthesize theoretically guided research to further pedagogical knowledge in nursing education.

Admission Requirements for the Doctorate in Nursing Education

- Earned Masters of Science in Nursing (MSN) degree from an NLNAC or CCNE accredited institution.
- G.P.A. of 3.0 or higher on a 4.0 scale graduate nursing program.
- Official transcript from each college or university attended.
- Three letters of recommendation from individuals who are knowledgeable of the applicant's professional and academic abilities.
- Sample of academic writing limited to 5 pages (An academic paper presented in a previous graduate course that demonstrates knowledge of an area, powers of organization, command of language, and communication skills).
- Completion of a graduate level statistics course with a grade of B or higher prior to enrollment.
- Current unencumbered RN license in the state in which the student will practice.
- Immunization form (must be submitted every semester).
- Professional curriculum vitae.
- GRE scores.
 - The minimum expected score is composite score of 1000, with at least a 450 on the verbal section AND a 450 on the quantitative section. Submitted GRE scores cannot be more than 10 years old (from the application deadline date). Note: International students are also required to submit TOEFL scores.

Ed.D Nursing Curriculum

NURS 9001 Current Trends and Issues in Nursing Education 3/0/3

NURS 9002 Quantitative Research in Nursing 3/0/3

NURS 9003 Principles of Qualitative Inquiry: Design and Methods 3/0/3

NURS 9004 Teaching the Adult Learner 3/0/3

NURS 9005 Nursing Theory in Nursing Education 3/0/3

NURS 9006 Educational and Healthcare Policy Analysis 3/0/3

NURS 9007 Applied Statistical Methods in Nursing 3/0/3

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Business Education Courses (ABED)

(see also Educational Leadership section of Courses)

(All courses carry three hours credit unless otherwise noted.)

ABED 5186 Student Teaching Internship 0/3/3

Students will teach one semester in the public schools under the supervision of an experienced, qualified classroom teacher. The internship will be conducted on the level required for certification. Students will participate in scheduled seminars that are an integral part of the course.

ABED 6100 Advanced Business Communication 3/0/3

Areas fundamental to effective oral and written business communications today are examined. Content includes the following: Steps in the communication process; typical barriers to effective communication and guidelines for overcoming them; uses of information technology; managing, planning and working in teams; conducting executive-level meetings; and effective presentations. Service learning provides the bases to develop an audience-tailored communication approach.

ABED 6106 Evaluation and Testing in Business Education 3/0/3

The purpose of this course is to acquaint students with methods of evaluation and testing in business education. Students will be exposed to essential concepts and skills of measurement topics. Students will also complete a Position Paper of a current Business Education topic in order to complete graduation requirements. Students must receive a grade of no lower than 'B' on the research paper in order to satisfy graduation requirements.

ABED 6107 Instructional Strategies for Technology 3/0/3

A study of issues, methodologies, applications, and current research in teaching business technology courses using the Read/Write Web and Web 2.0 applications.

ABED 6114 Instructional Strategies for Computer Programming 3/0/3

An overview of object-oriented languages for business teachers with special emphasis on instructional strategies designed to improve the quality of instruction.

ABED 6118 Instructional Strategies for Web Page Design 3/0/3

In this course, students will learn the basics of designing and creating web pages and publish them on the Internet. Activities will include layout and design techniques to include graphics animation, URL links, graphic images, e-mail links, backgrounds and textures, font manipulation, and other formatting techniques for web page creation. Students will discuss techniques for evaluating web page design in a classroom environment.

ABED 6120 Administrative Support Systems 3/0/3

An integration of management concepts including information processing, system technologies, and administrative support systems. Emphasis is placed on administrative support systems management as it applies to supervision and support of business functions.

ABED 6128 Instructional Strategies for Basic Business 3/0/3

A study of learning theories, models, methodologies and current research; used in teaching basic business subjects.

ABED 6129 Instructional Strategies for Accounting 3/0/3

Research, methods, principles and practices in accounting with emphasis on computerized accounting applications.

ABED 6130 History and Administration of Vocational Education Programs 3/0/3

Internship experience with business organizations.

ABED 6146 Supervision and Leadership 3/0/3

A study of: functions of administration, supervision and leadership in business and education. This course will provide students with an opportunity to gain an understanding of administrative processes and leadership roles/responsibilities. Federal, state and local program requirements and initiatives related to technology/career education will be examined.

ABED 6150 Professional Writing in Business 3/0/3

A study of professional writing techniques used for publishing referred journal articles, proposals, and speeches.

ABED 6160 Instructional Strategies for Keyboarding 3/0/3

A comprehensive study and application of learning principles and current research is applied to issues, trends, methods and software for keyboarding and other skills-related business courses.

ABED 6181 Independent Project 3/0/3

Preparation of an independent project under the direction of the major professor.

ABED 6182 Research Techniques in Business Education 3/0/3

The study of advanced research techniques in business education. Research is conducted primarily on the Internet, where a variety of topics are investigated, including research instruments, research methodology, research studies and other related online research topics.

ABED 6183 Introduction to Research in Business Education 3/0/3

Overview of quantitative and qualitative research process; includes concepts and methods for conducting and evaluating research in the field of business education.

ABED 6186 Business Internship 3/0/3

Students develop a written, comprehensive work plan specifying course goals, objectives, activities, evaluation evidence and measurement, etc., to be applied in a practical business internship experience. Students work for a minimum of 45 hours in an approved business setting. Content includes identifying, analyzing and presenting the solutions for a work-related problem.

ABED 6187 Practicum in Business Education 3/0/3

Supervision in an instructional setting of matters of concern to the business teacher, such as content and methodology problems. Supervision will be maintained by a member of the business education graduate faculty.

ABED 6507 Curriculum in Teaching Business Subjects 2/2/3

Prerequisite: Admission to Teacher Education program

Students examine planned educational experiences which can take place in the multiple context of the school. The following types of questions serve as parameters for study of the business curriculum: What educational purposes should be accomplished? How can learning attain these objectives? How to organize learning experiences for effective instruction? How to effectively evaluate learning experiences? Field experience and professional activities are required.

ABED 6537 Methods in Teaching Business Subjects 2/4/4

Prerequisite: Admission to Teacher Education program

A study of learning principles, methods, strategies and knowledge related to teaching business subjects. Students create and demonstrate well-planned content-based lessons and educational experiences demonstrating planned patterned behaviors as definite steps by which the teacher influences learning. A meta-analysis of research-based instruction is examined. As an integral part of the course, field experience, professional activities, and seminars are required.

ABED 6586 Teaching Internship 0/18/9

Prerequisite: Admission to Teacher Education program and College of Education field experience documentation required

Students will teach for one semester in the public schools under the supervision of an experienced, qualified classroom teacher and a university supervisor. The internship will be conducted on the level required for certification. Students will participate in scheduled seminars that are an integral part of the course.

ABED 6587 Teaching Internship I 0/3/3

Prerequisite: Admission to Teacher Education program and College of Education field experience documentation required

Course to be taken the first semester of student teaching while a student is teaching on a provisional license. Students will teach in the public schools under the supervision of both an experienced, qualified local mentor teacher and a university supervisor. The internship will be conducted on the level required for certification. Students will participate in seminars that are an integral part of the course.

ABED 6588 Teaching Internship II 0/3/3

Prerequisite: Admission to Teacher Education program and College of Education field experience documentation required

Course to be taken the second semester of student teaching while a student is teaching on a provisional license. Students will teach in the public schools under the supervision of both an experienced, qualified local mentor teacher and a university supervisor. The internship will be conducted on the level required for certification. Students will participate in scheduled seminars that are an integral part of the course.

ABED 8183 Advanced Research Design in Business Education 3/0/3

A capstone research course for the Ed.S. program. This course incorporates all of the elements of conducting research and writing a formal report based on the findings of that research. The report includes an abstract, an introduction, a review of literature, a procedures chapter, a findings chapter, a summary and recommendations chapter, a bibliography and appropriate appendices. The topic of research depends on the students' areas of interest with the approval of the instructor.

ABED 8199 Research Project 3/0/3

Accounting Courses (ACCT)

(All courses carry three hours credit unless otherwise noted.)

ACCT 5242 Strategic Information Systems and Risk Management 3/0/3

A study of the identification and modeling of business processes; identification of business and information risk exposures, and the development of appropriate control strategies; and analysis and design of information systems for business processes.

ACCT 6216 Seminar in Financial Reporting 3/0/3

In-depth analysis of and research on current topics in accounting: theoretical analysis of recent accounting pronouncements and the study of current literature in accounting. Ethical issues in financial reporting are emphasized.

ACCT 6232 Managerial Accounting 3/0/3

An analysis of accounting information and other data as aids to management in choosing among possible courses of action. Not open to MPAcc students or students with an undergraduate degree in Accounting.

ACCT 6233 Seminar in Cost Accounting 3/0/3

Prerequisite: ACCT 6232 with a minimum grade of C or ACC 816 with a minimum grade of C or ACCT 3232 with a minimum grade of C

Designed for the student with past exposure to cost accounting concepts/applications. The course emphasizes research of the current topics affecting the information providing function of the managerial accounting process. Ethical issues are emphasized. issues are emphasized.

ACCT 6253 Seminar in Tax Accounting 3/0/3

An examination of the federal tax treatment of fiduciaries, gifts, estates, corporations and partnerships. Emphasis is placed upon the formation of the entity, elements of gross income, treatment of property dispositions, allowable deductions and credits, determination of entity and investor basis, and liquidation of the entity. Tax research is emphasized.

ACCT 6263 Seminar in Auditing 3/0/3

Advanced problems and research in the application of auditing standards; internal control evaluations; applications of statistics; audits of EDP systems; auditor's ethical, legal and reporting obligations.

ACCT 6264 Nonprofit Accounting and Auditing 3/0/3

Principles and practices of fund accounting are examined with emphasis upon their adaptation to nonprofit institutions. The course includes measuring efficiency and economic use of resources to satisfy legal reporting as well as societal requirements. Auditing the reports and operations of nonprofit organizations is emphasized.

ACCT 6285 Special Problems in Accounting 0/1-3/1-3

In-depth supervised individual study of one or more current problems of the accounting profession.

ACCT 6286 Internship 0/1-3/1-3

Practical accounting internship experience with a commercial firm or organization for selected students.

Anthropology (ANTH)

(All courses carry three hours credit.)

ANTH 5102 Archaeological Field Research 0/0/3

Direct participation in all aspects of an archaeological excavation project. Instruction in research design, excavation techniques, recording procedures, data analyses, and field interpretation.

ANTH 5115 North American Archaeology 3/0/3

A graduate level survey of the pre-Columbian cultural development of North America north of Mexico.

ANTH 5117 Archaeology of Georgia 3/0/3

An overview of the pre-Columbian cultural development of Georgia.

ANTH 5132 Human Life Cycle in Cross-Cultural Perspective 3/0/3

A cross-cultural study of the social and cultural meanings of human experience through such phases as birth and death; adolescence; adulthood; and old age.

ANTH 5144 Peoples and Cultures of Latin America 3/0/3

An ethnohistorical and ethnographic perspective of indigenous peoples of Latin America including Central America, South America, and the Caribbean, with an emphasis on the Inca State and contemporary Andean people.

ANTH 5155 Peoples and Cultures of Sub-Saharan Africa 3/0/3

Study of selected African cultures with emphasis on social organization, belief systems, history, and politics.

ANTH 5170 Myth, Magic and Religion 3/0/3

A comparative and cross-cultural approach to religious systems and theories on the anthropology of religion.

ANTH 5175 Ethnohistory 3/0/3

An examination of the works of native writers and narrators from a non-western perspective. The approach will be cross-cultural and comparative.

ANTH 5177 Social Organization 3/0/3

Prerequisite: ANTH 1102 or ANT 101

This course offers a broad introduction to issues of social organization and social differentiation. It will examine various theories in assessing the nature of social order and disorder.

Kinship, marriage, ethnicity and class will be among the topics studied as factors of organization. Consideration of age and aging will be given special emphasis in the latter portion of the course.

ANTH 5181 Cultural Resources Management 3/0/3

Prerequisite: ANTH 1102

An examination of the history of the field of cultural resource management including major federal and state laws that govern the preservation of cultural resources. Attention will be given to archaeological, historical, and architectural applications.

ANTH 5885 Special Topics in Anthropology 1-3/0/1-3

Special topics in ethnology, linguistics physical anthropology or archeology at the graduate level.

ANTH 5900 Directed Readings 0/0/1-3

Directed examination of a topic not normally offered by the program. Students must propose a detailed plan of reading stating precise learning objectives and secure the written consent of a supervising instructor before registration.

ANTH 5950 Directed Research 0/0/3

Directed field or laboratory research. Students must propose a detailed plan of research stating problem and methods and secure the written permission of a supervising instructor before registration.

Art Courses (ART)

(All courses carry three hours credit unless otherwise noted.)

ART 5000 Graduate Drawing 0/2-6/1-3

Personal expression through drawing with an emphasis on uniqueness or a personal vision.

ART 5005 Graduate Life Drawing 0/2-6/1-3

Advanced, expressive drawing problems at the graduate level, dealing with the proportion and anatomy of the human figure. Nude models will be used.

ART 5200 The Art of Greece and Rome 3/0/3

The study of Greek, Etruscan, and Roman sculpture, architecture, and painting in their historical context.

ART 5201 History of Non-Western Art 3/0/3

An introduction to the art and architecture of Asia, Africa, Oceania and pre-Columbian America. These will be explored as evidence of various cultures as they evolve in specific times and places with reference to use in relationship to ritual and beliefs of those who create these expressions.

ART 5202 Early Christian, Byzantine and Medieval Art 3/0/3

An in-depth study of the artistic expression of Christian Europe during the period c. 100-1400 CE, including selected secular works from this region.

ART 5204 Art of the Renaissance 3/0/3

A study of Northern and Italian Renaissance painting, sculpture, and architecture in their historical context.

ART 5206 Art of the 17th and 18th Centuries in Europe and America 3/0/3

Art and Architecture of Europe and America from 1600-1800, covering the Baroque, Rococo, Early neoclassical, Romantic and Colonial American periods.

ART 5207 Art of the 19th Century 3/0/3

This course focuses on the painting, sculpture, photography, and graphic arts of the nineteenth century.

ART 5208 Art of the 20th and 21st Centuries 3/0/3

An exploration of the concepts and formal characteristics of 'modernism' in Western Art, as well as the various '-isms' that are frequently associated with the modern and post-modern movements. production, reception, marketing, interpretation and criticism of painting, sculpture, drawing, photography, installations, performance, video and other mixed media modes of presentation. International in scope.

ART 5210 American Art 3/0/3

The study of American paintings, sculpture, architecture, and emerging art forms in their historical context.

ART 5220 Museum Seminar 3-4/0/3-4

This course involves classroom study of the art and architecture of a city or country followed by a trip to visit what has been studied. The subject varies: New York City, Chicago, Washington/Philadelphia, Italy, France, Greece, Vienna/Paris.

ART 5285 Special Topics in Art History 3/0/3

Survey and investigation of a particular topic, problem, or issue in art history with emphasis on those covered in other art history courses.

ART 5305 Graduate Ceramics 0/2-6/1-3

Advanced visual expressive problems in ceramics at the graduate level, including writing about ceramics.

ART 5405 Graduate Graphic Design 0/2-6/1-3

Graduate-level studies in Graphic Design with an emphasis upon the concepts and appropriate production methodologies. Studio work will be computer based and relative to professional growth.

ART 5605 Graduate Painting 0/2-6/1-3

Advanced visual expression at the graduate level in painting using transparent, opaque or mixed media.

ART 5705 Graduate Photography 0/2-6/1-3

Advanced visual interpretative problems in photography at the graduate level.

ART 5805 Graduate Printmaking 0/2-6/1-3

Advanced expressive problems at the graduate level, in one or more of the following methods: relief, intaglio or lithography.

ART 5825 Graduate Papermaking and Book Arts 0/2-6/1-3

Traditional and contemporary methods of papermaking and book arts as an art form.

ART 5905 Graduate Sculpture 0/2-6/1-3

Advanced sculptural investigations in at least two of the sculpture processes: carving, modeling, casting, or assembling. Emphasis on experimentations with innovative techniques, materials and personal themes.

ART 5985 Special Topics 0/2-6/1-3

Individual studio problems at the graduate level in various topics or media relevant to the student's special interest and competence.

ART 6086 Graduate Internship 0/3-9/1-3

Students will secure a position with a company for field experience. Academic component includes written reports and/or visual presentations. Permission of the department is required.

ART 6110 Art Education Curriculum 3/0/3

This course is designed to review and extend the art educator's foundation of curricular theory, investigation of current educational research in instruction and assessment with applicability to the field art education will be a primary focus. Innovative teaching strategies, including cross-discipline approaches or the use of technology, may be explored.

ART 6111 Art Criticism, Aesthetics, and Contemporary Issues 3/0/3

This course will focus on art criticism and aesthetics as disciplines within the field of art education. Students will develop strategies for utilizing art criticism in a DBAE curriculum. Students will also develop an understanding of aesthetics as philosophy and develop approaches to philosophical inquiry in art education.

ART 6150 Art Education Prospectus 1/0/1

A preliminary review of literature in art education in an area of interest will be conducted in order for the student to identify a topic and methodology for continued research. A research proposal will be written and a committee established to guide the research project or thesis.

ART 6184 Art Education Research Seminar 1/0/1

With the guidance of the art advisor and a faculty committee, the student will research an area of art education. The student has the option to present their research in a thesis or project format. Both options require a written component as specified by the Graduate School and Department of Art to document the investigation conducted and the relevance of the findings to the field of art education.

ART 6199 Art Education Thesis/Research Project 1/0/1

The course will be the cumulating experience for the Masters Degree in Art Education. The thesis or research project will be completed to the satisfaction of the student's committee. Both options require a written component as specified by the Graduate School and Department of Art to document the research conducted and the implications of the findings to the field of art education.

ASTR Courses (ASTR)**ASTR 5555 Teaching the Solar System 3/0/3**

Course offered in partnership with Columbus State University as part of the GOML/MATC program.

Biology Courses (BIOL)

(All courses carry three hours credit unless otherwise noted.)

BIOL 5241 Entomology 3/0/3

The study of insects. This course is designed to provide students with a basic understanding of insect taxonomy, morphology, physiology, behavior, and evolution. The relationships between insects and humans, other animals, and plants will be examined. The influences of insects on culture, religion, art, history, and colonization will be discussed. The laboratory will be devoted primarily to developing an understanding of insect identification.

BIOL 5242 Invertebrate Zoology 3/1/3

This course is designed to provide students with a basic understanding of taxonomy, morphology, physiology, and evolution of the more common invertebrate phyla. The distribution and interspecific relationships among invertebrates and other forms of life will be presented and discussed. The laboratory will be devoted primarily to developing an understanding of insect identification.

BIOL 5245 Ichthyology 3/0/3

The biology, systematics and taxonomy of fishes with an emphasis on the biodiversity/biogeography of fishes in the state of Georgia.

BIOL 5266 Molecular Ecology 3/0/3

Prerequisite: BIOL 2108

This course examines the use of molecular genetic data to the understanding of ecological and evolutionary processes in natural populations such as genetic diversity, dispersal, gene flow and phylogeography. This course will also examine how molecular genetic data is utilized to study behavioral mechanism such as mate selection and foraging. Application of molecular ecology principles to conservation will also be explored.

BIOL 5315 Microbial Physiology and Genetics 3/3/3

Microbial physiology is designed to illustrate that procaryotic organisms follow the same physiological rules and restrictions as eucaryotes. The course will illustrate the value of bio-physical, biochemical, and thermodynamic principles to bacterial growth and function, and will utilize mathematical formulae to illustrate the basic principles of microbial reproduction. Microbial physiology will utilize problem solving to strengthen the ability of students to design, conduct, and evaluate biological experiments and data.

BIOL 5321 Applied and Environmental Microbiology 3/0/3

The applied and environmental microbiology course is designed to expose students to the importance of microorganisms in industry and in the environment.

BIOL 5325 Advanced Medical Microbiology 3/0/3

Advanced medical microbiology is designed to inform students of current developments in the areas of clinical and medical microbiology. The course will focus on mechanisms of pathogenesis and host defense. Discussion of new and emerging infectious agents will be addressed.

BIOL 5424 Wildlife Habitat Ecology 3/3/3

Prerequisite: BIOL 2108and BIOL 2108L

This course is designed to familiarize biology graduate students with the ecology and management of terrestrial wildlife habitats. Ecological concepts and principles relevant to wildlife habitat structure and function will be evaluated from the individual, population, community, ecosystem, and landscape levels of organization. Management practices that affect the struc-

ture and function of wildlife habitats will be evaluated for agriculture and forest ecosystems. Concepts will be synthesized and reinforced by investigating the habitat requirements for a variety of wildlife species in the southwestern United States.

BIOL 5440 Aquatic Ecology 3/0/3

A study of biological, chemical, and physical components and interactions in freshwater systems. Field labs include a study of reservoirs and streams in west Georgia. A three-day field trip to the Georgia coast or the Okefenokee Swamp is required.

BIOL 5441 Animal Behavior 3/3/3

A study of the mechanisms and adaptive functions of behaviors. The genetics, development, physiology, and ecology of behaviors are investigated with an evolutionary approach.

BIOL 5445 Marine Biology 3/0/3

The biology, systematics and taxonomy of marine organisms with an emphasis on the ecological principles that influence their biogeography and distribution.

BIOL 5450 Terrestrial Ecology 3/0/3

Terrestrial ecology is designed to give the student an overview of the structures and functions of populations, communities, and ecosystems in the major terrestrial biomes on Earth. Emphasis will be placed on ecological analyses and disturbance impact assessments in the dominant terrestrial ecosystems of the southeastern United States.

BIOL 5520 Developmental Biology and Embryology 3/3/4

A course combining the fundamentals of embryology with the genetic and molecular analysis of embryonic development.

BIOL 5539 Comparative Physiology 3/0/3

This course is designed to study the similarities and differences in how various animals have solved a wide variety of physiological problems imposed by the natural world in which they exist. The student will investigate the functions of the different organ systems in invertebrates and vertebrates. The main goal of this class is to focus on the observation of how problems in nature are solved by various organisms. A complete understanding of the physiology of the human is an absolute prerequisite for this course as this will be the point of reference for most discussions.

BIOL 5541 Plant Physiology 3/0/3

Plant Physiology is intended to give students an overview of the processes which allow plants to function as living organisms. Emphasis will be placed on how plants interact with their environments.

BIOL 5631 Eukaryotic Molecular Genetics 3/3/3

This course thoroughly examines the molecular aspects of nuclear structure and function. A special emphasis will be placed on understanding the experimental methods and interpretation of data on which current understanding is based.

BIOL 5666 Evolutionary Genomics 3/0/3

Prerequisite: BIOL 3621

This course covers the techniques by which genome sequences and genome functions are analyzed. This course also examines topics in evolutionary genomics such as comparative genomics, evolution or duplicate genes, evolution of genome structure and organization, evolution of protein function, and evolution of gene expression.

BIOL 5727 Essentials of Immunology 3/0/3

Essentials of immunology is designed as an introduction to the immune response. The student will obtain a broad, comprehensive understanding of the principles of immunology. The

course will focus on a detailed study of antigen-antibody interactions, humoral immunity, and cell-mediated immunity. Medically important syndromes, including AIDS, will be discussed to reinforce the principles of immunology.

BIOL 5729 Medical Virology 3/0/3

Medical virology is designed as an introduction to viruses that are involved in human disease. The student will obtain a broad, comprehensive understanding of the principles of virology using specific medical examples. The course will focus on a detailed study of the viral structure, replication, gene expression, pathogenesis, and host defense.

BIOL 5730 Emerging Pathogens 3/0/3

The emerging pathogen course is designed to inform students of the dramatic changes and current developments in the area of infectious disease. The course will focus on the evolving microorganisms and the reasons that the pathogens emerged. Also the course will include discussions on the mechanisms of pathogenesis and the host defense.

BIOL 5731 Introduction to Toxicology 3/0/3

The primary objective of the course is to present students with the concepts and practical applications of the science of toxicology. This course is designed to provide students with a basic understanding of the principles of toxicology, focusing on the biochemical, physiological, and ecological effects of various toxicants. The use of toxicology in biomedical, pharmaceutical, agrochemical, and environmental research will be examined and discussed.

BIOL 5732 Biology of Aging 3/0/3

Course will focus on some of the ideas about aging put forward by early alchemists to modern molecular biologists. Will discuss the biological principles behind anti-aging and aging intervention agents, as well as life-style options.

BIOL 5985 Special Topics In Biology 1-4/0-4/1-4

Specific titles will be announced for each term in class schedules and will be entered on transcripts.

BIOL 6150 Scientific Integrity and Propriety 3/0/3

A course designed to inform students of the ethical and professional obligations of scientific investigation and communication. Students will be instructed in proper methods for record keeping and for reporting scientific discoveries. Topics such as scientific integrity, authorship, peer review, ethical use of animals in research, conflict of interest, ownership of data, and intellectual property will also be addressed. Case studies will be used heavily as teaching tools. This course is recommended for all graduate students conducting research in the department, and is required for all students who are supported from federal funds for their research or degree program.

BIOL 6325 Prokaryotic Biology 3/0/3

This course is intended to introduce graduate students to the complexity and diversity of prokaryotic organisms, including the eubacteria and archaea. The course will involve both lecture and laboratory learning, will engage problem solving skills, and will require extensive written and oral communication components.

BIOL 6503 Biological Perspectives: Biochemistry 3/0/3

This course is designed to study the interactions of biochemical pathways and the control systems that function to regulate cell and whole body metabolism. This course emphasizes the regulation of biochemical pathways as opposed to the mechanisms involved in each enzymatic step within a given pathway.

BIOL 6513 Human Physiology 3/0/3

A survey of the mechanisms involved in the function of the human body. Study is approached from the organ system level to address muscular, neural, hormonal, cardiovascular, respiratory, digestive, renal, and reproductive functions. Correlation will be made to the similarity between the demands placed on living systems regardless of whether the organism is multicellular or a single cell.

BIOL 6526 Histology 3/0/3

A microanatomical study of cell and tissue structure. Emphasis is on the complex nature of tissues and how the cellular associations within the tissue contribute to the overall functions of the tissues. Laboratory is devoted to preparation and interpretation of tissue samples.

BIOL 6981 Graduate Independent Study 0/1-4/1-4

Independent study of topics not offered in the current term. Independent study is only available for topics addressed by current courses if the topical course will not be offered during the academic year, or if the scheduling of the topical course is such that it will require a delay in timely completion of the degree for the student.

BIOL 6982 Directed Readings 0/1-4/1-4

Directed readings are available for graduate students who need to conduct an independent review of the literature in a topic not addressed by the curriculum of the department. Students must complete a statement of understanding and expectation and must have the topic approved by their major professor and either the graduate coordinator or the department chair. Selected readings are appropriate for topics related to thesis research or for topics that provide a foundation for comprehensive examinations for non-thesis track students.

BIOL 6983 Graduate Research 0/1-4/1-12

The research course is designed to teach students methods for biological research. Student will conduct research under the supervision of a faculty mentor and will learn proper methods for record keeping and report writing. Each student will work on a unique research project to be selected by the faculty mentor and the student. The research conducted is expected to provide the basis for the thesis for students in a thesis track degree program.

BIOL 6984 Graduate Biology Seminar 1/0/1

Graduate seminar will meet each term. Each offering will have a different topical focus, to be determined by the faculty discussion leader. All students will select an area to present that is consistent with the topic for the term. Students are also expected to fully participate in the discussions generated by student presentations. Graduate students should enroll in graduate seminar each term.

BIOL 6985 Graduate Special Topics in Biology 1-4/0-4/1-4

Specific titles will be announced for each term in class schedules and will be entered on transcripts.

BIOL 6995 Comprehensive Exam 0/0/2

Comprehensive examination should be taken by all students in a non-thesis track program during the last term in their graduate degree program. The student will complete an examination of a body of biological work as determined by the graduate committee. The student must submit to an examination to be coordinated by the student's major professor and composed by the graduate committee. The examination will generally be an oral format, however, the graduate committee and student may elect an alternative format with sufficient justification.

BIOL 6999 Thesis 0/1-3/1-3

Counseling And Educational Psychology Courses (CEPD)

(All courses carry three hours credit unless otherwise noted.)

CEPD 6101 Psychology of Classroom Learning 3/0/3

This course provides an in-depth study of the major cognitive and behavioral theories of classroom learning. Emphasis will be placed on enabling teachers and counselors to better understand how students learn; on helping educators identify and remove barriers that impede student learning; and on helping educators develop, utilize and advocate teaching practices, programs, and curriculum that lead to academic success for all. Theories of motivation, classroom management practices, and belief systems that promote learning will also be addressed.

CEPD 6106 Seminar in Residence Hall Staff Education 2/0/2

The purpose of the class is to provide the resident assistant with additional training that will assist in job performance and to provide supplemental learning activities that will allow individuals to explore new arenas of self-awareness.

CEPD 6131 Counseling Theories 3/0/3

An introduction to selected, prominent counseling theories with emphasis placed upon short-term therapies. Focus is on relating theory to practice and on comparing and contrasting the key concepts, techniques, counselor and client roles, counselor-client relationships, methods of assessment and the contributions and limitations of each theory.

CEPD 6140 Introduction to Counseling Practice 3/0/3

An overview of basic, therapeutic interviewing skill building through practice and feedback to develop personal strengths in counseling. This course also provides students with an orientation to professional counseling organizations, the developmental history of the counseling profession, as well as ethical, legal and professional issues.

CEPD 6141 Professional Community Counsel 3/0/3

This course provides an overview of professional community counseling including historical perspective; ethical and legal issues; licensure, certification, and other credentialing; as well as rules and functions of professional community counselors. Students will have opportunities to interact with community counselors and clients, assess community mental health needs, and learn about the organization and function of community counseling agencies. Additionally, counseling implications of multi-culturalism and technology will be discussed.

CEPD 6143 Professional Counseling Orientation 3/0/3

The design of this course is to provide an orientation to the roles and functions of professional counselors. The course emphasizes the legal and ethical issues that guide the activities of professional counselors. It introduces the consultative process utilized in conducting ethically appropriate interagency work.

CEPD 6151 Psychological Appraisal 3/0/3

Methods for the assessment of individuals in counseling will be taught, including clinical interviewing techniques, mental status exam, test selection, administration, scoring, interpretation, and reporting of results. The selection and interpretation of assessment tools will be organized around the symptoms of mental and emotional disorders as defined in the most recent edition of the APA Diagnostic and Statistical Manual.

CEPD 6160 Group Counseling 3/0/3

Prerequisite: CEPD 6131 and CEPD 6140

This course introduces group work as practiced in community agencies and schools. The principles and practices of group procedures, and the nature and types of groups useful in specific settings will be included.

CEPD 6170 Foundations of College Student Affairs 3/0/3

This course provides a comprehensive introduction to the field of student affairs and its role within the context of American higher education. The course will examine the philosophical, historical, and theoretical foundations of the profession, and students will learn about the cultural and organizational contexts of student affairs work. It will introduce students to the various functional areas within student affairs, diversity of institutional types and student populations, and contemporary issues of the profession, and provide them with a broad foundation of knowledge to which subsequent study, practitioner skills, and research strategies may be added.

CEPD 6172 Theories of College Student Development 3/0/3

This course will introduce students to human development theories that most affect college students. The course will examine psychosocial, cognitive, structural and typological theories, with a focus on learning to use theory to improve our work with students. It also examines how race, culture, ethnicity, gender, sexual orientation, disability, and religious beliefs can influence development.

CEPD 6174 Higher Education Administration 3/0/3

This course provides a comprehensive introduction to higher education, with an emphasis on understanding the practical skills necessary to be a successful administrator.

CEPD 6175 Student Affairs Practicum 3/0/3

Students will spend 150 hours in a supervised work experience in a higher education setting, designed for them to gain exposure to both the breadth and depth of student affairs work. The experience will include work with individual students and groups of students in: program planning, implementation, and evaluation; staff training, advising, or supervision; and administrative functions or processes. May be repeated for credit.

CEPD 6176 Legal Issues in Higher Education 3/0/3

This course will introduce students to legal and ethical issues confronting student affairs practitioners, including key concepts, federal law, and court cases.

CEPD 6178 The American College Student 3/0/3

This course will introduce students to the theoretical and research literature with respect to student characteristics and the effects of college on students.

CEPD 6179 Capstone Seminar: Student Affairs 3/0/3

This seminar is designed to promote the integration of the core curriculum and practitioner experiences of the master's degree program in College Student Affairs and to prepare students for their transition to professional positions within student affairs upon graduation. Students will develop and present a professional portfolio.

CEPD 6180 Professional School Counselor 3/0/3

This course is a foundational course to prepare school counselors as leaders who strengthen elementary, middle and secondary education and also serve as effective change agents in a multicultural environment. The content of the course includes an overview of the functional skills necessary for the delivery of a school counseling program and the principles underlying the work of the school counselor. Emphasis is placed upon the role of the counselor as an advocate for student success in school and life. Professional skills in six arenas - advocacy, brokering of services, collaboration, counseling, effective use of data, and leadership, are introduced. Technology will be integrated throughout the course.

CEPD 6182 Internship: Professional Counseling 1-6/0/1-6

Prerequisite: CEPD 6188

Consent of department required for registration. Professional counseling experience for graduate students in the Counselor Education Program school counseling and community options. May be repeated for credit.

CEPD 6182 Internship: Professional Counseling 1-6/0/1-6

Prerequisite: CEPD 6188

Consent of department required for registration. Professional counseling experience for graduate students in the Counselor Education Program school counseling and community options. May be repeated for credit.

CEPD 6185 Internship: Community Counseling 0/2-18/1-9

Advanced professional counseling experience for graduate students in community counseling program must be taken for a maximum of 6 hours credit as part of M.Ed. program. May be repeated for credit as part of Ed.S. program with prior approval of advisor.

CEPD 6186 Internship: School Counseling 1-9/1-9/1-9

Prerequisite: College of Education field experience documentation required

Advanced professional counseling experience for graduate students in school counseling.

CEPD 6187 Practicum: School Counseling 0/3/3

Prerequisite: College of Education field experience documentation required

This course emphasizes supervision of individual and group counseling and guidance conducted in field settings. Special attention is paid to the development of skills, interventions, and brokering of services. The foundation for the course is brief counseling approaches. A return to campus for individual supervision is a requirement of the course. A minimum of 100 hours is required.

CEPD 6188 Practicum: Professional Counseling 3/0/3

Prerequisite: CEPD 6131 and CEPD 6140 and CEPD 6160

Consent of the department required for registration. This course emphasizes individual and group counseling and guidance conducted under supervision in field settings. Special attention is paid to the development of skills, interventions, and brokering of services. A minimum of 150 clock hours is required.

CEPD 6188 Practicum: Professional Counseling 3/0/3

Prerequisite: CEPD 6131 and CEPD 6140 and CEPD 6160

Consent of the department required for registration. This course emphasizes individual and group counseling and guidance conducted under supervision in field settings. Special attention is paid to the development of skills, interventions, and brokering of services. A minimum of 150 clock hours is required.

CEPD 6189 Practicum: Community Counseling 0/3/3

This course emphasizes supervision of individual and group counseling conducted in both laboratory and community settings. Audio/videotaping of sessions is required. In addition to onsite supervision, individual and group faculty supervision is a requirement of the course. A minimum of 150 hours is required. The breakdown of these hours is specified in the Counseling and Educational Psychology Practicum and Internship Handbook.

CEPD 7111 Psychopathology 3/0/3

This course is designed to provide an understanding of abnormal behavior in the context of the diagnostic categories as described in the most recent edition of the Diagnostic and Statistical Manual of Mental Disorder and the multiaxial diagnostic system. Particular emphasis will

be placed on the processes of assessment, diagnosis, and treatment of mental and emotional disorders and factors influencing these.

CEPD 7112 Career Counseling 3/0/3

This course focuses on career development as related to guidance and counseling across the life span. Particular emphasis is placed on the study of the world of work, career development for students and clients, and applied career theories. Counseling strategies are emphasized in the context of advocacy for equal access opportunities for all students.

CEPD 7130 Assessment and Effective Use of Data 3/0/3

The purpose of this course is to help educational leaders in training develop proficiency in the use of test scores as data to make decisions that relate to students' achievement, as well as to students' personal, social, and emotional well-being. Those enrolled will learn how to evaluate psychometric instruments and interpret various test scores. In addition, students will learn how to use test data to gain equal opportunities for all students, how to use test data to identify and target areas for support when needed, and how to use test data to advocate and effect change within the school, school system, and community.

CEPD 7134 Family Therapy: Theory and Practice 3/0/3

This course provides an overview of the nature of family systems relationships and family development. Particular emphasis will be given to the theory and practice of marital and family therapy. Students will examine both theoretical and empirical elements of family counseling which can be applied to marriage and family systems.

CEPD 7135 Cognitive-Behavior Therapy 3/0/3

Prerequisite: CEPD 6140 and CEPD 6131

An in-depth study of cognitive-behavioral therapy and its application to a wide range of clients, including use with emotional and behavioral disorders. Emphasis will be placed on the relationship between theory and practice, and on the development of cognitive-behavioral therapy skills.

CEPD 7136 Play Therapy 3/0/3

Prerequisite: CEPD 6140

This course focuses on encouraging the unique development and emotional growth of children through the process of counseling. The content of the course introduces a distinct group of interventions including play and communication skills as integral components of the therapeutic process. A major focus of the course involves instructional and experiential opportunities for the student counselor to develop skills that provide children with appropriate developmental materials and facilitate a safe relationship for the child to express models that can be applied to elementary age children.

CEPD 7137 Sexual Abuse Counseling 3/0/3

This course is designed to familiarize students with issues related to counseling sexually abused children, adult survivors, and their families as well as perpetrators of sexual abuse.

CEPD 7138 Multicultural Counseling and Education 3/0/3

An examination of selected issues relevant to understanding multicultural lifespan differences, counseling process and practice.

CEPD 7145 Advocacy and Leadership 3/0/3

This course emphasizes 'theory to practice' by providing experiences that allow students to assess and develop their personal leadership while emphasizing the values, knowledge and skills required for effective advocacy and brokering of services through consultation and collaboration. Special emphasis is placed on the development of skills in planning, organizing, coordinating and delivering programs that generate systematic change. Use of data to identify

needs, remove barriers and mobilize resources from schools and communities in order to increase options for students and clients are primary themes throughout the course.

CEPD 7152 Research and Program Evaluation 3/0/3

Prerequisite: CEPD 7130 or CEPD 6151

This course is designed to provide counselors with the research knowledge and skills necessary to evaluate individual and group counseling interventions, as well as educational programs. An emphasis will be placed on the collection and use of quantitative and qualitative data to evaluate programs. Counselors in training will also learn how to communicate data and findings to others to effect change and to act as advocates for students/clients.

CEPD 7155 Substance Abuse and Addictions: Prevention and Treatment 3/0/3

This course is designed for counselors and other human service providers working in a variety of settings, including schools, community agencies, private practices, and hospitals. Topics covered include the classification of drugs and their effects on users; various models of addiction; the use of assessment, diagnosis, and prevention strategies with individuals, families, and groups; relapse prevention; and legal, ethical and multicultural issues associated with addictions work.

CEPD 7181 Independent Study 1-3/0/1-3

Preparation of an independent project under the direction of a faculty member. Advanced topics in theory, issues, trends, clients, and counseling techniques will be emphasized. Students will specialize in topics, studies, and projects in the area of specialty.

CEPD 7182 Directed Readings 1-3/0/1-3

Consent of advisor and/or instructor required for registration. The aim of the course is to allow a student to investigate an area not covered in existing courses. Such independent study requires research skills and motivation to acquire an advanced level of knowledge and understanding in selected topics. An integrated research paper of the reading is required.

CEPD 7185 Special Topics in Counseling and Educational Psychology 1-3/0/1-3

Title and description of specific courses to be inserted at time of offering. May be repeated for credit.

CEPD 8102 Lifespan Human Development 3/0/3

This graduate course is a study of human growth and development from birth through aging and death. The course focuses on areas of physical, cognitive, social, personality, and emotional development as a series of progressive changes resulting from the biological being's interactions with the environment. Special emphasis is placed on the development characteristics of school age youth within a multicultural and diverse society.

CEPD 8131 Advanced Theories of Counseling 3/0/3

An in-depth study of the theories of counseling for advanced students in school or community counseling programs.

CEPD 8140 Advanced Group Counseling 3/0/3

Prerequisite: CEPD 6160

This course is designed for students wishing to pursue advanced study in group theory, group leadership, group processes, and group supervision. The course may examine contemporary trends and developments in group counseling as well as ethical, legal, process, and professional issues affecting the practice of group counseling.

CEPD 8141 Clinical Supervision in Counseling 3/0/3

Enrollment requires admission to Ed.S. program. An overview of theory, research, and practice of psycho-therapeutic approaches to counselor supervision. This course emphasizes de-

veloping clinical supervisory skills and understanding the major roles and responsibilities in counselor supervision.

CEPD 8171 Current Issues in Counseling and Supervision 3/0/3

This seminar is designed for graduate students who have been admitted to the Ed.S. program in professional counseling and supervision. Special topics and current issues in counseling and supervision will be critically examined. An exchange of scholarly thinking and research will be the hallmark of classroom interactions and assignments.

CEPD 8184 Research Seminar I 3/0/3

Prerequisite: CEPD 7152

Enrollment requires admission to Ed.S. program. The course presents an applied approach to learning the methodology of research. The research may be an evaluation of a counseling intervention or a brief program evaluation. This approach includes studying printed materials about research, writing a pro-proposal for the research study and applying for consent to conduct the research from the Institutional Review Board IRB at the university and counseling site when appropriate.

CEPD 8189 Advanced Internship 3/0/3

Enrollment requires admission to Ed.S. program. The internship is an organized and supervised set of training experiences paid or unpaid, the purpose of which is to enhance one's ability to function professionally as a counselor. Flexibility to tailor the internship to one's professional goals and objectives is a major strength of the Ed.S. counseling internship. Students will work in an approved internship site under the supervision of an appropriately credentialed supervisor for a minimum of 150 hours. May be repeated for credit.

CEPD 8190 Advanced Practicum: School Counseling 0/3/3

Prerequisite: College of Education field experience documentation required

Practical experience with actual individual clients in school P-12 and agency settings. These counseling sessions are taped and critiqued by the Practicum instructor. May be repeated for credit.

CEPD 8191 Advanced Practicum: Community Counseling 0/3/3

This course emphasizes supervision of individual and group counseling interventions conducted in field settings; special attention is paid to the development of evaluative criteria for self and peer assessment. A minimum of 15 hours in the field placement is required and graded on a Satisfactory/Unsatisfactory basis.

CEPD 8194 Research Seminar II 3/0/3

Prerequisite: CEPD 8184

Enrollment requires admission to Ed.S. program. The course presents an applied approach to learning the methodology of research. The research may be an evaluation of a counseling intervention or a brief program evaluation. This approach includes utilizing a Literature Review, a written and approved proposal for the research study and an approved application for consent to conduct the research from the Institutional Review Board IRB at the university and counseling site when appropriate. The course will allow sufficient time for data collection and analysis. It will conclude with a completed research report and presentation of the data findings to appropriate stakeholders.

CEPD 8197 School Guidance Program Development 3/0/3

This course is designed to enable school counselors to engage in strategic planning to improve this school guidance program. Emphasis is placed on the practical application of planning skills to assess, evaluate, and improve the functioning of the school guidance program in order to meet the needs of students in elementary, middle, and high schools. Students will also become more familiar with P-12 school guidance programs.

CEPD 9171 Program Evaluation 3/0/3

This course focuses on the theories, concepts, and processes involved in planning and managing evaluations. Students will engage in evaluations in specific counseling situations individual, group, organizational using focus groups, key stakeholder interviews, survey design, data gathering, analysis and/or other methods as appropriate and analyze outcomes to make recommendations for development and/or remediation.

CEPD 9183 Directed Doctoral Research 3/0/3

Individual inquiry on a research problem consisting of a plan for data collection and analysis, as well as, critical review, integration and interpretation of research literature.

CEPD 9184 Doctoral Seminar Professional Issues 3/0/3

This course is a special topics seminar structured to address professional issues in counseling. An exchange of scholarly thinking and research will be the hallmark of classroom interactions and activities.

CEPD 9186 Doctoral Internship 3/0/3

This course entails a minimum of 300 clock hours of supervised experiences over the course of two semesters. One experience of 150 hours focuses on administrative supervision in counseling and one experience of 150 hours focuses on program evaluation.

CEPD 9187 Doctoral Practicum in Supervision 3/0/3

This course is designed to provide closely directed advanced experience in supervision of professional counseling. The focus is on development of effective clinical supervision style and skills via recording and critique of supervision sessions. Ethical, legal, multicultural and other professional issues are addressed.

CEPD 9199 Dissertation 1-12/0/1-12

The dissertation experience requires the designing and conducting of an independent scholarly inquiry guided by a faculty dissertation committee.

Chemistry (CHEM)

(All courses carry three hours credit unless otherwise noted.)

CHEM 5003 History and Philosophy of Science 3/0/3

A study of the historical development of major areas of science and the philosophical examinations of scientific methods and results.

CHEM 5081 Independent Study 0/1-3/1-3

A topic is chosen in consultation with a faculty member.

CHEM 5083 Faculty Directed Research 0/1-3/1-3

A research project carried out under the guidance of a faculty member. Discussion of research areas with the faculty and preliminary work involving literature searching and planning should be completed before the senior year. Both a formal oral and written report of the results of the research must be presented to the faculty of the Department of Chemistry.

CHEM 5330 Instrumental Analysis 3/0/3

This course will familiarize the student to considerations of modern instrument design and applications. The physical basis of such techniques as optical spectroscopy, mass spectrometry, NMR, laser spectrometers, and electron spectrometers. Analog and digital electronics will be introduced.

CHEM 5340 Surface Chemistry 3/0/3

This course introduces elementary concepts of modern surface chemistry. Considerations of thermodynamics, kinetics, surface structure, electronic structure, and catalysis and reactivity will be explored using examples from the current literature. Surface chemistry draws upon all areas of chemistry; therefore, a solid background in calculus, physics, and chemistry is assumed.

CHEM 5350L Techniques of Surface Chemistry Laboratory 0/3/1

This laboratory course is designed to familiarize a student to modern techniques of surface science. The technique includes scanning tunneling microscopy, atomic force microscopy, low energy electron diffraction, auger electron spectroscopy, thermal desorption spectroscopy, and ion sputtering. Design considerations of vacuum systems will be explored. Since all techniques are on-site, this will be an interactive hands-on experience.

CHEM 5385 Advanced Topics in Analytical Chemistry 1-4/0/1-4

Advanced topics in analytical chemistry provides the student exposure to current topics and problems unique to the field of analytical chemistry. This course will be offered periodically with the topics announced by the faculty involved.

CHEM 5410 Organic Medicinal Chemistry 3/0/3

Organic Medical Chemistry, prerequisite Organic II, is a course covering a wide variety of medicinal drugs, their actions in the body, and ultimately their metabolism and excretion.

CHEM 5422 Organic Chemistry II 3/0/3

The second course will systematically explore reactions of carbon-containing compounds and the mechanistic pathways involved in these processes. Reactions that will be discussed include functional group transformations, oxidation, reductions, cycloadditions and carbon-carbon bond formation. The course begins to teach the student how to systematically design a multi-step syntheses of complex organic compounds.

CHEM 5422L Organic Chemistry Laboratory II 0/3/1

Emphasis of this laboratory will be on synthesis. Characterization of organic substances will be included.

CHEM 5485 Advanced Topics in Organic Chemistry 1-4/0/1-4

Building upon the students' background in organic chemistry, these courses will explore in greater depth selected advanced topics in organic chemistry. Selected topics such as advanced synthesis, reaction mechanism, molecular orbital theory, spectroscopy, stereochemistry and physical organic chemistry will be offered.

CHEM 5521 Physical Chemistry I 3/0/3

This course is an introduction to elementary quantum mechanics and its applications to selected chemical systems. Topics include an introduction to operators, 'particle in a box', harmonic oscillator, atomic structure, chemical bonding, atomic spectroscopy, rotational, vibrational and electronic spectroscopy of small molecules, and elementary statistical mechanics.

CHEM 5522 Physical Chemistry II 3/0/3

This course develops standard topics in classical physical chemistry, with primary emphasis on chemical thermodynamics. The course includes physical and chemical properties of real and ideal gases, the law of thermodynamics and their application to physical and chemical systems, chemical and phase equilibria, kinetic theory of gases, chemical kinetics, transport properties, and the application of quantum mechanics to thermodynamics in statistical mechanics.

CHEM 5585 Advanced Topics in Physical Chemistry 1-4/0/1-4

Building upon the students' background in required courses in physical chemistry, this course will explore in greater depth selected topics in physical chemistry. These will be chosen from atomic and molecular structure, spectroscopy, statistical mechanics, and dynamics of chemical reactions.

CHEM 5610 Inorganic Chemistry 3/0/3

The wave nature of electrons is applied to atomic structure and periodic trends. Inter and intramolecular bonding models are used to interpret the chemical and physical properties of various materials, from simplistic diatomic molecules to structurally complex molecular and ionic systems. Thermodynamic principles are used to determine the relative stability of inorganic compounds.

CHEM 5611 Structure and Bonding 3/0/3

Fundamental quantum mechanical principles are applied to atomic structure and the periodic properties of the elements. The structure and reactivity of ionic and molecular systems are qualitatively analyzed by using bonding models such as valence bond theory, group symmetry and molecular orbital theory. The Band Theory is used to investigate the insulating/conducting properties of solids.

CHEM 5612 Advanced Inorganic Chemistry 3/0/3

The thermodynamic, kinetic, and quantum mechanical properties of inorganic compounds are investigated. Bonding models are used to explain the physical and chemical properties of organometallic, main group, and heavy metal systems. Nuclear properties of the element are explored and nuclear models are compared.

CHEM 5685 Advanced Topics in Inorganic Chemistry 1-4/0/1-4

Advanced topics in inorganic chemistry exposes the students to current topics and problems in the field of inorganic chemistry.

CHEM 5711 Biochemistry I 3/0/3

The first of two semester sequence in biochemistry covering the general physical and chemical properties of biomolecules, and the metabolism. Topics will include biomolecular structure and function, first-order enzyme kinetics, glycolysis and carbohydrate metabolism, Krebs' cycle, oxidative phosphorylation, fatty acid catabolism and biosynthesis, metabolism and utilization of amino acids, biologically important amines and regulation of metabolism.

CHEM 5712 Biochemistry II 3/0/3

The second semester of a two semester sequence in biochemistry. Course will cover topics in physical biochemistry and spectroscopy of biomolecules. Specific topics will include protein folding, protein stability, protein-DNA interactions, physical chemistry of biomembranes, kinetics beyond first order, molecular mechanics and dynamics, NMR spectroscopy, optical spectroscopy fluorescence, circular dichroism, laser spectroscopy, mass spectrometry and xray crystallography.

CHEM 5720L Biochemistry Laboratory 0/6/2

The laboratory course will emphasize the principles discussed in the lecture courses Biochemistry I and Biochemistry II. Half of the course will place emphases on experiments that introduce students to the practices of protein separation, purification, quantification, and assays. The other half of the course will emphasize principles from physical biochemistry and spectroscopy of biomolecules. Experiments will examine macromolecular structure and stability, protein folding, lipid bilayer structure, and dynamics and enzyme kinetics. This course will provide students with experience in instrumental techniques that are used in research and industrial facilities.

CHEM 5785 Selected Topics for Teachers 1-4/0/1-4

Course is designed for pre- and in-service teachers. Title and description of course to be specified at time of offering. May be repeated for credit. May be used for major or minor credit in chemistry only with consent of department.

CHEM 5885 Selected Topics in Chemical Engineering 3/0/3

Title and description of course to be specified at time of offering. May be repeated for credit.

CHEM 5920 Environmental Chemistry 2/6/4

This course is an introduction to the practice of modern environmental chemistry. Topics include pollutants in water, soil, and the atmosphere; equilibria in aqueous systems; experimental methods in environmental analyses; toxicological chemistry; current environmental problems. The laboratory will consist of EPA-approved methods of analyses.

CHEM 5930 Chemical Kinetics 3/0/3

This course focuses on macroscopic rates of chemical reactions as a tool to a molecular level understanding. The emphasis is on an integrated approach to view examples drawn from various subdisciplines within chemistry, namely organic, inorganic and biological. Topics include integrated rate laws, experimental techniques in chemical kinetics, steady state approximation, mechanisms of organic, inorganic and enzyme reactions, catalysis, collision theory, and elementary activated complex theory.

CHEM 5940 Industrial Chemistry 3/0/3

Commercial production of everyday and specialty chemicals will be discussed with emphasis on raw materials, chemistry, equipment, environmental impact. Typical industries: inorganic acids/bases, hydrocarbon derivatives, aromatics, petroleum refining, polymers, pesticides/fertilizers, paper/pulp, pharmaceuticals, soaps/detergents.

CHEM 5985 Selected Topics in Chemistry: An Integrated Approach 1-4/0/1-4

This course focuses on selected topics in chemistry which may consist of spectroscopy, magnetic resonance or stereo chemistry. The emphasis is on an integrated approach to view examples that transcend sub-disciplines within chemistry, namely inorganic, organic, physical, analytical, and biochemistry.

CIED Courses**CIED 7601 Course Management System for E-Learners 3/0/3**

Course offered in partnership with VSU as part of the GOML/MATC Program.

CIED 7602 Resources and Strategies for E-Learners 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

Management Information Systems Courses (CISM)**CISM 5330 Telecommunications Management 3/0/3**

An introduction to the concepts and practices of managing business telecommunications resources. This course examines the constituencies of telecommunications from three different perspectives: the client, the designer, and the implementer. The focus of the course surrounds the role of the designer. This role involves determining telecommunications requirements from the client and translating these requirements to the implementer.

CISM 6331 Strategic Management of Information Technology 3/0/3

Prerequisite: CISM 3330

Focuses on information technology and systems from a general management perspective. Discusses management of the systems development process, the organizational cycle of information, technology, planning, evaluation, selection, and strategic uses of information technology. Includes frequent discussions of industry case studies.

Criminology Courses (CRIM)

(All courses carry three hours credit unless otherwise noted.)

CRIM 5231 Women in the Criminal Justice System 3/0/3

This course will introduce students to the participation of women in the criminal justice system. Offenses committed by females, laws peculiar to females, and the treatment of females by the system will be explored. Women as professionals and their impact on the system will also be discussed.

CRIM 5232 Family Violence 3/0/3

Course will examine family violence from both a personal and social perspective. Research and theory in family violence will be discussed, along with types of relationships, incidence, prevalence, inter-personal dynamics, contributing factors, consequences, social response and services. Prevention strategies will be explored.

CRIM 5280 Contemporary Issues in Criminal Justice 3/0/3

This course will focus on a particular issue being dealt with by the criminal justice system today. Students will critically examine the issue and related research and theories. The social context of the issue will be explored as well as possible actions to address the problem.

CRIM 5981 Directed Readings 0/3-9/1-3

Title and description of the type of independent study to be offered will be specified on the variable credit form students must complete before being permitted to register for this class. May be repeated three times for credit.

CRIM 6000 Principles of Criminology 3/0/3

This course provides an introduction to the program and an overview of the basic scope, mission and methods of criminology. Topics addressed include the current state of theory and research on the nature of law, criminality, and social control. Note: Required of first-year graduates in Criminology.

CRIM 6003 Applied Statistics in Criminology 3/0/3

This course is designed to introduce the graduate student to the principal statistical analysis methods in criminology and criminal justice sciences. This course will cover inferential statistics and their interpretation. It will also include the application of statistical packages. This course assumes an elementary understanding of statistics at the undergraduate level thus it is desirable that students have taken prior coursework in statistics.

CRIM 6010 Theories of Crime and Justice 3/0/3

This course is an advanced study of criminology theory. A range of theoretical perspectives within three general paradigms - classical/neoclassical, positivist, and critical will be explored. Historical foundations and contemporary perspectives will also be examined with an emphasis on the effect of these perspectives on policy.

CRIM 6013 Social Research 3/0/3

This course will discuss the quantitative and qualitative methods of research that are commonly used in the social sciences. Students will learn about survey research, experiments, observational/field work, and interview studies. Topics to be covered include: methods of inquiry,

causality, sampling, research instrument design, data collection, coding, ethics, and statistics briefly.

CRIM 6015 Managing Data 3/0/3

Prerequisite: CRIM 6003

This course teaches students to build and manage databases using SPSS. An emphasis is placed on working with large national data sets that are available through Inter-University Consortium for Political and Social Research database. Advanced data analysis techniques will also be examined.

CRIM 6182 Special Seminars 0/0/3

Title and description of the instruction to be offered will be specified on a variable credit form. The variable credit form must be completed before a student will be allowed to register for this course. Transcript entries carry different nomenclature to correspond with material taught. May be repeated on different content at least two times for credit.

CRIM 6222 Conflict Resolution 3/0/3

Conflict Resolution covers a broad range of activities aimed at resolving differences in effective but nonviolent ways. This class will include coverage of negotiation, mediation, and arbitration as ways of developing peaceful agreements. Special emphasis will be given to conflict resolution issues of the criminal justice system such as hostage negotiations.

CRIM 6233 Ethics and Criminal Justice 3/0/3

This course focuses on major moral theories and ethical decision making in the field of criminal justice. Conflicting loyalties, competing social demands, and sub-cultural strains specific to criminal justice will be explored.

CRIM 6241 Legal Theories 3/0/3

An interdisciplinary exploration of classical and contemporary texts in legal theory. The primary focus will be to discover those things for which legal theory must account as well as examining contemporary critiques of legal theory such as is entailed by the critical legal studies movement. As a research project, students are encouraged to either explore in-depth one of the theories covered in this course or to cover additional theories of theorists in legal studies.

CRIM 6255 Delinquency, Family, and the Community 3/0/3

This course will examine juvenile crime within a larger social context, exploring the positive and negative contributions of the individual, the family, peer, schools, and the larger community. Intervention strategies will be assessed, and a model will be presented for community action that can reduce/prevent juvenile crime.

CRIM 6266 Perspectives On Violence 3/0/3

This course looks at the problem of violence from an interdisciplinary perspective. It is designed to allow the student to become familiar with the social, psychological, biological, and public policy issues that surround this social problem. Particular attention will be paid to issues of domestic violence, gangs, and suicide.

CRIM 6275 Planning and Evaluation 3/0/3

Social science research methods applied to determine program/policy effectiveness. Students will learn skills in process and outcome evaluation, and how to utilize evaluation findings for future planning.

CRIM 6279 White Collar Crime 3/0/3

This class provides an overview of white collar crime in the criminal justice system. Topics will include the basic principles and theories underlying white collar crime, including the principles that allow corporations and individuals relative freedom from prosecution. It ad-

dresses substantive areas of white collar crime, while exploring the variety of offenses that are included in this area.

CRIM 6280 Seminar in Social Justice 3/0/3

This course offers an opportunity to explore a number of areas, which may be defined within the broad heading of justice. It takes a realistic and critical look at the legal, social psychological, and political effects of the 'justice system' on people and their cities. Students will be asked to analyze these effects from the perspective of what is 'just' or 'unjust' - what can we do about it.

CRIM 6286 Internship 0/0/1-6

Students will be placed in an agency compatible with their area of concentration to gain applied experience prior to graduation.

CRIM 6340 Advanced Criminological Theory 3/0/3

An examination of the major conceptual and propositional developments in criminological theory and the role particular theorists played in those developments.

CRIM 6341 Constitutional and Judicial Principles 3/0/3

This course will review the development and implementation of the U.S. Constitution throughout American history. Attitudes for and against specific interpretations of the constitution, i.e. strict constructionist, will be explored.

CRIM 6342 Crisis Intervention 3/0/3

This course presents an overview of techniques and approaches to crisis intervention for crisis management professionals. It covers initial intervention, defusing and assessment, resolution and/or referral, with emphasis on empathy. Crisis theory will be examined and then applied to various types of crises including sexual assault/rape; natural disasters; personal loss; and suicide.

CRIM 6345 Homeland Security 3/0/3

This course focuses on the study of how the United States has dealt historically with internal security matters as well as the development of the Department of Homeland Security DHS after 9/11. This course is designed to help students develop critical thinking skills in order to become better evaluators of national security, and to help students prepare for careers in homeland security-related professions.

CRIM 6350 Terrorism 3/0/3

This course examines domestic and international terrorism. It looks at the theories concerning the causes of terrorism and the various ways that individuals and institutions respond to terrorism. The 'war on terrorism' is examined for its unintended consequences.

CRIM 6360 Law Enforcement Leadership 3/0/3

The course enhances each student's understanding of the importance of personal, interpersonal and organizational relationships, as well as the nature of police management. Concepts such as responsibility, courage, leadership, organizational values, integrity, and organizational design are presented in relation to problem solving.

CRIM 6370 Correctional Management 3/0/3

This course integrates policy and practical issues in correctional settings with management theory. Students will also learn about typical correctional clients, life in prison and issues related to the management of correctional programs.

CRIM 6380 Criminal Justice Administration 3/0/3

This course is designed to provide students with an in depth look into the theory and practice of criminal justice administration. Several theoretical approaches will be examined, followed

by a critical evaluation of how they have been put into practice. Critical thinking and problem solving is emphasized throughout the course.

CRIM 6623 Crime and Social Inequality 3/0/3

This course offers an examination of the relationships between social stratification, crime, and criminal justice. Explored will be the empirical and theoretical associations that race/ethnicity, sex/gender, social class, and other systems of inequality have with crime, victimization, and criminal justice system response.

CRIM 6982 Directed Study 0/0/1-3

Varies by student and professor.

CRIM 6983 Continuing Registration 0/0/1

Must be taken by those who are finishing course work to remove an incomplete while not enrolled for other courses or those who are not enrolled for thesis hours but are completing thesis or position papers.

CRIM 6999 Thesis 0/0/1-9

Computer Science Courses (CS)

CS 6231 Database Systems I 2/2/3

Prerequisite: CS 6910

Fundamental concepts of database systems; hierarchical, network and relational database management systems; data definition and manipulation languages; security and integrity; and implementation considerations. Students are expected to complete a project in database administration and development.

CS 6232 Database Systems II 2/2/3

Prerequisite: CS 6231

Advanced concepts in database systems; object-oriented systems; distributed database systems; and concurrency control. Students will be introduced to current professional certification processes and standards.

CS 6241 Software Development I 2/2/3

Prerequisite: CS 6910

This course introduces the software development process while improving programming skills. Topics include object-oriented programming, test-driven development, class design, GUI design and programming, and incremental, iterative development. The coursework assumes that the student has fundamental programming, debugging, and code-interpretation skills in an object-oriented programming language.

CS 6242 Software Development II 2/2/3

Prerequisite: CS 6241

This course continues the introduction of the software development process begun in CS 6241. Topics include software development process models, process management, requirements specification, and software modeling.

CS 6251 Web Technologies I 2/2/3

An introduction to the design, development, and implementation of web sites using client-side technologies. Students are expected to develop a dynamic web site using current industry best practices for client-side development.

CS 6252 Web Technologies II 2/2/3

Prerequisite: CS 6251

A continuation of CS 6251: design, development, and implementation of web sites using client- and server-side technologies. Students are expected to develop a dynamic web site using current industry best practices for client-and-server-side development.

CS 6261 System and Network Administration 2/2/3

An introduction to the major services and protocols used in intra- and inter-network communication, with a focus on understanding the internet from a software developer's point-of-view. The course includes a discussion of professional and ethical issues related to system administration.

CS 6311 Program Construction I 2/2/3

An introduction to object-oriented design and programming using fundamental software engineering principles and concepts. Students are expected to develop an object-oriented application using current industry best practices for program development.

CS 6312 Programming Languages II 2/2/3

Prerequisite: CS 6311

A continuation of CS 6311. Students are expected to develop a moderately complex object-oriented application using current industry best practices for program development.

CS 6910 Project I 2/2/3

Prerequisite: CS 6252 and CS 6312

Integration of core knowledge and skills in program construction and web technologies with teamwork and professional practices through directed participation in the implementation of a significant software project.

CS 6920 Project II 2/8/6

Prerequisite: CS 6232 and CS 6242 and CS 6910

Comprehensive integration of knowledge and skills attained in the program with teamwork and professional practices through the implementation of a significant software project.

CS 6985 Topics in Computer Science 1-3/0/1-3

Designed to give students knowledge at the frontier of a rapidly changing field. May be repeated with a change in subject matter for a total of nine hours.

Early Childhood / Elementary Education Courses (ECED)

(All courses carry three hours credit unless otherwise noted.)

ECED 6249 Seminar For P-5 Teachers 2/2/3

A seminar designed to synthesize the theories, concepts, NBPTS propositions, and instructional strategies that have been learned during the M.Ed. program. A 'capstone' field project with students in a PK-5 setting will be a requirement for this course. This seminar is also designed to enhance skills in critical thinking, comprehension of research, and decision-making as an effective practitioner. A completion of the Master's degree portfolio will also be accomplished in this course. This course should be taken within the last two semesters of graduation.

ECED 6261 Developing Affective Curricula 3/0/3

A course designed to facilitate sensitivity to the emotional needs of students, and to plan and implement affective curriculum activities.

ECED 6262 Language Development: Implications for the Childhood Educator 3/0/3

Language and its acquisition; studied in relation to mental development and school achievement.

ECED 6271 P-5 School Curriculum 3/0/3

A critical study of the design and implementation of curricula in the education of children Pre-K through fifth grade. Attention is given to historical, philosophical and theoretical perspectives; current national standards; programmatic design and organization; and the use of personnel, materials, and equipment. National Board for Professional Teaching Standards and a certification portfolio based on National Board propositions are introduced as the conceptual framework and exit requirement for the M.Ed. program. This course should be taken within the first two semesters of the M.Ed. program.

ECED 6285 Special Topics 1-3/0/1-3

Titles and descriptions of specific courses to be inserted at time of offering. May be repeated for credit.

ECED 6288 Continuing Practicum 0/2/1

Practical experience with students in a PK-5 setting under the supervision of ECED faculty is a prerequisite for this course. Requires the completion of activities described in the Entry Packet and enrollment during the same semester as ECED 6249 Seminar for Early Childhood Teachers.

ECED 6290 Reading, Interpreting, and Applying Research 3/0/3

Introduction to early childhood research, design, and sources of reference.

ECED 7259 Investigating Methods and Materials in Mathematics 3/0/3

Concepts and material which are appropriate for mathematics education of Pre K - Grade 5 children will be investigated. In addition, research on the use of process education in these areas will be considered.

ECED 7260 Investigating Methods and Materials in Science 3/0/3

Students will examine the research and literature base forming the foundation behind the content, methodology, skills, and materials used to teach science to children in grades P-5.

ECED 7261 Literature for the Young Child 3/0/3

This course is designed to give the early childhood educator an opportunity to become acquainted with classic and current literature for children. Emphasis will be given to integrating literature in all curriculum areas whole language approach.

ECED 7262 Investigating Language Arts 3/0/3

Assists the teacher in integrating the teaching of reading, writing, spelling, oral language, listening, and grammar.

ECED 7263 Writing Across The Curriculum 3/0/3

Since writing can be used as a tool for learning, reflection and discovery, students in this course will study a variety of children's writing and will study the writing process a tool for thinking about writing and its appropriate use throughout the curriculum.

ECED 7264 Investigating Social Studies Methods 3/0/3

Students will be provided with a research basis for developing perspectives, methods, and materials for teaching social studies in grades P-5.

ECED 7265 Parent Education for Teachers and Child Care Workers 3/0/3

An examination of the child from the parental viewpoint. Strong emphasis will be given to changing family structure, family communication, responsibilities of parenting as they relate to teacher education and child care givers. Parenting in high-risk families and children with exceptionalities will be addressed.

ECED 7266 The Young Child: Home and Community 3/0/3

This course is designed to aid in the understanding of the effects of home, community and society on the life of young children.

ECED 7267 Teaching Creative Arts 3/0/3

Development of the concept that through creative arts children communicate ideas and feelings and develop sensitivity and perception. Emphasis will be given to integration of the creative arts in all curriculum areas.

ECED 7268 Teaching Creative Dramatics 3/0/3

The study of creative dramatic techniques for early childhood and elementary age children.

ECED 7272 Classroom Management Early Grades P-5 3/0/3

Students will examine major theoretical and empirical approaches to classroom management, develop appropriate decision making and problem solving skills, and formulate techniques to manage effectively a learning environment for students in grades P-5.

ECED 7281 Independent Study 0/1-3/1-3

Preparation of an independent project under the direction of a full-time college faculty member.

ECED 7282 Directed Readings in Education 0/1-3/1-3

Concentrated readings and review of research studies and literature relative to areas of significance to early childhood education.

ECED 7285 Special Topics 3/0/3

Titles and descriptions of specific courses to be inserted at time of offering. May be repeated for credit.

ECED 8271 Advanced Curriculum Seminar 3/0/3

An in-depth study in a seminar setting of curriculum trends, problems, and issues facing educators of children in P-5 environments.

ECED 8272 Teacher as Leader 3/0/3

Designed to provide students with knowledge of factors and processes related to teacher leadership roles within schools. Topics such as mentoring, peer coaching, community relations, organizational change, and advocacy will be addressed.

ECED 8284 Research Seminar 3/0/3

A study of the basic elements of research and research design as it relates to the development of research in early childhood education.

ECED 8297 Professional Seminar 3/0/3

Prerequisite: ECED 8284

A course designed to provide a forum for professional interaction between students and professors on critical issues in the profession. Prerequisite: ECED 8284 Research Seminar

Economics Courses (ECON)

(All courses carry three hours credit unless otherwise noted.)

ECON 5440 Public Finance 3/0/3

A study of the equity and economic effects of government spending programs, taxes, and debt. The course is primarily applied microeconomics. Same as POLS 5204.

ECON 6400 Surv of Economics for Teachers 3/0/3

A course designed especially to broaden the student's understanding of his economic environment, to pose important controversial problems of public policy to which they can apply and refine the tools of economic analysis. Not open to credit to MBA students.

ECON 6410 Consumer Economics for Teachrs 3/0/3

Emphasis is placed on basic and useful information needed for effective personal spending, saving, and budgeting. Not open to MBA students.

ECON 6420 Current Economic Issues 3/0/3

The course covers contemporary problems from an economic perspective. Issues covered include the national debt, health care, social security, population growth and other economic issues. Not open to MBA students.

ECON 6430 Business Forecasting 3/0/3

This course provides a survey of forecasting methods used by managers and forecasting practitioners. Topics include time-trend, regression-based, time-series decomposition, and auto-regressive moving average methods.

ECON 6450 Managerial Economics 3/0/3

Prerequisite: ECON 2105 or ECON 2106 and ECON 3402

This course builds skills in microeconomic analysis for managers and provides a conceptual foundation for further functional area studies. Topics include consumer and producer theory, industrial organization, and aspects of game theory and statistical analysis. Prerequisites: ECON 2105 or 2106, ECON 3402, or

ECON 6461 International Finance 3/0/3

Topics may include foreign exchange market; exchange rates; balance of payments analysis and adjustment process; financing institutions, monetary relations, and monetary reform; gold, the dollar, devaluation, and SDRs. Same as FINC 6521.

ECON 6481 Independent Study in Economics 0/1-6/1-6

Directed program of independent or specific research topics.

ECON 6485 Special Topics in Economics 3/0/3

Prerequisite: ECON 2105 and ECON 2106

Title and description of specific courses to be specified at time of offering. Course may be repeated with permission up to a maximum of 6 courts of credit.

Educational Foundations Courses (EDFD)

(All courses carry three hours credit unless otherwise noted.)

EDFD 7303 Culture and Society in Education 3/0/3

A critical analysis of cultural and sociological factors and their effect on issues affecting educational thought and schooling practices.

EDFD 7305 History of American Education 3/0/3

A survey of the development and patterns of public education in this country.

EDFD 7306 Leadership Formation 3/0/3

This course prepares aspiring leaders to create school learning communities capable of providing ongoing support for adult and student learning.

EDFD 7307 Critical Issues in Education 3/0/3

A study of selected issues affecting educational thought and schooling practices emphasizing critical analysis of the cultural and sociological contexts of school-societal problems.

EDFD 7309 Philosophical Foundations of Education 3/0/3

A survey of philosophical thought foundational to educational theory and practice.

EDFD 7311 Ethics in Education 3/0/3

This course provides a survey of traditional and contemporary ethics as a foundation for examining selected educational policies, practices, and case studies.

EDFD 7385 Special Topics 3/0/3

Individually designed studies of educational foundations.

EDFD 8371 Advanced Principles of Curriculum 3/0/3

Advanced course directed toward providing students the knowledge and skill necessary for deriving principles to guide the processes of planning, designing, and evaluating curriculum in training and educational settings.

EDAT Courses

EDAT 6001 Assessment to Improve Teach 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

EDAT 7100 Research Meth in Education 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

Educational Leadership Courses (EDLE)

(Prerequisite to all graduate courses: admission to the leadership program or permission of instructor. All courses carry three hours credit unless otherwise noted.)

EDLE 6312 Principles of Leadership 3/0/3

This course provides an overview of the organization and administration of the American public school system. Special attention is given to organizational structure and administrative processes of Georgia public schools. The history, future, and current trends to develop a viable theory of educational leadership are examined.

EDLE 6313 Understanding Systems and Change 3/0/3

This course is designed to provide school leaders with an examination of the theoretical framework on leading organizational change for school improvement. It will focus on the systematic improvement of student achievement in the public school setting and will provide an opportunity for course related field experiences.

EDLE 6314 School Business Management 3/0/3

An examination of the planning and management functions in a school that encompasses such activities as budgeting, purchasing, storing, warehousing, records management, utilization and maintenance of the physical plant, including the needs of the handicapped. The application of the computer in the ongoing operation of the school will be emphasized.

EDLE 6316 School Law and Ethics 3/0/3

This course is designed to examine the legal framework of public education in the United States and court decisions affecting the schools and all school personnel. The ethical considerations required by the Professional Standards Commission are an integral part of the course.

EDLE 6318 Human Resources Management 3/0/3

This course focuses on the personnel functions and responsibilities of school leaders. Students develop skills in forecasting personnel needs; recruiting, selecting, orienting, assigning, developing, compensating and evaluating personnel. Attention is given to major federal and state legislation, executive orders and court decisions that provide direction in the development of human resource programs that address the rights of diverse groups within the work force.

EDLE 6320 Supervision of Instruction 3/0/3

This course introduces the history of supervision and effective supervisory behaviors for teaching practices. Students study adult learning behaviors, supervisory models, tasks and skills of informal data collection and conferencing. Students are expected to practice these skills in on-site classrooms.

EDLE 6322 Curriculum for Educational Leaders 3/0/3

This course provides in class and field experiences for students in the investigation of current curriculum literature and in the identification and creation of organizational patterns/designs which support both short and long range school goal setting. Students will learn to coordinate and synthesize curriculum development, utilize appropriate instructional designs including delivery, management and resources, as well as to reflect on the interpretation and utilization of test results for the improvement of instructional programs.

EDLE 6323 Promoting Teaching & Learning 3/0/3

This course provides an examination of fundamental principles of curriculum development and instructional processes for k-12 school settings. In-class and field experiences investigating curriculum processes, evaluation and change assist students as they learn to coordinate, implement and synthesize curriculum development. Appropriate instructional design including delivery, management and resources, help students reflect on the interpretation and utilization of assessment results for the improvement of instructional programs.

EDLE 6325 Leadership Formation 2/0/2

This course will examine the sources of authentic leadership: calling, connections, identity, integrity, and personal power.

EDLE 6327 Professional Learning Communities 2/0/2

This course prepares aspiring leaders to create school learning communities capable of providing ongoing support for adult and student learning.

EDLE 6329 Managing School Operations 3/0/3

Students examine knowledge and develop proveniences that support effective practices in school systems management, continuous improvement, and school business operations. Budgeting, accounting, operations, facilities and other school management practices are considered within legal and ethical contexts.

EDLE 6330 Building School Culture 2/0/2

This course prepares aspiring leaders to engage school communities in creating and sustaining high performance cultures that personalize learning and set high expectations.

EDLE 6331 Advanced Culture Seminar 3/0/3

Prerequisite: EDLE 6330

This course will provide insights into the application processes involved in cultivating collaborative and learning focused school cultures.

EDLE 6332 Advanced Change and Improvement 3/0/3

Prerequisite: EDLE 6313

This course will explore how to drive and sustain organizational and academic improvement in a school setting. It will examine leadership and pedagogical changes that will promote a collegial environment focused on continuous improvement. The course will look at school reform at the building and classroom levels specifically focusing on improved instructional practices. It will also explore and analyze contemporary examples of school reform. Learning will be drawn from theory and research, from students' personal experiences, and from case studies

EDLE 6341 Using Data to Improve the School 3/0/3

The course will provide students experiences in reviewing different types of data, analyzing data from multiple sources, and in using different methodologies of interpreting and presenting data. Students will also explore 1 the use of data within curriculum, instruction, and comprehensive school improvement efforts and 2 how to develop a data drive culture within the school.

EDLE 7304 Administration of Special Education Programs 3/0/3

This course will provide the student an opportunity to gain an understanding of the legal and ethical requirements of complying with federal and state laws that govern the educational rights of students with disabilities. Students will also examine current educational strategies and methodologies that are designed to provide students with disabilities an appropriate education. The role of school administration in assuring compliance with the law, implementing educational programs, and evaluating those programs will be emphasized. Cross-listed with SPED 7704.

EDLE 7312 School Community Relations 3/0/3

This course is designed to provide the graduate student with a knowledge of those elements essential for a school administrator in communicating and interacting with the internal and external publics in the school community.

EDLE 7316 The Teacher and the Law 3/0/3

An examination of the law that affects teachers, law established by state and federal statutes, constitution, and court decision.

EDLE 7324 Special Education Law 3/0/3

This course provides public school administrators and teachers the opportunity to examine the statutory and case law requirements of educating special populations.

EDLE 7381 Independent Study 0/1-3/1-3

An independent study conducted under the direction of a faculty member. Advanced topics in theory, issues, trends, and techniques will be emphasized. Students will specialize in topics, studies, and projects in the area of specialty.

EDLE 7382 Directed Readings in Education 0/1-3/1-3

The aim of the course is to allow a student to investigate an area not covered in existing courses. Such independent study requires research skills and motivation to acquire an advanced level of knowledge and understanding in the topic. An integrated research paper of the reading is required.

EDLE 7385 Special Topics 1-3/0/1-3

Studies of topics to engage graduate students with contemporary issues and concerns related to school leadership.

EDLE 7394 Educational Workshop 0/3-9/3-9

These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

EDLE 7395 Educational Workshop 0/3-9/3-9

These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

EDLE 7396 Educational Workshop 0/3-9/3-9

These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

EDLE 8301 Leadership Residency I 0/0/6

This is the first of a three-semester course sequence designed to provide students with carefully designed and personalized field experiences where they have the opportunity to synthesize and apply knowledge and skills as they work on problems of practice in school and district settings. Students, in collaboration with a Beginning Leader Candidate Support Team, will develop an Individualized Induction Plan that will guide field experiences during each of three the residency courses. This plan will define which artifacts and performances will be used to address various elements of Educational Leadership Constituent Council ELCC Standards 1-6. Leadership Residency I, II, and III are sequenced to provide field experience opportunities beginning in the summer and continuing into the fall and spring semester of a school year. Field experiences will be aligned to the kinds of work that are done at various times during a typical school year.

EDLE 8302 Leadership Residency II 0/0/6

Prerequisite: EDLE 8301

This is the second of a three-semester course sequence designed to provide students with carefully designed and personalized field experiences where they have the opportunity to synthesize and apply knowledge and skills as they work on problems of practice in school and district settings. Students, in collaboration with a Beginning Leader Candidate Support Team, will develop an Individualized Induction Plan that will guide field experiences during each of three the residency courses. This plan will define which artifacts and performances will be used to address various elements of Educational Leadership Constituent Council ELCC Standards 1-6. Leadership Residency I, II, and III are sequenced to provide field experience opportunities beginning in the summer and continuing into the fall and spring semester of a school year. Field experiences will be aligned to the kinds of work that are done at various times during a typical school year.

EDLE 8303 Leadership Residency III 0/0/6

This is the third of a three-semester course sequence designed to provide students with carefully designed and personalized field experiences where they have the opportunity to synthesize and apply knowledge and skills as they work on problems of practice in school and district settings. Students, in collaboration with a Beginning Leader Candidate Support Team, will develop an Individualized Induction Plan that will guide field experiences during each of three the residency courses. This plan will define which artifacts and performances will be used to address various elements of Educational Leadership Constituent Council ELCC Standards 1-6. Leadership Residency I, II, and III are sequenced to provide field experience opportunities beginning in the summer and continuing into the fall and spring semester of a school year. Field experiences will be aligned to the kinds of work that are done at various times during a typical school year.

EDLE 8311 Instructional Leadership 3/0/3

Prerequisite: EDLE 6320

An advanced course in instructional leadership. Students will apply varying leadership styles in instructional settings depending on the developmental level of the faculty/staff being supervised. Students investigate various technical and interpersonal skills that are designed to improve the quality of instruction.

EDLE 8312 School Finance 3/0/3

This course is designed to provide the graduate student with the basic principles of school finance, accounting procedures, and school business management.

EDLE 8314 Local School Leadership 3/0/3

The role of the principal is examined. Societal and organizational settings in schools and implications for effective practice are examined. The course provides a balance between theory and research and application of these to solving problems in the daily life of educational administrators.

EDLE 8316 Educational Facilities 3/0/3

This course is designed to make the graduate student aware of and appreciate the relationship that exists between the total educational program and the learning environment as expressed by the physical facilities housing such a program.

EDLE 8320 Designing and Conducting Staff Development Programs 3/0/3

This course provides techniques and processes for planning and implementing staff improvement programs. The literature, research, and reported effective practices are explored and implementation plans and activities are developed.

EDLE 8322 Law for School Counselors and Psychologists 3/0/3

This course is designed to provide the student with the opportunity to conduct an in-depth study of the law as it relates to the delivery of counseling and social services to students in a school setting. The student, working with the instructor, will research an area of interest and produce a written report.

EDLE 8324 Ethics in Educational Leadership 3/0/3

This course is designed to provide school leaders with an in-depth examination of current and anticipated ethical issues and dilemma facing public education.

EDLE 8326 Politics and Policy in Education 3/0/3

Analyzes the politics of elementary and secondary education at the local, state, and federal level with an emphasis on Georgia issues and experiences. Contemporary issues such as local control, the expanding role of the state government in influencing policy direction are treated. The role of policy and the development of policy as they relate to politics will also be explored.

EDLE 8328 Educational Leadership in a Pluralistic/Diversified Society 3/0/3

A study of the various aspects of culture and its link to school leadership. A specific focus is made on the preparation of administrators that can help transform schools in ways that would serve the interests of groups oppressed on the basis of race, ethnicity, language, learning styles, gender, sexual orientation, social class, or disability. Limitations of traditional preparation models are investigated as well as related school reforms and restructuring movements.

EDLE 8329 School Leadership in a Pluralistic and Diverse Society 3/0/3

Students study school and district leadership within the context of how effective leaders address issues related to race, ethnicity, gender, sexual orientation, social class, disability, or language. Particular attention is given to preparation of leaders who can transform schools and districts in ways that serve the interests of all students.

EDLE 8330 Group Leadership Techniques in Administration and Supervision 3/0/3

This course provides experience in decision-making processes through the study of group behavior and leadership behavior, using role play, simulations, and case study methods. The role, styles, and functions of leaders are examined in the context of public education. Students learn to recognize both individual and group patterns of behavior in organizations. Interpersonal and managerial skills that are crucial to establishing a productive work climate are emphasized.

EDLE 8332 Mediating Conflict in Organizations 3/0/3

This course assists students in understanding ways of managing conflict in schools and community. Attention is given to the consequences of intergroup and intragroup conflict and ways to establish productive and collaborative relations. Case studies of conflict are used to foster skills in conflict mediation and alternative dispute resolution.

EDLE 8334 Curriculum Design 3/0/3

Interrelationships of various components of a curriculum design are investigated. Curriculum design is studied as a basis for decision-making in constructing instructional programs.

EDLE 8336 Curriculum Inquiry and Change 3/0/3

An analysis and in-depth study of curriculum theories and the construction of new paradigms or models based on current curriculum thought. Conceptualization of the process of how fundamental change affects the culture of the school community and various emerging educational forms are also emphasized.

EDLE 8338 Clinical Techniques in Supervision 3/0/3

Prerequisite: EDLE 6320

The student will develop skills of observing and analyzing teacher performance by using both qualitative and quantitative techniques, and by conducting pre and post conferences with teachers.

EDLE 8383 Research Proposal for Educational Leadership 3/0/3

Students develop a working proposal for an action research project that has relevance for educational leadership. Students conduct a literature review and produce an appropriate research design.

EDLE 8386 Advanced Internship 0/3/3

Is a one-semester advanced clinical field experience which prepares students for educational leadership positions.

EDLE 9004 Teaching the Adult Learner 3/0/3

Prerequisite: EDFD 7001

This course examines theories of adult learning and practical application in the adult education process. Students will gain an understanding of andragogy and the contemporary adult education movement. Exploration of the six principles of andragogy will occur and include the: 1 learner's need to know, 2 self-concept of the learner, 3 prior experience of the learner, 4 readiness to learn, 5 orientation to learning, and 6 motivation to learn.

Education Mathematics Elementary Courses (EDME)

EDME 7271 Elementary Mathematics I 3/0/3

This course focuses on preparing K-5 Mathematics Endorsement candidates to: understand and use the major concepts of number and operations in mathematics for K-5, including expressing, transforming, and generalizing patterns and quantitative relationships through a variety of representations; In addition, candidates will: solve problems using multiple strategies, manipulatives, and technological tools; interpret solutions; and determine reasonableness

of answers and efficiency of methods; as well select and use a variety of formative and summative assessment techniques to monitor student progress, gauge students' mathematical understanding, and interpret school-based progress. Must be taken concurrently with EDME 7271L.

EDME 7271L Elementary Mathematics I Lab 0/2/1

Co-requisite: EDME 7271. Supervised and coordinated series of real applications of the knowledge and skills occurring in actual K-5 classroom settings that allow students to further develop and demonstrate the knowledge and skills acquired in coursework. Residency experiences shall require demonstration of the content knowledge and pedagogical skills acquired in Elementary Mathematics I.

EDME 7272 Elementary Mathematics II 3/0/3

This course focuses on preparing K-5 Mathematics Endorsement candidates to: understand and use the major concepts of probability and data analysis for grades K-5, solve problems using multiple strategies, manipulatives, and technological tools; interpret solutions; and determine reasonableness of answers and efficiency of methods. In addition, this course will nurture collaboration, critical thinking, hands-on exploration, manipulative use, problem-based inquiry, technology utilization, and activity implementation addressing various learning styles; and will select and use a variety of formative and summative assessment techniques to monitor student progress, gauge student's mathematical understanding, and interpret school-based progress. Must be taken concurrently with EDME 7272L.

EDME 7272L Elementary Mathematics II Lab 0/2/1

Co-requisite: EDME 7272. Supervised and coordinated series of real applications of the knowledge and skills occurring in actual K-5 classroom settings that allow students to further develop and demonstrate the knowledge and skills acquired in coursework. Residency experiences shall require demonstration of the content knowledge and pedagogical skills acquired in Elementary Mathematics II.

EDME 7273 Advanced Strategies for Teaching Elementary Mathematics 3/0/3

Prerequisite: EDME 7271 and EDME 7272

Co-Requisite: EDME 7273L Exploration of techniques and strategies for teaching mathematics in the elementary school, including diversity, data-driven instruction, grouping for instruction, and technology in the classroom.

EDME 7273L Advanced Strategies for Teaching Elementary Mathematics Lab 0/2/1

Co-Requisite: EDME 7273 Supervised and coordinated series of real applications of the knowledge and skills occurring in actual K-5 classroom settings that allow students to further develop and demonstrate the knowledge and skills acquired in coursework. Residency experiences shall require demonstration of the content knowledge and pedagogical skills acquired in Advanced Strategies for Teaching Elementary Mathematics.

EDME 7274 K-5 Mathematics Endorsement Residency 3/0/3

Prerequisite: MATH 7403 and MATH 7423 and MATH 7413 and MATH 7523

Supervised and coordinated series of real applications of the knowledge and skills occurring in actual K-5 classroom settings that allow students to further develop and demonstrate the knowledge and skills acquired in coursework. Residency experiences shall require demonstration of the content knowledge and pedagogical skills delineated in program content standards. Authentic residency experiences shall occur in candidates assigned classrooms, as well as in settings other than candidates assigned classrooms to ensure experiences with diverse students and with student in the grade levels of the candidates' base certificate. The authentic residency includes a portfolio component. Successful completion of this course will allow previous program completers to convert to the new K-5 Mathematics Endorsement.

Education Mathematics and Science Courses (EDMS)

EDMS 6001 Assessment for Instruction 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC program.

EDMS 6105 Transition into Teaching 3/0/3

Course offered in partnership with Columbus State as part of GOML - MATC program.

EDMS 6115 Knowledge of Students 3/0/3

Course offered in partnership with Kennesaw State University as part of GOML/MAT program.

EDMS 6116 Research in Education 3/0/3

This course is part of the on-line MAT in Math & Sciences. This course will provide the student with the opportunity to acquire skills, knowledge, and strategies necessary to perform action or educational research. Course fee required.

EDMS 6131 Becoming an Advanced Teacher 3/0/3

This course is designed to assist teachers in developing and connecting the advanced-level of competencies in all domains of the Georgia Framework for Teaching into their teaching practices. Emphasis is placed on exploring and applying the knowledge, skills and dispositions of teaching within each domain. This course is offered in partnership with Georgia Southern University as part of the GOML/MAT program.

EDMS 6216 Practicum 0/4/2

Practicum experience with students, parents, teachers and other school personnel in a public school setting under the supervision of a college staff member.

EDMS 6272 Classroom Management 3/0/3

Students will examine major theoretical and empirical approaches to establish learning environments that encourage positive social interaction and active engagement in learning as well as promote self-motivation. One of the major challenges teachers face is classroom management. With the reality of larger class sizes, dwindling resources, and a diverse student population that includes students with special needs, teachers need creative cooperative classroom management skills.

EDMS 6474 Technology as a Teaching and Learning Tool 2/0/2

This course is part of the on-line MAT in Mathematics/ Science. EDMS is a two hour course that will provide students with an in-depth opportunity to develop deep content and knowledge in math, science and how to support understanding with technology. Standards based instructional methods and design will be used to model for teachers and their curriculum related to math and science. Hands-on technology integration techniques provide scaffolding from the student's basic computer skills to foster skills in five interrelated areas of instructional proficiency: 1 Georgia's Performance Standards for Curriculum; 2 Integration of Modern and Emerging Technologies into Instructional Practice; 3 Classroom Management in Classrooms, Computer Labs, and 21st Century Learning Environments; 4 New Designs for Teaching and Learning; and 5 Enhanced Pedagogical Practices. This course satisfies the Georgia Special Technology Requirement.

EDMS 6485 Student Teaching 0/18/9

Teaching one semester in the public schools at the secondary level under the supervision of an experienced, qualified classroom teacher. Seminars are schedule as an integral part of the student teaching experience. Application for field experience required prior to enrollment.

EDMT Courses

EDMT 6215 Methods in Teach Sec Math 5/0/5

Course offered in partnership with Columbus State University as part of the GOML program.

Educational Research Courses (EDRS)

EDRS 6301 Research in Education 3/0/3

The study of the general principles of qualitative and quantitative research designs with an emphasis on students becoming consumers of educational research.

EDRS 6302 Research Methods in Educational Studies 3/0/3

The study of the general principles of qualitative, quantitative, and action research designs. Students become consumers of research in their fields and learn how to conduct research in their particular educational settings.

EDRS 6303 School-Based Research Methods 3/0/3

The study of the general principles of qualitative and quantitative research designs with an emphasis on students being able to apply research methods to problems in education. The primary goal of the course is to prepare leaders to conduct and facilitate research for the purpose of school improvement. In this course, leaders will develop inquiry skills and will learn ways to lead others in the use of research based learning strategies and processes. Emphasis is placed on systematic collection of multiple forms of data to identify improvement needs, choose courses of action to meet those needs and monitor progress toward goal attainment.

EDRS 6341 Using Data to Improve the School 3/0/3

The course will provide students experiences in reviewing different types of data, analyzing data from multiple sources and in using different methodologies of interpreting and presenting data. Students will also explore 1 the use of data within curriculum, instruction, and comprehensive school improvement efforts and 2 how to develop a data drive culture within the school.

EDRS 6342 School and Classroom Assess 3/0/3

This course is designed to increase the school leader's knowledge and understanding of assessment and its role in improving student achievement. Students will examine the knowledge and skill base that supports the effective use of assessment within classrooms and schools. The nature and purpose of assessment, its use for improving instruction and the design of high-quality teacher-developed classroom assessments will be emphasized.

EDRS 8301 Planning Research in Education 3/0/3

Prerequisite: EDRS 6301 or EDRS 6302

This course is designed for students planning to conduct a research project as part of their specialist degree requirement. Students have the opportunity to examine various research designs and data analysis techniques appropriate to qualitative and quantitative research methodologies. Students will write the first three chapters of their research projects Intro, Review of Literature, and Methods sections.

EDRS 8302 Quantitative Analysis in Educational Research 3/0/3

Prerequisite: EDRS 6301 or EDRS 6302

This course emphasizes the principles of experimental design and the analysis of data including analysis of variance for single and multifactor designs, randomized block, repeated measures, and analysis of covariance. Students learn computer applications and the reporting of results in APA style.

EDRS 8303 Qualitative Analysis in Educational Research 3/0/3

Prerequisite: EDRS 6301 or EDRS 6302

Theories, methodologies, and findings are examined from qualitative research: educational ethnography, case study, biography, interview studies, and historical document analysis. Techniques for data collection, analysis, and presentation are studied through the design and implementation of a research project.

EDRS 8304 Data Analysis in Educational Research 3/0/3

Enrollment requires approval of research proposal by program instructor and consent of EDRS instructor. This course is designed for students planning to conduct a research project as part of their specialist degree requirement. Students have the opportunity to examine various research designs and data analysis techniques appropriate to qualitative and quantitative research methodologies. Students learn computer applications and the reporting of results in APA style.

EDSC Courses (EDSC)**EDSC 6215 Methods of Teaching Secondary Science 5/0/5**

Course offered in partnership with Kennesaw State University as part of the GOML/MATC Program.

Education Science Elementary Courses (EDSE)**EDSE 7271 Life Science For In-Service Elementary Teachers 3/0/3**

This course is designed to reinforce and extend life science concepts for elementary teachers such that they can then design instruction that is appropriate for elementary students. The course will address basic concepts of life science using investigative, problem solving instruction. Students will be involved in concept building through discussion, laboratory, and field based experiences. Data gathering, analysis, and presentation will be a part of each topic. Additional professional resources from current literature will augment the information provided from the text and classroom discussions.

EDSE 7272 Physical Science for In-Service Elementary Teachers 3/0/3

This course is designed to reinforce and extend physical science concepts for elementary teachers such that they can then design instruction that is appropriate for elementary students. The course will address basic concepts of the physical sciences using investigative, problem solving instruction. Students will be involved in concept building through discussion, laboratory, and field based experiences. Data gathering, analysis, and presentation will be a part of each topic. Additional professional resources from current literature will augment the information provided from the text and classroom discussions.

EDSE 7273 Earth and Space Science for In-Service Elementary Teachers 3/0/3

This course is designed to reinforce and extend earth science concepts for elementary teachers such that they can then design instruction that is appropriate for elementary students. The course will address basic concepts of the earth sciences using investigative, problem solving instruction. Students will be involved in concept building through discussion, laboratory, and field based experiences. Data gathering, analysis, and presentation will be a part of each topic. Additional professional resources from current literature will augment the information provided from the text and classroom discussions.

EDSE 7274 Pedagogical Strategies and Residency Requirements for Inquiry-Based Elementary Science Instruction 1-3/0/1-3

Prerequisite: EDSE 7271 and EDSE 7272 and EDSE 7273

Candidates will use current research and literature related to the content, methodology, skills, and appropriate materials to explore various ways to engage K-5 children in learning life, earth, and physical sciences. Instructional approaches will be based on the premises that all students can learn science and that effective science learning occurs when students utilize the various processes of science. Through this course candidates will also develop and complete the authentic residency requirements for completion of the K-5 Science Endorsement as described in PSC Rule 505-3.69. Course prerequisites may all be taken concurrently.

Education School Improvement Courses (EDSI)

EDSI 9901 Dissertation Mentoring I 2/0/2

The purpose of this course is to begin the process of assisting candidates with moving from the role of student to that of emerging scholar and researcher through making steady progress toward completing the dissertation process. Students will understand the dissertation process and create a plan for the direction of their program of study including selecting topics of concentration, conducting research, and writing multiple dissertation plans based on a variety of research methods and approaches.

EDSI 9902 Dissertation Mentoring Section 2 2/0/2

Prerequisite: EDSI 9901

The purpose of this course is to continue the process of assisting candidates with moving from the role of student to that of emerging scholar and researcher through making steady progress toward completing the dissertation process. Students will understand the dissertation process and create a plan for the direction of their program of study including selecting topics of concentration, conducting research, and writing multiple dissertation plans based on a variety of research methods and approaches.

EDSI 9903 Dissertation Mentoring Section 3 2/0/2

Prerequisite: EDSI 9902

The purpose of this course is to continue the process of assisting candidates with moving from the role of student to that of emerging scholar and researcher through making steady progress toward completing the dissertation process. Students will understand the dissertation process and create a plan for the direction of their program of study including selecting topics of concentration, conducting research, and writing multiple dissertation plans based on a variety of research methods and approaches.

EDSI 9923 Leadership for Diversity in the 21st Century 3/0/3

This course will encourage a culturally pluralistic and global perspective on the equitable education of culturally and linguistically diverse student populations. Students in the course will investigate the philosophical, theoretical, and historical foundations of multicultural education; the values inherent in cross-cultural communication; and relationships between verbal and nonverbal communication systems. Interpersonal skills for encouraging harmony between the dominant culture and culturally and linguistically diverse populations will be topics for investigation.

EDSI 9925 Policy Analysis for School Improvement 3/0/3

This course is an advanced study of policy and its impact on the field of education broadly, and school improvement specifically. There is a specific emphasis on policy development and analysis. The course is designed to enable educators to become knowledgeable, effective, and responsible actors within the political and policy arenas of schooling.

EDSI 9933 Leadership for Change 3/0/3

This course addresses the theories and processes of change in societies, cultures, and organizations with particular emphasis on change within the educational systems. Completion of

this course will enable students to effectively use theories and processes in their role as change agents within their own educational environments. Change strategies that lead to school improvement are emphasized.

EDSI 9941 Models of School Improvement and Reform 3/0/3

This course overviews nationally recognized models for school improvement, the forces and factors that influence school improvement and reform, the barriers to change and reform, and how change can be instigated within educational settings. Students build and value a conceptual understanding of the knowledge base in school improvement. Students develop foundational skills in different styles of writing required throughout the doctoral program.

EDSI 9942 Instructional Leadership That Facilitates School Improvement 3/0/3

This course prepares students to be instructional leaders in their educational settings. The knowledge base in effective teaching, motivation and learning, clinical supervision and professional development are explored and analyzed as vehicles for school improvement.

EDSI 9943 Models of Professional Development 3/0/3

This course identifies current research and theory in principles and models of professional development in the context of school improvement. Students will examine pedagogies of professional development, structures that support teacher and adult learning, models of professional development, issues that influence and define teacher learning, and evaluation of professional development.

EDSI 9960 School Improvement Through Data-Driven Decision Making 3/0/3

This course is designed to introduce students to the process of data-driven decision making for school improvement purposes. It focuses on the use of quantitative and qualitative data by P-12 school leaders - as well as leaders in other types of educational settings - to improve student and organizational outcomes. Students will be introduced to this practice through the application of assessment-based educational research, focusing on how educators can improve classroom practice - as well as school - and district-wide effectiveness - through the application of assessment-based research on teaching and learning. This process includes the effective interpretation and communication of assessment results. Students are guided to develop the practice of gathering and analyzing data in a systematic and continuous manner.

EDSI 9961 Quantitative Research Methods 3/0/3

This course introduces the graduate student to basic methods of empirical inquiry used in education, nursing, and related social sciences. Quantitative research designs commonly used in these disciplines are emphasized. Students will learn how to select samples, identify appropriate measurement instruments, analyze data descriptively, and apply a variety of inferential statistical tests to answer research questions.

EDSI 9962 Qualitative Research Methods 3/0/3

This course focuses on the use of qualitative methods of research, including theoretical perspectives and methods of collection and analysis of qualitative data sources in educational studies. It emphasizes analysis of work samples, observations, inquiry data, artifacts, and other sources of data. Students become skilled at using methods of qualitative research to evaluate school improvement issues. In addition, students examine strategies for thematic and other forms of analysis of observational and inquiry data. Throughout the course students collect and analyze school improvement data.

EDSI 9963 Action Research for Change I 3/0/3

This course begins a two semester site-based research experience during which students conduct a school improvement project. Students reflect on practice to identify a research problem, conduct a review of literature to provide a theoretical base for their studies, develop research questions, and plan methods for data collection and implementation.

EDSI 9964 Action Research for Change II 3/0/3

Prerequisite: EDSI 9963

In this course students implement a school improvement project initiated in EDSI 9963. Students will implement a theoretically-based intervention or innovation- related to their research problems, and collect and analyze data for the purpose of answering research questions. Emphasis is placed on the cyclical, continuous process of action research for school improvement.

EDSI 9998 Research for Doctoral Dissertation 1-5/0/1-5

Students develop and carry out an independent research project in school improvement. A minimum of nine semester hours in this course is required for graduation. Continuous enrollment is required while working on the dissertation project. Prerequisites: Consent of dissertation chairperson and admission to candidacy.

School Improvement Courses (EDUC)

(All courses carry three hours credit unless otherwise noted.)

EDUC 9923 Leadership for Diversity in the 21st Century 3/0/3

This course will encourage a culturally pluralistic and global perspective on the equitable education of culturally and linguistically diverse student populations. Students will investigate the philosophical, theoretical and historical foundations of multicultural education; the values inherent in cross-cultural communication; and relationships between verbal and nonverbal communication systems. Interpersonal skills for encouraging harmony between the dominant culture and culturally and linguistically diverse populations will be topics for investigation. Students will design their own research initiatives to examine, evaluate, and/or develop curricular materials.

EDUC 9925 Principles of Legal and Ethical Leadership 3/0/3

This course is an advanced study of legal and ethical issues, including the federal mandate to educate students with disabilities, that impact school improvement. Students will create a school improvement project to educate students or colleagues about legal, ethical, or special education issues.

EDUC 9933 Leadership for Change 3/0/3

This course addresses the theories and processes of change in societies, cultures and organizations with particular emphasis on change within the educational systems. Completion of this course will enable students to effectively use theories and processes of social change in their role as change agents within their own educational environments.

EDUC 9941 Models of School Improvement and Reform 3/0/3

This course overviews nationally recognized models for school improvement, the forces and factors that influence school improvement and reform, the barriers to change and reform, and how change can be instigated within educational settings. Students build and value a conceptual understanding of the knowledge base in school improvement. Students develop foundational skills in different styles of writing required throughout the doctoral program.

EDUC 9942 State and Local Applications of School Improvement 3/0/3

Prerequisite: EDUC 9941

This course overviews school improvement initiatives and efforts at the state and local levels. Students identify issues in these reports and policies and explore the knowledge base to determine the extent to which the initiatives are supported by research. Students develop foundational skills for communicating this information to professional and lay audiences.

EDUC 9943 Instructional Leadership that Facilitates School Improvement 3/0/3

Prerequisite: EDUC 9942

This course prepares students to be instructional leaders in their educational settings. The knowledge base in effective teaching, motivation and learning, and staff development are explored and analyzed as vehicles for teacher and school improvement. Students build foundational skills in developing personal positions from the knowledge base and communicating those positions effectively to target audiences.

EDUC 9961 Research Processes for Change 3/0/3

This course is an advanced study of educational research traditions emphasizing the process of inquiry. Students examine the philosophical, historical, theoretical, and methodological foundations of positivist and phenomenological studies in education. Students critically analyze different forms of educational research designs including quantitative and qualitative research, action research, and program evaluation.

EDUC 9962 Collecting and Analyzing Data for Change 3/0/3

Prerequisite: EDUC 9961

This course focuses on the collection and analysis of data sources relevant in the educational studies and emphasizes analysis of work samples, observations, inquiry data, artifacts, and standardized test scores. Students become skilled at using methods of authentic assessment to evaluate student learning. In addition, students examine strategies for thematic analysis of observational and inquiry data. Throughout the course students collect and analyze school improvement data.

EDUC 9963 Applying the Research Cycle for Change 1/2/2

Prerequisite: EDUC 9962

This course is a school-based research experience during which students conduct a school improvement project across two semesters. Students reflect on practice to identify a research problem, conduct a review of literature to provide a theoretical base for their studies, develop research question, implement a theoretically-based intervention or innovation related to their research problems, and collect and analyze data for the purpose of answering research questions. Emphasis is placed on the cyclical, continuous process of research for school improvement. Must be taken sequentially across two semesters F, Sp.

EDUC 9964 Advanced Quantitative Methods and Program Evaluation 3/0/3

Prerequisite: EDUC 9963

This course emphasizes advanced methods of analysis of quantitative data. Students also learn the fundamentals of evaluating programs in the schools. Each student develops a proposal for the evaluation of a program in his or her school.

EDUC 9984 Doctoral Seminar I: Examination of Change 0/0/3

This seminar provides a vehicle for establishing thematic links among courses during the first year of the doctoral program. It builds connections between coursework and field experiences and provides a forum for addressing current educational issues, new and emerging technologies, and new educational initiatives. The seminar orients students to processes of conducting scholarly research, developing a professional portfolio, and completing a doctoral dissertation.

EDUC 9985 Doctoral Seminar II: Examination of Leadership 0/0/3

This seminar provides a vehicle for establishing thematic links among courses during the second year of the doctoral program. It builds connections between coursework and field research experiences. It provides a forum for addressing current educational issues and initiatives and new and emerging technologies. The seminar guides students through steps of developing a professional portfolio, and completing a doctoral dissertation.

EDUC 9986 Selected Issues in School Improvement 0/0/1-3

This course provides a means of addressing special topics that may arise related to school improvement activities, research, and the education literature. Specific topics will be identified at the time the course is offered. The course may be repeated for a maximum of 6 hours.

EDUC 9998 Research for Doctoral Dissertation 0/1-13/1-13

Students develop and carry out an independent research project in school improvement. A minimum of eleven semester hours in this course is required for graduation. Continuous enrollment is required while working on the dissertation project. Prerequisites: Consent of dissertation chairperson; admission to candidacy.

English Courses (ENGL)

(All courses except ENGL 5381 and 5383 carry three hours credit.)

ENGL 5106 Studies in Genre 3/0/3

An intensive examination of the formal, social, cultural and historical contexts of a single literary genre as well as the theoretical concerns that underlie its analysis. May be repeated for credit as genre or topic varies.

ENGL 5108 Studies in the Novel 3/0/3

This course will emphasize the development of the British novel from the seventeenth through the twentieth centuries or the American novel from the late eighteenth through the twentieth centuries in relation to literary, cultural, intellectual, technological, and aesthetic changes in Britain or America.

ENGL 5109 Film as Literature 3/0/3

An examination of films as texts through historical, aesthetic, thematic, and/or cultural questioning and analysis. Typical offerings may include Film and the Novel; Representations of War in Film; Film Censorship and the Marketplace; etc. May be repeated for credit as topic varies.

ENGL 5110 Medieval Literature 3/0/3

An in-depth study of medieval English literature in its various aspects, considering texts in their historical context.

ENGL 5115 Renaissance Literature 3/0/3

An investigation of Renaissance literature in its various aspects, including, but not limited to; poetry, prose, and drama, and a consideration of that literature as a part and product of its historical period.

ENGL 5120 Seventeenth-Century British Literature 3/0/3

An investigation of significant issues, themes, and ideologies in selections of seventeenth-century British literature studied in terms of their original cultural context.

ENGL 5125 Colonial and Early American Literature 3/0/3

An examination of representative literary works from the era of exploration and discovery through the era of the new American republic.

ENGL 5130 Eighteenth-Century British Literature 3/0/3

A topic-centered examination of drama, fiction, poetry, and other textual expression from Restoration and eighteenth-century Britain. Works may be studied in their historical, political, cultural, and aesthetic contexts.

ENGL 5135 British Romanticism 3/0/3

An investigation of significant issues, themes, and ideologies in selections of British Romantic literature studied in terms of their original cultural context.

ENGL 5140 American Romanticism 3/0/3

An examination of representative American literary works from the nineteenth-century through the Civil War.

ENGL 5145 Victorian Literature 3/0/3

An in-depth analysis of Victorian literature in its original historical, political, cultural, and aesthetic contexts.

ENGL 5150 American Realism and Naturalism 3/0/3

An examination of the American literary arts based in an aesthetic of accurate, unromanticized observation/representation of life and nature that flourished in the post-Civil War era.

ENGL 5155 Twentieth-Century British Literature 3/0/3

An in-depth examination of selected twentieth-century texts from the British Isles studied in the context of relevant social, political, and cultural issues.

ENGL 5160 Twentieth-Century American Literature 3/0/3

An in-depth examination of ideas and issues prevalent in twentieth-century American literature in its historical, political, cultural, and aesthetic contexts.

ENGL 5165 Contemporary British and American Literature 3/0/3

An examination of selected texts produced in the last thirty years in the British Isles and the United States.

ENGL 5170 Studies in African-American Literature 3/0/3

An examination of the African-American tradition in literature.

ENGL 5180 Studies in Regional Literature 3/0/3

An examination of the literature of a specific region and the forces that shape its regional literary identity within the larger national contexts of the British Isles or the United States. Frequent offerings in Southern literature will rotate with other topics. May be repeated for credit as topic varies.

ENGL 5185 Studies in Literature by Women 3/0/3

An investigation of aesthetic and cultural issues pertinent to the production of literature by women. Typical offerings will rotate among topics related to literature by women in the United States, the British Isles, or other parts of the world. May be repeated for credit as topic varies.

ENGL 5188 Individual Authors 3/0/3

An examination of the career of a single literary figure in the context of literary history. Frequent offerings in Shakespeare and Chaucer will rotate with courses in a variety of other figures from several literary traditions. May be repeated for credit as topic varies. Shakespeare may be taken for up to six 6 hours, if topic varies, with department chair's permission.

ENGL 5210 Advanced Creative Writing 3/0/3

An intensive experience in writing in one of the following genres: short story, poetry, or the novel.

ENGL 5300 Studies in English Language 3/0/3

A sustained analysis of a particular linguistic theme, an approach to, or a regional expression of the English language. Regular offerings in the history of the English language and its de-

velopment from Anglo-Saxon to contemporary varieties of world English and in English grammar will rotate with other topics. May be repeated for credit as topic varies.

ENGL 5310 Studies in Literary Theory 3/0/3

An examination of a particular facet of or approach to literary theory and/or criticism. Typical offerings may include History of Literary Theory, Cultural Studies, Feminist Theory, Comparative Literature, etc. May be repeated for credit as topic varies.

ENGL 5381 Independent Study 0/1-3/1-3

Guided investigation of a topic not addressed by regularly scheduled courses. Students must propose a detailed plan of readings, articulating precise learning objectives, and secure the written consent of both a supervising instructor and of the department chair. Not more than one 1 Independent Study may count toward the M.A. in English without the chair's permission.

ENGL 5383 Reading for the Comprehensive Exam 1-3/0/1-3

This course allows students to participate in regular colloquia conducted by faculty and in one-on-one study sessions with faculty in preparation for the comprehensive oral exam which is based on a reading list approved by the graduate faculty in English. Designed to supplement the student's independent reading for the comprehensive exam, this course may be taken as often as the student chooses, but does not count toward the M.A. English degree. Students must see Director of Graduate Studies for permission to register.

ENGL 5385 Special Topics 3/0/3

An examination of a topic in literature, theory, and/or writing that transcends the boundaries of the fixed curriculum. Typical offerings might include Literary Representations of the War in Vietnam, Nature Writing and the Environment, and Representations of Aging in Literature. Requires permission of the department chair to repeat.

ENGL 5386 Internship 0/3/3

A supervised practicum within a career-related setting that is writing-, editing-, tutoring-, and/or teaching-intensive. Enrollment is contingent on approval of proposed internship activities by both instructor and department chair.

ENGL 6105 Seminar in British Literature I 3/0/3

A tightly focused examination of some aspect of pre-nineteenth-century British literature in its historical, ideological, and/or cultural context. The topic for this course varies. May be repeated for credit as topic varies.

ENGL 6110 Seminar in American Literature I 3/0/3

A tightly focused examination of some aspect of pre-Civil War American literature in its historical, ideological, and/or cultural context. The topic for this course varies. May be repeated for credit as topic varies.

ENGL 6115 Seminar in British Literature II 3/0/3

A tightly focused examination of some aspect of post-nineteenth-century British literature in its historical, ideological, and/or cultural context. The topic for this course varies. May be repeated for credit as topic varies.

ENGL 6120 Seminar in American Literature II 3/0/3

A tightly focused examination of some aspect of post-Civil War American literature in its historical, ideological, and/or cultural context. The topic for this course varies. May be repeated for credit as topic varies.

ENGL 6385 Seminar in Special Topics 3/0/3

Study of a specific theme, critical approach, and/or concept that transcends boundaries established by the other 6000-level offerings in the program. Typical offerings may include Transatlantic Influences in Modernist Literature, Literature of Migration and Settlement, and Theory and Praxis of Creative Writing. May be repeated for credit as topic varies.

ENGL 6399 Thesis 0/3/3

Research and preparation of an M.A. thesis under the supervision of an approved faculty advisor.

Finance Courses (FINC)

(All courses carry three hours credit unless otherwise noted.)

FINC 5571 Derivative Markets 3/0/3

An in depth study of options and futures markets. Topics will include the institutional structure of options and futures markets, pricing models, and hedging techniques.

FINC 6521 International Finance 3/0/3

Topics include foreign exchange market; exchange rates; balance of payments analysis and adjustment process; financing institutions, monetary relations and monetary reform, gold, the dollar, devaluation, and SDRs. Cross-listed with ECON 6461.

FINC 6532 Finance 3/0/3

A study of the major financial tools and techniques through problem solving and case studies.

FINC 6542 Investment Analysis and Portfolio Management 3/0/3

Study of securities markets and security analysis for portfolio planning.

FINC 6561 International Management of Financial Institutions 3/0/3

Designed as a study of the financial management of financial institutions with an emphasis on international aspects.

FINC 6585 Special Problems in Finance 0/1-3/1-3

In-depth supervised individual study of one or more current problems of the finance profession.

FINC 6586 Internship 0/1-3/1-3

Practical finance internship experience with a commercial firm or organization for selected students.

Foreign Languages (FORL)

FORL 5300 Seminar in Global Studies 3/0/3

An interdisciplinary study of a selected culture, involving history, politics, sociology, and economics, as well as literature, art, music and spiritual life. The course includes a trip to the area studied.

FORL 6001 Action Research in the Foreign Language Classroom 3/0/3

Prerequisite: Admission to Teacher Education program

This course provides an advanced introduction to the principles of action research in the foreign language classroom. Students will learn techniques for action research and complete a research proposal.

FORL 6010 Topics in Language Education 3/0/3

Prerequisite: Admission to Teacher Education program

This course will have variable content focusing on issues related to applied linguistics, foreign language acquisition, and/or pedagogical approaches. Possible topics include: Foreign Language Curriculum Planning, Discourse in the Language Classroom, Community-Based Learning and Language Education, and Culture in the Language Classroom. Course may be taken more than once with different topics.

FORL 6100 Issues in Applied Linguistics and Secondary Language Acquisition 3/0/3

Prerequisite: Admission to Teacher Education program

This course provides an advanced introduction to the principles of applied linguistics to teachers with limited background in linguistics who will be working with second and foreign language learners.

FORL 6501 Foreign Language Teaching and Curriculum in the Elementary School 3/0/3

This course is designed for students seeking degree in Foreign Language Education. It treats the disciplines of Foreign Language methodology and curriculum design applied to elementary school teaching and includes class observation, planning of instruction, and field experience.

FORL 6502 Methods of Foreign Language Teaching 3/0/3

A course designed for students to develop skills and strategies in teaching and planning foreign language instruction at the P-12 levels.

FORL 6699 Master's Thesis 1-3/0/1-3

This course is available only to students enrolled in the MAT program who wish to write a Master's Thesis as the culminating experience of the program. Students will explore a topic related to the discipline they wish to teach. Candidates who choose this option will be required to defend the thesis.

French (FREN)

(All courses carry three hours credit unless otherwise noted.)

FREN 5501 Foreign Language Teaching in Elementary Schools 3/0/3

This course is designed for students seeking a degree in Foreign Language Education. The objective is to prepare qualified foreign language teachers for elementary school. This course treats the principles of foreign language methodology applied to elementary school teaching, and includes class observations, planning of instruction, and field experience.

FREN 6150 Linguistics and Literary Theory 3/0/3

This course is a study of the intersections between theoretical linguistics and literary theory. Students will look at the ways in which language as a broadly defined linguistic category interrelates with literary texts in particular and cultural documents in general through the lens of some of the most influential French and French-speaking linguists and theorists of the twentieth century.

FREN 6210 French Literature and Film 3/0/3

A comparative approach to the study of French literature and its cinematic adaptation and/or a thematic approach to selected literary texts and films.

FREN 6220 Contemporary French Literature 3/0/3

A study of selected works by major French writers of the twentieth century.

FREN 6230 French Drama 3/0/3

A study of major trends in French dramatic art, with critical study and discussion of representative plays from a variety of centuries and literary movements.

FREN 6240 Seminar in French Poetry 3/0/3

This course introduces the student to the French textual analysis method, 'explication de texte'. Students will learn the art of versification as well as the technical terms used in literary analysis as they do in-depth analysis of works selected from major literary movements.

FREN 6250 Translation 3/0/3

An introduction to the theory and practice of translation. Intensive practice in the translation of texts in French and representative of various academic disciplines.

FREN 6310 Francophone Civilization 3/0/3

The focus of study will be on literary works poetry, novels, short stories written mostly by Francophone writers from diverse horizons. This course will introduce students to the cultural diversity of Francophone culture and literature and explore the various repercussions of French language on local cultures and ways of life.

FREN 6320 French Civilization and Culture 3/0/3

A study of the evolution of French culture and civilization from past to present through an exploration of France's major, historical, artistic, and social development.

FREN 6785 Special Topics in French 3/0/3

Approved readings, reports, and/or directed Study Abroad.

Geography (GEOG)

(All courses carry three hours credit unless otherwise noted.)

GEOG 5049 The Economic Geography of Resources 3/0/3

This course combines human and physical approaches to geographical analysis, and considers the economic geography of resource activities with special emphasis upon oil and mineral extraction, forestry, fishing and agriculture.

GEOG 5053 EIS and Environmental Planning 3/0/3

A survey of practical and legal aspects of rural environmental impact statements. Also an analysis of decision-making methods as applied to environmental planning.

GEOG 5086 Internship 0/3/3**GEOG 5103 Geography of Soils and Water 3/0/3**

A survey of water and soil resources including process formation and the distributional characteristics of water features and soil types.

GEOG 5551 Introduction to GIS and Mapping Science 3/0/3

An introduction to GIS, mapping and geospatial sciences. Topics include introductory GIS, map projections, land partitioning systems, map reading, map analysis, GPS, map making, aerial photography, and remote sensing. This course will guide students to GIS, mapping sciences and emerging geospatial technologies.

GEOG 5553 Geographic Information Systems 2/2/4

An introduction to the use of Geographic Information Systems, including GIS theory, data input, spatial analysis, and final output. Project required.

GEOG 5554 Computer Cartography 4/0/4

Instruction and practice in the technique of computer-assisted map design and production. Students will design various digital maps with GIS datasets and images. Project required.

GEOG 5562 Airphoto Interpretation and Photogrammetry 4/0/4

Study on air photo interpretation and photogrammetry. Topics include digital airphotos, correcting airphoto distortions, orthophoto generation, stereoscopy and DEM generation, airphoto interpretation techniques, and mapping with airphotos. Project required.

GEOG 5563 Remote Sensing 4/0/4

Remote sensing of land, ocean, and atmosphere, including the response of earth materials to electromagnetic radiation; sensors and systems for earth observations; interpretation of imagery; mapping for environmental assessment, resource exploration, oceanographic, and other applications.

GEOG 5643 Urban Geography 3/0/3

Topics and concepts which characterize geographical analysis of urban areas, including types, structures, and functions of American cities plus local field research of land use and urban renewal.

GEOG 5700 Global Environmental Change 3/0/3

An advanced course on the evidence for, and theories of, environmental variability over time.

GEOG 6446 Special Topics 4/0/4

Prerequisite: GEOG 5553

This course covers special topics to meet contemporary needs of GIS technologies and applications. A range of topics including, but not limited to, environmental GIS, planning GIS, enterprise GIS, LiDAR, Web-GIS, Voluntary GIS, neocartography, or military GIS applications may be taught through this course.

GEOG 6677 Image Processing 3/2/4

Prerequisite: GEOG 5563

Instruction and practice in the technique of digital image handling and analysis. Students will use airborne and satellite imagery to detect various features and changes. Project required.

GEOG 6753 Advanced GIS and Spatial Analysis 4/0/4

An advanced course in GIS and geospatial data analysis. Topics include enterprise GIS applications, spatially-enabled RDBMS, advanced issues in GIS, organizational issues, GIS modeling, geostatistics, and contemporary geospatial techniques. Project required.

GEOG 6755 GIS Database Design 4/0/4

Prerequisite: GEOG 5553

This is an advanced course in GIS databases and enterprise GIS database implementation. It is focused on the creation and administration of GIS databases. It introduces the concepts of database structure and the integration of spatial and attribute data. Topics include metadata creation, database development, querying, and administration.

GEOG 6757 Programming and Customization in GIS 4/0/4

Prerequisite: GEOG 5553

This is an advanced course in GIS focusing on application development and customization. Programming languages are used to develop GIS applications. In this course students will gain a solid understanding of the fundamentals of customization and programming in a GIS environment.

GEOG 6082 Directed Problems 3/0/3

Prerequisite: GEOG 5553

Directed research with GIS and/or geospatial technologies.

GEOG 6893 Practicum in GIS 4/0/4

This is an applied practicum that fosters effective use of GIS. Students who successfully complete the course are able to create, manipulate, and manage geographic data to perform analysis tasks, to visualize geographic data, and to use geographic data analyses to support decision making. This course is designed to equip students with skills needed in the geospatial field. At least 16 credit hours from the program of study is required for registration.

GEOG 6895 Project 2/0/2

This course is for creative projects, including research and design, which are supervised on an individual basis and which fall outside the scope of formal courses. Students can take up to six 6 credits. At least four 4 credits required for the non-thesis students. At least 23 credit hours from the program of study is required for registration.

GEOG 6993 Thesis 2/0/2

This course is for thesis writing under the direction of the faculty advisor. Students can take up to six 6 credits. At least four 4 credits required for the thesis option students. At least 23 credit hours from the program of study is required for registration.

GEOG 7053 Cultural Geography for Teachers 3/0/3

An introduction to the themes, approaches, and techniques of human geography in the context of topics of current concern.

GEOG 7203 Physical Geography for Teachers 3/0/3

Investigation and discussion of selected geographic concepts related to man's physical environment as they apply to his utilization of earth space.

GEOG 7253 Meteorology For Teachers 3/0/3

A descriptive approach to the fundamentals of weather processes and elements designed especially for science and non-science teachers. Topics include temperatures, precipitation, pressure, air masses, fronts, clouds, atmospheric optics, and severe weather phenomena.

GEOG 7685 Remote Sensing for Teachers 2/4/4

Course is an introduction to remote sensing of land, ocean, and atmosphere, including the response of earth materials to electromagnetic radiation; sensors and systems for earth observations; interpretation of imagery; mapping for environmental assessment, resource exploration, oceanographic, and other applications. Teachers will complete a web-based project to access remote sensing imagery and develop age-appropriate learning activities for their classrooms.

GEOG 7686 Image Processing for Teachers 2/2/4

Course is an introduction to digital imaging processing techniques, including image enhancement, classification, georeferencing, mosaicking, and change detection. Teachers will use local imagery to develop age-appropriate learning activities for their classrooms.

GEOG 7687 GIS for Teachers 2/4/4

Course explores the applications of GIS within all areas of social studies, including history, sociology, economics, anthropology, and political science, as well as applications in the fields of biology, earth and environmental sciences.

Geology (GEOL)**GEOL 5003 Geomorphology 3/0/3**

Characteristics, classification, genesis, and evolution of major earth surface features land forms and their associations landscapes. The conceptual framework will involve understanding lithologic, structural, climatic temporal, and process controls. Includes applied aspects of

humans as geomorphic agents and geomorphic processes as natural hazards. Topographic map and air photo interpretation will be stressed.

GEOL 5014 Geochemistry 3/2/4

Chemical realms of the earth and geologic materials, chemistry of geologic processes, geochemical cycles, and special topics.

GEOL 5024 Paleontology 3/2/4

A study of the classification, biology, distribution, and diversity of major invertebrate animals with a fossil record. The course is designed to integrate modern biological concepts as applied to fossil organisms. Students will study fossil organisms to develop an understanding of the principles of evolution, stratigraphic correlation, and paleonecology.

GEOL 5034 Sedimentation and Stratigraphy 3/2/4

A study of the transportation, deposition, and lithification of sediments. Physical, chemical, and biological factors affecting these processes are evaluated. Sedimentary parameters are investigated by mechanical, paleontological, X-ray, and chemical means to determine their temporal and areal relationships.

GEOL 5044 Engineering Geology 3/2/4

Conderiations of the geological processes by which commerical deposits of the major metals, non-metals, and the fossil fuel are developed. Includes geologic management practices in mineral resources development.

GEOL 5063 Plate Tectonics 3/0/3

A study of the processes of crustal evolution by plate tectonics. Topics include a brief review of geophysical techniques, discussions of plate tectonics and sea-floor spreading, and a survey of mountain building processes through time.

GEOL 5074 Regional Applications of Field Geology 0/8/4

An intense, four-week field excursion which provides a variety of field-oriented applications of major geologic principles. This course includes both regional syntheses of geological data and in-depth analysis of specific geological features and areas.

GEOL 5082 Geological Problems 0/1-3/1-3

Detailed assignments in specific areas of geology. Satisfies deficiencies or permits in-depth pursuit of the student's research interests in particular geological topics. Title to be supplied at time of offering.

GEOL 5083 Geological Problems 0/1-3/1-3

Detailed assignments in specific areas of geology. Satisfies deficiencies or permits in-depth pursuit of the student's research interests in particular geological topics. Title to be supplied at the time of offering.

GEOL 5985 Selected Topics in Geology 3-4/0/3-4

Title and description of course to be specified at time of offering. May be repeated for credit.

GEOL 7004 Earth Science for Secondary Science Teachers 3-4/0/3-4

This course is designed for secondary science teachers with little or no formal background in the earth sciences. Major concepts in the earth science will be developed. Field and laboratory investigations will be emphasized.

GEOL 7013 History of Life 3/0/3

This course provides fundamental information about the history of life on Earth, and assists students in discovering and developing resources for teaching this topic to K-12 students. This course will examine the fossil record, evolution, and the history of life on this planet.

GEOL 7154 Earth Science for Elementary Teachers 3-4/0/3-4

An introduction to the basic principles of Earth Science designed to provide teachers with insights into the interrelationships between geological processes, earth materials, sea floors, and climates. Field experience is included.

GEOL 7584 Selected Topics for Elementary Teachers 3-4/0/3-4

Study in any of the several branches of natural science. Credit allowable only for students enrolled in graduate programs in Education. May be repeated for credit.

GEOL 7594 Selected Topics for Secondary Teachers 3-4/1-4/3-4

Study in any of the several branches of natural science. Credit allowable only for students enrolled in graduate programs in Education. May be repeated for credit.

German Courses (GRMN)**GRMN 5300 German Civilization 3/0/3**

Taught in English. Recommended for teachers or other students interested in an area of study. Also serves graduate students in some M.A. programs as a foreign language alternative.

GRMN 5501 Foreign Language Teaching in Elementary Schools 3/0/3

This course is designed for students seeking a degree in Foreign Language Education. The objective is to prepare qualified foreign language teachers for elementary school. This course treats the principles of foreign language methodology applied to elementary school teaching, and includes class observations, planning of instruction, and field experience.

GRMN 6050 The Holocaust in German Literature and Film 3/0/3

An in-depth analysis of literary and filmic texts about the Holocaust. The focus will be on whether works that are essentially propaganda and that perpetuate and valorize the antisemitic ideology promulgated by Hitler can at all be called 'literary and artistic.' The place of the Holocaust in U.S. culture will also be analyzed.

GRMN 6100 Women in 20th Century Germany 3/0/3

This course focuses on the changing roles of women in Germany between 1880 and the present day. Students will study German history, the representation of women in German film and literature, and the literary, filmic, and intellectual contributions women themselves have made to German Culture in several spheres: politics, literature, film, music, and art.

GRMN 6111 History of German Film 3/0/3

A survey of German Film from the early silent films to the present. Students will examine German culture and history through film. Special emphasis is placed on understanding and analyzing ideological, historical, and cultural processes that films both initiate and reflect.

GRMN 6170 Advanced Language Skills 3/0/3

Emphasizes final mastery of basic structures and development of the speaker's ability to understand and correctly use more complicated ones. Students will read more extensive and more difficult texts and integrate some of the features in them into their own writing and speaking.

GRMN 6785 Topics in German Studies 3/0/3

This course will have variable content and may also be used for guided individual student readings and projects. It could focus on an author Thomas Mann, Franz Kafka, period 20th-century, Weimar, post-war, filmmaker Rainer Fassbinder, Tom Tykwer, a literary or filmic movement New German Cinema, Expressionism, or a theme the outsider, ambiguity, violence. Such courses are typically informed by individual faculty specialty or current research

interest and so offer students potential access to professional-level skills and methods. This course may be taken multiple times under different names.

History Courses (HIST)

(All courses carry three hours credit unless otherwise noted.)

HIST 5230 War, State, and Society in Early Modern Europe 3/0/3

A M.A. level introduction to the major approaches and arguments regarding military, social, and political developments in Europe, 1400s to 1700s.

HIST 5250 The First World War 3/0/3

Examines the political, economic, social, cultural, and military history of what George Kennan called the seminal catastrophe of the twentieth century.

HIST 5400 Introduction to Public History 3/0/3

An examination of the development, philosophies and activities in the field of public history and the ethical issues which public historians face.

HIST 5401 Theory and Practice of Oral History 3/0/3

An examination of the philosophy, ethics and practice of oral history, with specific training in interview and transcription techniques, and the use of oral history in historical research and analysis.

HIST 5402 Introduction to Archival Theory and Practice 3/0/3

An introduction to the principles of archival theory and management from appraisal and acquisitions through arrangement, description, preservation and public access. Includes a practicum experience.

HIST 5403 Introduction to Museum Studies 3/0/3

An introduction to the philosophy, theory and practice of museum work and a survey of various functions of a museum, including collections, research, education and interpretation, exhibits, and administration.

HIST 5404 History of American Architecture 3/0/3

A survey of American architecture in its social and cultural context from colonial America through the present day.

HIST 5411 European Renaissance in Global Perspective 3/0/3

Europe in the early modern era, focusing on the cultural and political history of the Renaissance, the development of overseas empires and the evolution of a scientific world view.

HIST 5412 The Reformation 3/0/3

The development of the Roman Catholic Christian traditions, seen within the context of 16th century Europe.

HIST 5413 The Atlantic World, 1450-1800 3/0/3

A transnational perspective emphasizing connections between Europe, Africa, and the Americas from the period of European maritime exploration to the age of revolution. Topics include the expansion of empires and the mercantile capitalism, slavery and the trans-Atlantic slave trade, and interactions between Europeans, Africans and Native Americans.

HIST 5417 19th Century Europe, 1789-1914 3/0/3

This course will survey European social, cultural, and political history from 1789 to 1914. It will consider how men and women of different classes and cultures experienced and understood Europe's lurch into modernity.

HIST 5418 20th Century Europe 3/0/3

A study of the political and social history of Europe in the 20th century with emphasis on the continuity of events and their interrelation.

HIST 5419 The Cold War 3/0/3

A political and social survey of the origins of the Cold War, its development and conclusion.

HIST 5420 The Holocaust 3/0/3

An analysis of the Holocaust, emphasizing aspects of modern European and Jewish history, the origins of European anti-Semitism, and the varied experiences of camp inmates, resisters, perpetrators, bystanders and liberators.

HIST 5421 Mexico Since Independence 3/0/3

An introduction to the history of Mexico since independence, with special emphasis on selected political, economic and social themes, including US-Mexican relations.

HIST 5422 US-Latin American Relations 3/0/3

An introduction to the history of relations between Latin America and the United States from 1783 to the present, focusing on the political, economic and social interaction between Americans and Latin Americans.

HIST 5423 Women and Gender in the Ancient World 3/0/3

This course aims to introduce students to the roles of women of all social classes in different periods of Ancient Greece and Rome, as well as the problems of studying women's history in the Greco-Roman world. The course will combine a chronological approach with the thematic one, as each week will focus on women's roles and participation in a specific period and/or sphere of activity, such as religion, politics, the dramatic stage, the family and household, and law.

HIST 5424 Conflict and Interdependence in South Africa 3/0/3

An introduction of the history and historiography of South Africa through selected economic, environmental, social and political themes.

HIST 5430 The Vietnam War 3/0/3

An examination of the historical background, events, and impact of the Vietnam War.

HIST 5432 The Roman Republic 3/0/3

This course combines a chronological approach with a thematic one, in order to address such topics as evolution of the government system, social conflict, religion, the Roman family, and the Roman army over the course of the Roman Republic from the expulsion of the kings to the assassination of Julius Caesar.

HIST 5433 Introduction to Modern China 3/0/3

An introduction to the modernization process within China from 1500, emphasizing East-West conflict and the emergence of the People's Republic of China.

HIST 5436 French Revolution - Napoleon 3/0/3

Europe from 1789-1815, with particular emphasis upon France. A study of the French Revolution as the classic model for modern revolutions.

HIST 5437 France Since 1815 3/0/3

A survey of French history from Napoleon's defeat at Waterloo in 1815 to the present Fifth French Republic. An examination of the role of French influence on European and world cultures over the last two centuries.

HIST 5440 Modern Germany 3/0/3

A political and social study of Germany since unification with heavy emphasis on the 20th century 1871-Present.

HIST 5441 Modern Ireland: 1780 to Present 3/0/3

A political, social, and cultural study of Ireland since 1780 with special emphasis on the evolution of Irish nationalism and Anglo-Irish relations. The roots and history of 'the Troubles' in Northern Ireland will also be explored.

HIST 5443 Introduction to Modern Japan 3/0/3

An introduction to the history of Japan, emphasizing the nineteenth and twentieth centuries, Japanese immigration to the United States, and Japanese-American relations.

HIST 5446 Soviet Russia 3/0/3

An analysis of Soviet history from the October Revolution of 1917 to the collapse of the Soviet Union in 1991, with an emphasis on Stalinism and post-Stalin developments.

HIST 5451 Colonial America, 1492-1763 3/0/3

The history of early America, from the Age of Discovery through the establishment and growth of England's New World colonies, with emphasis on the evolution of American society and culture.

HIST 5452 American Revolution, 1763-1783 3/0/3

A study of the origin of America's break with Great Britain, with emphasis on the causes of the Revolution, the course of the War of Independence, and the establishment of the new nation's political, social and cultural institutions.

HIST 5453 The New American Republic, 1783-1815 3/0/3

The political, diplomatic, economic and social history of the United States from the end of the American Revolution through the War of 1812.

HIST 5454 Jacksonian America, 1815-1848 3/0/3

American history from the end of the War of 1812 to the Mexican War, with emphasis on politics and society. Western expansion also will be emphasized.

HIST 5455 Civil War and Reconstruction 3/0/3

American history from the end of the Mexican War to the Compromise of 1877, with special attention to the political, military and social history of the Civil War.

HIST 5461 Environmental History 3/0/3

A study of American understanding of ecology, wilderness, resource usage, conservation, agriculture, technology, and natural hazards from colonial times to the present.

HIST 5463 American Military History 3/0/3

This history of American warfare from the colonial conflicts through the wars of the 20th century, with emphasis on society's impact on warfare and warfare's impact on American society.

HIST 5464 American Sports History 3/0/3

Traces the history of the development of American sports from the Colonial period to the present with emphasis on the social, cultural, economic, and political factors that influences American society.

HIST 5465 U.S. Society and Culture to 1865 3/0/3

Examines the most important social and cultural trends in America from the colonial period to the end of the Civil War

HIST 5466 U.S. Society and Culture Since 1865 3/0/3

Examines the most important social and cultural trends in the US since the Civil War.

HIST 5467 Women in American History to 1890 3/0/3

An examination of the diverse experiences of women and their impact on American History up to 1877.

HIST 5468 Women in American History Since 1890 3/0/3

An examination of the various experiences of women and their impact on the history of the United States since 1877.

HIST 5469 The Civil Rights Movement 3/0/3

The history of the Civil Rights Movement with emphasis on major leaders, organizations, and events in the twentieth century black freedom struggle.

HIST 5471 The Gilded Age and Progressive Era, 1877-1920 3/0/3

Explores the social, political, cultural, economic, and diplomatic history of the U.S. from the end of Reconstruction to the aftermath of World War I.

HIST 5472 The Rise of Modern America, 1920-1945 3/0/3

Explores the social, political, cultural, economic, and diplomatic history of the U.S. from the end of World War I to the end of World War II.

HIST 5473 Recent America: The U.S. Since World War II 3/0/3

Explores the social, political, cultural, economic, and diplomatic history of the U.S. in the second half of the twentieth century.

HIST 5474 History of Georgia 3/0/3

A survey of Georgia history from prehistory to the present, emphasizing politics and society.

HIST 5475 Southern Families and Communities 3/0/3

A study of the approaches to researching and analyzing the history of the varied families and communities in southern history.

HIST 5476 The Old South 3/0/3

A study of the American South from the Colonial Period through the Reconstruction with special attention on nineteenth century politics and society. Ideas and events leading to secession and Civil War are particularly emphasized.

HIST 5477 The New South 3/0/3

A study of the American South since 1865 including the interaction of economic, political, social and cultural factors, especially in the context of struggles in rural and urban communities and in the textile industry.

HIST 5478 American Religion to 1800 3/0/3

A study of the history of American religious beliefs, practices, and influences on American society, from its colonial settlement to 1800.

HIST 5479 American Religion Since 1800 3/0/3

A study of the history of American religious beliefs and practices, and religion's influence on American society, from 1800 to present.

HIST 5485 Special Topics 3/0/3

Courses on topics not usually offered by the department.

HIST 6201 Archives Arrangement Practicum 0/0/3

Advanced training in arranging, describing and processing archival collections for graduate students interested in archives work.

HIST 6202 Theory and Method of Material Culture Studies 3/0/3

Examines methods and theories for studying material culture from an interdisciplinary perspective, analyzing what material culture reveals about the culture and society in which it was created with an emphasis on America. Required for Museum Studies Certificate.

HIST 6203 Studies and Research Methods in American Folklife 3/0/3

An examination of the traditional, expressive, shared culture of various groups in the United States through its history, emphasizing analysis of regional folklife traditions and folklife research and fieldwork methods.

HIST 6283 Continuing Research 0/1/1

This course is for students completing degree requirements who will be using staff time or University facilities and for whom no regular course is appropriate.

HIST 6301 Administration of Museums and Historic Sites 3/0/3

Study of administrative functions: governance, financing, grant-writing, public relations, marketing, human resources, accreditation, and museum law and ethics. Taught in association with Atlanta History Center.

HIST 6302 Collections Management in Museums 3/0/3

An examination of the processes by which a museum manages its collection. Taught in association with Atlanta History Center and involves a practicum experience.

HIST 6303 Education and Interpretation at Museums 3/0/3

Studies include interpretative principles and techniques, school programs, adult and community programs, staffing, marketing and other programming logistics. Taught in association with Atlanta History Center.

HIST 6304 Exhibits at Museums and Historic Sites 3/0/3

An examination of how museums create exhibits using various interpretive techniques, from planning and research through exhibit design, display techniques, script-writing and installation. Taught in association with Atlanta History Center.

HIST 6481 Independent Study 0/0/1-3

Individual study with the instructor taken by majors with permission of chair and instructor on a topic not regularly offered by the dept. May involve a research paper, field research or reading and discussion.

HIST 6486 Public History Internship 0/0/3

Experience in applying history in a museum, historical society, archive, historic preservation agency, or other public history setting. Students must maintain a journal develop a portfolio of their work.

HIST 6684 Historiography 3/0/3

Historiography, or the historian's craft, is an introduction to the history of historical thought from its emergence in the classical world to the present. The course will cover many of the major historiographical schools and ideas that have developed over time. Student will study the tools and methods of various historians, how they formulate hypotheses from gathering of information, and how different historians write about the same era or subjects. Required of all M.A. history graduates.

HIST 6685 Special Problems 0/1-6/1-6

Assignments by major professors which could involve special lectures, research and readings. Approval of major professor and department chair needed before enrolling.

HIST 6686 Topics in European History 3/0/3

A seminar class with specific titles announced at time of offering. Transcript entries carry different nomenclatures to correspond to material taught. Seminars will vary according to topic and the specialty of the professor offering the course.

HIST 6687 Topics in United States History 3/0/3

A seminar class with specific titles announced at time of its offering. Transcript entries carry different nomenclatures to correspond to material taught. Seminars will vary according to topic and the specialty of the professor offering the course.

HIST 6688 Topics in Latin American History 3/0/3

A seminar course with specific titles announced each term. Transcript entries carry different nomenclatures to correspond to the materials taught.

HIST 6689 Topics in Georgia History 3/0/3

A seminar class with specific titles announced at time of offering. Transcript entries carry different nomenclatures to correspond to material taught. Seminar will vary according to topic and the specialty of the professor offering the course.

HIST 6699 Thesis 3/0/3

Thesis.

Mathematics Courses (MATH)

MATH 5003 Dynamical Systems 3/0/3

A computational introduction to dynamical systems. Topics include discrete and continuous systems, bifurcations, stability, and chaos: Julia and Mandelrot sets, applications, to biology and physics.

MATH 5013 Numerical Analysis 3/0/3

The practices and pitfalls of numerical computation. Topics include floating point representations; precision, accuracy, and error; numerical solution techniques for various types of problems; root finding, interpolation, differentiation, integration, systems of linear and ordinary differentiation equations.

MATH 5014 Numerical Methods 4/0/4

The practices and pitfalls of numerical computation. Topics include floating point representations; precision, accuracy, and error; numerical solution techniques for various types of problems; root finding, interpolation, differentiation, integration, systems of linear and ordinary differentiation equations.

MATH 5043 Number Theory 3/0/3

An in-depth study of selected topics in number theory.

MATH 5103 Operations Research 3/0/3

An introduction to linear and nonlinear programming. Topics include the formulation of linear programming models: the simplex method, duality and sensitivity; integer programming, the use of spreadsheets and software applications to solve constrained optimization problems.

MATH 5113 Technology Orientation Survey of Statistics 3/0/3

Course includes a review of basic statistical concepts as well as coverage of topics such as analysis of variance and regression. Assignments will be technology oriented with specific emphasis on the statistical package Minitab.

MATH 5153 Applied Mathematical Modeling 3/0/3

An introduction to the creation and use of mathematical models. Mathematical techniques will be developed and applied to real systems in areas including chemistry, biology, physics and economics. Students will be expected to make written and oral presentations in a professional manner. This course will emphasize the creation and testing of models and discussions of errors and forecasting. Students will work on projects singly and as part of a group. Same as CSC 6153.

MATH 5180 Math for Mid Sch Teachers 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

MATH 5203 Mathematical Probability 3/0/3

A calculus based statistics course with a strong emphasis on probability theory. Exercises are both discrete and continuous probability distributions such as the Binomial, Geometric, Hypergeometric, Poisson, Normal, Beta and Gamma. The course provides the underlying theory and mathematically derived techniques of Statistics.

MATH 5213 Mathematical Statistics 3/0/3

A continuation of MAT 4203 including sampling distributions, estimation, hypothesis testing, regression, analysis of variance and nonparametric tests.

MATH 5233 College Geometry 3/0/3

An introduction to Euclidean and non-Euclidean geometries developed with the study of constructions, transformations, applications, and the rigorous proving of theorems.

MATH 5234 College Geometry 4/0/4

An introduction to Euclidean and non-Euclidean geometries developed with the study of constructions, transformations, applications, and the rigorous proving of theorems.

MATH 5253 Real Analysis 3/0/3

An introduction to measure theory and integration. Topics include metric spaces, measure and integration, elementary functional analysis, and function spaces.

MATH 5313 Advanced Ordinary Differential Equations 3/0/3

Advanced topics in the theory of ordinary differential equations. Topics include existence theory, linear systems, phase plane analysis, asymptotic behavior of solutions, stability of linear systems, Lyapounov's second method and applications.

MATH 5353 Complex Analysis 3/0/3

A study of the theory of complex functions and their applications, including analytic and elementary functions; derivatives and integrals; The Cauchy Integral Theorem and contour integration; Laurent series; the theory of residues; conformal mapping; and applications.

MATH 5363 Partial Differential Equations 3/0/3

Classical methods used in partial differential equations. Topics include data propagating along characteristics, classification of systems of the first order equation, the method of transforms and separation of variables, and typical applications of the wave and heat equations.

MATH 5413 Abstract Algebra I 3/0/3

The first of a two-course, in-depth, rigorous study in topics in the theory of groups, rings, and fields.

MATH 5423 Abstract Algebra II 3/0/3

A continuation of MATH 5413. Topics include linear groups, group representations, rings, factorization, modules, fields, and Galois Theory.

MATH 5473 Combinatorics 3/0/3

An introduction to combinatorics. Topics include the pigeonhole principle, combinations, permutations, distributions, generating functions, recurrence relations, and inclusion-exclusion.

MATH 5483 Graph Theory 3/0/3

An introduction to the fundamental concepts of graph theory. Topics include isomorphisms, Euler graphs, Hamiltonian graphs, graph colorings, trees, networks, planarity.

MATH 5513 Linear Algebra I 3/0/3

The first course in a comprehensive, theoretically-oriented, two-course sequence in linear algebra. Topics include abstract vector spaces, subspaces, linear transformations, determinants, and elementary canonical forms.

MATH 5523 Linear Algebra II 3/0/3

A continuation of MATH 5513. Topics include rational and Jordan forms, inner product spaces, operators on inner product spaces, and bilinear forms.

MATH 5613 Introduction to Topology 3/0/3

An elementary but rigorous study of the topology of the real line and plane and an introduction to general topological spaces and metric spaces. Emphasis placed on the properties of closure, compactness, and connectedness.

MATH 5803 Analysis of Variance 3/0/3

This course involves a thorough examination of the analysis of variance statistical method including hypotheses tests, interval estimation, and multiple comparison techniques of both single-factor and two-factor models. Extensive use of a statistical computer package, Minitab, will be a necessary part of the course.

MATH 5813 Regression Analysis 3/0/3

This course involves a thorough examination of both simple linear regression models and multivariate models. The course requires extensive use of statistical software for confidence intervals, statistical tests, statistical plots, and model diagnostics.

MATH 5823 Applied Experimental Design 3/0/3

This course provides an introduction to design and analysis of planned experiments. Topics will include one and two-way designs; completely randomized designs, randomized block designs, Latin square, and factorial designs. Use of technology will be an integral part of this course.

MATH 5833 Applied Nonparametric Statistics 3/0/3

This course will involve the study of several nonparametric tests including the Runs test, Wilcoxon signed rank and rank sum test, Kruskal, Wallis and Friedman F test. These tests will include applications in the biological sciences, engineering, and business areas. A statistical software package will be used to facilitate these tests.

MATH 5843 Introduction to Sampling 3/0/3

This course will consider applied principles and approaches for conducting a sample survey, designing a survey, and analyzing a survey.

MATH 5885 Special Topics in Applied Statistics 3/0/3

This course will be taught from a variety of statistical topics such as statistical quality control, applied time series, game theory, etc.

MATH 5985 Special Topics in Mathematics 1-3/1-3/1-3

Courses in selected areas upon demand. Titles will be specified at time of offering.

MATH 6003 Dynamical Systems and Applications 3/0/3

Prerequisite: MATH 3303 or MATH 2654

Topics included linear dynamical systems and stability of linear systems, generation of dynamical systems by systems of ODE, local theory of dynamical systems, bifurcation theory, and applications.

MATH 6043 Topics in Number Theory 3/0/3

Prerequisite: MATH 3414

Topics include divisibility, congruences, Quadratic reciprocity and Quadratic forms, number theory functions, Diophantine equations, Farey fractions and irrational numbers, continued fractions, primes and multiplicative number theory and the Partition Functions.

MATH 6103 Discrete Optimization 3/0/3

Prerequisite: MATH 2853 or MATH 4483

Topics include discrete optimization problems, simplex algorithms, complexity, matching and weighted matching, spanning trees, matroid theory, integer linear programming, approximation algorithms, branch-and-bound, and local search and polyhedral theory.

MATH 6203 Applied Probability 3/0/3

Prerequisite: MATH 1634 and MATH 2063

Topics include probability counting methods, discrete and continuous random variables and their distributions, expected value, sampling distributions, Central Limit Theorem, and normal approximation to the binomial.

MATH 6213 Statistical Methods 3/0/3

Prerequisite: MATH 2853

This course will include the following topics: estimation, confidence intervals, hypothesis tests, nonparametric tests, analysis of variance, and regression.

MATH 6233 Geometry 3/0/3

An introduction to Euclidean and non-Euclidean geometries developed with the study of constructions, transformations, applications, and the rigorous proving of theorems.

MATH 6253 Mathematical Analysis I 3/0/3

Prerequisite: MATH 3003

Topics include the Real and Complex number systems, basic topological properties, numerical sequences and series, continuity of functions, the Riemann-Stieltjes Integral, sequences and series of functions, and the Lebesgue Theory.

MATH 6263 Mathematical Analysis II 3/0/3

Prerequisite: MATH 6253

Topics include metric spaces, topological spaces, compact spaces, Banach spaces, measure and integration, measure and outer measure, the Daniell Integral, and measure and topology.

MATH 6303 Introduction to Mathematical Control Theory 3/0/3

Prerequisite: MATH 2654 and MATH 2853

Topics include discrete-time and continuous-time systems, reachability and controllability, feedback and stabilization, and outputs.

MATH 6363 Partial Differential Equations 3/0/3

Prerequisite: MATH 2654 and MATH 2853

Classical methods used in partial differential equations. Topics include data propagating along characteristics, classifications of systems of the first order equation, the method of transforms and separation of variables, and typical applications of the wave and heat equations.

MATH 6403 Signal Processing 3/0/3

Prerequisite: MATH 3243

Topics include Fourier Transforms, Fourier series, Fast Fourier Transforms, Fast Fourier Transforms, FFT, filtering, sampling, and digital signal processing.

MATH 6413 Advanced Modern Algebra I 3/0/3

Prerequisite: MATH 3413

Topics include introduction to groups, subgroups, quotient group and homomorphisms, group actions, direct and semidirect products and Abelian groups, and further topics in Group Theory.

MATH 6423 Advanced Modern Algebra II 3/0/3

Prerequisite: MATH 6413

Topics include introduction to rings, Euclidean domains, principle ideal domains and unique factorization domains, polynomial rings, field theory, and Galois Theory.

MATH 6473 Combinatorial Analysis 3/0/3

An introduction to combinatorics. Topics include the pigeon hole principle, combinations, permutations, distributions, generating functions, recurring relations, and inclusion-exclusion.

MATH 6483 Theory of Graphs 3/0/3

An introduction to the fundamental concepts of graph theory. Topics include isomorphisms, Euler graphs, Hamiltonian graphs, graph colorings, trees, networks, planarity.

MATH 6503 Numerical Methods in Applied Mathematics 3/0/3

Prerequisite: MATH 2853 and MATH 3303

Topics include norms, floating-point arithmetic and rounding errors, wellposed computations, numerical linear algebra, iterative solutions of nonlinear equations, polynomial interpolation, and numerical differentiation and integration.

MATH 6513 Applied Linear Algebra 3/0/3

Prerequisite: MATH 2853

Topics include linear equations solving, error analysis and accuracy, linear least square problems, non-symmetric eigenvalue problems, symmetric eigenvalue problems and singular value decomposition, and iterative methods for linear systems.

MATH 6613 Inverse Problems 3/0/3

Prerequisite: MATH 6253

Topics include basis facts from Functional Analysis, ill-posed problems, regularization of the first kind, regularization by discretization, and inverse eigenvalue problems.

MATH 6713 Strategies for Teaching Math 3/0/3

This course is designed to enable the learner to develop skills in teaching and planning for mathematics instruction at the secondary level. Special emphasis will be given to preparing teachers to teach in a performance-based curriculum.

MATH 6723 Assessment and Classroom Management in Mathematics Education 3/0/3

This course is designed to enable the learner to develop skills in assessment and evaluation as well classroom management in the secondary-level mathematics classroom. Special emphasis will be given to the preparation and assessment of performance-based task.

MATH 6733 Research in Math Education 3/0/3

This course is designed to enable the learner to review, analyze, and interpret available research in mathematics education with emphasis on the application of research to the secondary mathematics classroom.

MATH 6743 Advanced Perspective on Secondary Mathematics 3/0/3

Prerequisite: MATH 3243 and MATH 3413

Topics include features of an advanced perspective, Real and Complex numbers, functions, equations, integers and polynomials, and number system structures.

MATH 6903 BioMathematics 3/0/3

Prerequisite: MATH 2853 and MATH 3303

Topics include model building in development of experimental science, mathematical theories and models for growth of one-species and two or more species systems, mathematical treatment of differential equations in models stressing qualitative and graphical aspects, difference equation models, and scrutiny of biological concepts.

MATH 6982 Directed Readings 3/0/3

Directed readings are for graduate students who need to conduct an independent review of the literature in a topic not offered by the program curriculum. The topic must be approved by the supervising instructor and the graduate director or department chair.

MATH 6983 Graduate Research Project 3/0/3

The research course is designed to teach students methods for mathematical research. Students will conduct research under the supervision of a faculty mentor. Each student will work on a unique research project to be selected by the faculty mentor and the student. Student should have 18 hours of graduate-level mathematics and approval of faculty advisor.

MATH 7053 Survey of Calculus for Teachers 3/0/3

An overview of calculus with an emphasis on algebraic and trigonometric functions.

MATH 7103 A Technology Oriented Survey of Statistics 3/0/3

This course includes basic statistical concepts and statistical tests such as tests, confidence intervals, regression, analysis of variance and goodness-of-fit tests. Assignments will be technology oriented with specific emphasis on the statistical package MINITAB.

MATH 7287 Teaching Internship I 3/0/3

Teaching one semester in the public schools at the secondary level under the supervision of an experienced, qualified classroom teacher. Seminars are scheduled as an integral part of the student teaching experience. Application for field experience required prior to enrollment.

MATH 7288 Teaching Internship II 3/0/3

Teaching one semester in the public schools at the secondary level under the supervision of an experienced, qualified classroom teacher. Seminars are scheduled as an integral part of the student teaching experience. Application for field experience required prior to enrollment.

MATH 7403 Math for In-Service P-8 Teachers 3/0/3

Strengthens understanding of the language, concepts, structure, and sequential development of elementary mathematics. Non-credit for M.Ed. or Ed.S. in Secondary Education with concentration in mathematics.

MATH 7413 Geometry for In-Service P-8 Teachers 3/0/3

Strengthens understanding of the language, concepts, and development of elementary geometry. Non-credit for M.Ed. or Ed.S. in Secondary Education with concentration in mathematics.

MATH 7423 Algebra for In-Service P-8 Teachers I 3/0/3

Strengthens understanding of the concepts of algebra, with special emphasis for teachers of grades k-8. Non-credit for M.Ed. or Ed.S. in Secondary Education with concentration in Mathematics.

MATH 7503 Algebra for In-Service P-8 Teachers II 3/0/3

A continuation of MATH 3803. Topics include inverse, exponential, and logarithmic functions; systems of equations and inequalities matrices and determinants; sequences and series; the Binomial Theorem; and mathematical induction. Non-credit for M.Ed. or Ed.S. in Secondary Education with concentration in Mathematics.

MATH 7513 Trigonometry and Calculus for In-Service P-8 Teachers 3/0/3

An introduction to the foundations of trigonometry, analytic introduction to the foundations of trigonometry, analytic geometry, and calculus. Designed especially for teachers of grades P-8. Helps promote a better understanding of the curriculum. Non-credit for M.Ed. or Ed.S. in Secondary Education with concentration in Mathematics.

MATH 7523 Probability and Statistics for In-Service P-8 Teachers 3/0/3

Non-credit for mathematics major or minor. Special emphasis for teachers of grades P-8. Broadens understandings of the fundamental concepts of probability and statistics, with particular attention to specific methods and materials of instruction. Non-credit for M.Ed. or Ed.S. in Secondary Education with concentration in Mathematics.

MATH 7533 Number Theory for In-Service P-8 Teachers 3/0/3

Elementary number theory with emphasis on relevance to teaching at the P-8 level. Non-credit for M.Ed. or Ed.S. in Secondary Education with concentration in Mathematics.

MATH 7603 An Introduction to the History of Mathematics 3/0/3

The development of mathematics from prehistoric times through late nineteenth century/early twentieth century is explored. Emphasis is given to key people, problems, cultural influences for various historic periods that have shaped what we think of as contemporary mathematics. This is a WAC course.

MATH 7985 Special Topics in Mathematics 1-3/1-3/1-3

Graduate courses in selected areas. Title will be specified at time of offering.

Media and Technology Courses (MEDT)

(Prerequisite to all graduate courses: admission to the media program or permission of the instructor. All courses carry three hours credit unless otherwise noted).

MEDT 6401 Instructional Technology 3/0/3

Prerequisite: MEDT 2401

An overview of communication and technology as it relates to teaching and learning. This course includes the design, production and utilization of materials and operation of audiovisual equipment and microcomputers. This course will meet the Georgia Technology certification requirement.

MEDT 6402 Technology in the Content Areas 3/0/3

Prerequisite: MEDT 2401

An overview of instructional communications, design, and technology as they relate to teaching materials and the utilization of digital teaching tools.

MEDT 6461 Administration of the School Media Center 3/0/3

An overview of the procedures in planning, administering and evaluating a school media program.

MEDT 6491 Internship in Instructional Technology 0/2-6/2-6

Prerequisite: College of Education field experience documentation required

Supervised internship in a school or training environment. Provides students with experience in applying instructional technology principles and techniques.

MEDT 6462 Administration of Instructional Technology Programs 3/0/3

An overview of the procedures in planning, grant writing, administering and evaluating instructional technology programs in the schools. Leadership skills, managing people and resources, effective training techniques, and trends and issues associated with leadership in the use of instructional technology are emphasized.

MEDT 6463 Cataloging 3/0/3

Introduction to classification systems with an emphasis on Dewey Classification System, Sears Subject Headings, and social networking factors related to authority control.

MEDT 6465 Selection and Materials 3/0/3

An overview of current materials, including all genre of print and no-print, all formats of fiction and non-fiction materials. An introduction to the criteria of evaluation and the tools and techniques used in selecting all types of materials and equipment for school library media centers.

MEDT 6466 Media Program 3/0/3

Provides an overview and practical experiences in the multiple facets of the total school library media program. Integration of information skills into the total school curriculum is emphasized.

MEDT 7461 Instructional Design 3/0/3

The course provides an overview of systematic approaches to instructional planning, development, and evaluation.

MEDT 7462 Internet Tools, Resources, and Issues in Education 3/0/3

A study of various internet tools, resources, and issues as related to K-12 education. Strategies for integrating internet into the curriculum will be included.

MEDT 7464 Designing Technology Enhanced Instruction 3/0/3

Prerequisite: MEDT 6402 and MEDT 7461

This course will focus on the application of instructional design principles as they relate to instruction. A systems approach to instructional design which includes information and application of skills and techniques necessary in the analysis, design, development, implementation, and evaluation of instruction will be used.

MEDT 7465 Digital Resources for Teaching and Learning 3/0/3

An overview of current resources for children and young adults to support teaching and learning. Non-fiction and digital resources are included. Students will design, develop and produce resources appropriate to their situation.

MEDT 7466 Digital Photography in Instruction 2/2/3

An exploration of the principles of photography including the elements of light, subject, camera, and composition. Instructional applications of digital photography in the workplace and instructional settings, shooting high-quality digital photographs, and how to enhance digital photographs are covered.

MEDT 7467 Web Design for Instruction 3/0/3

Prerequisite: MEDT 6401

Enrollment requires completion of MEDT 6401 or instructor's permission. Intermediate level course on design, development and formative evaluation of web-based instructional systems. Web page design strategies based on research on effective practice are emphasized. Students use software development tools to create and evaluate interactive lessons including strategies for assessing learning achievement.

MEDT 7468 Introduction to Multimedia 2/2/3

A survey of basic elements and technical aspects of multimedia. Included are selection of hardware and software, design principles, hands-on production, classroom applications, and discussion of issues and useful resources.

MEDT 7469 Supervision of School Library Media Programs 1/2/3

A study of the supervision of the school library media program from the district perspective. A field based experience is included.

MEDT 7470 Videotape Production and Utilization 2/2/3

An advanced course in the design and production of video instructional materials. Classroom utilization of video will be included.

MEDT 7471 Data Networks for Instruction 3/0/3

Prerequisite: MEDT 6401

Enrollment requires completion of MEDT 6401 or instructor's permission. The design and development of data networks for instructional settings will be covered. In addition to current trends and issues, students will also explore how to use data networks for a variety of instructional contexts and how to perform basic network trouble shooting and repair.

MEDT 7472 Introduction to Distance Learning 3/0/3

This course is a general introduction to conceptual, theoretical, and practical ideas concerning distance education, including the current status of distance learning and its impact on education. Students will become conversant in the terminology of the field of distance education, review its history, conduct research on specific areas of practice, investigate instructional and learning design strategies, explore the technologies commonly used, and understand the unique roles and responsibilities of the distance learner and the distance instructor.

MEDT 7473 Advanced Multimedia 3/0/3

Prerequisite: MEDT 7467 and MEDT 7468

Enrollment requires completion of MEDT 7467 and MEDT 7468; or instructor's permission. An intermediate to advanced level course on the design, development and formative evaluation of multimedia software delivered locally and online. Strategies based on research on effective practice are emphasized. Students use software development tools to create and evaluate interactive software including strategies for instruction and assessing learning.

MEDT 7474 Online Reference Sources and Services 3/0/3

An introduction to reference sources and services, with, emphasis upon online sources and services, and to the development of reference skills in P-12 learners.

MEDT 7475 The Distance Education Professional 3/0/3

Prerequisite: MEDT 7472

This course focuses on current issues and challenges for the distance education professional. Students will be prepared to assume the role of an e-learning teacher and professional through the study of distance education research as well as the analysis, design, development, implementation, and evaluation of e-learning environments. Students will examine the management of e-learning initiatives including cultural impact; budget, technological and managerial requirements; quality support; policy issues; development of e-learning materials; facilitating instruction and interaction; and other areas of professional development and training.

MEDT 7476 Evaluating Technology Enhanced Instruction 3/0/3

This course will focus on the application the principles of evaluation as they relate to instruction. Specific concepts covered include formative evaluation, summative evaluation, evaluation of instruction, and standardized testing.

MEDT 7477 Technology for Media Services 3/0/3

An introduction to technology for media services including basic computer operations, troubleshooting, and networking; internet issues, resources and applications; video resources and production; and technology training and instruction. MEDT 6401 or equivalent; MEDT 7461.

MEDT 7478 Automating School Media Center 3/0/3

Introduction to school library media automation procedures including CIP, AACR@, and MARC records, and the operation and maintenance of automation systems.

MEDT 7481 Independent Project 2/2/3

Preparation of an independent project under the direction of a faculty member. Advanced topics in theory, issues, trends, and media or instructional technology techniques will be emphasized. Students will specialize in topics, studies, and projects in the area of specialty.

MEDT 7482 Directed Readings 0/1-3/1-3

This course allows a student to pursue an area of professional interest in greater depth or in a scope different from existing courses. Such independent study presumes participant knowledge, skill, and motivation. An integrated research paper of the reading is required.

MEDT 7485 Special Topics in Media 0/1-3/1-3

Individually designed studies of topics in media or instructional technology focused on the student's areas of specialty.

MEDT 7487 Practicum 3/0/3

Current issues in school media centers will be examined. Course requirements will include exhibiting professionalism and documenting impact on learning. Documentation of all volunteer experiences completed throughout the program will be compiled. An electronic program portfolio will be developed and prepared for sharing with peers and instructors.

MEDT 7494 Educational Workshop 0/1-3/1-3

These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

MEDT 8461 Diffusion of Innovations 3/0/3

This course will study effective communication skills, group dynamics, time management, and facilities planning with special emphasis on applying these skills to facilitate the integration of newer technologies into school library media centers and classrooms.

MEDT 8463 Issues in Instructional Technology 3/0/3

Advanced topics in the theory, selection, production, and utilization of technology-based instructional materials will be examined, and issues, trends and problems in instruction technology will be emphasized.

MEDT 8464 Issues in School Library Media 3/0/3

Current issues and trends in school library media services and programs will be examined. The basic vision of the school library media program comprised of collaboration, leadership and technology will be emphasized.

MEDT 8480 Program Evaluation 3/0/3

This course is designed to prepare students to effectively and efficiently participate in program evaluation at the school sites. Students are expected to evaluate efficacy of existing programs and/or the appropriateness of programs being considered for implementation.

MEDT 8484 Research Seminar I 3/0/3

This course examines mixed methods both qualitative and quantitative used in media and instructional technology. Because the course addresses both theoretical and practical dimensions of educational research, every student is expected to study exemplary research studies

through printed materials. Students are also expected to conduct action research studies in school settings and start developing an electronic research portfolio. This seminar will also introduce computer based data analysis packages commonly used in instructional technology research.

MEDT 8485 Research Seminar II 3/0/3

Prerequisite: MEDT 8484

This course is designed to extend students' empirical research experiences and help them develop proficiency in the use of research methodologies. Students develop an electronic research portfolio to showcase their work and present it at the students' Ed.S. orals.

Middle Grades Education Courses (MGED)

(All courses carry three hours credit unless otherwise noted.)

MGED 6271 Middle Grades Curriculum 2/2/3

Prerequisite: Admission to Teacher Education program

Exploration of the nature of curriculum and nature of the learner for the middle grades and the identification of processes for developing relevant curriculum components, including career awareness, for the preadolescent in today's society.

MGED 6285 Special Topics in Education 3/0/3

Titles and descriptions of specific courses to be inserted at time of offering. May be repeated for credit.

MGED 7261 Strategies for Teaching Language Arts 3/0/3

Exploration of techniques and strategies for teaching the four components reading, writing, listening, speaking of language arts in the middle grades.

MGED 7262 Strategies for Teaching Social Studies 3/0/3

Exploration of techniques and strategies for teaching the social studies in the middle grades.

MGED 7263 Strategies for Teaching Mathematics 3/0/3

Exploration of techniques and strategies for teaching mathematics in the middle grades.

MGED 7264 Strategies Teaching Science 3/0/3

The exploration of techniques and strategies for teaching science in the middle grades.

MGED 7271 Issues in Middle Grades Education 3/0/3

An intensive study of the middle school learner, the middle school curriculum, and selected methods and techniques of instruction and organization appropriate for the middle school setting in light of current trends and issues.

MGED 7281 Independent Project 0/1-3/1-3

Preparation of an independent project under the direction of a full-time college faculty member.

MGED 7282 Directed Readings in Education 0/1-3/1-3

Concentrated readings and review of research studies and literature relative to areas of significance to middle grade education.

MGED 8284 Research Seminar Middle Grades 3/0/3

A review of the basic elements of research and research design to culminate in the compilation of a comprehensive review of literature and preparation of a research project prospectus in middle grades education.

MGED 8297 Professional Issues Seminar 3/0/3

Designed as a culminating experience for the Ed.S. degree, this course focuses on the discussion of significant issues and problems facing education today. Topics will vary from semester to semester.

Middle Grades Mathematics and Science Courses (MGMS)

MGMS 7000 Professional Develop Sem I 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

MGMS 7100 Research Meth in Education 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

MGMS 7650 Teaching Practicum 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

Management Courses (MGNT)

(All courses carry three hours credit.)

MGNT 5625 International Management 3/0/3

International operations of American firms, impact of international competition in the domestic market; organization for international production, marketing, financing, international markets, resources, institutions, managerial problems arising out of governmental relations.

MGNT 5626 Women and Work 3/0/3

A course designed to familiarize students with the history of women and work, the present role of women in the workplace, and current issues affecting working women; and to develop in students skills and strategies for dealing with issues related to women and work. Same as SOCY 4410.

MGNT 5630 Dispute Resolution in Contemporary Organizations 3/0/3

Analysis of the causes and consequences of conflicts in and among organizations with strategies and processes for their effective resolution. The course will cover the sources of organizational conflicts, strategies for conflict avoidance, approaches for conflict resolution, and traditional and alternative dispute resolution methods.

MGNT 5681 Compensation Management 2/2/3

This course will teach economic concepts and legislative requirements relating to compensation concepts and practices. Students will learn the concepts and procedures for developing and administering a compensation program.

MGNT 6604 Production and Operations Management Fundamentals with Quantitative Applications 3/0/3

An examination of the qualitative and quantitative fundamentals of Production/Operations management which provides a foundation for application of quantitative techniques.

MGNT 6611 Business and Society 3/0/3

A study of the relationship between business and society, including the role of social responsibility and responsiveness in determining corporate objectives, analysis of business/societal issues in varying arenas, and development of managerial skills in dealing with business/societal issues.

MGNT 6670 Organizational Theory and Behavior 3/0/3

A managerial examination of the behavioral and structural factors affecting performance of organizations including study of fundamentals, individual and group concerns, organizational processes with emphasis on current issues.

MGNT 6672 Theory and Philosophy of Management 3/0/3

An examination of the practice of management, past, present, and future, with emphasis on contemporary challenges.

MGNT 6681 Strategic, Ethical, and Global Management 3/0/3

A study of total enterprise at the executive level applying a set of decisions and actions which result in the formulation and implementation of plans strategies that achieve the mission and goals of the enterprise with special consideration of the effects of globalization, ethics, and corporate accountability.

MGNT 6683 Research in Business 3/0/3

An overview of the research process--selecting and defining problems, building research designs, developing sources of information, data-gathering techniques, and writing various forms of reports.

MGNT 6685 Special Problems in Business 3/0/3

In-depth, supervised individual study of one or more current business problems in a business organization.

Marketing Courses (MKTG)

(All courses carry three hours credit.)

MKTG 5805 Sales Management 3/0/3

Sales management is a course designed to teach prospective managers the skills of salesperson management. Topics include motivating, controlling and evaluating salespersons for results. Trends and recent developments in sales management will also be covered.

MKTG 5808 Marketing Information Systems and Research 3/0/3

Design to meet the rapidly emerging need in marketing for a systematic approach to information collection, retrieval, and analysis as the basis for marketing decision-making. Includes the research process, primary data collection and analysis, and secondary sources of data including the internet/world wide web and online sources. Marketing Information Systems, Decision Support Systems and the internet are also examined.

MKTG 5831 Business-to-Business Marketing 3/0/3

Focused study of marketing to intermediate customers in the manufacturing and services industries. Topics include interorganization conflict resolutions, developing synergies and relationships, and organizing for effective marketing effort.

MKTG 5864 Consumer Behavior 3/0/3

A comprehensive analysis of the factors in human behavior which influence the choice and the use of products and services.

MKTG 5866 International Marketing 3/0/3

MKTG 3803. The focus of this course will be on the new international trade agreements/treaties/organizations, and adapting marketing strategy that is based upon this information.

MKTG 6815 Marketing Strategy 3/0/3

A high level managerial decision making course that emphasizes analysis, planning, implementation, and control of marketing programs in a competitive environment. The case method and/or computer simulations is the integrative elements on the course.

MKTG 6820 International Business Strategy 3/0/3

The international business strategy course will cover each traditional functional area of an organization as it applies to doing business across country boundaries. The functional areas addressed will include Finance, Accounting, Production, Human Resources Management, Marketing, and Technology Management. Students will learn to analyze international business situations and risks, and to develop successful international strategies based on such analysis.

MKTG 6860 Advanced Marketing Research 3/0/3

Prerequisite: MKTG 5808 with a minimum grade of C or MKT 608 with a minimum grade of C

Advanced topics in Marketing Research including design and analytic methods.

MKTG 6881 Independent Study in Marketing 3/0/3

In-depth supervised individual study of one or more current marketing problems of business organization.

Music Courses (MUSC)

(All courses carry three hours credit unless otherwise noted.)

MUSC 5150 Vocal Pedagogy and Literature 3/0/3

The study of the methodology voice and a survey of standard vocal literature.

MUSC 5160 Instrumental Pedagogy and Literature 3/0/3

The study of instrumental teaching methods and materials and a survey of standard literature for selected band and orchestra instruments.

MUSC 5171 Keyboard Literature Before 1825 2/0/2

A survey of standard keyboard literature before 1825.

MUSC 5172 Keyboard Literature After 1825 2/0/2

A survey of standard keyboard literature after 1825.

MUSC 5175 Collaborative Keyboard Skills I 1/2/1

The study of ensemble techniques, score preparation, rehearsal skills, coaching techniques and performance strategies for performing standard vocal/choral literature. Sight reading is emphasized and students participate in an on-campus accompanying practicum. Graduate students meet additional research, and/or performance requirements.

MUSC 5176 Collaborative Keyboard Skills II 1/2/1

Study of ensemble techniques, score preparation, rehearsal skills, coaching techniques and performance strategies for performing standard instrumental literature.

MUSC 5181 Piano Pedagogy I 2/1/2

Introduction to the basic materials and pedagogical strategies for teaching private and class early and mid elementary piano students. Students will participate in a supervised teaching practicum. Graduate students meet additional research and/or teaching portfolio requirements.

MUSC 5182 Piano Pedagogy II 2/1/2

A continuation of Pedagogy I with special focus on the late elementary student and group teaching.

MUSC 5183 Piano Pedagogy III 2/1/2

An examination of the materials and methods for teaching intermediate and early advanced level piano students. Authentic performance practice style for standard Baroque and Classical music will be discussed.

MUSC 5184 Piano Pedagogy IV 2/1/2

A continuation of Pedagogy III, teaching of the intermediate and early advanced student. Will focus on authentic performance practice style for standard Romantic and Modern repertoire.

MUSC 5240 Form and Analysis 2/0/2

Study of the theoretical and historical development of forms, and of advanced techniques of analysis. Analytical study will cover selected forms and works from the Baroque style period to the present.

MUSC 5300 Jazz History and Styles 3/0/3

The history and styles of jazz from its origins to fusion.

MUSC 5311 Applied Jazz Composition and Arranging Variations 0/1-2/1-2

Lessons in composition and scoring techniques for jazz combos and big bands. Students complete assignments by using traditional methods and by using the tools of music technology. All courses are repeatable for one or two hours of credit--one 25-minute lesson per week per credit hour.

MUSC 5321 Applied Jazz Improvisation 0/1-2/1-2

Lessons in jazz improvisation on an instrument or voice including an introduction to basic principles of jazz improvisation through lecture, demonstration, listening, writing, and performing. Students complete assignments by using traditional methods and by using the tools of music technology. All courses are repeatable for one or two hours of credit--one 25-minute lesson per week per credit hour.

MUSC 5400 Counterpoint 2/0/2

Analysis and writing in the contrapuntal styles of the 16th through the 18th centuries. Students complete counterpoint projects by using traditional methods and by using the tools of music technology.

MUSC 5410 Applied Composition 0/1-2/1-2

Compositional techniques taught in a combination of group and individual sessions. Students complete composition projects by using traditional methods and by using the current tools of music technology.

MUSC 5500 Accompanying 2/0/2

Principles, problems, and techniques of accompanying music for opera, theatre, and the concert stage.

MUSC 5700 Wind Ensemble 0/1/1

The study and performance of wind band literature from original, transcribed, contemporary, and diverse cultural sources. Includes on-campus and sometimes off-campus performances. Open by audition to music-major and non-music- major students.

MUSC 5710 Symphony Band 0/1/1

The study and performance of wind band literature from original, transcribed, contemporary, and diverse cultural sources. Includes on-campus and sometimes off-campus performances. Open to music-major and non-music-major students.

MUSC 5720 Marching Band 0/1/1

The study and performance of musical and visual programs for marching band. Includes the presentation of performances for home football games and for selected out-of-town games and exhibitions. Preseason band camp required. Open to music-major and non-music-major students.

MUSC 5730 Jazz Ensemble 0/1/1

The study and performance of literature composed for jazz ensembles from original, transcribed, contemporary and diverse cultural sources. Includes on-campus and sometimes off-campus performances. Open by audition to music-major and non-music-major students.

MUSC 5740 Chamber Winds 0/1/1

The study and performance of literature composed for chamber wind and wind/percussion ensembles from original transcribed contemporary, and diverse cultural sources. Includes on-campus and off-campus performances. Open by audition to music-major and non-music-major students.

MUSC 5750 Concert Choir 0/1/1

The study and performance of choral literature from traditional, contemporary and diverse cultural sources. Includes on-campus and sometimes off-campus performances. Open to music-major and non-music-major students.

MUSC 5760 Chamber Singers 0/1/1

The study and performance of literature composed for vocal chamber ensembles from traditional, contemporary and diverse cultural sources. Includes on-campus and sometimes off-campus performances. Open by audition to music-major and non-music-major students.

MUSC 5770 Opera Workshop 0/1/1

The study of performance of operatic literature from traditional, contemporary and diverse cultural sources. Includes on-campus and sometimes off-campus performances. Open by audition to music-major and non-music-major students.

MUSC 5800A Small Ensemble: Keyboard Ensemble 0/1/1

The study and performance of literature composed for small ensembles from traditional, original, transcribed, contemporary, and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music-major students.

MUSC 5800B Small Ensemble: Collegium Musicum 0/1/1

The study and performance of literature composed for small ensembles from traditional, original, transcribed, contemporary, and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music-major students.

MUSC 5800C Small Ensemble: Guitar Ensemble 0/1/1

The study and performance of literature composed for small ensembles from traditional, original, transcribed, contemporary, and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music-major students.

MUSC 5800D Small Ensemble: Flute Choir 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes Off-campus performances. Open by permission to music-major and non-music-major students.

MUSC 5800E Small Ensemble: Clarinet Choir 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music major and non-music major students.

MUSC 5800F Small Ensemble: Saxophone Choir 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music major students.

MUSC 5800G Small Ensemble: Woodwind Ensemble 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music-major students.

MUSC 5800I Small Ensemble: Horn Choir 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music-major students.

MUSC 5800J Small Ensemble: Trumpet Choir 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and off-campus performances. Open by permission to music-major and non-music major students.

MUSC 5800K Small Ensemble: Trombone Choir 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music major students.

MUSC 5800L Small Ensemble: Tuba/Euphonium Ensemble 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include some on-campus and sometimes off-campus performances. Open by permission to music-major and non-music-major students.

MUSC 5800M Small Ensemble: Brass Ensemble 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes off-campus Performances. Open by permission to music-major and non-music-major students.

MUSC 5800N Small Ensemble: Percussion Ensemble 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music major students.

MUSC 5800O Small Ensemble: Jazz Combo 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and some-

times off-campus performances. Open by permission to music-major and non-music major students.

MUSC 5800P Small Ensemble: Basketball Band 0/1/1

The study and performance of literature composed for small ensembles from traditional original transcribed contemporary and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music-major and non-music major students.

MUSC 5800Q Small Ensemble 0/0/1

The study and performance of literature composed for small ensembles from traditional, original, transcribed, contemporary, and diverse cultural sources. May include on-campus and sometimes off-campus performances. Open by permission to music majors and non-music majors.

MUSC 5850 Applied Conducting 0/1-2/1-2

Advanced lessons in choral or instrumental conducting; score reading and analysis; rehearsal techniques and ensemble development; problems in tempo, balance, style, and phrasing; mixed meters and other contemporary problems. Students have the opportunity to conduct ensembles.

MUSC 5890 Marching Band Techniques 2/0/2

A study of principles and practices for the marching band including show design, literature and teaching techniques. Intended for Music Education majors or individuals who work with marching bands. Students will use computer software to create the visual design of a marching band show.

MUSC 5981 Directed Independent Study 0/1-3/1-3

A study conducted by the student independently with the supervision and guidance of the instructor. Title and description of topic to be specified at time of offering.

MUSC 5985 Special Topics in Music 0/1-3/1-3

A study of research materials, methods, procedures, and designs in music and music education, including research and data analysis techniques and the application of findings. Students have the opportunity to examine research topics that exploit their professional interests and goals. Includes a research project component.

MUSC 6083 Research Methods and Materials 3/0/3

A study of research materials, methods, procedures, and designs in music and music education, including research and data analysis techniques and the application of findings. Students have the opportunity to examine research topics that exploit their professional interests and goals. Includes a research project component.

MUSC 6110 History and Philosophy of Music Education 3/0/3

Philosophical and historical foundations of music education with concentration on trends, influences, developments, personalities, and materials in school music teaching in America.

MUSC 6120 Factors of Musical Learning 3/0/3

Philosophies, theories, principles, and concepts of learning and their implications for the teaching and learning processes in music education. The basic orientations of Associationist and Field theories will be investigated and the current status of learning theory applied to music education will be evaluated. Specific theories are those by Skinner, Piaget, Brunner, Gagne, Ausubel, Maslow, Rogers, and Gardner, the Gestalt Theory, and applications by Bruner, Gordon, and Mursell.

MUSC 6184 Seminar in Music Education 3/0/3

Focus on important and timely topic in music education. May be repeated with a change of subject matter.

MUSC 6210 Music History and Literature 3/0/3

In-depth study of selected topics in music history and literature ranging from studies on specific style periods to studies of individual composers or genres.

MUSC 6220 Music Theory 3/0/3

In-depth study of musical elements eg: pitch, duration, texture, timbre, form, and intensity and their interaction with works of all styles. Includes visual and aural analytical studies on the music of various composers.

MUSC 6600A Principal Applied: Piano 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three credit hours of credit--one 25 minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600B Principal Applied: Organ 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Repertory is from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25 minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600C Principal Applied: Voice 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performances. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25 minute lesson per credit hour. An applied music fee is charged per credit hour.

MUSC 6600D Principal Applied: Strings 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Repertory studied from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25 minute per week per credit hour. An applied music fee is charged per credit hour.

MUSC 6600E Principal Applied: Guitar 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600F Principal Applied: Flute 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25 minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600G Principal Applied: Oboe 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies from the standard literature. Repertory studied is from the standard literature. All courses are

repeatable for one, two, or three hours of credit--one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600I Principal Applied: Clarinet 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic, aesthetic elements of artistic performance. Repertory studied is from the standard literature. Courses repeatable for one, two or three hours credit--one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600J Principal Applied: Bassoon 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies technical, stylistic and aesthetic elements of artistic performance. Repertory studied is from the standard literature. Courses repeatable for one, two or three hours of credit--one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600K Principal Applied: Saxophone 0/1-3/1-3

Private lessons for majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit-- 25-minute-lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600L Principal Applied: Horn 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons are in studies of technical, stylistic and aesthetic elements of artistic performance. Repertory studied from the standard literature. All courses repeatable for one, two or three hours of credit--one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600M Principal Applied: Trumpet 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic aesthetic elements of artistic performance. Repertory studied from the standard literature. All courses repeatable for one, two or three hours of credit--one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600N Principal Applied: Trombone 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic & aesthetic elements of performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25 minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600O Principal Applied: Euphonium 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit-- one 25 minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600P Principal Applied: Tuba 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Repertory is from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25-minute lesson per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6600Q Principal Applied: Percussion 0/1-3/1-3

Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Private lessons for music majors on the principal instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Repertory studies is from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25 minute lesson per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610A Secondary Applied: Piano 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies of technical, stylistic and aesthetic elements of performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit--one 25- minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610B Secondary Applied: Organ 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studies is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610C Secondary Applied: Voice 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610D Secondary Applied: Strings 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610E Secondary Applied: Guitar 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one, two, or three hours of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610F Secondary Applied: Flute 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610G Secondary Applied: Oboe 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours

of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610I Secondary Applied: Clarinet 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610J Secondary Applied: Bassoon 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610K Secondary Applied: Saxophone 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610L Secondary Applied: Horn 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of performance. Repertory studied is from the standard literature. All courses are repeatable for one, two, or three hours of credit - one 25 minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610M Secondary Applied: Trumpet 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit - one 25 minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610N Secondary Applied: Trombone 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical stylistic and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit one 25 minute lesson per week per credit hour. An applied fee is charged per credit hour enrolled.

MUSC 6610O Secondary Applied: Euphonium 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit one 25-minute lesson per week per credit hour. An applied music fee is charged per credit hour enrolled.

MUSC 6610P Secondary Applied: Tuba 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical, stylistic, and aesthetic elements of artistic performance. Repertory

studied is from the standard literature. All courses are repeatable for one, two or three hours of credit one 25-minute lesson per week per credit hour. An applied fee is charged per credit hour enrolled.

MUSC 6610Q Secondary Applied: Percussion 0/1-3/1-3

Private lessons for graduate music majors on a secondary instrument or voice. Lessons include studies in technical stylistic and aesthetic elements of artistic performance. Repertory studied is from the standard literature. All courses are repeatable for one, two or three hours of credit one-25-minute lessons per week per credit hour. An applied fee is charged per credit hour enrolled.

MUSC 6800 Graduate Recital 0/3/3

Preparation and presentation of a Graduate Recital. A Performance-major recital consists of 40-60 minutes of music; a Music Education-major recital consists of 20-40 minutes of music. Must be completed prior to the middle of the last quarter of applied study and performed before a public audience.

MUSC 6982 Directed Readings 0/1-3/1-3

A study of directed readings conducted by the student independently with the supervision and guidance of the instructor. Title and description of topic to be specified at time of offering.

MUSC 6987 Music Practicum 0/1-3/1-3

A practicum conducted by the student independently with the supervision and guidance of the instructor. Title and description of topic to be specified at time of offering.

MUSC 6999 Thesis in Music 0/3-9/3-9

Development, preparation, and completion of a thesis document. It is expected that the manuscript will demonstrate high standards of scholarship. Once the topic has been chosen, a formal proposal is prepared. The proposal, when fully developed, must be approved by the candidate's thesis committee. During the research and writing of the thesis document, the candidate is advised to consult regularly with the major professor and the other members of the thesis committee. Following approval of the committee, the document must be defended orally.

Natural Science (NTSC)

(All courses carry three hours credit unless otherwise noted.)

NTSC 7585 Selected Topics for Early Childhood Teachers 1-4/0/1-4

Study in any of the several branches of natural science. Credit allowable only for students enrolled in graduate programs in Education. May be repeated for credit.

NTSC 7685 Selected Topics for Middle Grades Teachers 1-4/0/1-4

Study in any of the several branches of natural science. Credit allowable only for students enrolled in graduate programs in Education. May be repeated for credit.

NTSC 7785 Selected Topics for Secondary Teachers 1-4/0/1-4

Study in any of several branches of natural science. Credit allowable only for students enrolled in graduate programs in Education. May be repeated for credit.

Nursing Courses (NURS)

(All courses carry three hours credit unless otherwise noted.)

NURS 6010 Perspectives on Caring in Nursing 1/0/1

Must be admitted in the MSN program to register for this course. An examination of the concept of caring and the philosophy of self-care as an essential component of caring for others will be the focus on this course. Exploration of one's ability for self-care and participation in self-care activities will illuminate the meaning of caring for self to nursing practice. Theory and research related to caring will be explored.

NURS 6100 Theoretical Foundations of Nursing Practice 3/0/3

Must be admitted to the MSN program as a prerequisite to register for this course. An exploration of various nursing theories and the utilization of nursing theory to health care delivery and to the role of the advanced practice nurse. Additionally, this course includes an examination of nursing theory and its relationship to providing comprehensive and holistic nursing care.

NURS 6187 Clinical Nurse Leader CNL Role Practicum I 0/5/1

Prerequisite: NURS 6100 and NURS 6300

This practicum introduces the student to the clinical nurse leader CNL role. Emphasis is placed on assessing a clinical microsystem and identifying the role of the CNL in addressing selected problems. Students will participate in the role of the CNL in collaboration with a preceptor and faculty.

NURS 6287 Clinical Nurse Leader Role Practicum II 0/5/1

Prerequisite: NURS 6187 and NURS 6400 and NURS 6401 and NURS 6403 and NURS 6404 and NURS 6602

This practicum focuses on the initial transition of students into the clinical nurse leader role of clinician, outcomes manager, client advocate, educator, information manager, systems analyst/risk anticipator, team member, member of the profession, and lifelong learner. Students will function under the guidance of a faculty member and clinical preceptor.

NURS 6300 Health Care Delivery Systems 3/0/3

Must be admitted to the MSN program as a prerequisite to register for this course. An examination of health care policy, organization and finance. This course also explores the role of the advanced practice nurse in providing high quality, cost effective nursing care, and addresses issues related to the delivery of health care.

NURS 6387 Clinical Nurse Leader Role Practicum III 0/20/4

Prerequisite: NURS 6287 and NURS 6603 and NURS 6989

This course is an immersion experience in the role of the clinical nurse leader. Opportunities are provided for students to integrate theory, research, and evidence-based practice in the clinical setting under the guidance of a faculty partner and clinical preceptor.

NURS 6400 Scholarly Inquiry in Nursing 3/0/3

Prerequisite: NURS 6010 and NURS 6100

A course designed to prepare advanced practice nurses with the skills and knowledge needed to use nursing research to provide high quality nursing care, initiate change, and promote evidence-based practice.

NURS 6403 Advanced Applied Pharmacology 3/0/3

Must be admitted to the MSN program as a prerequisite to register for this course. The course is designed to address nursing management of pharmacologic therapeutic interventions associated with illness, disease, and health promotion across the lifespan. This course builds on and expands the baccalaureate foundation of applied pharmacology with application of pharmacokinetic methods, pharmacodynamic principles, and pharmacotherapeutic nursing interventions

NURS 6404 Advanced Applied Pharmacology 3/0/3

Must be admitted to the MSN program as a prerequisite to register for this course. The course is designed to provide a scientific knowledge base of selected pathophysiological states associated with health and disease. Such knowledge is foundational for clinical decision-making and nursing management.

NURS 6487 Specialty Nursing Practicum 0/8/2

Prerequisite: NURS 6100 and NURS 6010 and NURS 6300

This course focuses on the development of advanced clinical knowledge in specialty nursing. Opportunities are provided for students to integrate theory, research, and practice in the clinical setting under the direction of a nursing faculty mentor with clinical specialty expertise. Students will select one of the following clinical specialty areas for study: adult health nursing, family health nursing, mental health nursing, or community health nursing.

NURS 6500 Data Analysis in Nursing 2/0/2

Prerequisite: NURS 6100 and NURS 6400

This course is designed to provide students with the opportunity to examine various research designs and data analysis techniques appropriate to quantitative research methodologies.

NURS 6501 Role of Nurse as Educator 2/0/2

Prerequisite: NURS 6010 and NURS 6100

Exploration of the role of advanced nursing practice related to teaching. Specific theories relating to teaching, health promotion and prevention will be included. Emphasis on theoretical bases of teaching adults.

NURS 6502 Assessment and Instruction in Nursing Education 2/0/2

Prerequisite: NURS 6501

Using a case study approach, course provides an in depth examination of assessing adult learning needs and identifying specific theory-based and/or research based interventions designed to meet identified needs. Assessment will include both individual and group assessment strategies.

NURS 6503 Outcomes Evaluation in Nursing Education 2/0/2

Prerequisite: NURS 6502

Using a case study approach, students will examine methods/ processes to assess learning outcomes. Individual and group outcomes will be addressed. Students will also explore ways to document and present evidence of outcomes evaluation. Students will explore the outcome evaluation as an essential role of the advanced practice nurse.

NURS 6587 Nurse Educator Role Practicum I 0/8/2

Prerequisite: NURS 6501

The focus of this course is on the application of theory and research in the educational practice setting. Opportunities are provided for students to demonstrate competencies in the selected role of nurse educator in a variety of educational and/or healthcare settings.

NURS 6601 The Role of the Nurse as Leader and Manager 2/0/2

Prerequisite: NURS 6010 and NURS 6100

An exploration of the role of advanced nursing practice related to health systems leadership. Specific theories related to leadership, quality improvement and outcomes management will be included.

NURS 6602 Problem Solving in Health Systems Leadership 2/0/2

Prerequisite: NURS 6601 and NURS 6400 and NURS 6300

Using a case study systems approach, this course provides an in depth examination of identifying health systems leadership problems and identifying specific theory-based and/or research interventions designed to solve identified problems.

NURS 6603 Outcomes Evaluation in Health Systems Leadership 2/0/2

Prerequisite: NURS 6602

Using a case study approach, students will examine methods/ processes to assess outcomes related to health systems leadership. Individual and group outcomes will be addressed. Students will explore ways to document and present evidence of outcomes evaluation. Students will explore the outcome evaluation as an essential role for the advanced practice nurse.

NURS 6687 Health Systems Leadership Role Practicum I 0/8/2

Prerequisite: NURS 6601

This practicum course focuses on decision-making and problem-solving in the health care delivery system utilizing theory and research. Opportunities are provided for students to demonstrate competencies in selected roles of health systems leader/manager in a clinical setting.

NURS 6787 Nurse Educator Role Practicum II 0/8/2

Prerequisite: NURS 6587

This course extends the knowledge developed in the Nurse Educator Role Practicum I course. Opportunities are provided for students to evaluate educational programs implemented in the first practicum course.

NURS 6887 Health Systems Leadership Role Practicum II 0/8/2

Prerequisite: NURS 6687

This practicum course focuses on outcomes evaluation and builds upon the Role Practicum I course. Opportunities are provided for students to demonstrate analysis and synthesis of the outcome evaluation process.

NURS 6981 Independent Study 0/1-3/1-3

Must be admitted to the MSN program as a prerequisite to register for this course. Independent study involving in-depth, individual research and study of a specific nursing problem and/or issue.

NURS 6985 Special Topics in Nursing 1-3/0/1-3

Must be admitted to the MSN program as a prerequisite to register for this course. This course is related to a specific topic in health systems leadership or nursing education. The title and description of the course will be specified at the time of the offering.

NURS 6987 Scholarly Project 0/0/1-3

Prerequisite: NURS 6400 and NURS 6500

This scholarly project provides an opportunity for students problems in health systems leadership or nursing education.

NURS 6989 Evidence-Based Project 1-3/0/1-3

Prerequisite: NURS 6400 and NURS 6500

This scholarly project provides an opportunity for students to address problems in health systems leadership or nursing education using evidence-based approaches

NURS 6999 Thesis 0/1-6/1-6

Prerequisite: NURS 6400 and NURS 6500

The thesis provides an opportunity for students to participate in research to address problems in health systems leadership or nursing education.

NURS 9001 Current Trends and Issues in Nursing Education 3/0/3

Must be admitted to the EdD in Nursing Education program as a prerequisite to register for this course. The course emphasizes the development of competencies to meet the educational needs of a rapidly developing global society. Using an analytical approach, students will examine past, present and future nursing issues that directly impact individuals and society within local, national, and global perspectives.

NURS 9002 Quantitative Research in Nursing 3/0/3

Must be admitted to the EdD in Nursing Education program as a prerequisite to register for this course. This course introduces the graduate student to methods of empirical inquiry used in nursing. Quantitative research designs and quantitative approaches to scientific inquiry will be emphasized. Students will select samples, identify appropriate measurement instruments, analyze data descriptively, and apply a variety of inferential statistical tests to answer nursing research questions.

NURS 9003 Principles of Qualitative Inquiry: Design and Methods 3/0/3

Must be admitted to the EdD in Nursing Education program as a prerequisite to register for this course. Principles of qualitative inquiry will be presented, including philosophical frameworks and methodologies historical, ethnography, phenomenology, grounded theory and action critical/social/feminist inquiry. Additionally, design, data collection and analysis strategies will be explored.

NURS 9004 Teaching the Adult Learner 3/0/3

Prerequisite: NURS 9001

This course examines theories of adult learning and practical application in the adult education process. Students will gain an understanding of andragogy and the contemporary adult education movement.

NURS 9005 Nursing Theory in Nursing Education 3/0/3

Prerequisite: NURS 9002

This course includes the opportunity for analysis and evaluation of concepts related to theory development and an exploration and analysis of grand and middle range theories. Additionally, the course will include an examination of nursing theory and its link to the research process and evidence based practice in nursing education.

Physical Education Courses (PHED)

(All courses carry three hours credit unless otherwise noted.)

PHED 6622 Current Issues in Physical Education and Sport 3/0/3

Opportunity for students to analyze issues, theories, and practices of current topics relative to physical education and sport.

PHED 6628 Health Concerns of the School-Aged Child 3/0/3

The focus of this course is on current issues in disease prevention and health promotion. The course is designed to update educators on the extensive health concerns of school-aged children.

PHED 6660 Fundamentals of Teaching Health and Physical Education 3/0/3

Prerequisite: Admission to Teacher Education program

Prerequisite: Admission to Teacher Education program Co-requisite: PHED 6665. In this course, students will be introduced to the teaching of health and physical education with emphasis on the social, historical, and philosophical bases. The students will explore the roles and responsibilities of the health and physical education teacher related to effective practice

and quality instruction. Research-based methods of teaching K-12 students will be discussed, reviewed and practiced.

PHED 6665 Methods of Teaching K-12 Physical Education 3/0/3

Prerequisite: Admission to Teacher Education program

Prerequisite: Admission to Teacher Education program Co-requisite: PHED 6660. This course provides an overview of general pedagogical skills and knowledge related to teaching physical education for k-12 students. The course develops an understanding of the characteristics and needs of children and adolescents, developmentally appropriate curriculum content in elementary and secondary school physical education, and effective teaching skills for elementary and secondary school physical education. The course provides peer teaching experiences in both the classroom and gymnastics and requires students to plan, teach and evaluate physical education lessons.

PHED 6667 Foundations of Nutrition 3/0/3

Knowledge and application of nutritional information to assist school personnel who teach about components of a sound diet.

PHED 6668 Concepts and Methods in Health Education 3/0/3

Prerequisite: PHED 6660 and PHED 6665 and Admission to Teacher Education program

The focus of this course is on health education curriculum and knowledge related to teaching health in K-12 settings. The topics include the school health index, comprehensive school health program, national health education curricula, national health education standards and teaching resources in health.

PHED 6670 Movement for Children in Physical Education and Sport 3/0/3

Study of philosophy, theory, content and teaching techniques of movement for children in elementary school and youth sport settings.

PHED 6680 Physical Education for Children with Disabling Conditions 3/0/3

Study of various physical and mental disabilities in school-age children as they relate to motor development and perceptual abilities in the physical education setting.

PHED 6686 Teaching Internship 0/9-18/3-6

Prerequisite: PHED 6660 and PHED 6665 and Admission to Teacher Education program

Enrollment requires permission of instructor. This course involves practical, supervised teaching experience in a variety of school settings throughout the semester.

PHED 7610 Curriculum Development in Physical Education 3/0/3

In this course, students will focus on the examination and interpretation of curriculum values, models, designs and trends in physical education. Students will acquire the tools necessary for planning a comprehensive physical education curriculum with an emphasis placed on how to promote a physically active lifestyle.

PHED 7614 Organization and Administration of Physical Education and Sport 3/0/3

Administrative theory and functions of the management process. Students are expected to develop competencies involving the roles of management from both an administrative and supervisory position.

PHED 7618 Applied Motor Control 3/0/3

The focus of this course is on the principles of learning as they relate to the acquisition and development of motor skills, motor performance and motor learning throughout life. Applications to teaching K-12 physical education are emphasized.

PHED 7620 Scientific Foundations of Exercise 3/0/3

Prerequisite: PHED 2603 or PHED 2604

The course focuses on the physiological factors affecting human performance and the physiological modifications that occur as individuals engage in exercise. Primary focus is on how the body produces energy during exercise and the modifications within the cardiovascular and respiratory systems throughout exercise bouts.

PHED 7626 Sociological and Psychological Aspects of Physical Education and Sport 3/0/3
Designed for students to survey aspects of sport that contribute to the importance of sport in American society. Emphasis is placed on the relationship of physical education and sport to religion, ethnic groups, politics, media, women, economics, and education.

PHED 7630 Legal Issues in Physical Education and Sport 3/0/3
In this course, major legal issues in physical education and sport are examined. Emphasis is on providing educationally and legally sound programs of activity.

PHED 7640 Research in Health and Physical Education 3/0/3
This course focuses on critical examination of current research in the field of health and physical education and how this research can impact teaching methods and effectiveness. The specific focus is to help students understand research in health and physical education and how it can be utilized to help teachers become more effective.

PHED 7650 Analyzing Teaching for Professional Growth 3/0/3
In this course, teachers focus on their development as professionals by critically analyzing research and practice of effective teaching in health and physical education. Techniques for observing and analyzing teachers are examined and applied to self and students.

PHED 7669 Supervision in Health and Physical Education 3/0/3
Seminar/laboratory experience in supervision of the health and physical education teacher and health and physical education student teacher in the public schools.

PHED 7681 Independent Project 3/0/3
Preparation of an independent project under the direction of a faculty member. Advanced topics in theory, issues, trends, and techniques will be emphasized. Students will specialize in topics, studies, and projects in the area of specialty.

PHED 7682 Directed Reading 0/3/3
This course is designed to allow a student to investigate an area not covered in existing courses. Such independent study requires research skills and motivation to acquire an advanced level of knowledge and understanding in the selected topic. An integrated research paper of the reading is required.

PHED 7685 Special Topics in Physical Education 3/0/3
Titles and descriptions of specific course will be specified at time of offering. May be repeated for credit.

PHED 7691 Educational Workshop 1-3/0/1-3
These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

PHED 7692 Educational Workshop 1-3/0/1-3
These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

PHED 7693 Educational Workshop 1-3/0/1-3
These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

PHED 8603 Educational Facilities 3/0/3

This course is designed to provide the graduate student with the importance of the relationship of the total educational program and the physical environment. Same as EDLE 8316.

PHED 8628 Current Issues in Health Education 3/0/3

Designed to enable teachers to understand and teach issues of a controversial nature, especially sex education and drug education. Knowledge and strategies for teaching class are examined.

PHED 8661 Critical Analysis of Professional Literature in Physical Education and Sport 3/0/3

Designed to assist the student in understanding and practicing written and oral skills involving critical reasoning and analysis as applied to current sources in physical education and sport.

PHED 8684 Research Seminar 3/0/3

Prerequisite: EDRS 6401 and PHED 8661

This course will be conducted as a seminar in which the educational specialist student will design and implement a research project. The project will include a written proposal with a literature based rationale, and a written report of methods, results, and conclusions.

Philosophy Courses (PHIL)

PHIL 5100 Phenomenology 3/0/3

A historical examination of such twentieth-century phenomenologists as Husserl, Heidegger, Sartre, Merleau-Ponty, Marcel and Ricoeur.

PHIL 5120 Professional Ethics 3/0/3

This course examines ethical questions that can arise in the professions and occupations, such as: Is my privacy violated when my job requires that I can be tested for drugs? What should I do if I know that my employer is making an unsafe product? Should physicians ever lie to their patients? Do corporations have any responsibilities beyond making a profit for their shareholders? The course also examines more theoretical issues concerning professionalism and the professions, such as the nature of the relationship between professionals and clients and the connection between ordinary and professional morality.

PHIL 5381 Independent Study 0/1-3/1-3

Guided investigation of a topic not addressed by regularly scheduled courses. Students must propose a detailed plan of readings, articulating precise learning objectives, and must secure the written consent of both a supervising instructor and the department chair.

PHIL 5385 Special Topics 0/0/3

An examination of a topic in philosophy that transcends the boundaries of the fixed curriculum. Requires permission of the department chair to repeat.

Physics Courses (PHYS)

PHYS 5203 Advanced General Physics for Teachers 3/0/3

A survey of general physics for in-service science teachers.

PHYS 5985 Special Topics in Physics 1-3/0/1-3

Title and description of course to be specified at time of offering. May be repeated for credit. For students pursuing graduate degrees in education.

Planning Courses (PLAN)

PLAN 5701 Technology and Sustainable Economic Development 3/0/3

Examines economic development policy at all levels of government and the role technology can play in helping promote sustainable economic development.

PLAN 5704 Planning Theory and Practice 3/0/3

The course provides an overview of the development of planning theory and practice and its usefulness in addressing the challenges facing the practice of public planning in modern society.

PLAN 5705 Computers in Politics, Planning, and Management 3/0/3

This course will acquaint students with computer-based methods that are used in the fields of political science, planning, and public administration.

PLAN 5721 Housing and Community Development 3/0/3

Introduction to housing and community development issues, problems and policy. Attention is focused on the operation of the housing market, historical development of housing and community development problems, and the evaluation of public and private sector responses to these problems.

PLAN 5722 Environmental Planning 3/0/3

Introduction to the concepts of environmental planning through an overview of problems, potential solutions, and their relation to methodologies, existing institutions, and other public policy areas.

PLAN 5723 Transportation Planning 3/0/3

Introduction to the U.S. transportation system and how planning is done for it. Examines contemporary U.S. transportation problems, sources of funding, institutions, and legislation. Presents the theory and methods employed by planners in resolving transportation problems through investment decision plans, operating strategies, and government policies. Stresses the close relationship between transportation and land use decisions.

PLAN 5724 Sustainable Development 3/0/3

This course examines both theoretical and practical aspects of sustainable development and its relationship to land use planning in an effort to provide students with the skills needed to evaluate and propose activities to plan for sustainable development.

PLAN 5784 Planning Seminar 3/0/3

Reviews recent books and periodical literature on topics of contemporary planning. Explores/discusses various planning theories and the history of planning in the United States.

PLAN 5785 Topics in Planning 3/0/3

An in-depth analysis of specific planning topics will be offered. This course may be repeated for credit with different content. Titles and content will be supplied at the time of offering and listed on students' transcripts.

PLAN 5786 Capstone Project or Internship 0/3-6/3-6

Experience working with agency/organization in which planning knowledge can be utilized. Prerequisite: approval of instructor and chair. OR Individual preparation of paper on a community or regional plan that exhibits mastery of substantive area of planning.

PLAN 6702 Land Use Planning 3/0/3

Examines and understands existing land use planning methods and formats. Develops land use planning skills and gains experience by developing a land use plan.

Political Science Courses (POLs)

POLS 5101 Legislative Process 3/0/3

A study of the role, functions, and organization of the U.S. Congress and state legislatures with special attention to the Georgia General Assembly. Theories of representation and legislative voting patterns are examined, and comparisons between the American political process and that of parliamentary systems made.

POLS 5102 The Presidency 3/0/3

This course focuses not only upon the institutional and legal frameworks set out in the constitution regarding the Presidency but also upon the historical, philosophical, psychological, and sociological aspects of the office. The American system of checks and balances is compared to that of parliamentary democracies.

POLS 5103 Public Opinion 3/0/3

This course examines the nature and development of public opinion in America and the interaction between public opinion and government. The influence of public opinion on government institutions and public policy formation in America and the impact of government upon citizens' attitudes and opinions are explored.

POLS 5200 Principles of Public Administration 3/0/3

An introductory examination of the characteristics of the public organization and its impact on society. Analysis of the theories of public administration, personnel issues, budgetary activities, legal dynamics, as well as historical development of the field are included.

POLS 5202 Interorganizational Behavior 3/0/3

An examination of the interactions between various levels of government, nonprofit and private organizations in the federal system.

POLS 5204 Public Finance 3/0/3

A study of the equity and economic effects of government spending programs, taxes, and debt. The course is primarily applied microeconomics. Same as ECON 5440.

POLS 5207 Technology Policy 3/0/3

Technology Policy will emphasize the development of national and state energy, manufacturing, information, and medical technology policies and how they structure society, business, and, in turn, government. Interactive exercises foster student understanding of the issues, groups involved, and the dynamics of change.

POLS 5208 Health Policy 3/0/3

This course examines the health policy at the national, state, and local levels, with a detailed look at the steps in the process, groups involved, and resultant policies. Through group exercises, each student will experience the policy process, gain an understanding of the dynamics of change, and develop the ability to form coherent policies.

POLS 5209 Environmental Policy 3/0/3

Environmental Policy will emphasize the national and state policy making process, focusing on the dynamics of pluralist change, policy implementation and current environmental status.

POLS 5210 Modern Public Management 3/0/3

Various changes in the management of public organizations are identified and analyzed. Includes the role of technology, modification of the relationship between public and private spheres, and current trends in the management of change and supervision of a diverse work force.

POLS 5211 State and Local Politics and Administration 3/0/3

An in-depth study of the political process and administrative procedures used in American state and local governments to address social, economic and political issues. Comparative analysis of relevant actors and strategies across the states is incorporated.

POLS 5212 State and Local Government Finance 3/0/3

Exploration of rationale for public revenues and expenditures, with emphasis on practical application and current state and local finance issues.

POLS 5213 Comparative Public Administration and Policy 3/0/3

This course introduces students to the field of Comparative Public Administration and Comparative Public Policy. Focusing primarily on democratic states, it explores recent innovation in public administration and policy evolution and transformation within the context of the modern welfare state. It examines the institutions and political setting in six countries: Brazil, Germany, the UK, Japan, the United States, and Sweden, and addresses policy areas ranging from social welfare to environmental politics.

POLS 5214 Urban Politics 3/0/3

This course provides an in-depth examination of the major areas of scholarly inquiry in urban politics. The course begins with an overview of theoretical foundations and model of urban politics. Contemporary approaches to studying urban politics from a political economy or regime perspective are given special attention. The remainder of the course is divided into two major areas of inquiry: 1 urban political institutions and 2 political behavior and political processes in urban settings.

POLS 5215 Management of Nonprofit Organizations 3/0/3

This course is designed to explore the theoretical principles and practical applications of management for charities and/or nonprofit organizations. The underlying thesis of this course is that by understanding fundamental principles such as developing effective mission and objectives statements, fundraising, marketing and accounting strategies, nonprofits can become more effective and responsive to their constituency's needs. The course will include a field research component.

POLS 5301 Constitutional Law I 3/0/3

Study of the constitutional divisions of power among the branches of the national government and between the national and state governments.

POLS 5302 Constitutional Law II 3/0/3

Study of the application and interpretation of the constitutional protections by the American courts.

POLS 5462 American Politics since 1933 3/0/3

A study of the history of American politics from the New Deal to the present, with emphasis on the history of the presidency, electoral changes, political ideologies, political parties, and national political trends.

POLS 5501 International Law 3/0/3

This is an introductory course designed to familiarize students with the body of international law, its applicability, and the existing organs of arbitration and adjudication. The course examines the role of international courts, laws of war and peace, human rights law, migration law and the role of the individual in international law.

POLS 5502 Gender and Ethnicity in International Politics 3/0/3

The course introduces students to the interconnectedness of gender roles and ethnic classifications with international relations. Thus, this course takes an interdisciplinary approach to the

study of colonialization, war and peace, revolutionary theory, social movements, development, and human interaction with environment.

POLS 5503 International Organizations 3/0/3

This is an analysis of international organizations with an emphasis on the United Nations. The course examines the role of the UN in peacekeeping, collective security, economic development, and human rights.

POLS 5601 Ancient and Medieval Political Thought 3/0/3

A critical reading of selected works by major ancient and medieval western political thinkers, e.g., Sophocles, Thucydides, Plato, Aristotle, Augustine, Aquinas, and Machievelli.

POLS 5602 Modern Political Thought 3/0/3

A critical reading of the major works which form the basis for political thinking in modern times. Authors include such thinkers as Hobbes, Rousseau, Marx, Hegel, and Nietzsche, exploring issues like freedom, family, community, order, and the modern state.

POLS 5603 American Political Thought 3/0/3

A critical reading of selected essays, speeches, debates, and literary works from America's great and unique political tradition. The course will focus on various major themes, for instance, commerce, freedom, justice, race, democracy, representation, community, or family life.

POLS 5701 Technology and Sustainable Economic Development 3/0/3

Examines economic development policy at all levels of government and the role technology can play in helping promote sustainable economic development.

POLS 5705 Computers in Politics, Planning, and Management 3/0/3

This course will acquaint students with computer-based methods that are used in the fields of political science, planning, and public administration.

POLS 5721 Housing and Community Development 3/0/3

Introduction to housing and community development issues, problems and policy. Attention is focused on the operation of the housing market, historical development of housing and community development problems, and the evaluation of public and private sector responses to these problems.

POLS 5722 Environmental Planning 3/0/3

Introduction to the concepts of environmental planning through an overview of problems, potential solutions, and their relation to methodologies, existing institutions, and other public policy areas.

POLS 5723 Transportation Planning 3/0/3

Introduction to the U.S. transportation system and how planning is done for it. Examines contemporary U.S. transportation problems, sources of funding, institutions, and legislation. Presents the theory and methods employed by planners in resolving transportation problems through investment decision plans, operating strategies, and government policies. Stresses the close relationship between transportation and land use decisions.

POLS 5724 Sustainable Development 3/0/3

This course examines both theoretical and practical aspects of sustainable development and its relationship to land use planning in an effort to provide students with the skills needed to evaluate and propose activities to plan for sustainable development.

POLS 5985 Problems in Politics 3/0/3

Specialized areas of analysis in a subfield of political science with the specific titles announced in the class schedule and entered on the students' transcripts. Students may repeat the course for credit as topics change.

POLS 6200 Public Budgeting 3/0/3

A hands-on practical course in how governments collect and spend tax dollars and with what effects. Theories of budgeting are examined for their usefulness in the daily realities of the government budgeting setting. Through in-class group assignments, students learn to construct budgets with economic data, write policy statements, and demonstrate an understanding of capital budgeting, cash and accounting principles.

POLS 6201 Theory of Public Administration 3/0/3

What is a good administrator? An examination of dilemmas and hard choices in public administration looked at from three conflicting perspectives: the good person, the good administrator, and the good citizen. Topics include personal versus organizational responsibility; professional expertise versus democratic accountability; authority and culpability; and the relation between bureaucratic knowledge and the power it fosters.

POLS 6202 Research Methods for Public Administration 3/0/3

Research techniques and computer applications relevant to public and nonprofit agencies. The design, data collection, and analysis component of the research process are emphasized.

POLS 6203 Theories of Public Organization 3/0/3

A survey of the major theories of organizational design and behavior with an emphasis on comparisons of public, private, and nonprofit agencies.

POLS 6204 Public Policy Analysis and Evaluation 3/0/3

Concepts, techniques of analysis and evaluation methods for the design and assessment of public policy and programs.

POLS 6205 Administrative Law and Procedures 3/0/3

A detailed study, by ways of cases and controversies, of the Constitutional, legal, ethical, and administrative principles which regulate the actions of public servants, the course examines cases from both federal and state administrative experience.

POLS 6206 Public Personnel Administration 3/0/3

An examination of the processes, policies, and laws pertaining to public personnel, the course analyzes issues concerning personnel administrators including employee protection, motivation, and efficiency.

POLS 6209 Management of Nonprofit Organizations 3/0/3

This course is designed to explore the theoretical principles and practical applications of management for charities and/or nonprofit organizations. The underlying thesis of this course is that by understanding fundamental principles such as developing effective mission and objectives statements, fundraising, marketing and accounting strategies, nonprofits can become more effective and responsive to their constituency's needs. The course will include a field research component.

POLS 6283 Continuing Research 0/1/1

This course is for students completing degree requirements who will be using staff time of University facilities and for whom no regular course is appropriate.

POLS 6285 Special Topics in Public Policy 3/0/3

Specific titles announced in class schedules and entered on transcripts. Course may be repeated as topics change.

POLS 6286 Professional Seminar 0/0/3-6

Taken at the completion of the student's degree program. Students not employed in public service will complete a 3-month internship in a governmental agency. An exit paper will be required. It will analyze an actual problem which confronts the agency, describe the problem-solving and decision-making processes involved in the solution, evaluate the supportive evidence for the decision made. Finally, the paper will evaluate linkages between the internship or work experience for the in-service student, classroom materials, and public administration literature. An oral defense of the paper before the student's committee is required. In-service students will receive 3 hours credit, and pre-service students may receive 3 or 6 hours credit.

POLS 6290 Practicum and Assessment Center 3/0/3

This course assures that students gain practical knowledge and skill in program and policy administration by applying the latest and most effective theory and practice to real-world problems. Students both identify and offer alternative approaches to meet needs of a service, community, or public organization.

POLS 6702 Land Use Planning 3/0/3

Examines and understands existing land use planning methods and formats. Develops land use planning skills and gains experience by developing a land use plan.

POLS 6981 Directed Readings 0/0/1-3

In-depth, individualized research on specific political problems and issues using recent, up-to-date public administration research work and journal articles.

Psychology Courses (PSYC)

(All courses carry three hours credit unless otherwise noted.)

PSYC 5030 History and Philosophy of Psychology 4/0/4

An intensive exploration of the major theoretical themes in psychology in historical and contemporary contexts.

PSYC 5040 Psychology of Dreams 3/0/3

An exploration of the content analysis of dreams as a vehicle for personal growth. Classical theories e.g., Freudian, Jungian, Gestalt will be covered, as well as contemporary physiological, phenomenological and cognitive theories. Emphasis will be placed on personal understanding of one's dreams as they relate to everyday life.

PSYC 5070 Psychology of Myth and Symbol 3/0/3

A study of myths and symbols in human expression.

PSYC 5085 Horizon Seminar 3-4/0/3-4

A special series of topical seminars meant to explore subjects at the leading edge of contemporary psychology which are special interest to students and faculty. May be repeated for credit.

PSYC 5090 Groups and Group Process 3/0/3

An introduction to factors affecting the formation, evolution and development of groups and group process. Examines factors affecting groups and group process in a variety of settings. Includes discussion of leadership styles and their impact on group functioning and group process.

PSYC 5130 Eastern and Transpersonal Psychologies 4/0/4

Introduction to spiritual experience and its understanding in Hinduism, Buddhism, and transpersonal psychologies.

PSYC 5140 Psychology of Gender 3/0/3

Gender-related perspectives on human psychology. Emphasis on helping men and women to re-examine their self-images in the light of contemporary gender-based movements.

PSYC 5160 Psychology of Love 3/0/3

An exploration of the dynamics involved in building an intimate relationship that is fulfilling to all parties. By way of definition the important aspects of a love relation are discussed.

PSYC 5200 Parapsychology 3/0/3

An examination of the ways scientists and psychologists investigate unusual experiences such as telepathy, pre-cognition, psycho-kinesis, remote viewing and clairvoyance. Parapsychology's impact on consciousness studies, research design, and medicine and healing is discussed.

PSYC 5230 Phenomenological Psychology 3/0/3

A study of the foundations, method and applications of phenomenology in psychology with special attention to the nature of the self and the scientific attitude.

PSYC 5270 Psychology of Childhood 3/0/3

A psychological study of the pre-adult world, emphasizing psychological growth from the prenatal period through adolescence. Developmental issues will be examined from psychoanalytic, psychosocial, phenomenological, and transpersonal perspectives.

PSYC 5280 Psychology of Adolescence and Adulthood 3/0/3

A psychological study of the adult world, emphasizing psychological growth from the end of adolescence through old age. Developmental issues will be examined from psychoanalytic, psychosocial, phenomenological and transpersonal perspectives.

PSYC 5290 Moral and Social Development 3/0/3

Explores the cross-cultural structure and psychological dimensions of the moral self, and its evolving relationship with the interdependent social world.

PSYC 5300 Seminar in Global Studies 0/3/3

An interdisciplinary study of a selected culture, involving history, politics, sociology, and economics, as well as literature, art, music and spiritual life. The course includes a trip to the area studied. Same as FORL 5300.

PSYC 5500 Explorations into Creativity 3/0/3

An experiential exploration into the nature of creativeness. Relevant research will be related to students' attempts to discover their own creative potential.

PSYC 5660 Advanced Topics in Abnormal Psychology 3/0/3

An in-depth examination of a topic within abnormal psychology. Subject matter will change from semester to semester.

PSYC 5670 Values, Meanings, and Spirituality 3/0/3

A study of the human need to structure living around sets of meanings and values and a consideration of the spiritual nature and implications of this need.

PSYC 6000 Foundations of Humanistic Psychology 4/0/4

An examination of the paradigm of psychology as a specifically humanistic discipline. Its focus is on the historical origins and philosophical foundations of the approach. Required for M.A. students.

PSYC 6010 Human Growth and Potential 4/0/4

Self-disciplinary inquiry to facilitate greater awareness of where one is coming from so as to attain greater freedom in relation to where one is going. Required for M.A. students.

PSYC 6083 Research Methods 3/0/3

An introduction to research methodology and development of research projects. Potential benefits and limitations of quantitative approaches and ethical considerations will provide a ground for theoretical and applied exploration of research methods particular to the human sciences.

PSYC 6085 Advanced Theories 3/0/3

In-depth study of a specific theory of psychotherapy/ intervention with individuals, groups, or families, with focus on explanation, prevention, and treatment of struggle. The specific theoretical focus will vary by semester, and will be indicated following the colon in the course title and on the student transcript. May be repeated for credit.

PSYC 6151 Psychological Appraisal 3/0/3

Techniques for understanding individual personality and behavior such as observation, interviewing, and tests of ability, achievement, interest, motivation, and social characteristics. Same as CEPD 6151.

PSYC 6161 Counseling Methods 3/0/3

An overview of various counseling theories, the counselor as a person and skill building through the use of video tape feedback in developing personal strengths in counseling.

PSYC 6180 Advanced Counseling Methods 3/0/3

Emphasizes the mastery of attending, responding, action and termination strategies necessary to assist client's progress through the stages of counseling. Focuses on the counseling skills which facilitate client self-understanding, client goal-setting and client actions. Same as CEPD 6161.

PSYC 6200 Theoretical Approaches to Counseling and Psychotherapy 4/0/4

A comprehensive approach to the basic paradigms of the major systems of individual psychotherapy. The emphasis will be upon bringing light to the cardinal issues that are always at stake in any form of therapeutic praxis. The explanatory standpoint that emphasizes techniques and skills will yield to a foundational approach aimed at understanding the art/ science of therapy.

PSYC 6220 The Counseling and Psychotherapy Process 3/0/3

A practical introduction to the methods of initiation, facilitation, and termination of the psychotherapeutic process. Therapeutic frame and contract, transference and counter transference issues are explored through lectures and role-playing exercises with volunteer clients.

PSYC 6230 Group Counseling and Psychotherapy 3/0/3

The history, philosophy, principles, and practice of group counseling and theory. Includes pertinent research in the dynamics of group interaction in group counseling settings. Same as CEPD 6160.

PSYC 6240 Principles of Family Therapy 3/0/3

An exploration of principles, basic concepts, theoretical assumptions and a variety of therapeutic techniques in the field of family therapy from both historical and contemporary perspectives. Major approaches such as intergenerational, structural, strategic, and constructionist are highlighted.

PSYC 6260 Clinical Hypnosis 3/0/3

This course combines lecture, demonstration, and supervised practice to develop skills in clinical hypnosis. Topics include: phenomena of hypnosis, methods, and techniques of induction, self-hypnosis, application to clinical practice along with professional and ethical issues. Students will be given the opportunity to practice in small group settings.

PSYC 6270 Foundations of Clinical Interviewing 3/0/3

A gateway course to our offerings in clinical psychology. Introduces the student to a phenomenologically-based approach and method toward gathering and writing up descriptive data derived from initial intake interviews. Also serves as a foundation for approaching psychological assessment in psychotherapy situations.

PSYC 6280 Theory and Practice of Clinical Assessment 3/0/3

An introduction to basic principles, concepts, theoretical assumptions, and various assessment approaches from both historical and contemporary perspectives, as well as factors influencing appraisal. Emphasis on validity, reliability, and analysis of psychometric data will be contrasted with more subjective, existential, and phenomenologically grounded approaches to understanding people. Students will learn to write reports based on information gathered from interviews, projective strategies and other data sources.

PSYC 6283 Continuing Research 0/1/1

This course is for students completing degree requirements who will be using staff time or University facilities and for whom no regular course is appropriate.

PSYC 6284 Psychopathology and Health 3/0/3

A seminar designed to explore theoretical and practical issues of psychological difficulty and well-being.

PSYC 6287 Clinical Practicum 3/0/3

Structured supervised experience in counseling and psycho-therapy in agency settings. May be repeated for credit. Students will enroll concurrently in 1-credit hour tutorial- clinical supervision.

PSYC 6390 Psychological Suffering and Disorders 3/0/3

An introduction to those milder forms of psychological disorders - including anxiety reactions, phobias, depression, dissociative and conversion hysteria, obsessive-compulsive disorders, and paranoid reactions. Nature, etiology, and dynamics explored through traditional and phenomenological approaches.

PSYC 6393 Personality Disorders 3/0/3

An exploration of the nature, dynamics and etiology of those psychological disorders termed 'personality disorders. Overall description and subtype classification will be discussed from traditional and phenomenological approaches.

PSYC 6397 Psychotic Disorders 3/0/3

An exploration of those serious psychological disorders termed the psychoses. Both affective and thinking disorders will be considered, with attention to their nature, dynamics and origins. Traditional and phenomenological approaches will be used.

PSYC 6400 Psychology, Culture, and Society 4/0/4

An intensive exploration of the effects of culture on psychological life that works with recent ideas on the interrelationship of history, culture, and the the psychological. The course draws upon theory and research approaches derived from feminism, qualitative research paradigms, cultural studies, discursive analysis, psychoanalysis and critical theory.

PSYC 6550 Lacanian Psychoanalysis 3/0/3

An introduction to the clinical field of Lacanian Psychoanalysis involving understanding the theoretical background and clinical foundations of the approach to the subject of the unconscious found in the work of French psychoanalyst Jacques Lacan. Course covers the implications of his reading of Freud and psychoanalysis.

PSYC 6584 Seminar in Phenomenological Psychology 3/0/3

This seminar will provide either an in-depth focus on a particular phenomenological thinker such as Husserl, etc. or a theme of phenomenological study such as perception, memory, imagination, etc.

PSYC 6700 Advanced Experiential I 3/0/3

Experiential activities aimed at developing a capacity for empathy. Examples: cross-cultural experience where the student can live in a significantly different culture or sub-culture to enter the phenomenological framework of this group; survival experiments; other ventures decided on by the professor and student.

PSYC 6710 Advanced Experiential II 3/0/3

Experiential activities aimed at developing a capacity for empathy. Examples: cross-cultural experience where the student can live in a significantly different culture or sub-culture to enter the phenomenological framework of this group; survival experiments: other ventures decided on by the professor and student.

PSYC 6720 Advanced Experiential III 3/0/3

Experiential activities aimed at developing a capacity for empathy. Examples: cross-cultural activities, live-in experience where the student can live in a significantly different culture or sub-culture to enter the phenomenological framework of this group; survival experiments; other ventures decided on by the professor and students.

PSYC 6750 Group Project I 0/1-3/1-3

Discipline-related long term project, initiated, planned, and cooperatively carried out, culminating in tangible, original, professional level production, or recognized contribution to the field. Examples: educational film, new research avenues, book, journal, newsletter, new field applications.

PSYC 6760 Group Project II 0/1-3/1-3

Continuation of Group Project I PSYC 6750 into following semester.

PSYC 6785 Advanced Horizon Seminar 3-4/0/3-4

A special series of topical seminars meant to explore subjects at the leading edge of contemporary psychology which are of special interest to students and faculty.

PSYC 6800 Psychology of Mind and Body 3/0/3

Examines the effects of psychological experiences on bio- physiological processes. Topics discussed include: psychoneuroimmunology, state-dependent learning, mind/body therapies e.g., bio-feedback, meditation, hypnosis, guided imagery, etc., and mind/body disciplines e.g., yoga, tai chi, etc..

PSYC 6881 Independent Project 0/1-3/1-3

Preparation of an independent project under the direction of the professor. May be repeated for credit.

PSYC 6882 Directed Reading in Psychology 0/1-3/1-3

Concentrated readings and review of research studies and literature relative to areas of significance in psychology. May be repeated for credit.

PSYC 6887 Practicum: Experiences in Human Services 0/1-3/1-3

Individually-designed program of supervised experience in the field of human services aimed at providing opportunities for field-related practice and development of sensitivity, awareness and skills relevant to provision of human services. May be repeated for credit.

PSYC 6899 Thesis 0/1-3/1-3

Independent study and investigation exploring a definite topic related to the field of psychology. Required for completion of M.A. degree under the thesis option. May be repeated for credit.

PSYC 7003 Statistics for Social Sciences 3/0/3

Provides a systematic, precise, and rational perspective based on probability theory. Learning involve descriptive and inferential statistics and computer application of statistics and computer application of statistical packages. Same as SOCI 5003.

PSYC 7020 Transpersonal Development 3/0/3

An overview of the farther reaches of human development, including consideration of consciousness studies, altered states, spiritual growth, and ways of knowing.

PSYC 7030 Introduction to Organizational Development 3/0/3

Provides a working understanding of organizational development OD and change including the process of change, the forces internal and external which impact organizations, and the role of OD and intervention strategies. Students will also gain an understanding of the impact that personally and consulting style may have in an organizational environment.

PSYC 7050 Consciousness Studies 3/0/3

Examines selected topics in consciousness studies, such as the history of consciousness, the phenomenology of consciousness and society, etc. May be repeated for credit.

PSYC 7102 Lifespan Human Development 4/0/4

Study of human growth and development from birth through aging and death. The course focuses on areas of physical, cognitive, social, personality, and emotional development as a series of progressive changes resulting from the biological being interacting with the environment. It will study factors affecting these changes within historical, multicultural, and special needs contexts of development.

PSYC 7132 Gestalt 3/0/3

An introduction to Gestalt therapy as a conceptual theory and a psychotherapeutic practice. This course will cover the historical development of Gestalt therapy as well as specific therapeutic strategies. Same as CEPD 7132.

PSYC 7133 Transactional Analysis 3/0/3

An overview of transactional analysis with emphasis on application for personal and professional development. This course will cover the historical and theoretical development of transactional analysis as well as specific strategies for personal and professional development. Same as CEPD 7133.

PSYC 7250 Foundations of Psychoanalysis 3/0/3

Addresses fundamental concepts in psychoanalysis through a rerun to Freud's texts and exploration of the basic schools psychoanalysis after Freud. The emphasis is on clinical practice and the relationship between psychoanalysis and psychology. Course will require clinical and/or research applications.

PSYC 7430 Cross-Cultural Communication 3/0/3

This course is a combination of on-campus experiences, travel to foreign countries, and other appropriate experiences specifically designed to thematically explore cultural and ethnic dimensions in order to deepen psychological understanding. Three hours may be used to satisfy the Psychology Department's foreign language requirement. May be repeated for credit up to 12 hours.

PSYC 7460 Advanced Organizational Development 3/0/3

An analysis of the processes for organizational development and renewal with emphasis on individual and organizational health. Special attention will be given to effective processes for change agent in the organizational context.

PSYC 7490 Phenomenology of Social Existence 3/0/3

An exploration of the phenomenology of intersubjectivity as a horizon of human existence.

PSYC 7500 Existential Psychology 3/0/3

An inquiry into the influences of selected existential themes-such as anxiety, being-in-the-world, being-for-others-with an emphasis on their appearance in psychology.

PSYC 7600 Personality and Motivation 3/0/3

Survey of theories of personality and motivational factors from a sampling of psychological, spiritual, and philosophical traditions.

PSYC 7650 Buddhist Psychology 3/0/3

An introduction to the teachings and psychospiritual methods of the major schools of Buddhism.

PSYC 7670 Music and the Mind 3/0/3

An inquiry into the relationship between sound and the mind, including music and therapy.

PSYC 7810 Tutorial 1-4/0/1-4

Students meet in small groups with instructor once a week to discuss a research topic. Subject matter varies each semester. Variable credit up to 4 hours.

PSYC 7820 Workshop 1/0/1

This course is offered over three consecutive weekends, 4.25 hours each weekend. Subject matter varies each semester. Variable Credit-may be repeated up to twelve times.

PSYC 7830 Invited Lectures 1/0/1

Invited lectures by a visiting professor. Subject matter varies each semester. Variable Credit-may be repeated up to twelve times.

PSYC 8000 Consciousness and Experience 4/0/4

This study of current approaches to consciousness, especially in light of one's own inner life and with particular attention to the emergence of consciousness, its nature, development, differentiations, and potential deformations and to its role in grounding, shaping, constituting, and orientating human experience.

PSYC 8001 Culture and Subjectivity 4/0/4

An examination of the dialectical nature of the relationship between subjectivity and culture including recent development in linguistics, textual analysis and research on intersubjectivity.

PSYC 8002 Studies in Mind-Body 4/0/4

Basic issues in mind/body psychology, such as the phenomenology of embodied consciousness, psychoneuroimmunology, neuroscience, holistic health and contemplative disciplines.

PSYC 8003 Historical Foundations of Psychology 4/0/4

Through a historical lens, this course emphasizes interrelations between philosophy, psychology and social practice. These three domains have been separated within the discipline of psychology. The course looks at traditions that have questioned this demarcation, such as pragmatist, third force, and critical approaches, and examines the implications of a more integrative approach.

PSYC 8004 Development, Transformation, and Change 4/0/4

This course explores dimensions of change at the individual and social levels. It will draw upon more traditional developmental models and integrate these with other approaches to spiritual growth, social transformation and/or psychological change. The course will be interdisciplinary and different perspectives on transformation and development will be introduced.

PSYC 8005 Human Science Methodologies 4/0/4

An examination of the practice and application of research methodologies such as qualitative, phenomenological, hermeneutic, ethnographic, and discourse analysis.

PSYC 8006 Advanced Qualitative Research 4/0/4

Advanced applications and design of qualitative methods and their fields of application, including health psychology, education, community, program evaluation and other fields.

PSYC 8007 Foundations in Critical Psychology 4/0/4

This course represents one of the program's fundamental approaches to the study of consciousness and society. This course provides a historical and current day perspectives on the seminal philosophical, theoretical and empirical perspectives in the discipline of critical psychology. Within this course we develop an understanding of consciousness as situated at the intersection of systems of power, be it at the individual, group or societal level.

PSYC 8008 Foundations in Humanistic Psychology 4/0/4

This course represents one of the program's fundamental approaches to the study of consciousness and society. The course examines the paradigm of psychology as a specifically humanistic discipline. Its focus is on the historical origins and philosophical foundations of this approach.

PSYC 8009 Foundations in Transpersonal Psychology 4/0/4

This course represents one of the program's fundamental approaches to the study of consciousness and society. It provides a theoretical and experiential foundation in transpersonal psychology. Western psychology often focuses on the individual person as a single, separate, extrinsically existing entity in relation to others. Transpersonal psychology challenges this assumption, effectively returning to psychology's original meaning as the study or revealing of soul or spirit.

PSYC 8010 Theoretical Foundations of Psychological Inquiry 4/0/4

Philosophy of inquiry is the foundational course for the research sequence. The course focuses on problems and concepts with direct relevance to psychological inquiry. Including a survey of historical views of science and scientific method, and competing views of what grounds the authority of science.

PSYC 8102 Psychospirituality and Transformation 4/0/4

An examination of wisdom traditions and approaches to psychospiritual personality integration and how they apply to modern human problems.

PSYC 8103 Science, Technology, and Consciousness 4/0/4

An examination of the individual and social psychological significance of living in an increasingly technological world, including implications for such issues as identity, agency, cultural change, and adaptation.

PSYC 8185 Special Topics in Human Development 4/0/4

Special series of seminars meant to explore subjects in human development which are of particular interest to students & faculty.

PSYC 8260 Psychology, Epistemology, and Ethics 4/0/4

Often attributed to religion and perforce, confounded by differing opinions, epistemology and ethics - the study of knowledge and values, of truth and goodness, respectively - are matters of the human mind. To elucidate the crisis in these two disciplines, the course provides a historical overview of them; and to offer realistic hope of addressing the crisis, the course focuses on Bernard J.F. Lonergan's analysis of intentional consciousness and its inherent norms for correct knowledge and responsible decision.

PSYC 8270 Depth Psychology 4/0/4

Topics in depth psychological theories of the unconscious.

PSYC 8280 History of Consciousness 4/0/4

Examination of the evolution of human consciousness through a focus on key historical epochs in civilization and the transformations wrought in each.

PSYC 8290 Approaches to Community 4/0/4

Identification of the interplay of social, individual, and other factors at work in given community issues and problems.

PSYC 8300 Exploratory Methods in Consciousness Studies 4/0/4

Practice in the cultivation of methods of conscious awareness, such as meditation, yoga, and other forms of mental discipline.

PSYC 8301 Program Evaluation 4/0/4

Advanced studies in program evaluation; applied settings are emphasized.

PSYC 8581 Independent Project 0/0/1-4

Independent research in a particular topic, under the supervision of a professor.

PSYC 8584 Advanced Seminars 0/0/4

These seminars will offer advanced study in special topics; Child & Youth Care, Organizational Transformation, Community Building & Generativity, Disaster Mental Health, Cultural Diversity and Community.

PSYC 8884 Psychology Proseminar 0/1-3/1-3

This post-master's-level seminar introduces students to advanced study in psychology by critical examination of key issues in contemporary psychology. Particular topics will vary. May be repeated for credit.

PSYC 8887 Advanced Practicum in Psychology 0/1-3/1-3

Post-master's-level supervised practicum in an applied setting. May be repeated for credit.

PSYC 9087 Teaching Practicum 0/0/4

Development of expertise as a teacher in both academic and psycho-educational settings.

PSYC 9187 Practica 0/0/4

A focused immersion into a specific psycho-social intervention, in the course of which the student is to develop a systemic understanding of the issues addressed, as well as a concept of what constitutes a change in consciousness awareness or systemic transformative intervention around those issues.

PSYC 9887 Internship 4/0/4

Internship is defined as intensive and independent fieldwork experience that occurs concurrently with dissertation research. It typically follows proposal defense and comprehensives. The internship should bear a clear and articulated relationship to student's interests and doctoral program aims and teachings. It is at least one semester long. Site, hours and supervisory

contract will be negotiated by the student, the internship instructor and appropriate personnel site supervisors.

PSYC 9999 Dissertation 0/0/1-9

Student enrolls in PSYC 9999 each semester after completing comprehensives and course-work. Required Variable credit up to 9 hours.

PSYG Courses

PSYG 5610 Nature and Need of Talented and Gifted 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

PSYG 7600 Assessment of Talented and Gifted 3/0/3

Course offered in partnership with Valdosta State University as part of the GOML/MATC Program.

P-12 Education Courses (PTED)

(All courses carry three hours credit unless otherwise noted.)

PTED 6214 Techniques of Instructional Management and Discipline 3/0/3

Exploration and examination of approaches of instructional management of learners, resources, and learning activity. Techniques for integrating various approaches to classroom discipline into instructional management will be developed.

PTED 7239 Language and Culture in the Classroom 3/0/3

This course is designed to give a culturally pluralistic and global perspective to the equitable education of culturally and linguistically diverse student populations. Topics will include the historical, philosophical, socio-cultural, and theoretical foundations of multicultural education; the importance of cross-cultural communication including relationships between nonverbal and verbal language systems; interpersonal skills for encouraging harmony between the dominant culture and culturally and linguistically diverse populations. Students will also examine, evaluate, and develop curricular materials for culturally and linguistically diverse populations.

PTED 7240 Literacy, Linguistics, and Second Language Acquisition 3/0/3

This course is designed for students who do not have a background in linguistics but who desire an advanced introduction to the topic in order to enhance their professional activity, e.g., teaching English as a second language, teaching advanced courses in composition or grammar, or editing and writing about linguistic phenomena. Corequisite: PTED 7239

PTED 7241 Teaching English as a Second Language: Methods, Materials, and Assessment 3/0/3

Prerequisite: PTED 7239 and PTED 7240

Examination of past and current approaches, methods, and techniques for teaching English as a second language. Participants analyze program models and methods of instruction for students of limited English proficiency; demonstrate teaching strategies; develop lesson and unit planning skills; evaluate materials, textbooks, and resources available in the field; examine issues in testing students of limited English proficiency for placement, diagnosis, exit, and evaluation; and analyze current assessment instruments.

PTED 7243 Strategies in Foreign Language Education P-12 3/0/3

This course is designed to help teachers become familiar with trends and developments in teaching foreign languages, and to improve skills in instructional strategies, design, assessment for students P-12.

PTED 7244 Multicultural Education 3/0/3

This course is designed to inform and sensitize teachers to the critical need for equitable education for culturally and linguistically diverse student populations. Topics will include the historical, philosophical, sociocultural, and theoretical foundations of multicultural education; the importance of effective cross cultural communication and interpersonal skills; and the attributes of culturally compatible curriculum.

PTED 7246 Comparative Education 3/0/3

This course is designed to compare the educational system of the United States with selected educational systems of the world.

PTED 7271 Issues in Curriculum, P-12 3/0/3

Significant factors which affect curriculum are studied. Attention is given to the integration and coordination of curriculum throughout the schools.

PTED 7281 Independent Project 0/1-3/1-3

Preparation of an independent project under the direction of a full-time college faculty member.

PTED 7282 Directed Readings in Education 0/1-3/1-3

Concentrated readings and review of research studies and literature relative to areas of significance to P-12 education.

PTED 7287 Practicum 0/1-3/1-3

Practical experience with students, parents, teachers, and other school personnel in a public school setting under the supervision of a college staff member. May be repeated for credit.

PTED 7294 Educational Workshop 1-3/0/1-3

These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

PTED 7295 Educational Workshop 1-3/0/1-3

These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization.

PTED 7296 Educational Workshop 1-3/0/1-3

These workshops allow a student to pursue an area of professional interest in greater depth and issues and new developments in the field of specialization

Reading Courses (READ)

(All courses carry three hours credit unless otherwise noted.)

READ 6262 Methods and Materials in the Teaching of Reading 3/0/3

An introduction to the skills, approaches, materials, and methods of reading instruction.

READ 6285 Special Topics 1-3/0/1-3

Titles and descriptions of specific courses to be inserted at time of offering. May be repeated for credit.

READ 7201 Applied Reading 1-3/0/1-3

Helps teachers integrate and apply reading skills in the classroom while they increase competency as literacy teachers in their content areas. Credit hours each semester will vary.

READ 7261 Content Reading 3/0/3

The course includes a thorough examination of reading skills peculiar to various subject matter areas. Application of reading strategies, thematic units that integrate the content areas, and reflections on related research concerning students of diverse cultures will be implemented throughout the course.

READ 7262 Trends in Reading Instruction 3/0/3

Seminar in the areas of current and historical issues confronting the reading professional.

READ 7263 Diagnosis and Correction of Reading Problems 3/0/3

Introduction to formal and informal instruments for the evaluation of reading problems in classroom and clinical situations for children from diverse cultures.

READ 7264 Clinical Practice in Reading 0/6/3

Prerequisite: READ 7263

Supervised clinical experience in the diagnosis and treatment of reading disabilities.

READ 7265 Literature Based Reading 3/0/3

An examination of the theoretical, research, and historical foundations of literature-based reading with particular emphasis on the process of implementing literature-based reading in the classroom.

READ 7267 Culturally-Diverse Literature, P-12 3/0/3

This course is designed to give educators an opportunity to become acquainted with classic and current literature for elementary through high school students. Emphasis will be given to integrating culturally-diverse literature representing into all curriculum areas.

READ 7269 Supervision in Reading 3/0/3

A study of the philosophies, responsibilities and techniques of supervision in reading programming. A field based placement is required.

READ 7271 Reading Theory, Development, and Practices 3/0/3

This course addresses the teaching of reading P-12, including an introduction to skills, theories, approaches, materials, methods, and development of diverse learners. Significant literature will be reviewed from a current and historical perspective.

READ 7281 Independent Study 0/1-3/1-3

Preparation of an independent project under the direction of a full-time faculty member.

READ 7285 Special Topics 3/0/3

Titles and descriptions of specific courses to be inserted at time of offering. May be repeated for credit.

Real Estate Courses (RELE)

(All course carry three hours credit.)

RELE 5701 Real Estate Practices 3/0/3

The basics of the real estate business, including ownership, brokerage, appraising, investment, financing, property management, and development.

RELE 5705 Real Estate Investment 3/0/3

Examines the use of discounted after tax cash flow analysis in the evaluation of real estate investments. Topics discussed include operating expenses, cost capitalization, federal tax law implications, depreciation, ownership forms, and different measures of investment performance such as IRR and NPV. Home ownership as a real estate investment is also explored.

RELE 5710 Real Estate Marketing 3/0/3

Examines the process of selling and leasing residential and non-residential properties. Listing agreements, contracts for purchase and sale, closing costs, closing statements, and agency law are analyzed. The advertising of real property is also explored as are the standards of professional conduct. The class focuses on structured experiences using the experiential learning model.

RELE 5781 Independent Study Real Estate 0/3/3

In-depth supervised individual study of one or more current real estate problems of business organization.

RELE 5785 Special Topics in Real Estate 3/0/3

The study of selected contemporary marketing topics of interest to faculty and students.

RELE 5786 Real Estate Internship 3/0/3

Practical real estate related experience with a previously approved business firm for selected junior or senior students.

Secondary Education Courses (SEED)

(All courses carry three hours credit unless otherwise noted.)

SEED 7220 Intro to the Profession 1/0/1

This course is an introduction to teaching in middle and high schools.

SEED 7251 Teaching Geometry in the Secondary School 3/0/3

Treats pedagogical methods and content of geometric concepts underlying mathematics programs.

SEED 7252 Environmental Education for Teachers 3/0/3

As issue based course dealing with the problems and principles related to the conservation of the environment and global sustainability.

SEED 7261 Advanced Instructional Strategies for English Education 3/0/3

Prerequisite: College of Education field experience documentation required

Application for field experience required prior to enrollment in MAT section. Designed for investigation and assessment of and research in the teaching of English with implications for strategies and curricular needs at the secondary level.

SEED 7261L Adv Instruct Strat for Eng Lab 0/3/1

Prerequisite: Admission to Teacher Education program and College of Education field experience documentation required

This course consists of the field experience that accompanies SEED 7261.

SEED 7262 Advanced Instructional Strategies for Social Studies Education 3/0/3

Prerequisite: College of Education field experience documentation required

Application for field experience required prior to enrollment in MAT section. Designed for investigation and assessment of and research in the teaching of social studies with implications for strategies and curriculum needs at the secondary level.

SEED 7263 Advanced Instructional Strategies for Science Education 3/0/3

Prerequisite: College of Education field experience documentation required

Application for field experience required prior to enrollment in MAT section. This course is designed for the in service teacher of science to extend their theoretical base and provide experience in the teaching of secondary science. Students investigate and assess current trends

and research in the teaching of science with implications for strategies and curricular needs at the secondary/post secondary level.

SEED 7264 Advanced Instructional Strategies for Mathematics Education 3/0/3

Prerequisite: College of Education field experience documentation required

Application for field experience required prior to enrollment in MAT section. Designed for continued professional growth of mathematics teachers as they investigate and evaluate current issues, practices, and resources in mathematics education.

SEED 7271 Advanced Study of the Secondary School Curriculum 3/0/3

In addition to an overview of the history of secondary curriculum programs, significant factors which affect school curriculum are studied. Attention is given to the integration and coordination of curriculum components throughout the secondary school program.

SEED 7281 Independent Project 0/1-3/1-3

Preparation of an independent project under the direction of a full-time college faculty member.

SEED 7288 Teaching Internship 3/0/3

Prerequisite: Admission to Teacher Education program and College of Education field experience documentation required

Enrollment requires completion of all MAT core requirements except SEED and simultaneous enrollment in SEED 7289. Teaching one semester in the public schools at the secondary level, 6-12, under the supervision of an experienced, qualified classroom teacher. Seminars SEED 7289 are scheduled as an integral part of the student experience.

SEED 7289 Teaching Internship Seminar 3/0/3

Prerequisite: Admission to Teacher Education program

This course is designed to engage interns in a critical reflection of issues, topics, materials, and skills appropriate to their professional development and teaching experience during their internship. The course will also serve as a capstone experience for satisfying exit requirements of the program.

SEED 7291 Classroom Instruction and Management 3/0/3

Prerequisite: College of Education field experience documentation required and Admission to Teacher Education program

This course is an introduction to the basics of teaching and learning with an emphasis on establishing decorum and structure in the classroom.

SEED 7291L Classroom Instruction and Management Laboratory 0/1/1

Prerequisite: Admission to Teacher Education program and College of Education field experience documentation required

This course consists of the field experience that accompanies SEED 7291.

SEED 8260 Trends and Issues in Secondary Education 3/0/3

Designed for investigation and assessment of, as well as research, into teaching at the secondary level with implications for strategies and curriculum needs in high schools.

SEED 8284 Research Seminar Content Field 3/0/3

Prerequisite: EDRS 6301 or EDRS 6302

This course is an introduction to the basics of teaching and learning with an emphasis on establishing decorum and structure in the classroom.

SEED 8297 Professional Issues Seminar 3/0/3

Designed as a culminating experience for the Education Specialist degree, this course focuses on the discussion of significant issues and problems facing education today. Topics will vary from semester to semester.

Speech-Language Pathology Courses (SLPA)

(All courses carry three hours credit unless otherwise noted.)

SLPA 6701 Stuttering: Theory and Research 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. A study of etiology, diagnosis, treatment and prevention of fluency disorders in children and adults. This course is designed to cover causal factors of fluency disorders in children and adults, and cover assessment, treatment and prevention procedures appropriate for children and adults.

SLPA 6702 Voice and Resonance Disorders 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course is a study of etiology, diagnosis, and treatment of voice and resonance disorders in children and adults. It is designed to cover the major functional, organic, and neurogenic voice and resonance disorders and the most current, evidence-based therapeutic approaches.

SLPA 6703 Organic Communication Disorders 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course is designed to cover the biological and neurological aspects of organic speech disorders. The course addresses etiologies, characteristics, prevention, assessment, and intervention procedures and issues associated with organically based communication disorders, including cleft palate and craniofacial disorders.

SLPA 6704 Neuropathologies of Language 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. Advanced study of the etiology, characteristics, assessment, and intervention principles involved in acquired language and related disorders in adults. Topics include aphasia, traumatic brain injury, dementia, and right hemisphere dysfunction.

SLPA 6705 Advanced Assessment of Speech-Language Disorders 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course is designed to teach students diagnostic/assessment skills, including the use of formal and informal diagnostic instruments, to obtain assessment data across a broad range of communication disorders. The use of these data for making a differential diagnosis and for planning and implementing a therapy program is also studied.

SLPA 6706 Audiological Assessment 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course is designed to give the student expertise in the use of audiometric equipment, interpretation of data, and the planning of therapy based on audiometric data. This course is designed to provide graduate students with a focus on contemporary trends and recent advances in diagnostic audiology, amplification, and aural rehabilitation.

SLPA 6707 Aural Habilitation and Rehabilitation 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course covers the communicative and educational management of children and adults with hearing loss. Areas of specific focus include the impact of hearing loss on development, intervention models, amplification, auditory training, visual/manual communication, deaf education, and central auditory processing disorders.

SLPA 6708 Advanced Articulation and Phonological Disorders 3/0/3

Prerequisite: SLPA 3760 and Admission to Teacher Education program

Enrollment requires advisor permission. Advanced articulation and phonological disorders is designed to offer students information and practice in gaining clinical skills in speech-language pathology techniques for intervention with difficult-to-manage articulation/phonological disorders in schools or other clinical settings. Prior clinical practice and successful completion of an undergraduate/introductory course in articulation/phonology are required as prerequisites for this course.

SLPA 6709 Practical Phonetics 3/0/3

Introduction to applied phonetic analysis and transcription. Applications to the problems of speech improvement, speech disorders, and standard phonological, reading disorders and non-standard English. This course is designed for public school teachers and reading instructors.

SLPA 6740 Motor Speech Disorders 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course studies motor speech dysfunction in children and adults. Emphasis is on etiologies, characteristics, prevention, assessment/differential diagnosis, and intervention approaches to management and habilitation/rehabilitation.

SLPA 6741 Evaluation and Treatment of Dysphagia 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course studies swallowing disorders in pediatric and adult populations. Emphasis is on etiologies, characteristics, prevention, assessment/differential diagnosis, cultural factors, and intervention approaches to management and habilitation/rehabilitation. Interdisciplinary approaches to the assessment and treatment of swallowing disorders are discussed.

SLPA 6760 Auditory Disorders 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course is a study of the auditory disorders in children and adults. Areas covered include characteristics, assessment, etiology, and treatment of disorders of the external ear, middle ear, inner ear, and central auditory nervous system.

SLPA 6761 Methods of Clinical Management 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. Introduction to speech/language clinical practice emphasizing professional conduct, therapy techniques and procedures, equipment, and scheduling.

SLPA 6779 Current Trends and Issues in Speech-Language Pathology 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This course offers students formal and informal opportunities to increase professional knowledge and skills in speech-language pathology through readings, seminar interactions, and other educational delivery formats. Portions of the course may be delivered on-line. Students enrolled in this course may engage in professional seminars designed to increase expertise in designated areas of emerging and traditional trends of the profession through guided professional interactions.

SLPA 6784 Research Seminar in Speech-Language Pathology 3/0/3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. This seminar course covers the fundamentals of behavioral statistics, scientific research as it relates to issues and trends in the area of speech-language pathology, and the design and development of a scientific research project in communication disorders.

SLPA 6785 Special Topics in Speech-Language Pathology 1-3/0/1-3

Prerequisite: Admission to Teacher Education program

Enrollment requires advisor permission. Title and descriptions of specific courses to be inserted at time of offering. May be repeated for credit.

SLPA 6790 Advanced Clinical Practicum: Speech-Language Pathology I 1/0/1

Prerequisite: Admission to Teacher Education program and SLPA 6761 and Admission to Teacher Education program

Enrollment requires advisor permission. This course provides direct clinical experience in which the graduate clinician practices under the supervision of CCC-SLP/A clinicians with individuals exhibiting a diverse range of mild communication disorders. Assignments of clients will be dependent upon student's prior academic, and clinical experiences, and verified by the clinic director. This experience is accumulated in a variety of on- and off-site clinical settings. The acquisition and management of information on etiology, characteristics, assessment, prevention, and intervention is emphasized for approximately 1-3 clients with mild speech/language disorders seen in individual sessions twice weekly.

SLPA 6791 Advanced Clinical Practicum: Speech-Language Pathology II 1/0/1

Prerequisite: Admission to Teacher Education program and SLPA 6790 and SLPA 6761

Enrollment requires advisor permission. This course provides continued direct clinical experience a graduate clinician practices under the supervision of CCC-SLP/A clinicians with individuals exhibiting a diverse range of moderate communication disorders; assignments of clients will be dependent upon student's prior success in SLPA 6790, and upon prior academic, and clinical experiences and verified by the clinical director. This experience is accumulated in a variety of on-and off-site clinical settings. The acquisition and management of information on etiology, characteristics, assessment, prevention, and intervention is emphasized for approximately 4-5 clients with moderate impairments seen in group and individual settings twice weekly.

SLPA 6792 Advanced Clinical Practicum: Speech-Language Pathology III 1/0/1

Prerequisite: Admission to Teacher Education program and SLPA 6761 and SLPA 6790 and SLPA 6791

Enrollment requires advisor permission. This course provides extended and direct clinical experience in which the graduate clinician practices under the supervision of CCC-SLP/A clinicians with individuals exhibiting a diverse range of moderate-severe communication disorders; assignments of clients will be dependent upon student's prior success in SLPA 6790, SLPA 6791, and upon prior academic, and clinical experiences and verified by the clinical director. This experience is accumulated in a variety of on- and off-site clinical settings. The acquisition and management of information on etiology, characteristics, assessment, prevention, and intervention is emphasized for approximately 7-8 clients with moderate-severe disorders in group and individual settings 2-3 times weekly.

SLPA 6793 Advanced Clinical Practicum: Speech-Language Pathology IV 1/0/1

Prerequisite: Admission to Teacher Education program and SLPA 6761 and SLPA 6790 and SLPA 6792

Enrollment requires advisor permission. This course provides extended and direct clinical experience in which the graduate clinician practices under the supervision of CCC-SLP/A

clinicians with individuals exhibiting a diverse range of severe-profound communication disorders; assignments of clients will be dependent upon student's prior success in SLPA 6790, SLPA 6791, SLPA 6792, and upon prior academic, and clinical experiences and verified by the clinical director. Students in this clinic are likely to serve adults with neurogenic communication disorders as well as the severely-profoundly communication impaired child/adolescent. This experience is accumulated in a variety of on- and off-site clinical settings. The acquisition and management of information on etiology, characteristics, assessment, prevention, and intervention is emphasized for approximately 7-8 clients with severe-profound communication disorders in group and individual settings 2-3 times weekly.

SLPA 6794 Medical Externship in Speech-Language Pathology 1/0/9

Prerequisite: SLPA 6761 and SLPA 6790 and SLPA 6791 and SLPA 6792 and SLPA 6793
Enrollment requires advisor permission. This course provides supervised clinical experience in speech/language therapy for the speech pathology student and satisfies medical/clinical extended placement requirements. Speech-language assessment, intervention, and case management are emphasized. Students will attend a weekly seminar designed to augment concurrent classroom experiences.

SLPA 6796 School Internship: Speech-Language Pathology 0/0/9

Prerequisite: Admission to Teacher Education program and SLPA 6761 and SLPA 6790 and SLPA 6791 and SLPA 6792 and SLPA 6793
Enrollment requires advisor permission. This course provides supervised clinical experience in speech/language therapy for the speech pathology major and satisfies student teaching requirements. Speech-language assessment, intervention, and case management are emphasized. Students will attend a weekly seminar designed to augment concurrent classroom experiences. Advisor permission required.

SLPA 7720 Language Disorders and Literacy 3/0/3

Prerequisite: Admission to Teacher Education program
Enrollment requires advisor permission. A study of etiology, characteristics, assessment, diagnosis, intervention, and prevention of speech and language disorders in children, including those children with multicultural backgrounds and special needs. This course is designed to focus on characteristics of growth, norm-reference and criterion-referenced measures, and assessment and intervention procedures and strategies related to reading and literacy development.

Sociology Courses (SOCI)

(All courses carry three credit hours unless otherwise noted.)

SOCI 5000 Research Methodology 3/0/3

An introduction to the logic and the procedures of quantitative and qualitative research methods. Focuses on research design, use of computer and statistical packages, data interpretation, the relation of research and theory, and the writing of scientific research reports.

SOCI 5003 Statistics for Social Sciences 3/0/3

Provides a systematic, precise and rational perspective based on probability theory. Learn descriptive and inferential statistics and computer application of statistical packages. Same as PSYC 5003.

SOCI 5053 Sociological Theory 3/0/3

Examines the contributions of major classical and contemporary sociological thinkers and schools of thought and the contexts in which they developed, with a special emphasis on ap-

plying their ideas to the analysis of various social issues. Course begins with selected classical thinkers but emphasis current perspectives and developments.

SOCI 5103 Women and Work 3/0/3

A course designed to familiarize students with the history of women and work, the present role of women in the workplace, and current issues affecting working women; and to develop in student skills and strategies for dealing with issues related to women and work. Same as MGNT 5626.

SOCI 5300 Housing and Homelessness 3/0/3

Sociological examination of the places in which we live, how we are housed, and what it is like to live without a place to call home. The focus is housing development in the United States throughout the twentieth century with special attention to its association with economic, gender, race, and family relations, along with public policy. Consideration is given to problems and controversies surrounding 'the American dream': segregation, overcrowding, affordability, urbanization/suburbanization, accessibility, and alternative housing. Special attention will be given to the problem of homelessness.

SOCI 5323 Cultural and Racial Minorities 3/0/3

Comparative study of racial and ethnic groups in America. The disciplinary base of this approach is sociological, but observations and interpretations from different perspectives will be examined. Special attention will be given to the nature of prejudice, discrimination, and inequality as related to historical, cultural and structural patterns in American society. Topics include: ethnocentrism and racism; interracial violence; theories of prejudice and discrimination; immigration and immigrant experiences; the origins and nature of racial/ethnic stratification; ideologies and programs to assist or resist change. African American experiences are emphasized and contrasted with those of other racial/ethnic groups.

SOCI 5373 Visual Sociology 3/0/3

A qualitative research course focusing on the interpretation and analysis of photographic and other static images as a means for studying and critiquing social life. Student photographic projects a major component of course work. Technical photographic skills not necessary. Course combines ethnographic research and critical sociology to develop visual literacy skills.

SOCI 5441 Sociology of Mental Health and Illness 3/0/3

This course is designed to encourage critical sociological analysis of the conceptualization and subsequent treatment of mental illness.

SOCI 5445 Sociology of Childhood 3/0/3

This course will examine the influence of societal structure in the socialization of children and the sociological theoretical framework for the study of childhood. Students will be introduced to the complexity and the diversity of sociological issues related to children, this includes family, parenting, school and other socialization issues.

SOCI 5503 Individual and Society 3/0/3

A study of the social character of individual experience. Comparative sociohistorical and cultural analyses of the social nature of psychological phenomena and human meanings as they are constructed by individuals in the process of interaction. Comparisons of classic and modern sociological theories on communicative actions, social organization, and the language-mediated nature of human consciousness and sociality. Application of these sociological models to selected social issues and problems.

SOCI 5543 Deviant and Alternative Behavior 3/0/3

Analysis and evaluation of sociological conceptions and research on deviant and unconventional thought and action. Focuses on contemporary, multicultural society.

SOCI 5700 Sociology of Emotions 3/0/3

Examines the ways in which feelings and emotions are socially and culturally produced, defined, and learned, the ways they are embedded in and emblematic of society, and the consequences of the social construction of emotions for self identity, gender, race and ethnicity, aging, health and illness, inequality, power, work, deviance, ethics, law, etc

SOCI 5734 Social Work Skills 3/0/3

This course is intended to: 1 help students learn the complexity and diversity of social work practice; and 2 help students learn the basic skills necessary to carry out social casework and social group work. A major part of class time will be devoted to practicing skills in group and individual exercises. Graduate students will be expected to assume leadership roles.

SOCI 5803 Environmental Sociology 3/0/3

Studies how societal practices and organization produce varying types of ecological degradation. Analyzes various forms of environmental activism. Analyzes selected cases and issues as well as a critical examination and comparison of various sociological viewpoints themselves. Considers global problems and everyday situations with a focus on modernity as risk society.

SOCI 5981 Directed Readings 3/0/3

Title and description of the type of independent study to be offered will be specified on the variable credit form students must complete before being permitted to register for this class. Transcripts carry different nomenclature to indicate the topic taught.

SOCI 6000 Orientation 1/0/1

The goal of this course is to equip incoming graduate students with the necessary tools to successfully complete the program. Topics to be addressed include course requirements, professional development, plan of study and thesis preparation.

SOCI 6013 Social Research 3/0/3

Social research examines the process of sociological research, with a specific focus upon designing and conducting quantitative research and writing empirical research reports. Students will learn how to evaluate quantitative research published in academic journals, and spend some time discussing the procedural stages for completing a thesis or a position paper.

SOCI 6015 Managing Data 3/0/3

This course teaches students to build and manage databases using SPSS. An emphasis is placed on working with large national data sets that are available through the Inter-University Consortium for Political and Social Research database. Advanced data analysis techniques will also be examined.

SOCI 6182 Special Seminars 3/0/3

Title and description of the instruction to be offered will be specified on a variable credit form. The variable credit form must be completed before a student will be allowed to register for this course. Transcript entries carry different nomenclature to correspond with material taught. May be repeated on different content at least two times for credit.

SOCI 6201 Group Dynamics 3/0/3

This course will combine the theories of group dynamics with interactive classroom exercises to build skills in group leadership and participation. Students will assess their own personal interaction style, examine how their individual styles manifest in a group situation to produce predictable patterns of interaction, learn more effective verbal and non-verbal communication skills, learn more effective problem-solving and conflict management techniques, learn basic group leadership skills, and learn ways to create and maintain effective work groups.

SOCI 6222 Conflict Resolution 3/0/3

This course covers a broad range of activities aimed at resolving differences in effective, but non-violent ways. This class will include coverage of negotiation, mediation, and arbitration as ways of developing peaceful agreements. Special emphasis will be given to conflict resolution issues of the criminal justice system such as hostage negotiations.

SOCI 6255 Delinquency, Family, and the Community 3/0/3

This course will examine juvenile crime within a larger social context, exploring the positive and negative contributions of the individual, the family, peer, schools, and the larger community. Intervention strategies will be assessed, and a model will be presented for a community action that can reduce/prevent juvenile crime.

SOCI 6266 Perspectives on Violence 3/0/3

This course looks at the problem of violence from an interdisciplinary perspective. It is designed to allow the student to become familiar with the social, psychological, biological, and public policy issues that surround this social problem. Particular attention will be paid to issues of domestic violence, gangs, and suicide.

SOCI 6275 Planning and Evaluation 3/0/3

This course provides the application of social research methods to determine program/policy effectiveness. Students will learn skills in process and outcome evaluation, and how to utilize evaluation findings for future planning.

SOCI 6280 Seminar in Social Justice 3/0/3

This course offers an opportunity to explore a number of areas, which may be defined within the broad heading of justice. It takes a realistic and critical look at the legal, social, psychological, and political effects the 'justice system' on people and their cities. Students will be asked to analyze these effects from the perspective of what is 'just' or 'unjust' - and what we can do about it.

SOCI 6286 Internship 3/0/3

Students will be placed in an agency compatible with their area of concentration to gain applied experience prior to graduation.

SOCI 6305 Critical Social Analysis 3/0/3

Highlights theory as applied practice. Selected aspects of postmodernist, Frankfurt School critical theory, critical and conflict sociology, and feminist theories are used to analyze and critique selected contemporary issues e.g., identity, body, media, ethics, aging, law, gender, art, etc as well as selected issues within the discipline of sociology itself.

SOCI 6363 Sociology of the Family 3/0/3

This course will concentrate upon the theories and critically analyze the research that is of interest to scholars in the area of family studies. Contemporary issues facing the American family will be explored.

SOCI 6400 Body and Society 3/0/3

Analyzes the emerging centrality of the body and embodied experience in contemporary sociology. Focuses on the practices which produce the varying social significances of the body, the processes of control and regulation, and the ways these are embodied, reproduced, and resisted. Possible topics include emotion, health, childhood, aging, diet, punishment, gender and sexuality, desire and eroticism, consumption, media, art, cultural politics, race and ethnicity, class, education, leisure, technology, ethics and law, and others.

SOCI 6613 Qualitative Research 3/0/3

An in-depth exploration of the logic, approaches, techniques, and issues in qualitative sociological research. Qualitative program evaluation and activist research are considered along with basic research.

SOCI 6623 Inequality in Society 3/0/3

An examination of inequality within the American society. A focus will be placed upon classical and contemporary social theories and the various dimensions and consequences of stratification.

SOCI 6660 Institutional Ethnography 3/0/3

Examination of institutional ethnography, a way of exploring the particular and generalized social relations that shape people's everyday experiences.

SOCI 6700 Social Movements, Protest and Change 3/0/3

The history of social change from the classical perspective to contemporary theories. Collective behavior and social movement theory will be explored. Attention will be given to who participates in movements, movement strategies and tactics, and movement outcomes. Several movements from American History will be explored including the civil rights movement, the women's movement, the worker's movement, the gay and lesbian movement, and the environmental movement.

SOCI 6782 Comprehensive Exam Preparation 0/0/6

Directed study of sociological readings leading to the comprehensive exam. Students should enroll in this course the same semester that the comprehensive exam will be taken.

SOCI 6803 Seminar in Social Psychology 3/0/3

To explore the sociological relevance of selected areas within social psychology such as group dynamics, leadership, collective behavior and symbolic interaction.

SOCI 6882 Thesis Preparation 0/0/3

Directed individual guidance in the steps leading to the completion of a thesis research proposal and the beginning of thesis research. Areas covered may include selection of a topic, literature review, formation of research questions, selecting research methods, protection of human subjects.

SOCI 6982 Directed Study 0/1-3/1-3

In-depth individualized research on specific sociological issues and problems using relevant and timely academic publications.

SOCI 6983 Continuing Research 0/1/1

Must be taken by those who are finishing course work to remove an incomplete while not enrolled for other courses or those who are not enrolled for thesis hours but are completing thesis or position paper.

SOCI 6999 Thesis 3/0/3

Thesis. May be repeated for credit.

Spanish Courses (SPAN)

(All courses carry three hours credit.)

SPAN 5501 Foreign Language Teaching Elementary Schools 3/0/3

This course is designed for students seeking a degree in Foreign Language Education. The objective is to prepare qualified foreign language teachers for elementary school. This course

treats the principles of foreign language methodology applied to elementary school teaching, and includes class observations, planning of instruction, and field experience.

SPAN 6003 Latin-American Novel 3/0/3

This course is a broad survey of the novel in Latin America. Course examines issues of hybridity and transculture and how they have impacted the writing and reception of Latin American literary works. Aspects of Race, Gender, and class as well as literary style will be covered in textual analysis.

SPAN 6004 Hispanic Drama 3/0/3

An introduction to Hispanic theater through the ages. It includes readings from the works of Lorca, Buero Vallejo, Casona, Sastre, Buenaventura, Solorzano, Carballido, Gorostiza, and others. These will be considered in their historical and contemporary contexts.

SPAN 6006 Latin-American Poetry 3/0/3

An introduction to some of the major poetry produced in Spanish-America. A complete study of major trends in Spanish-American poetry from Spanish Modernism to Postmodernism. Analysis of representative works by Mistral, Vallejo, Borges Rulfo, Cortazar, Garcia Marquez, Ferre, Valenzuela, Bombal, and others.

SPAN 6007 Latin-American Short Story 3/0/3

This course is a broad survey of the short story in Latin America. Students will read stories from the nineteenth and twentieth centuries from a variety of authors and students will examine the specific nature of the short story in relation to the novel by reading authors who exclusively write short stories as well as examples from well-known novelists.

SPAN 6012 Spanish Culture and Civilization 3/0/3

A study of ancient and modern history, culture, and contemporary lifestyle in Spain. Readings and discussion are on the cultural contributions of Spain to Western civilization.

SPAN 6013 Latin American Culture and Civilization 3/0/3

This class will be composed of a study of ancient and modern history, culture, and contemporary lifestyle in Latin America and the Hispanic Caribbean. It will focus on readings, films, and discussions on the cultural contributions of Latin America and the Caribbean to Western Civilization. This class will be taught exclusively in Spanish.

SPAN 6040 Spanish Linguistics 3/0/3

This course is an introduction to Spanish Linguistics and it builds on the student's existing knowledge of Spanish. The course begins by identifying the speech organs and the points of articulation and then studies phonetics, phonemics, morphology, syntax, and semantics.

SPAN 6170 Advanced Language Skills 3/0/3

A comprehensive course designed to promote proficiency in speaking, listening, reading, and writing.

SPAN 6200 Hispanic Film and Literature 3/0/3

A comparative approach to the study of Spanish and Spanish-American literature and its cinematic adaptation and/or a thematic approach to selected literary text and films.

SPAN 6205 Hispanic Literature and Cultural Context 3/0/3

Textual analysis of various genres representing contemporary Hispanic texts. Topics include: Boom and Post-boom, Modernity & Post-modernity, Representations of Childhood, Ecocritical Approaches to Hispanic Literature, Latin American Women in Cultural Contexts, etc. May be taken more than once with different topics.

SPAN 6210 Modern Spanish Novel 3/0/3

A study of the nineteenth and twentieth century novels, including Valera, Galdos, Unamuno, Valle-Inclan, Cela, Laforet, Matute, Delibes, Cunqueiro, Rojas, and the most recent postmodern authors: Rosa Montero, Munoz Molina, Lourdes Ortiz, Soledad Puertolas, Marina Mayoral.

SPAN 6240 Spanish Short Story 3/0/3

A study of the short story in Spain from its beginnings to the contemporary period with readings from writers such as Don Juan Manuel, Cervantes, Larra, Becquer, Pardo Bazan, Unamuno, Valle Inclan, Laforet, Cela, Martin Gaité, and Diaz Mas.

SPAN 6250 Translation 3/0/3

Spanish Translation is an introductory course. This course is designed to help students increase their vocabulary in Spanish and to learn and review grammatical sentences and their components.

SPAN 6260 Modern Spanish Poetry 3/0/3

Selected readings of Unamuno, Juan Ramón Jiménez, Antonio Machado, Generation of 1927, Aleixandre, Pedro Salinas, Jorge Guillén, Federico García Lorca, Dámaso Alonso, Rafael Alberti, and Miguel Hernández, as well as poetry of the post-war period and democratic Spain.

SPAN 6280 The Spanish Golden Age 3/0/3

Study of the poetry, prose, and drama of the Golden Age XVI-XVII Centuries in Spain, including works by Fray Luis, Garcilaso, Gongora, Quevedo, Cervantes, Lope de Vega y Calderon de la Barca.

SPAN 6785 Special Topics in Spanish 3/0/3

Readings, reports, and/or direct study abroad.

Special Education Courses (SPED)

(All courses carry three hours credit unless otherwise noted.)

SPED 6706 Special Education in the Regular Classroom 2/2/3

Study of characteristics, identification, and support needs of exceptional children and youth. Includes basic teaching strategies and supportive techniques/resources for meeting needs of pupils with special needs in the regular classroom. Designed for non-special education majors.

SPED 6709 Regulations and Requirements in Special Education 3/0/3

An examination of laws and official policies influencing practice in special education, particularly those applicable to service providers. Includes coverage of federal and Georgia rules, as well as recommendations, policies, and practices related to IEPs.

SPED 6713 Characteristics of the Gifted 2/2/3

Enrollment requires a teaching certificate. An overview of the characteristics of gifted and talented individuals. Definitions of intelligence and creativity are studied. The guidelines for identifying gifted children in Georgia are addressed. Field experience required.

SPED 6714 Characteristics of Learners: Interrelated Classrooms 3/0/3

This course covers the characteristics and etiology of students identified as having emotional/behavioral disorders EBD, specific learning disabilities SLD, and mild mental retardation MMR. Types of treatment and educational programs which can be provided within school and other settings, are included.

SPED 6715 Educational Characteristics of Learners: Mild Disabilities 3/0/3

Prerequisite: SPED 6706

This course focuses on the educational characteristics of students with mild disabilities who are included in the general education curriculum. It emphasizes knowledge of state and federal disability definitions; theoretical approaches for understanding disability characteristics; and the impact of diversity on individuals, families and communities. Support systems and resources to assist students with disabilities as well as appropriate technologies for functioning in the general curriculum are reviewed.

SPED 6716 Characteristics and Assessment: Severe Disabilities 3/0/3

This class focuses on persons with significant cognitive disabilities, particularly children and youth who benefit most from alternative functional curricula in school settings. Topics to be addressed include features of specific conditions seen in this group; needs of individuals with severe disabilities; assessment options for appropriate identification; and issues related to definition and categorization, such as the need for nondiscriminatory assessment.

SPED 6721 Professional Seminar 3/0/3

Prerequisite: SPED 6706

This course introduces M.Ed. General Curriculum and M.Ed. Adapted Curriculum program requirements and exit qualifications, as well as professional and ethical issues encountered in the the field. It also encourages students to be come critical consumers of research by examining educational journals and by using the internet to gather information.

SPED 6723 Ecological Development of Exceptional Learners 3/0/3

Prerequisite: SPED 6706 and SPED 6715 and CEPD 6101

This course focuses on the development of typical and exceptional children in the areas of linguistic, perceptual motor, cognitive, social, personality, emotional and psychological development. There is a strong focus on the ecological development of children and adolescents in the context of family, culture, disability, ethnicity and society. School/home collaboration strategies will be examined.

SPED 6761 Classroom Behavior Management 2/2/3

Prerequisite: SPED 6706 and SPED 6715 and SPED 6716

Theoretical formulation and practical applications of behavioral techniques, especially as they apply to management and control of behavior in the school.

SPED 6763 Curriculum and Methods for Exceptional Children - Gifted 3/0/3

A study and application of curriculum, methods, classroom organization and management for exceptional children. This section provides cognitive and practical experience with gifted individuals.

SPED 6764 Curriculum and Methods: Elementary 3/0/3

Prerequisite: SPED 6714

A study and application of curriculum, methods, classroom organization and management for students identified as having emotional behavioral disorders EBD, specific learning disabilities SLD, and mild mental retardation MMR in elementary programs.

SPED 6765 Curriculum and Methods: Secondary 3/0/3

Prerequisite: SPED 6714

A study and application of curriculum, methods, classroom organization and management for students identified as having emotional behavioral disorders EBD, specific learning disabilities SLD, and mild mental retardation MMR in middle grades and secondary programs.

SPED 6766 Instructional Strategies for Mild Disabilities 3/0/3

Prerequisite: SPED 6706 and SPED 6715

This course focuses on the study and application of instructional strategies, methods, and curriculum for students with mild disabilities whose primary focus of instruction is in the general education curriculum.

SPED 6767 Differentiated Instruction for Exceptional Learners 3/0/3

Prerequisite: SPED 6706 and SPED 6715

This course assists in preparing educators to enter educational settings ready to operate within the new paradigm of differentiation of instruction and collaboration within school. There is a strong focus on respecting the roles various persons play, whether it is professional, family member or student, and how these roles support each other in the process of designing effective programs for students, particularly those with disabilities. Much of the discussion will center on inclusive settings.

SPED 6771 Curriculum and Instructional Strategies: Severe Disabilities 3/0/3

Prerequisite: SPED 6716

This class focuses on instruction of pupils with significant cognitive disabilities, particularly children who benefit most from alternative functional curricula and are assessed with alternate approaches in school programs. Topics to be addressed include planning and implementing instruction, accessing general curricula, specialized curricula in relevant areas, and alternate assessment strategies. Children of preschool and elementary age will be the focus of this class, although much of the content applies across the lifespan.

SPED 6772 Secondary Instruction and Transition: Severe Disabilities 3/0/3

Prerequisite: SPED 6716 and SPED 6771

A study of transition services and instruction at the secondary level needed by students with disabilities. This course emphasizes the educator's role in the preparation for the transition of the students with disabilities from secondary school to adult living. Relevant academics, community-based instruction, work experiences, vocational assessment, preparation, life skills, and interagency collaboration are all addressed. This course will also address teaching reading and adolescent literacy development for this group of learners.

SPED 6784 Seminar: Research Studies in Special Education 3/0/3

Current problems and research in the field of special education.

SPED 6791 Practicum: Interrelated 0/6/3

Prerequisite: SPED 6714 and SPED 6764 and SPED 6765 and College of Education field experience documentation required

Supervised practicum in an approved setting in which students identified as having a range of disabilities specific learning disabilities, emotional behavioral disorders, mental retardation are being served. Includes meetings and outside readings/assignments as well as in-program activities. Note that the expected time commitment for this course is at least 100 hours and should be completed towards the end of a student's program to be sure she has met all disabilities/level areas. The course may be repeated for up to 6 hours. Application for field experience required in advance.

SPED 6792 Practicum I: Special Education 0/6/3

Prerequisite: Admission to Teacher Education program and College of Education field experience documentation required

Supervised practicum in an approved setting in which students identified as having specific disabilities appropriate to certification in Special Education - General Curriculum are being served. Course includes seminars and outside readings/assignments as well as in-program activities. Course is designed to be taken towards/at the end of the student's program.

SPED 6793 Practicum II: Special Education 0/6/3

Prerequisite: College of Education field experience documentation required

Supervised practicum in an appropriate setting in which students identified as having disabilities appropriate to the specific program in Special Education-General Education-Adapted Curriculum are being served. Includes meetings and outside readings/assignments as well as in-program activities. Course is designed to be taken toward the end of the student's program.

SPED 7701 Program Planning and Evaluation 3/0/3

This course is designed to assist the educator in developing and maintaining an appropriate service delivery model for exceptional students. Strategies used to assess program effectiveness are discussed.

SPED 7702 Technology in Special Education 3/0/3

Prerequisite: SPED 6706 and MEDT 3401

An examination of instructional and assistive technology designed to enhance service delivery to students with disabilities, with an emphasis on students participating in general education content. Use of technology for support of service delivery e.g. data management and IEP software also will be addressed.

SPED 7704 Administration of Special Education Programs 3/0/3

Federal, state, and local organizational and administrative provisions for exceptional children; screening, identification, placement and ancillary services within educational settings. Teacher training and evaluation patterns. Field experience required.

SPED 7705 Urban and Multicultural Issues in Special Education 3/0/3

Prerequisite: SPED 6706

Historical and current influences on and effects of cultural and ethnic diversity in the special education classroom will be examined. Activities will focus on strategies that can be employed in P-12 settings to increase achievement of students with and without disabilities.

SPED 7721 Assessment in Special Education 3/0/3

Prerequisite: SPED 6715 and SPED 6723

A comprehensive study of diagnosis and assessment, emphasizing test and measurements, formal and informal assessment, test administration, and use of diagnostic results in educational intervention for students identified as having emotional/behavioral disorders EBD, specific learning disabilities SLD, and mild mental retardation MMR.

SPED 7722 Collaboration: Families, Professionals and Students 3/0/3

This course assists in preparing educators to enter educational settings ready to operate within the new paradigm of collaboration rather than that of an isolated professional. There is a strong focus on respecting the roles various persons play, whether it be professional, family member, or student, and how these roles support each other in the process of designing effective programs for students, particularly those with disabilities. Much of the discussion will center around inclusive settings.

SPED 7723 Psychoneurology of Learning 3/0/3

Prerequisite: SPED 6714

The course focuses on the psycho-neurological issues that impact many students in our classrooms today around the areas of sensory integration, language and perceptual motor development, and various medical issues. Additionally, students will explore differentiated instruction as a means of providing effective educational programs for students with disabilities.

SPED 7724 Collaboration and Inclusion: Severe Disabilities 3/0/3

Prerequisite: SPED 6716 and SPED 6771

Covers various collaborative roles required of teachers of students with severe disabilities, with emphasis on support of inclusion programs. Specific topics include consultation and collaboration with other service providers, trans-disciplinary team and integrated program-

ming models, working with paraeducators, and collaboration with parents and families. Issues related to cultural and language diversity that impact collaboration also will be discussed.

SPED 7725 Medical, Physical, and Sensory Aspects of Disabilities 3/0/3

Prerequisite: SPED 6716

Enrollment requires completion of SPED 6716 or permission of instructor. Course focuses on information regarding body systems and dysfunction of those systems, with an emphasis on conditions associated with neurological, physical and sensory disabilities in preschool and school age children. School based treatment, care routines and intervention also will be addressed. This course is designed for individuals teaching children with severe cognitive disability, as well as for individuals providing services to children with a range of disabilities influenced by medical, motor and or sensory function e.g. traumatic brain injury.

SPED 7726 Autism: Characteristics and Instruction 3/0/3

Prerequisite: SPED 6716 and SPED 6761 or SPED 3703

Enrollment requires SPED 6716; and SPED 6761 or SPED 3703; or permission of instructor. This course will provide students with an overview of autism, including historical, philosophical and educational foundations and research. The goal of this course is to connect these foundations and research to current educational foundations and research. The goal of this course is to connect these foundations and research to current educational practice in order to best serve students with autism in various educational settings.

SPED 7727 Communication and Assistive Technology: Severe Disabilities 3/0/3

Prerequisite: SPED 6716

This class addresses two important aspects related to instruction of pupils with significant cognitive disabilities. The communication component of this class includes basics on typical speech and language development, deviations in children with disabilities and intervention strategies, materials and resources to encourage communication skills in students with severe disabilities. The second component addresses assistive technology for use in educational programs, including both low tech and high tech resources and applications.

SPED 7729 Special Education Law 3/0/3

This course provides public school administrators and teachers the opportunity to examine the statutory and case law requirements of educating special populations.

SPED 7765 Learning Strategies and Content Enhancement 3/0/3

Prerequisite: SPED 6706 and SPED 6715 and SPED 6766

Enrollment requires SPED 6706 and SPED 6715 and SPED 6766; or permission of instructor. This course focuses on matching learner characteristics and needs to appropriate research based learning strategies and enabling teachers to use research based content enhancement routines to facilitate learning, particularly for students with high incidence disabilities who are included in the general curriculum. Emphasis will be placed on planning, teaching and assessing strategy usage as well as planning, implementing and assessing content enhancement routines.

SPED 7766 Direct Instruction Methodology for Reading and Mathematics 3/0/3

Prerequisite: SPED 6706 and SPED 6715 and SPED 6766

Enrollment requires SPED 6706 and SPED 6715 and SPED 6766; or permission of instructor. This course is designed to give teachers knowledge in providing instruction using a research-based instructional methodology called Direct Instruction to ensure that a diverse student population at risk of or having deficits in, reading and mathematics can reach high achievement in these areas. Teachers also became knowledgeable in evaluating and modifying commercially developed programs to ensure the guidelines of validated research based practices have been met.

SPED 7767 Strategies for Challenging Behaviors 3/0/3

Prerequisite: SPED 3703 or SPED 6761 and SPED 6766

This course is the study of the development of intervention strategies for students with challenging behaviors. These intervention strategies will be based on positive behavioral supports, functional behavior assessment and functional analysis procedures.

SPED 7781 Independent Project in Special Education 0/1-3/1-3

Preparation of an independent project under the direction of the major professor.

SPED 7782 Directed Readings in Special Education 0/1-3/1-3

Concentrated readings and review of research studies and literature relative to areas of significance in education.

SPED 7785 Special Studies in Special Education 0/0/1-3

Title and description of specific courses to be inserted at time of offering. May be repeated for credit. Variable credit 1-3 hours

SPED 7786 Supervision of Special Education 0/3/3

Prerequisite: EDLE 6320

A study of and practical experience in supervising special education teaching and programming under the direction of departmental faculty.

SPED 8701 Individual Appraisal of Exceptional Children 3/0/3

Prerequisite: SPED 3702 or CEPD 6150

The study of limitations in existing instruments ordinarily used in assessing exceptional children. Practice in testing children with various exceptionalities and writing brief reports. Field experience required.

SPED 8704 Issues in Special Education 3/0/3

In-depth study of new issues in special education, their implementation, and evaluation.

SPED 8771 Curriculum Design and Implementation 3/0/3

An in depth examination of curriculum development and implementation will be conducted. Students will examine research pertinent to the types of individuals they serve and design and modify educational programs based upon recent research findings and best practice literature.

SPED 8783 Research Project 0/3/3

Prerequisite: EDRS 6301 and EDRS 6302

The design and implementation of a research project in special education.

SPED 8784 Research Seminar 3/0/3

A study of special education research design, reference sources, computer service, and the compilation of a review of literature on a specific topic.

Sport Management Courses (SPMG)

SPMG 6001 Social Issues in Sport 3/0/3

This course examines historical and contemporary issues in sport. The course focuses on the context in which sport administrators will function and the place that sport holds in society and as a social phenomenon. The course leads students to critically examine their own socialization to sport and develop their own perspective for effectively conducting the business of sport.

SPMG 6102 Revenue Generation in Sport 3/0/3

This course is designed to provide comprehensive coverage of the many traditional sources of revenue available to sport properties. In addition, students will be encouraged to think entre-

preneurially to foster the development of new platforms for revenue acquisition. Some of the topics to be covered include fundraising, ticket sales, licensing, and sponsorships.

SPMG 6110 Sport Law 3/0/3

This course examines legal issues associated with the operation of sport properties. Some of the topics to be covered include tort liability, labor relations, contracts, agency law, discrimination, and intellectual property law. In addition, students will explore the organizational structure of the American court system, judicial process, and how to conduct legal research. The goal of the course is for students to develop managerial thinking that is both deferent to current legal issues and proactive in mitigating risk.

Interdisciplinary Studies Courses (XIDS)

XIDS 5100 Writing Across the Curriculum 2/2/3

Prerequisite: ENGL 1102 with a minimum grade of C or EX X

A cross-disciplinary, experiential approach to the study of Writing Across the Curriculum theory within a career-related setting that is writing-, editing-, tutoring-, and/or teaching-intensive.

GRADUATE FACULTY 2012-2013

- AANSTOOS, CHRISTOPHER MICHAEL, B.A. (Michigan State University), M.A., Ph.D. (Duquesne University), *Professor of Psychology*
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Department of English and Philosophy

<http://www.westga.edu/~engdept/>

Department of Foreign Languages

<http://www.westga.edu/~forlang/>

Department of Geosciences

<http://www.westga.edu/~geosci/>

Department of History

<http://www.westga.edu/~history/>

Department of Leadership and Instruction

<http://www.westga.edu/coelai>

Department of Learning and Teaching

<http://www.westga.edu/coeelce>

Department of Management

<http://www.westga.edu/mgmtbus>

Department of Marketing and Real Estate

<http://www.westga.edu/~mktreal/>

Department of Mass Communications

<http://www.westga.edu/~masscom/>

Department of Mathematics

<http://www.westga.edu/~math/>

Department of Music

<http://www.westga.edu/music/>

Department of Physics

<http://www.westga.edu/~physics/>

Department of Political Science and Planning

<http://www.westga.edu/polisci/>

Department of Psychology

<http://www.westga.edu/psydept/>

Department of Sociology

<http://www.westga.edu/sociology/>

Department of Theatre Arts

<http://www.westga.edu/~theatre/>

Disability Services

<http://www.westga.edu/~dserve/>

Distance Education

<http://uwgonline.westga.edu>

eCore

<http://www.westga.edu/~ecore/>

EXCEL

<http://www.westga.edu/~EXCELCenter/>

Engineering Studies Program

<http://www.westga.edu/~engineer/>

Environmental Science Studies Program

<http://www.as.westga.edu/envstud.htm>

Evening Studies

http://www.westga.edu/~honors/extendeddegrees/evening_weekend.html

Financial Aid

<http://www.westga.edu/finaid/>

Free Application for Federal Student Aid

www.fafsa.ed.gov

Global Studies

<http://www.westga.edu/~global01/>

Health Services

<http://www.westga.edu/~health/>

Honors College

<http://www.westga.edu/~honors/>

Honors College and Extended Degree Programs

<http://www.westga.edu/~honors/extendeddegrees/>

Information Technology Services

<http://www.westga.edu/~its/>

Irvine Sullivan Ingram Library

<http://www.westga.edu/~library/>

Learning Resources Center

<http://www.westga.edu/~lrc/>

Learning Support and Testing

<http://www.westga.edu/lst/>

Minor in Film Studies

<http://www.westga.edu/~bbrickma/Film/index.html>

MyUWG

<http://myuwg.westga.edu/cp/home/loginf>

New Student Orientation

<http://www.westga.edu/~orient/>

Newnan Center

<http://www.westga.edu/newnan>

Philosophy Program

<http://www.westga.edu/~phil/>

Registrar's Office

<http://www.westga.edu/registrar/>

Residence Life

<http://www.westga.edu/reslife/>

Richards College of Business

<http://www.westga.edu/rcob>

School of Nursing

<http://www.westga.edu/~nurs/>

Student Financial Services

<http://www.bf.westga.edu/sfs/>

Student Government Association

<http://www.westga.edu/~sga/>

Student Information Services

<http://www.westga.edu/~sis/>

Student Information Technology Services

<http://www.westga.edu/~sits/>

Student Services

<http://www.westga.edu/~stusrvc/>

TechHUB

<http://techub.westga.edu/>

Theatre

<http://www.westga.edu/~theatre/>

University Bookstore

<http://www.bookstore.westga.edu>

University of West Georgia "Bread and Butter" Goals

<http://www.westga.edu/~spc/phase3/BB.html>

University of West Georgia Police Department

<http://www.westga.edu/police/>

University of West Georgia Visionary Goals: The "Three Fives"

<http://www.westga.edu/~spc/phase3/3x5.html>

UWG Catalogues, Handbooks & Policies

<http://www.westga.edu/policies/>

UWG Online

<http://uwgonline.westga.edu>

West Georgia Wolves (Sports)

<http://www.uwgsports.com>

West Georgian Newspaper

<http://www.thewestgeorgian.com/>

Writing Center

<http://www.westga.edu/~writing/>

VISION AND MISSION STATEMENTS FOR UNIVERSITY SYSTEM OF GEORGIA

"The University System of Georgia will create a more educated Georgia, well prepared for a global, technological society, by providing first-rate undergraduate and graduate education, leading-edge research, and committed public service."

The mission of the University System of Georgia is to contribute to the educational, cultural, economic, and social advancement of Georgia by providing excellent undergraduate general education and first-rate programs leading to associate, baccalaureate, masters, professional, and doctorate degrees; by pursuing leading-edge basic and applied research, scholarly inquiry, and creative endeavors; and by bringing these intellectual resources, and those of the public libraries, to bear on the economic development of the State and the continuing education of its citizens.

Each institution in the University System of Georgia will be characterized by:

- A supportive campus climate, leadership and development opportunities, and necessary services and facilities to meet the needs of students, faculty, and staff;
- Cultural, ethnic, racial, and gender diversity in the faculty, staff, and student body, supported by practices and programs that embody the ideals of an open, democratic, and global society;
- Technology to advance educational purposes, including instructional technology, student support services, and distance education; and
- A commitment to sharing physical, human, information, and other resources in collaboration with other System institutions, the public libraries, state agencies, local schools, and technical colleges to expand and enhance programs and services available to the citizens of Georgia.

CORRESPONDENCE DIRECTORY

For information, please address inquiries as indicated below:

Graduate Studies/Admissions	
Alumni	Assistant Director of Alumni Services — 678-839-6582
Business Matters and Expenses	Vice President for Business and Finance — 678-839-6410
Academic Programs	Vice President for Academic Affairs — 678-839-6445
General Information	678-839-5000
Housing & Residence Life	Director of Residence Life — 678-839-6426
*Scholarship and Student Aid	Director of Financial Aid — 678-839-6421
Transcripts and Academic Reports	Registrar — 678-839-6438

**Individuals, organizations, or business firms desiring to contribute funds for scholarships and other purposes are invited to contact the University of West Georgia Foundation, Inc. Telephone 678-839-6582.*

Visitors Welcome

The University welcomes visitors to the campus. All administrative offices are open Monday through Friday from 8:00 a.m. to 5:00 p.m.

Crime and Emergencies

All emergencies (fire, medical, crimes in progress) should be reported to the University Police. The University Police will respond to all calls for assistance and coordinate the response of other emergency personnel as needed.

The University community is encouraged to report any on-campus crime for which they are a victim or witness. The University Police investigates all reported crimes and assist the victim in prosecuting the case through the criminal courts. Students who commit crimes on the campus are subject to both criminal prosecution as well as disciplinary action through Student Judiciary.

The University Police operate the campus warning network (wolf Alert) and Wolf Guardian which is a service that turns your cell phone into a campus panic button. Both services are free and you can learn more about them on the University Police web page at <http://www.westga.edu/police/>. Information about campus crime (Clery Act) can be found on the web page as well.

University Police Emergency - Area 678-839-6000 (24/7/365)

Criminal Investigations - Are 678-839-4974 (8:00am to 5:00pm- Monday through Friday)

Administration - 678-839-6252 (8:00am to 5:00pm - Monday through Friday)

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