

Academic Policies Committee

Minutes

27 November 2017

Minutes approved: 19 April 2018

In Attendance: Myrna Gantner (Provost's Office), Melissa Tarrant (Advising Center), Ashley Lewis (CDI), Anne Gaquere (COSM, subbing for Scott Gordon), Jessica Sullivan (COE), Jennifer McManus (Registrar's Office), Patrick Hadley (COSS), Jean Cook (Library), Agnieszka Chwialkowska (RCOB), Maria Doyle (Office of Education Abroad), Cheryl Brown (RCOB), Nancy Pencoec (COSM)

The meeting began at 1:04 PM.

- I. Minutes
 - a. The minutes from the October 9th 2017 meeting were approved without correction.

- II. Proposal to Amend Definition of "Residency" to allow for University Sponsored Exchange and Study Abroad coursework
 - a. Dr. Maria Doyle from the Office of Education Abroad explained the need for the definition of residency to be amended. She noticed that currently, students who have done exchange semesters at partner schools require a residency waiver and that this has happened several times with partner schools in the past. When students are studying at an exchange partner school, they pay tuition and fees to UWG; residency involves both where students are taking classes and where they are paying their tuition. This proposal would not involve transient students or students who are finding their own study abroad program. Students may only study abroad for 2 semesters. The language of this proposal is based on UGA's language and has been approved by OEA's advisory council.
 - b. A question was raised about students not studying abroad for longer than a year and if this could be written into the policy. Dr. Doyle noted that study abroad must be approved through the OEA, so the one-year policy can be enforced through their office.
 - c. This proposal was approved unanimously.

- III. Academic Load and 8-week courses
 - a. Dr. Melissa Tarrant from the Advising Center informed the committee that we now have 8-week short sessions during the summer and fall semesters. Students may try to take 12 or 15 hours in these 8 week sessions, which the Advising Center believes is not advisable. They request that the APC consider making a policy limiting students to 9 credit hours during the short sessions, unless they have received special permission to take more.
 - b. Dr. Tarrant also noted that the language about the Regent's Test remediation in the course load policy needs to be removed, as the Regent's Test no longer exists.
 - c. Dr. Tarrant also recommends that the APC limit the number of credits students can take during Summer Session 2 to 9 hours.

- d. The issue was raised of if this is possible to accomplish in Banner, and if it will be possible in the forthcoming Banner 9.
 - e. The issue was also raised of whether or not this would impact students taking eCore, eMajor, webMBA, etc...
 - f. The committee discussed that students often have misconceptions about the workload of short sessions and that limiting the number of credit hours may help with these unrealistic expectations. The limit will serve as a “stop sign” to help save students from problems, but will also allow them to petition for exceptions.
 - g. The committee discussed that 8 week sessions may be particularly useful for students who are pregnant during the semester.
 - h. Dr. Gaquere notes that many COSM classes are 4 credit hours, as they include a lab, and asks if the limit could be increased to 10 credit hours.
 - i. The issue of attempted credit hours was raised, and how this impacts student financial aid. Any course withdrawals count toward the attempted credit hours.
 - j. Dr. Tarrant will consult with the registrar’s office on this policy so that Banner capabilities can be determined. The associate deans will also be consulted.
- IV. APC chair for 2018-2019
- a. Emily McKendry-Smith has begun chairing the Sociology Department’s UPC and cannot serve as APC chair in 2018-2019.
 - b. One of the senators on the committee (Emily Hipchen, Nancy Pencoe, Agnieszka Chwialkowska) will need to serve as chair next year.
- V. The meeting was adjourned at 1:44 PM.