

**Faculty Senate Budget Committee
Minutes
Tuesday, April 6 2021
10:00 am – 11:00 am
Approved May 5, 2021**

Present at meeting:

Senators: Laurie Kimbrel (COE), Charles Hodges (RCOB), Marjorie Snipes (COSS), Shelly Elman (COAH)

Representatives: Megumi Fujita (COSM), Gavin Lee (UC), HJack Wei (RCOB), James Schwab (COE), Kala Crobarger (THSSON), Blyne Olivieri (LIBR)

Administrators: Kristen Smith, Director of Budget Services, Jon Preston, Interim Provost and Vice President of Academic Affairs, Michelle Hawkins, Vice President for Student Affairs and Enrollment Management appointee, Holly Sailors, Vice President for University Advancement appointee, John Haven, Vice President for Business and Financial Services, Lucretia Gibbs, Director of Academic Budgeting, Planning, and Finance for the Division of Academic Affairs

1. Approval of minutes from March 3, 2021 meeting – motion made by Marjorie Snipes, seconded by Kala Crobarger. All in favor.
2. Faculty & Staff Parking fee increase for FY22 – This item was discussed as a process issue. The increase in parking fees is within the purview of FS Facilities committee, but has a fiscal impact on faculty. The committee agreed that this is an example of an item that would be brought to FS Budget committee as an information item because it does not fall within the category of a significant budget change, it was appropriately discussed in another committee, yet has implications for faculty.
3. FY22 Budget update
 - a. The BOR meets next Tuesday and initial allocations for USG institutions will be determined. Mr. Haven will communicate the information he receives with the committee.
 - b. There is 70 million dollars in new money allocated by the legislature to the USG, but we don't know our allocation of that money and we still need to deal with the loss from the previous enrollment drop.
 - c. In early May information will be available regarding any major changes to each UWG college or school.
 - d. In June, UWG Budget Office will disseminate budget information to VPs and then to Colleges and Schools.
 - e. Budget information will be sent to all functional units prior to 7/1.
4. Brief review of process subcommittee document – the committee reviewed the most recent updates to the document and discussed the following:
 - a. A significant change will be loosely defined as an approximately 10% change in the overall budget. This was agreed to with the understanding that some items may not meet this threshold but will be discussed by the committee if they significantly impact faculty.

- b. Clearer definition of how the committee will communicate information to faculty. It was determined that senators are responsible for informing their constituents of decisions made and committee discussions. The committee will also make additional plans as needed for the communication of time sensitive or issues of great importance.
 - c. Connection of the values document to the processes document. A bullet was added that the values document will be used at least annually in the August committee meeting to assess the budget process and content for the current fiscal year with the purpose of suggesting improvements or enhancements.
5. Work session - Values document
- a. The values document was reviewed and faculty comments were resolved.
 - b. A question was raised about the relevance of the eCore budget and whether it is in the purview of this committee. Dr. Kimbrel agreed to follow up with administrators about this question.
 - c. Committee members confirmed that the brevity and broad statements in the document are purposeful. This document will be used as a framework to review the annual budget process by the committee each August and the values document will be updated annually at the same meeting.
6. Next steps for documents
- a. The committee determined that a few small questions still exist and finalization of the documents would occur in the May FS Budget Committee meeting.
 - b. When the documents are complete, faculty members will share them with their constituents and they will be brought to the full Faculty Senate as information items.
7. Meeting adjourned at 11:12 am

Next meeting: May 5, 2021. 11:00 am – 12:00 pm