

Faculty Senate Budget Committee
December 1, 2020
Minutes – Approved January 13, 2020

Members in attendance: Laurie Kimbrel (COE), Charles Hodges (RCOB), Marjorie Snipes (COSS), Gavin Lee (UC), Hannes Gerhardt (CASCI), James Schwab (COE), Kala Crobarger (THSSON), Blynne Olivieri (LIBR), Kristin Smith, (Interim Director of Budget Services) David Jenks (Provost and Vice President of Academic Affairs), Holly Sailors (Vice President for University Advancement appointee), John Haven (Vice President for Business and Financial Services), Michelle Hawkins (Student Affairs and Enrollment Management appointee)

1. Call to order – 10:30 am
2. Approval of minutes from November 3, 2020 meeting – motion made by Blynne Olivieri, seconded by Marjorie Snipes. All in favor.
3. Sub-committees were formed to create draft documents for committee goals.
 - a. Create a values document that represents the perspective of faculty in the budgeting process. This document will include the equity issue from agenda item 4a. Marjorie Snipes and Kala Crobarger volunteered to facilitate this sub-committee. Hannes Gerhardt and James Schwab also agreed to work on this sub-committee.
 - b. Define what it means to “serve in an advisory capacity to the Vice President for University Advancement and Vice President of Business and Financial Services” including whether the committee will take positions on issues with significant implications to the budget.

Develop and implement a process and timeline for review of the budget and recommendations regarding prioritization, distribution, and implementation. This process must consider both annual budget development and emergency budget situations

It was determined that these goals are closely related and will be addressed by one sub-committee facilitated by Blynne Olivieri. Charles Hodges and Gavin Lee volunteered for this sub-committee. Laurie Kimbrel will ask Shelly Elman to serve on this committee. Administrative representation from the office of Business and Financial Services and University Advancement will also be on this sub-committee.

The faculty members who were not in attendance at this meeting will be asked to choose a committee.
4. Old business
 - a. Equity issue brought up by John Haven at October meeting – will be addressed in the values document.
5. New business

- a. Laurie Kimbrel will send a poll to determine the best time for second semester meetings.
 - b. January meeting will be used for sub-committee work time with the goal of progress reports and/or draft documents presented in February meeting.
6. Adjourn – 11:10 am