

Approved: November 29, 2017

**Faculty Development Committee (FDC) minutes: September 5, 2017**

Present: Megumi Fujita (chair), Basu Dutt (scribe), Jeff Reber, Soo Moon, David Boldt (former chair), Pam Kirk, Michael de Nie, Mary Kassis, Lacey Ricks, Joan Carlisle, Michael Crafton (Provost), Jane Simpson (General Counsel), Yves-Rose Porcena (Senior Diversity Officer)

Guests: Julia Farmer (Senate Chair), Judy Butler (Senate Chair-Elect), Rachel Bowser (guest with Provost)

(Not present: Betsy Dahms, Neal Chesnut, Jessica Critten)

The first FDC committee of 2017-18 with new members met on Sept. 5, 2017. It was chaired by Dr. Megumi Fujita. The meeting was called to order by the chair at 3:30 pm. The main discussion as introduced by the chair, was about the revision proposals for Faculty Handbook Sections 112 (Leave of Absence) and 114 (Outside Activities and Consulting).

Section 112:

Dr. D. Boldt started with a discussion of the educational “Leave of absence (LOA)” rules. The FDC did the last revision of the LOA and clarified things like who grants the leave, the normal deadlines and the exceptions to it. The language was “brushed upon.” There were no substantive changes.

A vote was called by J. Carlisle and seconded by P. Kirk. It was discussed, and an “exception to the application from December to March was added” and then voted upon. It passed unanimously.

Section 114:

It deals with outside employment and consulting. FDC is updating this section to be consistent with the new Board of Regents (BOR) policy. In the past it wasn’t clear if teaching outside, (such as eCore and Kaplan) was allowed or not. Now, it is clarified that they are considered outside activities, and one must request authorization from their Chair/Dean. This was the major change done. The Handbook has the “correct” BOR policy. The FDC discussed section 114, sub-clause A and B. David proposed adding a sentence “Approval must be requested each academic year (i.e., annually), even for a continuing project.” It was brought to a vote, subject to this addition. It was moved by J. Carlisle and seconded by M. Kassis. It passed unanimously.

Our general counsel J. Simpson discussed the “Policy Landing Page (PLP)” stating that our official policies will there. The role of the FDC is to discuss these policies, and give comments / advise on the PLP. It was brought up as an information item only.

We adjourned at 4.30 pm

Respectfully submitted by

Swarna (Basu) Dutt

Sept. 8, 2017