

**FITC Minutes February 11th, 2022**  
**Zoom meeting from 11:30 – 12:05**

**In Attendance:** Sungwoong Lee, Brandy Chambless, Heather Mbaye, Perry Kirk, Phillip Grant, Philip Reaves, Miriam Nauenburg, Whitney Brand, Mark Reeves, Yvonne Fuentes,

The committee approved the minutes of January 14<sup>th</sup>, 2022

Updates from Committees:

1. **The Joint Parking Subcommittee Report:** Introduced by Heather Mbaye, Chair of the subcommittee, and Mark Reeves, Interim Chief Business Officer. The subcommittee was tasked with studying the current Parking and Transportation situation, and exploring viable, fair, and equitable parking fees models. They began their work in early Fall 2021 and finalized their report on February 9, 2022. Besides presenting a six salary-tier model, the report strongly recommends that this be revisited in the future as the current situation evolves (pandemic impact on transportation, enrollment, university budget, etc.) and along with the new CBO. Faculty continued engagement is necessary and important at the early planning stages of decision-making. After questions, comments, and discussion, the FITC voted unanimously to recommend this be presented to the Faculty Senate.  
[attached]
2. **The Faculty Communications Committee Report:** Presented by Phillip Grant, Chair of that subcommittee. It was tasked with exploring possible listservs, sites, or tools for faculty to communicate with each other. They began their work on October 5, 2021 and submitted their report on February 9, 2022. The committee surveyed other institutions and asked whether they had listservs or used other platforms for faculty communication, they asked what kind, what worked and what did not work. The report recommends a two-prong approach: a monitored listserv for all UWG faculty; and an open platform such as Facebook created by AAUP for faculty communication and advocacy. FITC had invited Kathie Barrett, President of the UWG AAUP Chapter, to attend the meeting and share her initial thought. After much discussion and suggestions, it was decided that AAUP and the subcommittee will continue to explore this topic further, present it at the FITC March meeting, and if approved by the FITC, hopefully present the report at the next Faculty Senate meeting in March or April for further discussion and recommendation. [attached]
3. **Community Engagement Update:** Following the unanimous vote at the FITC January meeting, Yvonne Fuentes submitted the request to the Rules committee to amend the

FITC membership to include a representative from the UWG Police Department. This should be presented to the full Faculty Senate for approval, in March or April, 2022.

4. **WorkWest navigation concerns:** Yvonne Fuentes contacted UCM and other offices to express concern and inquire about the difficulties encountered when navigating through WorkWest and other UWG websites. Ewa Zennermann, Director of Web Services, informed us that her office is in the process of changing web governance, and that Vice Presidents assign web editors seats for divisions, colleges, and larger functional areas. There will be around 35 editors on-campus tasked with maintaining the web and ensuring that their sites meet with web guidelines. The websites on the highest level (such as UWG Homepage, WorkWest Homepage, WorkWest navigation and the WorkWest toolkit) are maintained by the UCM web services team. We should let everyone know to report all broken links via the web request form [web request form](#). In addition to this, we should all let everyone know that there is now a page with the list of all Web Editors we can contact to update our college, department, and program websites. Whitney Brand volunteered to share this information with the listserv that includes administrators, deans, chairs, etc.  
<https://workwest.westga.edu/administration/webedit/web-editors-list.php>
5. FITC welcomed Elizabeth Smith who will take the place of Mark Reeves. A question was asked regarding why the book store has students' textbooks organized alphabetically by authors' names rather than by course numbers. Smith explained that it was due in part to help maximize shelf space for books that might be required in different sections or courses and that were spread out throughout the store in different locations. A suggestion was made that book-lists should be available for students who do not know the titles or authors of the books required for classes. Additionally, the folks working in the store should not assume that all students, faculty, and parents are aware of this organization. Instead, they should assume that each semester is a new semester, and refer students and parents to the book-lists if necessary. Elizabeth and her team will present a short update at the next FITC meeting in March.