Graduate Programs Committee (GPC)
Minutes for 2/12/15 meeting at 3:00pm (SON Room #200)

<u>GPC Members present</u>: **Susan Hall Webb, Dawn McCord, Lama Farran, Kareen Malone, Anja Remshagen, Lynn Anderson, Hema Ramanathan, Shirley Lankford, Myrna Gantner, Toby Ziglar, and Susan Welch**
<u>Guests</u>: **Robert Sanders, Don Rice, Debra MaComb**

1. Minutes: 1/15/2015
Any Changes, Additions, Modifications
Action: Approved

2. Course/Program Additions, Modifications, Deletions:

 A. College of Social Sciences
    1. Course Proposals:
        a. Psychology Department
            i. Course: PSYC 7004 Historical Foundations of Psychology (Originator Osbeck, Lisa). The course is intended to provide historical overview of the field of psychology, including its conceptual situation in broad traditions of thought and as it has developed in its "mainstream" trajectories as a distinct discipline. The main purpose of the course is to reflect on and critically assess standard accounts of psychology's history, which will afford assessment of its future. (See *https://apps.westga.edu/catalog/*)
            Request: Add
            Rationale: Replaces PSYC 8003. Opens course to MA students.
            Action: Defer to March GPC meeting

        b. Political Science Department
            i. Course: POLS 6287 Comprehensive Research Project (Originator Sanders, Robert M.). At the completion of the MPA program the student will submit an exit paper. This is a research paper analyzing an element of public administration and/or policy. The successful paper will be

presented by the student in an oral defense. (See
https://apps.westga.edu/catalog/)
Request: Add
Rationale: The exit paper was part of the Professional
Seminar which tied into the internship. This clarifies the
exit paper as separate from the internship and as a
research paper.
Action: Approved
Notes: Approved with recommendation to add grading
criteria of S/U on the syllabus

2. **Program Proposals:**
    a. **Psychology Department**

        i. Program: Master of Arts with a Major in Psychology
        (Originator, Osbeck Lisa). Change required number of
        hours from 15 to 12. (See
        https://apps.westga.edu/catalog/)
        Request: Modify
        Rationale: Under the 15 hour requirement, students in the
        certificate program were taking some three and four hour
        courses to complete the requirements for the certificate.
        Although the overall hours are reduced, each course now
        carries four hours credit that is specifically designed for
        the certificate and gives the student a more concentrated
        curriculum. Too, it allows students to complete the
        program during a summer term.
        Action: Defer to March GPC meeting

C. **College of Arts and Humanities**
    1. **Course Proposals:**
        a. **English and Philosophy Department**
            i. Course: ENGL 5002 Studies in British Literature II (Originator
            MacComb, Debra). Topics rotate: British Romanticism: An
            investigation of issues, themes, and ideologies in selections of
            British Romantic literature studies in terms of their original
            cultural context. Victorian Literature: An in-depth analysis of
            Victorian literature in its original historical, political, cultural

and aesthetic contexts. Twentieth-Century British Literature: An in-depth examination of selected twentieth-century texts from the British Isles studied in the context of relevant social, political and cultural issues. Contemporary British and American Literature: An examination of selected texts produced in the last thirty years in the British Isles and the United States. (See *https://apps.westga.edu/catalog/*)

Request: Add

Rationale: Graduate level course number for ENGL 4002.

Action: Approved

Notes: Approved with recommendation to add credit hour criteria of 3 hours on the syllabus

ii. Course: ENGL 5188 Studies in Individual Authors (Originator MacComb, Debra). An examination of the career of a single literary figure in the context of literary history. Frequent offerings in Shakespeare and Chaucer will rotate with courses in a variety of other figures from several literary traditions. May be repeated for credit as topic varies. Shakespeare may be taken for up to six (6) hours, if topic varies, with department chair's permission. (See *https://apps.westga.edu/catalog/*)

Request: Modify

Rationale: Graduate level course number for ENGL 4188

Action: Defer to March GPC meeting

iii. Course: ENGL 5005 Studies in American Literature II (Originator MacComb, Debra). Topics Rotate: Twentieth-Century American Literature: An in-depth examination of ideas and issues prevalent in twentieth-century American literature in its historical, political, cultural and aesthic context. Contemporary British and American Literature: An examination of selected texts produced in the last thirty years in the British Isles and the United States. (See *https://apps.westga.edu/catalog/*)

Request: Add

Rationale: Graduate level course number for ENGl 4005.

Action: Approved

Notes: Approved with recommendation to add credit hour criteria of 3 hours on the syllabus

iv. Course: ENGL 5003 Studies in American Literature I (Originator MacComb, Debra). Topics rotate: Colonial and Early American Literature: An examination of representative literary works from exploration and discovery through the era of the new American republic. American Romanticism: An examination of representative American literary works from the nineteenth century through the Civil War. American Realism and Naturalism: An examination of the American literary arts based in an aesthetic of accurate, unromanticized observation/representation of life and nature that flourished in the post-Civil War era. (See *https://apps.westga.edu/catalog/*)
Request: Add
Rationale: Graduate level course number for ENGL 4003
Action: Approved
Notes: Approved with recommendation to add credit hour criteria of 3 hours on the syllabus

v. Course: ENGL 5000 Studies in British Literature I (Originator MacComb, Debra). Topics rotate: Medieval Literature: An examination of medieval English literature in its various aspects, considering texts in their historical context. Renaissance Literature: An investigation of Renaissance literature in its various aspects, including, but not limited to, poetry, prose, and drama, and a consideration of that literature as a part and product of its historical period. Seventeenth Century British Literature: An investigation of significant issues, themes, and ideologies in selections of seventeenth-century British literature studied in terms of their original cultural context. Eighteenth Century British Literature: A topic-centered examination of drama, fiction, poetry and other textual expression from Restoration and eighteenth-century Britain. Works may be studies in their historical, political, cultural and aesthetic context. (See *https://apps.westga.edu/catalog/*)

Request: Add

Rationale: Graduate level course number for ENGL 4000

Action: Approved

Notes: Approved with recommendation to add credit hour criteria of 3 hours on the syllabus

D. School of Nursing

    1. Program Proposal:

i. Program: EdD in Nursing Education (Originator, Welch, Susan). Modification of current plan of study. (See *https://apps.westga.edu/catalog/*)

Request: Modify

Rationale: The EdD in Nursing Plan of Study has been in place for now three years. As students have progressed through the program, program strengths and weaknesses have been identified by the graduate faculty. As a means to be pro-active and cognizant of needed program changes, the graduate faculty of the School of Nursing wish to add to the current plan of study the following:

1.   A writing course to focus on scholarly writing at the beginning of the program

2.   An additional research methods course will be offered in the second year of study to provide an in-depth study of the process of conducting either quantitative or qualitative research.

3.   Lastly, the two distance courses (MEDT 7472 and MEDT 7475) will be be removed and one doctoral level distance education course will be added which solely focuses on the current issues and challenges of nurse educators teaching in online environments.

Action: Defer to March GPC meeting

3. Unfinished business from 2013-14 GPC:

    A. Electronic Submission of Theses and Dissertations via ProQuest Subcommittee

    B. Graduate Student Summer Library Privileges Subcommittee

4. New business:

    A. Graduate catalog-inclusion of an International admissions section in the graduate catalog.
       Request: Add
       Action: Defer to March GPC meeting

A. Senate – Graduate Programs Committee… 2014-2015 Members List:

	Senate Members	
Welch, Susan **(Chair)**	swelch@westga.edu	Senate – SON (2015)
Hall, Susan	sehall@westga.edu	Senate – RCOB (2015)
McCord, Dawn	dmccord@westga.edu	Senate-COAH (2017)
Farran, Lama	lfarran@westga.edu	Senate- COE (2017)
Remshagen, Anja	anja@westga.edu	Senate- COSM (2017)
	Faculty Members	
Payne, Greg	gpayne@westga.edu	Faculty – COSM (2015)
Malone, Kareen	kmalone@westga.edu	Faculty- COSS (2016)
Anderson, Lynn	landerso@westga.edu	Faculty- COAH (2015)
Pridmore, Jeannie	jpridmor@westga.edu	Faculty – RCOB (2015)
Ramanathan, Hema	hramanat@westga.edu	Faculty – COE (2015)

Berding, Christy	cberding@westga.edu	Faculty- SON (2016)
Lankford, Shirley	slankfor@westga.edu	Faculty- Library (2016)
	Administrator	
Gantner, Myrna	mgantner@westga.edu	Administrator - Academic Affairs (2015)
Ziglar, Toby	tziglar@westga.edu	Administrator- Director of Graduate & International Admissions
	Student	
Vacant		
GPC Email list: swelch@westga.edu, sehall@westga.edu, dmccord@westga.edu, lfarran@westga.edu, anja@westga.edu, gpayne@westga.edu, kmalone@westga.edu, landerso@westga.edu, jpridmor@westga.edu, hramanat@westga.edu, cberding@westga.edu, slankfor@westga.edu, mgantner@westga.edu, tziglar@westga.edu		

B. GPC/Senate Agenda Meeting Schedule… 2014-2015:

GPC Meetings (Thursdays)	GPC Location/Time	Senate Agenda Deadline	Senate & Exec. Committee Meetings	Senate Meetings Location/ Time	Executive Committee Location /Time
Dates	SON 200	Dates	Dates	Location TBA	Location TBA
9/4/14	3:00 – 5:00	9/5/14	9/12/14	3:00pm	2:00pm
10/2/14	3:00 – 5:00	10/3/14	10/10/14	3:00pm	2:00pm
11/6/14	3:00 – 5:00	11/7/14	11/14/14	3:00pm	2:00pm
*11/20/14	*3:30 – 5:00	11/21/14	12/5/14	3:00pm	2:00pm
1/15/15	3:00 – 5:00	1/16/15	1/23/15	3:00pm	2:00pm
2/12/15	3:00 – 5:00	2/20/15	2/27/15	3:00pm	2:00pm
3/12/15	3:00 – 5:00	3/13/15	3/27/15	3:00pm	2:00pm
4/16/15	3:00 – 5:00	4/17/15	4/24/15	3:00pm	2:00pm
6/11/15	3:00 – 5:00	6/12/15	6/19/15	3:00pm	2:00pm
7/9/15	3:00 – 5:00	7/10/15	7/17/15	3:00pm	2:00pm
*Note: This meeting will be confirmed based upon any open agenda items as of Wednesday, 11/19/14.	*Note: Change in meeting time.				

C. In order to review program related submissions, please go to:

Graduate Programs Review Site: https://apps.westga.edu/catalog/

·   Use Your Email login…

·   Select:

o Programs

o Query Submittals

o Status Drop-down

§ Pending

o From the list, Click on the "View" link of each program you wish to review.

D. Revised Shared Governance Procedures:

The process of notification and approval for the creation/modification of academic programs and curriculum is outlined below (***this describes the areas of responsibility of the Graduate Programs Committee (GPC)***):

1.   <mark>The following are ***actions items*** by the Senate and appropriate Senate Subcommittees:</mark>

o New academic programs and new courses (degrees, majors, minors, concentrations, certificates, etc…)

o Changes to a course level (i.e. changing from 3000 to 4000 level)

o Adding to or removing a course from the Core Curriculum

o Changes to course prerequisites that span across colleges

o Modifying the requirements to complete an academic program, including core curriculum

o New or modified concentrations within a degree program

2.   <mark>The following are ***information items*** for the Senate:</mark>

o Modifications to XIDS courses (Action Item by the Committee)

o Changes in admission standards for an academic program

o Suspending (deactivating) or eliminating (terminating) academic programs

o Offering an existing academic program more than 95% online

o Offering an approved academic program more than 50%, but less than 95% online

3.   <mark>The following are ***reviewed by the Senate graduate and undergraduate programs*** committees to assure quality of academic programs</mark>

o Comprehensive Program Reviews

o   Academic program and core curriculum learning outcome assessments

4.   <mark>The following are **_not items considered_** by the Senate and should be reported directly to office of the Provost:</mark>

o   Modifications/additions/deletions to existing academic program learning outcomes, excluding core curriculum

o   Offering less than 25% or 25-50% of an academic program at an off-site location or online (separate notifications for each change)

o   Minor modifications to courses including : course name, description, course learning outcomes, and prerequisites within a college or school

o   Creation or modifications of assessment artifacts

o   Moving an approved course to online delivery (including both "D" and "N" sections)