

Rules Committee Agenda

08/26/19 Meeting, 3pm, TLC 2-207

1. Minutes

Any Changes, Additions, Modifications

Action: [Approve minutes from 05/08/19](#)

2. Rules committee charge

Rules committee members will revise/reformat the UWG [Procedures](#) within each area of Section 2.0 using the [UWG Procedure form](#). Also, review the Faculty Handbook for the rules/regulations offered and offer revisions as necessary. The “assignments” are listed below (Rules committee member listed, current [Faculty Handbook](#) number):

Laura: Appeal of Reconsideration 103.0202 (currently 103.0205)

UWG Procedure 2.2.4

Anja: Annual Evaluation (104.0101)

UWG Procedure 2.4.1

Shannon: Pre-Tenure Review (Third Year Review) (102.0201.B)

UWG Procedure 2.4.2

Mikhail: Post-Tenure Review (104.02)

UWG Procedure 2.4.3

→ assign additional committee member

Allison: Evaluation of Chairs (104.03)

UWG Procedure 2.4.4

Brent: Evaluation of Deans (104.06)

UWG Procedure 2.4.5

→ assigned additional committee member

Angela: Annual Leave (111.01) 8.2.7 BOR

UWG Procedure 2.5.1

Charlie: Professional Leave (Awards) (112 through 114.0201)

UWG Procedure 2.5.2

Mary, Landewatte, John: not yet assigned

Old business: Time Limits 103.0402

3. Regular Agenda Items

- a. Criteria for promotion
 - 5th Year Interim Report to SACSCOC: UWG criteria for promotion and tenure conflicts with updated [BOR criteria](#) (8.3.6.1 and 8.3.7.3)
 - Update [promotion criteria](#) in Faculty Handbook
 - Create [UWG Procedure 2.2.2](#)

- b. Criteria for tenure (as time permits)
 - Update [tenure criteria](#) in Faculty Handbook
 - Create [UWG Procedure 2.3.2](#)

- c. Promotion and tenure evaluation (as time permits)
 - Update [P&T evaluation](#) in Faculty Handbook
 - Create [UWG Procedure 2.2.3](#)

A. Membership

Senate Members		
Remshagen, Anja (Chair)	anja@westga.edu	Senate – COSM (2020)
Angela Branyon	abranyon@westga.edu	Senate – COE (2021)
Beznosov, Mikhail	mbeznosov@westga.edu	Senate – COSS (2020)
Miller, Laura	lmiller@westga.edu	Senate – COAH (2020)
Faculty Members		
Bishop, Mary	mbishop@westga.edu	Faculty – THSSON (2021)
DeSilva, Landewatte	ldesilva@westga.edu	Faculty – COSM (2021)
Finck, Shannon	sfinck@westga.edu	Faculty COAH (2020)
Gilles, Brent	bgilles@westga.edu	Faculty – COE (2020)
Hollingsworth, Allison	alisonh@westga.edu	Faculty – RCOB (2020)
Sewell, John	johns@westga.edu	Faculty - COSS (2021)
Sicignano, Charlie	charlie@westga.edu	Faculty- Library (2020)
Administrator		
Overfield, Denise	doverfie@westga.edu	Administrator - Associate Vice President for Academic Affairs
TBD	legal-list@westga.edu	University General Counsel
Google Group		
Faculty Senate Rules Committee, fs-rules-list@westga.edu		

B. Meeting Schedule

Rules Meetings	Rules Location/ Time	Senate Agenda Deadline	Senate & Exec. Com. Meetings	Senate Meetings Location/Time	Executive Committee Location/Time
Dates (Mondays)	Location TLC 2-207	Dates (Fridays)	Dates (Fridays)	Location TSON 106	Location TSON 200

08/26/2019	3pm-4:30pm	09/06/19	09/13/19	1pm	11:30am/12pm
09/23/2019	3pm-4:30pm	10/04/19	10/11/19	1pm	11:30am/12pm
10/21/2019	3pm-4:30pm	11/01/19	11/08/19	1pm	11:30am/12pm
11/18/2019	3pm-4:30pm	11/29/19	12/06/19	1pm	11:30am/12pm
TBD	TBD	01/17/20	01/24/20	1pm	11:30am/12pm
TBD	TBD	02/14/20	02/21/20	1pm	11:30am/12pm
TBD	TBD	03/20/20	03/27/20	1pm	11:30am/12pm
TBD	TBD	04/10/20	04/17/20	1pm	11:30am/12pm
TBD*	TBD*	06/05/20	06/12/20*	1pm	11:30am/12pm
TBD*	TBD*	07/10/20	07/17/20*	1pm	11:30am/12pm
* these meetings will be scheduled if there are pending agenda items					

C. Rules Committee Purpose ([UWG Policies and Procedures](#))

Purpose: to review and make recommendations to the Faculty Senate regarding the structures, composition and organizational aspects of the Faculty Senate and its committees and the rules under which they operate; to resolve disputes between Senate committees, to recommend clear, transparent, efficient, and effective rules for faculty participation in shared university governance; to consider appeals for cases of alleged violations to the rules; to recommend and to coordinate revisions and updates to the [UWG Faculty Handbook](#), [Statutes](#), [Bylaws](#), [Policies and Procedures](#), and any operating protocols the Senate establishes.

Membership: four senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; two administrators: the University General Counsel; and one appointed by the Provost. (Total: 13)