

Rules Committee Agenda

03/10/20 Meeting, 2pm, TLC 2-207

1. Minutes

Any Changes, Additions, Modifications

Action: Approve minutes from 02/10/20

2. Regular Agenda Items

Rules committee members

- revise/reformat [UWG Policies and Procedures](#) of Section 2, Academic Affairs using the [UWG Procedure form](#)
 - review the [Faculty Handbook](#) for the rules/regulations offered and offer revisions as necessary
 - check compliance with the [BOR policies](#), in particular with the [BOR Policy Manual](#) and the [BOR Academic & Student Affairs Handbook](#).
- a. Membership of Faculty Senate & Faculty Senate Executive Committee
 - Heads-up: Request to add the UWG AAUP chapter president as member to Senate and Senate Executive Committee. See the [document](#) compiled by Matt Franks
 - b. Annual Review
 - [Faculty Handbook Section 104.01](#)
 - c. Evaluation of Departmental Administrative Personnel
 - [UWG Procedure 2.4.4](#)
 - d. Post-Tenure Review
 - [Faculty Handbook Section 104.02](#)
 - [UWG Procedure 2.4.2](#)
 - e. Evaluation of Academic Deans (as time permits)
 - [Faculty Handbook Section 104.04-06](#)
 - [UWG Procedure 2.4.5](#)
 - f. Notification of Renewal & Non-renewal (as time permits)
 - [Faculty Handbook Section 102.0202](#)

A. Membership

Senate Members		
Remshagen, Anja (Chair)	anja@westga.edu	Senate – COSM (2020)
Angela Branyon	abranyon@westga.edu	Senate – COE (2021)
Beznosov, Mikhail	mbeznosov@westga.edu	Senate – COSS (2020)
Miller, Laura	lmiller@westga.edu	Senate – COAH (2020)
Faculty Members		
Bishop, Mary	mbishop@westga.edu	Faculty – THSSON (2021)
DeSilva, Landewatte	ldesilva@westga.edu	Faculty – COSM (2021)
Finck, Shannon	sfinck@westga.edu	Faculty COAH (2020)
Gilles, Brent	bgilles@westga.edu	Faculty – COE (2020)
Hollingsworth, Allison	alisonh@westga.edu	Faculty – RCOB (2020)
Sewell, John	johns@westga.edu	Faculty - COSS (2021)
Sicignano, Charlie	charlie@westga.edu	Faculty- Library (2020)
Administrator		
Overfield, Denise	doverfie@westga.edu	Provost and Vice President for Academic Affairs appointee
Carman, Kristi	legal-list@westga.edu	University General Counsel
Google Group		
Faculty Senate Rules Committee, fs-rules-list@westga.edu		

B. Meeting Schedule

Rules Meetings	Rules Location/ Time	Senate Agenda Deadline	Senate & Exec. Com. Meetings	Senate Meetings Location/Time	Executive Committee Location/Time
Dates (Mondays)	Location TLC 2-207	Dates (Fridays)	Dates (Fridays)	Location TSON 106	Location TSON 200
08/26/2019	3pm-4:30pm	09/06/19	09/13/19	1pm	12pm
09/23/2019	3pm-4:30pm	10/04/19	10/11/19	1pm	12pm
10/21/2019	3pm-4:30pm	11/01/19	11/08/19	1pm	12pm
11/18/2019	3pm-4:30pm	11/29/19	12/06/19	1pm	12pm
01/13/2020	2pm-3:30pm	01/17/20	01/24/20	1pm	12pm
02/10/2020	2pm-3:30pm	02/14/20	02/21/20	1pm	12pm
03/10/2020	2pm-3:30pm	03/20/20	03/27/20	1pm	12pm
04/07/2020	2pm-3:30pm	04/10/20	04/17/20	1pm	12pm
06/16/2020*	2pm-3:30pm	06/05/20	06/12/20*	1pm	12pm
07/14/2020*	2pm-3:30pm	07/10/20	07/17/20*	1pm	12pm
* these meetings will be scheduled if there are pending agenda items					

C. Rules Committee Purpose ([UWG Policies and Procedures](#))

Purpose: to review and make recommendations to the Faculty Senate regarding the structures, composition and organizational aspects of the Faculty Senate and its committees

and the rules under which they operate; to resolve disputes between Senate committees, to recommend clear, transparent, efficient, and effective rules for faculty participation in shared university governance; to consider appeals for cases of alleged violations to the rules; to recommend and to coordinate revisions and updates to the [UWG Faculty Handbook](#), [Statutes](#), [Bylaws](#), [Policies and Procedures](#), and any operating protocols the Senate establishes.

Membership: four senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; two administrators: the University General Counsel; and one appointed by the Provost.
(Total: 13)