

Memorandum

To: General Faculty

Date: June 15, 2011

Regarding: Agenda, Faculty Senate Meeting, June 17th at 3:00 pm TLC 1-303

The agenda for the June 17, 2011 Faculty Senate Meeting will be as follows:

1. Call to Order
2. Roll Call
3. Approval of the minutes of the April 22, 2011 meeting ([See Addendum I](#))
4. Committee Reports

Committee I: Undergraduate Programs Committee (Chair, Dr. Camilla Gant)

Action Items: ([See Addendum II](#))

- A) To approve the learning outcomes for the General Core Area B:
 - 1) Identify, evaluate, and use information, language, or technology appropriate to a specific purpose.
 - 2) Prepare and deliver an effective oral presentation on an appropriate and meaningful topic.
- B) College of Sciences and Mathematics
 - 1) Department of Computer Science
 - a) Bachelor of Science in Computer Science
Request: Modify (add prerequisite)
Action: Approved
- C) College of Education
 - 1) Leadership and Applied Instruction
 - a) B.S. Ed. MGED/Language Arts and Social Studies
Request: Deactivate
Action: Approved with friendly suggestion to have name of replacement program reflect MGED/SEC
 - b) B.S. Ed. MGED/Math and Science
Request: Deactivate
Action: Approved with friendly suggestion to have name of replacement program reflect MGED/SEC

Information Items:

- A) College of Sciences and Mathematics
 - 1) Department of Chemistry
 - a) CHEM 1152: Survey of Chemistry II
Request: Modify (add prerequisite)
Action: Approved

- 2) Department of Computer Science
 - a) CS 1300: Introduction to Computer Science
Request: Modify (shift lecture hours to lab hours)
Action: Approved
 - b) CS 1301: Computer Science I
Request: Modify (increase lab hours and remove CS 1300 pre-req)
Action: Approved
 - c) CS 2100: Introduction to Web Development
Request: Modify (Make CS 1301 a co-req or pre-req)
Action: Approved
- B) College of Social Sciences
 - 1) Department of Political Science and Planning
 - a) PLAN 3701: Intro to Urban and Regional Planning
Request: Modify (Change name)
Action: Approved
 - b) POLS 3701: Introduction to Urban and Regional Planning
Request: (Change name)
Action: Approved
- C) Richards College of Business
 - 1) Department of Marketing and Real Estate
 - a) MKTG 3810: Social Media and Online Marketing
Request: Modify (update title)
Action: Approved

Committee II: Graduate Programs Committee (Chair, David Jenks)
Action Item: (See Addendum III)

- A) College of Science and Mathematics
 - 1) Department of Computer Science
 - a) Master of Science – Applied Computer Science
Request: Modify (transition to 100% online)
Action: Approved
 - b) Graduate Certificate in Human – Centered Computing
Request: Delete
Action: Approved
 - c) Graduate Certificate in Software Development
Request: Delete
Action: Approved
 - d) Graduate Certificate in System and Network Administration
Request: Delete
Action: Approved
 - e) Graduate Certificate in Web Technologies
Request: Delete
Action: Approved

- f) CS 5201 – Computer Science Fundamental I
Request: Delete
Action: Approved
- g) CS 5202 – Computer Science Fundamental II
Request: Delete
Action: Approved
- h) CS 6211 - Comp. Architecture/Machn Org
Request: Delete
Action: Approved
- i) CS 6212 - Comp. Architecture/Machn Org II
Request: Delete
Action: Approved
- j) CS 6250 – Graphics
Request: Delete
Action: Approved
- k) CS 6262 - System and Network Admin II
Request: Delete
Action: Approved
- l) CS 6271 - Artificial Intelligence I
Request: Delete
Action: Approved
- m) CS 6272 - Artificial Intelligence II
Request: Delete
Action: Approved
- n) CS 6281 - Human/Computer Interaction I
Request: Delete
Action: Approved
- o) CS 6282 - Human/Computer Interaction II
Request: Delete
Action: Approved
- p) CS 6291 – Interactive Media & Game Dev I
Request: Delete
Action: Approved
- q) CS 6292 - Interactive Media & Game Dev I
Request: Delete
Action: Approved
- r) CS 6900 – Project
Request: Delete
Action: Approved
- s) CS 6910 – Project I
Request: Add
Action: Approved

- t) CS 6920 – Project II
Request: Add
Action: Approved
- u) CS 6983 – Seminar
Request: Delete
Action: Approved
- v) CS 6999 – Thesis
Request: Delete
Action: Approved
- w) CS 7300 - Intro to Computing for Teachers
Request: Delete
Action: Approved
- x) CS 7331 - CS AP Preparation for Teach I
Request: Delete
Action: Approved
- y) CS 7332 - CS AP Preparation for Teach II
Request: Delete
Action: Approved

B) College of Education

- 1) Collaborative Support and Intervention
 - a) Reading Add-On
Request: Deactivate
Action: Approved
- 2) Educational Innovation
 - a) Ed.S. in Media Instructional Technology with Certification in School Library Media
Request: Modify
Action: Approved
- 3) Leadership and Applied Instruction
 - a) Ed.S. in Secondary Education
Request: Deactivate
Action: Approved

Information Items:

A) College of Science and Mathematics

- 1) Department of Computer Science
 - a) CS 6231- Database Systems I
Request: Modify
Action: Approved
 - b) CS 6241 – Software Development I
Request: Modify
Action: Approved
 - c) CS 6251 – Web Technologies I
Request: Modify
Action: Approved

- d) CS 6252 – Web Technologies II
Request: Modify
Action: Approved
- e) CS 6261 – System and Network Administration
Request: Modify
Action: Approved
- f) CS 6311 – Program Construction I
Request: Modify
Action: Approved
- g) CS 6312 – Program Construction II
Request: Modify
Action: Approved

B) College of Education

- 1) Department of Educational Innovation
 - a) MEDT 7466 – Digital Photography in Instruction
Request: Modify
Action: Approved

Committee XIII: Rules Committee

Action Item: (See Addendum IV)

A) To approve the Bylaws of the College of Social Science.

- 5. New Business
- 6. Announcements
- 7. Adjournment

Addendum I

University of West Georgia
Faculty Senate Meeting
Minutes—Draft

April 22, 2011

1. Call to Order

The meeting was convened in room 1-303 of the Technology-enhanced Learning Center and called to order by Chair Chris Huff.

2. Attendance

Present:

Aanstoos, Anderson, Ashford, Austin, Barnhart, Baumstark, Baylen, Bucholz, Chowns, Cook, Cox, Rooks (substitute for DeFoor), Deng, Gordon, Hatfield, Hodges, Kang, Khan, Mbaye, Ogletree, Penceo, Ringlaben, Rollins, Rutledge, Smith, Thomas, Williard

Absent:

Burton, Carter, Crean, de Nie, Donohoe, Hasbun, Hooper, Jackson, Jenks, Lane, Morris, Payne

3. Approval of the minutes of the March 25, 2011 meeting

Minutes were approved as read.

4. Committee Reports

Committee I: Undergraduate Academic Programs (Chair, Tami Ogletree)

Action Items:

A) Richards College of Business

a) BBA – ACCT/FIN, ECON, MGNT, MKTG/REAL ESTATE

Request: Modify

b) Action: Approved

1) Department of Economics

a) BA International Economic Affairs

Request: Modify

Action: Approved

b) BS Economics

Request: Modify

Action: Approved

c) BS Economics with Secondary Education

Request: Modify

Action: Approved

c) ECON 3490

Request: Add

Action: Approved

2) Department of Management

a) Certificate in Human resources Management

Request: Add

Action: Approved

- b) BBA Management
Request: Modify
Action: Approved

Items presented in a block and approved by voice vote.

Information Items:

- A) Richards College of Business
 - 1) Department of Management
 - a) MGNT 3615
Request: Modify
Action: Approved

Committee II: Academic Policies and Procedures (Chair, Farooq Khan)

Action Item:

- A) The committee requests approval of the revised hardship withdrawal policy

Students may request a hardship withdrawal after the official withdrawal ("W" date) deadline published in the calendar at the beginning of this catalog until the Friday immediately prior to the final week of the term.

What warrants a Hardship Withdrawal?

A hardship withdrawal is an exception based on unusual or emergency circumstances beyond the student's control. Such circumstances are categorized as follows:

Physical- Examples include bodily injury or invasive surgery resulting in prolonged absences from class, or unexpected physical disability preventing completion of course work. Necessary documentation to support such claims would include a physician's report, including name, address, phone, nature of illness or accidents, dates of treatment, prognosis, and recommendation.

Psychological- Examples include extreme mental duress suffered from traumatic experiences, of the severity and frequency to prevent completion of course work. Necessary documentation to support such claims would include a memo from a Student Development Center counselor that includes dates of treatment and a clear recommendation of whether a hardship withdrawal be given.

Personal – Examples include significant change in financial status or personal tragedy such as the death of a loved one or domestic disruptions, to the degree to prevent completion of course work. Necessary documentation to support such claims might include copy of divorce papers, financial statements, police reports, obituaries, or other pertinent documents.

The following list is illustrative of invalid reasons for a hardship withdrawal. A request using these reasons will not be approved.

- Poor performance in one or more courses
- Registration for the wrong course
- Preference for a different professor or class section

- Failure to drop course during the drop/add period
- Failure to withdraw by the published deadline using normal procedures

What is the process for receiving a hardship withdrawal?

The student seeking a hardship withdrawal must initiate the request through either Health Services or Student Development. The student should be prepared to present documented evidence to substantiate the hardship being claimed. After interviewing the student and reviewing the appropriate documentation, the professional staff will make a determination to either recommend or not support the request for hardship withdrawal. This determination will be filed as a report consisting of the request form and a letter explaining the decision and delivered as a confidential document to the appropriate unit within Academic Affairs. For students with a declared major, the appropriate academic official is the Dean of the College (or her/his designate) where the major department is housed; for undeclared students, reports should be delivered to the Honors College. The appropriate dean has the final authority as to whether the request is granted, with any appeal limited to the Provost and Vice President of Academic Affairs. If the request is granted, the student will receive a W for each course. The Registrar's Office is to be notified by the academic office in cases where the request is granted and the student is to be notified of the decision in all cases.

Under what conditions is a hardship withdrawal request granted?

A hardship withdrawal is intended as relief for extreme circumstances and granted only in special instances. The following conditions apply:

- The student must meet the timelines and follow the steps outlined above, with emphasis on providing documentation in support of the claims warranting the request.
- The student must withdraw from all classes during the current term, and may not select only certain classes from which to withdraw.*
- Hardship withdrawals requested on or after the last day before the final exam period will be treated as a retroactive hardship withdrawal.** Retroactive hardship withdrawals will not be allowed if the student has completed all course requirements such as a final examination and/or a final project. Retroactive hardship withdrawals will not be granted for semesters occurring more than six months prior to the time the request is made. If the hardship withdrawal request is granted, the grade will be changed to a W through the official Grade Appeal process involving a Change of Grade form for each course taken. (See Grade Appeal process, <http://www.westga.edu/handbook/> or *Connection and Student Handbook*, Appendix J.)

*Under *unusual* circumstances, a student may be granted a hardship withdrawal from only one class, while being allowed to remain in others. An example would be a student who is passing an applied piano course and injures a finger, thus being unable to play the piano the rest of the semester. A student would be allowed to complete other courses being taken concurrently. The student requesting a hardship withdrawal from one course must take all documentation to the Associate/Assistant Dean of the college offering the course.

** For *unusual* circumstances, the Provost and Vice-President of Academic Affairs may waive this policy and grant a retroactive hardship withdrawal.

Motion approved unanimously

Committee X: Honors College Committee (Chair, Heather Mbaye)

Action Item:

- A) The Honors Committee recommends a change to the following criteria in order to recognize that the SAT is now comprised of three sections, rather than two. The new criteria below yield approximately the same number of eligible students as our current criteria.

Proposed Revision:

Admission to the Honors College is open to entering freshmen who meet two of the following five criteria: (1) a combined SAT score of at least 1750 or an ACT Composite score of 26, (2) a minimum score of 650 on the Critical Reading portion of the SAT or an ACT English score of 28, (3) a minimum score of 650 on the Math portion of the SAT or an ACT Math score of 28, (4) a minimum score of 600 on the Writing portion of the SAT or (5) a high school grade point average of 3.5 or higher.

Motion approved unanimously

Committee XIII: Rules Committee (Chair, Chris Aanstoos)

Action Item:

- A) To edit the Policies and Procedures regarding the Executive Secretary

The Motion

MOTION: To revise the current statement in Art. IV, Section 2, D of the *Policies and Procedures* to read as follows

The Executive Secretary – The Secretary of the General Faculty shall serve as the ex-officio (nonvoting) Executive Secretary of the Senate. His or her duties shall be to prepare and maintain the official records of the Senate, to receive committee reports, to supervise the operational affairs of the Senate, maintain the Senate web site, and serve as a member of the Executive Committee of the Senate.

Motion approved unanimously and will be sent to general faculty for approval.

- B) To revise the procedure for the storage of Senate documents

MOTION:

Replace Art III.A of the *Bylaws* with the following:

Following their approval by the Faculty Senate at its next meeting, the Minutes of the previous meeting shall be deemed to be official. One copy shall be retained in the Archives at the University Library. They shall also be made available to the University community from the web page of the VPAA. Such posting of official Minutes must be made prior to the Senate's next meeting that follows the meeting at which they were approved. They must be maintained on the web site for at least two years, after which time they should be retained in an archival link on that same web site.

Replace Art III.C of the *Bylaws* with the following:

Following their approval by the committee at its next meeting, the Minutes of the previous meeting shall be deemed to be official. One copy shall be retained in the Archives at the

University Library. They shall also be made available to the University community from the web page of the VPAA. Such posting of official Minutes must be made prior to the committee's next meeting that follows the meeting at which they were approved. They must be maintained on the web site for at least two years, after which time they should be retained in an archival link on that same web site.

Motion approved unanimously and will be sent to general faculty for approval.

C) To provide a liaison with the Staff Advisory Council

MOTION:

The Chair of the Faculty Senate shall serve as the liaison between the Senate and the Staff Advisory Council, and shall work collaboratively with the Staff Advisory Council in support of their agenda to enable them to participate more meaningfully in an advisory capacity in university governance.

Motion approved with one nay vote.

D) To recommend a subcommittee on interdisciplinary studies

MOTION:

1. With respect to the request for a new standing committee of the Senate on interdisciplinary programs, it is recommended that the Undergraduate Programs Committee form a standing subcommittee on interdisciplinary programs;
- 2) With respect to the request for a new program in interdisciplinary studies, it is recommended that this proposal be taken under review by the Undergraduate Programs Committee.

Discussion: The intent of the motions was not to take a stand pro or con on interdisciplinary courses and programs but rather channel the proposals through the appropriate committees.

Motions approved.

E) To adopt The protocols of the Senate

Discussion and concerns: 1) The Protocols document may be seen as a document that binds us to additional rules (see "Rules of Order"), 2) Document says that this is a contract, 3) The addition of advisory committees and rules for membership and responsibilities could need more discussion.

Vote taken to receive the Protocols as a recommendation but not to adopt.

Information Item:

A) To edit the faculty handbook regarding college and committee names

5. Old Business

Action Items:

A) Approval of changes to the USGFC Bylaws

Item approved by voice vote.

6. New Business

A straw vote was taken to determine if the Senate would entertain discussion of the Protocols of the Senate as new business. The consensus was to not to so.

7. Announcements

- a. Library to have extended hours during final week
- b. Provost Peter Hoff thanked the Senate for the level of successful productivity and *esprit de corps*
- c. President Sethna extended his thanks to Provost Hoff for his service to the university
- d. Chair Chris Huff expressed thanks to chairs and Senators for a good year

8. Meeting was adjourned.

Respectively submitted,

Dawn Harmon McCord

Addendum II

Undergraduate Curriculum Changes

Department of Computer Science

Submitted: 3/25/2011
Effective Term: Spring 2012

Course Modifications

- **CS 1300: Introduction to Computer Science**
 - **Credits:** 2 lecture, 4 lab, 4 total (2/4/4)
 - **Rationale:**
We are shifting lecture hours to lab hours to more accurately reflect the needs of the course by focusing on the laboratory component.

- **CS 1301: Computer Science I**
 - **Credits:** 2 lecture, 4 lab, 4 total (2/4/4)
 - **Pre-requisite:** None
 - **Rationale:**
We are increasing lab hours to more accurately reflect the needs of the course by focusing on the laboratory component. The pre-requisite of CS 1300 is being removed to accommodate the B.S. in CS program modification removing CS 1300 as a required course for computer science majors.

- **CS 2100: Introduction to Web Development**
 - Make CS 1301 a co-requisite OR pre-requisite.
 - **Rationale:**
We are modifying the pre-requisite/co-requisite to accommodate the B.S. in CS program modification removing CS 1300 as a required course for computer science majors.

B.S. in Computer Science Program Modification

Please note, strikethrough text represents a deletion from the current version, and the bold, highlighted text represents an addition (referencing the 2010-2011 online undergraduate catalog):
<http://www.westga.edu/undergrad/5431.htm>

B.S. Degree in Computer Science

ABET, Inc. Accredited Program

Requirement	Hours	
<u>Core Areas A,B,C,D and E</u>		42
Core Area A:		
<u>MATH 1113</u> required (3 of 4)		
Core Area D:		
<u>MATH 1634</u> (required)		
<u>BIOL 1107</u> & <u>1108</u> , or <u>CHEM 1211</u> & <u>1212</u> or		
<u>PHYS 2211</u> & <u>2212</u> required as lab sequence		
Core Area F - Major Specific Courses		18
CS 1300 Introduction to Computer and Science	4	
<u>CS 1301</u> Computer Science I	3 4	
<u>CS 1302</u> Computer Science II	3	
CS 2100 Introduction to Web Development	3	
<u>MATH 1113</u> Precalculus (from Area A)	1	
<u>MATH 1634</u> Calculus I (from Area D)	1	
<u>MATH 2644</u> Calculus II	4	
<u>MATH 2063</u> Introductory Statistics (2 of 3)	2	
Supporting courses		11
<u>ENGL 3405</u> Professional & Technical Writing	3	
<u>MATH 2063</u> Introductory Statistics (1 of 3)	1	
Select 1 course from the following:	3	
<u>MATH 2853</u> , <u>3303</u> , <u>4003</u> , <u>4103</u> , <u>4153</u>		
Select 1 course not taken in Area D from the following:	4	
<u>BIOL 1107+1107L</u> , <u>CHEM 1211K</u> , <u>PHYS 2211+2211L</u>		
Program body		45
CS 2100 Introduction to Web Development	3	
<u>CS 3110</u> System Architecture	3	
<u>CS 3151</u> Data Structures and Discrete Mathematics I	3	
<u>CS 3152</u> Data Structures and Discrete Mathematics II	3	
<u>CS 3201</u> Program Construction I	3	
<u>CS 3202</u> Program Construction II	3	
<u>CS 3211</u> Software Engineering I	3	
<u>CS 3212</u> Software Engineering II	3	
<u>CS 3230</u> Information Management	3	
<u>CS 3270</u> Intelligent Systems	3	
<u>CS 3280</u> System and Network Administration	3	
<u>CS 4225</u> Parallel and Distributed Systems	3	
<u>CS 4982</u> Computing Capstone	3	
2 3 additional 4000-level CS electives	6 9	
Electives	4	
TOTAL		120

Summary

- Remove CS 1300 from Core Area F.
- Adjust hours for CS 1301 (per course change submitted with this request).
- Move CS 2100 from Program body to Core Area F.
- Increase additional 4000-level CS electives to 3 (9 hours total).

Rationale

We have determined that CS 1300, originally created to help less prepared students to succeed in the major, no longer significantly contributes to improved retention and progression. As such, it is simply an extra course that prolongs students' ability to progress in the program. We are therefore removing the requirement from the major. At this time, the course will continue to be offered for non-majors and for majors who may wish to take it.

Course or Program Addition, Deletion or Modification Request

Department: Leadership and Applied Instruction College: College of Education

Current course catalog listing: (for modifications or deletions)

2011 JUN -11 AM 9:10
/ /

Prefix _____ Course _____ Title B.S.Ed. in Middle Grades Education - Language Arts/Social Studies Hours: Lecture/Lab/Total

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input checked="" type="checkbox"/> Modify	<input type="checkbox"/> Add <input type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input checked="" type="checkbox"/> Other Deactivate	

Credit
<input checked="" type="checkbox"/> Undergraduate
<input type="checkbox"/> Graduate
<input type="checkbox"/> Other*
*Variable credit must be explained

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix _____ Course _____ Title _____ Hours: Lecture/Lab/Total

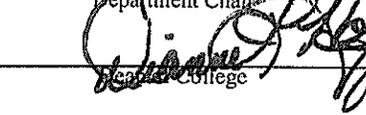
Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: (Students per year) _____ Effective Date*: Spring /2012
*For a new course, one full term must pass between approval and effective date. Term/Year

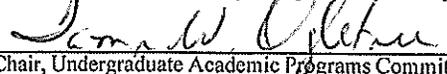
Grading System: Letter Grade Pass/Fail Other

Approval:

	3-30-2011 Date	Department Chair (if cross listed)	Date
	4/11/2011 Date	Dean of College (if cross listed)	Date

Chair of TEAC (if teacher prep. program) _____ Date _____

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

	5-6-11 Date	Chair, Committee on Graduate Studies	Date
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Vice President for Academic Affairs _____ Date _____

Department of Leadership and Applied Instruction

University of West Georgia

B. S. in Education with a major in MiddleGrades Education-Language Arts/Social Studies

Rationale for Program Deactivation

Background

The demand from the Middle Grades and Secondary Grades advisory boards has been to produce candidate teachers with a stronger background in content. The existing middle grades certification at UWG is overlapped by Early Learning (P-5) and Secondary Education (6-12) thus making the need for an overlapping degree not necessary. This compounded with the content enriched Secondary Education degree renders the middle-grades candidates not as viable in the workplace as the Secondary Education majors. Future candidates interested in teaching middle-grades will elect Secondary Education or Early Learning degrees.

Proposed Deactivation

To respond to the market demand for a better "content" prepared candidate teacher, the Department of Leadership and Applied Instruction has proposed deactivating the B. S. in MiddleGrades Education-Language Arts/Social Studies effective Spring, 2012. New candidates will not be admitted beginning the Spring term, 2012.

Course or Program Addition, Deletion or Modification Request

Department: Leadership and Applied Instruction **College:** College of Education

2011 JUN -8 AM 9:09

Current course catalog listing: (for modifications or deletions)

Prefix Course Title B.S.Ed. in Middle Grades Education Math/Science Hours: / /
Lecture/Lab/Total

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input checked="" type="checkbox"/> Modify	<input type="checkbox"/> Add <input type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input checked="" type="checkbox"/> Other Deactivate	

Credit
<input checked="" type="checkbox"/> Undergraduate
<input type="checkbox"/> Graduate
<input type="checkbox"/> Other*
*Variable credit must be explained

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix Course Title Hours: / /
Lecture/Lab/Total

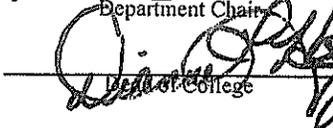
Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: (Students per year) Effective Date*: Spring /2012
*For a new course, one full term must pass between approval and effective date. Term/Year

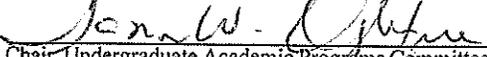
Grading System: Letter Grade Pass/Fail Other

Approval:

	<u>3-30-2011</u>		
Department Chair	Date	Department Chair (if cross listed)	Date
	<u>4/11/2011</u>		
Dean of College	Date	Dean of College (if cross listed)	Date

Chair of TEAC (if teacher prep. program) Date

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

	<u>5-6-11</u>		
Chair, Undergraduate Academic Programs Committee	Date	Chair, Committee on Graduate Studies	Date

Vice President for Academic Affairs Date

Department of Leadership and Applied Instruction

University of West Georgia

B. S. in Education with a major in MiddleGrades Education-Math & Science

Rationale for Program Deactivation

Background

The demand from the Middle Grades and Secondary Grades advisory boards has been to produce candidate teachers with a stronger background in content. The existing middle grades certification at UWG is overlapped by Early Learning (P-5) and Secondary Education (6-12) thus making the need for an overlapping degree not necessary. This compounded with the content enriched Secondary Education degree renders the middle-grades candidates not as viable in the workplace as the Secondary Education majors. Future candidates interested in teaching middle-grades will elect Secondary Education or Early Learning degrees.

Proposed Deactivation

To respond to the market demand for a better “content” prepared candidate teacher, the Department of Leadership and Applied Instruction has proposed deactivating the B. S. in MiddleGrades Education-Math & Science effective Spring, 2012. New candidates will not be admitted beginning the Spring term, 2012.

Addendum III

Course or Program Addition, Deletion or Modification Request

Department: Computer Science

College: College of Science and Mathematics

Current course catalog listing: (for modifications or deletions)

APR 21 2:59 PM '11

Prefix _____ Course _____ Title Master of Science Applied Computer Science Hours: Lecture/Lab/Total _____ / /

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input checked="" type="checkbox"/> Modify	<input type="checkbox"/> Add <input type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input checked="" type="checkbox"/> Other	

Credit
<input type="checkbox"/> Undergraduate
<input checked="" type="checkbox"/> Graduate
<input type="checkbox"/> Other*
*Variable credit must be explained

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix _____ Course _____ Title _____ Hours: Lecture/Lab/Total _____ / /

Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: (Students per year) _____ Effective Date*: Fall / 2011
*For a new course, one full term must pass between approval and effective date. Term/Year

Grading System: Letter Grade Pass/Fail Other

Approval: _____
 _____ 3/25/2011
Department Chair Date

 _____ 4/4/2011
Dean of College Date

Chair of TEAC (if teacher prep. program) _____ Date _____

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

Chair, Undergraduate Academic Programs Committee _____ Date _____ Chair, Committee on Graduate Studies _____ Date 4-19-11

Vice President for Academic Affairs _____ Date _____

M.S. in Applied Computer Science: Transition to 100% Online

Summary and Curriculum Change Requests
Effective Term: Fall 2011

Summary and Rationale

The purpose of these changes is to transition the delivery method for the existing Master of Science in Applied Computer Science from a face-to-face program to completely (100%) online. In order to deliver the program in a more effective and efficient manner, we are also focusing the program outcomes and establishing a cohort approach for student matriculation as well as offering the program part-time (6 credit hours per semester to include summer).

This change is driven by the following objectives:

- Market to and attract a larger population of students by offering working professionals a program with a flexible delivery format that will enable them to quickly re-train and re-tool for a career in information technology.
- In a time of significant budgetary challenges, strengthen the fiscal viability of the program through increased revenue from additional students and associated e-tuition revenue (or a program-specific distance tuition rate).

Finally, we are eliminating the four graduate certificates in computing. Since their inception, no certificates have actually been awarded. Students in these programs either choose not to continue or transfer into the M.S. program after satisfying admission requirements.

Impact on Resources

Currently, we are in the process of filling a vacant position. Once that is completed, we do not anticipate the need for any additional resources to transition to an online program. However, a significant increase in enrollment may necessitate additional resources to sustain the program while remaining committed to improving RPG for an increasing the number of majors in our undergraduate B.S. program.

Impact on Current Students

Due to the changes in course offerings and scheduling, there will be a transition period in order to ensure that students currently in the program can complete their degree. We will make appropriate accommodations, on a case-by-case basis, to include offering independent studies and course substitutions to ensure that current students can complete their program of study in a timely manner.

Termination of Graduate Certificates in Computing

The following graduate certificate programs in computing are to be terminated and removed from the catalog:

- Graduate Certificate in Human-Centered Computing
- Graduate Certificate in Software Development
- Graduate Certificate in System and Network Administration
- Graduate Certificate in Web Technologies

M.S. in Applied Computer Science Program Modification

The Graduate Catalog section for the M.S. in Applied Computer Science is to be replaced in its entirety with the following content:

BEGIN CATALOG TEXT

MASTER OF SCIENCE IN APPLIED COMPUTER SCIENCE

Department of Computer Science

www.cs.westga.edu

TLC 2-200 • (678) 839-6485

Professor:

A. Abunawass (Chair)

Associate Professors:

L. Baumstark, W. Lloyd, A. Remshagen, D. Rocco, L. Yang, D. Yoder

Program Summary

The M.S. in Applied Computer Science degree is a professional program, requiring 36 hours of graduate study, that provides individuals holding an undergraduate degree in any discipline the knowledge and skills needed to pursue a career in the exciting and dynamic field of computer science and information technology. The program focuses on computer science fundamentals and the craft and practice of software design and development.

Students may enter the program during the fall semester only. The program is part-time (6 credit hours per semester to include summer) and may be completed in 24 months. All instruction and course work is delivered completely online via the Internet using a variety of distance learning technologies. Students are expected to have basic knowledge and proficiency in using computers. Students will be expected to have reliable Internet access and their own personal computer capable of running a variety of software tools used in the program. Additional details on computing needs are available from the Department of Computer Science web site.

Admission Requirements

In addition to meeting minimum Graduate School admission requirements, applicants must have an earned bachelor's degree from an accredited institution and an overall 2.5 GPA in all undergraduate work. The admission application must also include a letter of application (500 words or less) that explains the applicant's intent for pursuing the degree, three letters of reference, a comprehensive resumé or curriculum vitae that describes in detail the applicant's educational background and professional experience, and recent GRE scores. A committee of computer science graduate faculty will evaluate all admission applications. As part of the application process, applicants will be required to participate in an interview with the committee, which may include a written component. The committee shall then recommend for admission those applicants deemed qualified. Provisional admission is not granted for entry to the program, and only students who are admitted to the program may enroll in graduate computer science courses.

Program Learning Outcomes

Upon completing the program, students will be able to:

1. Effectively function as a member of a team engaged in the process of modeling, designing, and implementing computer-based systems of varied complexity utilizing multiple technologies.
2. Recognize and analyze social, professional, and ethical issues and responsibilities they may face as computing professionals.
3. Prepare and give effective technical presentations using appropriate technologies.
4. Write clear and accurate technical documents.

Required Courses

CS 6231 Database Systems I	3
CS 6232 Database Systems II	3
CS 6241 Software Development I	3
CS 6242 Software Development II	3
CS 6251 Web Technologies I	3
CS 6252 Web Technologies II	3
CS 6261 System and Network Administration	3
CS 6311 Program Construction I	3
CS 6312 Program Construction II	3
CS 6910 Project I	3
CS 6920 Project II	6
Total	36

Additional Program Requirements

- Students are allowed only one grade of C in all courses applying toward the degree.

- Students must satisfactorily complete CS 6910 (Project I) by earning a grade of "S" in order to remain in the program.
- Students must satisfactorily complete CS 6920 (Project II) by earning a grade of "S" and participate in an exit interview with computer science graduate faculty.
- Additional program requirements are found on the Department of Computer Science website at www.cs.westga.edu.

END CATALOG TEXT

Remove Non-Applicable Undergraduate Courses from Graduate Catalog

The following undergraduate courses should be removed from the Graduate Catalog since they will no longer be applicable to the M.S. program:

- CS 1301 – Computer Science I
- CS 3151 – Data Structures and Discrete Mathematics I
- CS 3152 – Data Structures and Discrete Mathematics II

Course Additions, Modifications, Deletions

Deletions

- CS 5201 Computer Science Fundamentals I
- CS 5202 Computer Science Fundamentals II
- CS 6211 Computer Architecture and Machine Organization I
- CS 6212 Computer Architecture and Machine Organization II
- CS 6250 Graphics
- CS 6262 System and Network Administration II
- CS 6271 Artificial Intelligence I
- CS 6272 Artificial Intelligence II
- CS 6281 Human and Computer Interaction I
- CS 6282 Human and Computer Interaction II
- CS 6291 Interactive Media and Game Development I
- CS 6292 Interactive Media and Game Development II
- CS 6900 Project
- CS 6983 Seminar
- CS 6999 Thesis
- CS 7300 Introduction to Computer Science for Teachers
- CS 7331 Computer Science Advanced Placement Preparation for Teachers I
- CS 7332 Computer Science Advanced Placement Preparation for Teachers II

Rationale

- As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, these courses will no longer be applicable to the program.

- In the cases of CS 7300, 7331, and 7332, these courses have never been offered and the Department has no plans to offer them in the future.

Modify: CS 6231 – Database Systems I

- **Pre-requisite:** “CS 6910”
- **Rationale:**
Consistent with proposed changes to the M.S. in Applied CS program, implement a pre-requisite structure that ensures students’ matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6241 – Software Development I

- **Pre-requisite:** “CS 6910”
- **Rationale:**
Consistent with proposed changes to the M.S. in Applied CS program, implement a pre-requisite structure that ensures students’ matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6251 – Web Technologies I

- **Course description:**
An introduction to the design, development, and implementation of web sites using client-side technologies. Students are expected to develop a dynamic web site using current industry best practices for client-side development.
- **Drop pre-requisites.**
- **Rationale:**
Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students’ matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6252 – Web Technologies II

- **Course description:**
A continuation of CS 6251: design, development, and implementation of web sites using client- and server-side technologies. Students are expected to develop a dynamic web site using current industry best practices for client- and server-side development.
- **Rationale:**
Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students’ matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6261 – System and Network Administration I

- **Title:** “System and Network Administration”

- **Drop pre-requisite.**
- **Course description:**
An introduction to the major services and protocols used in intra- and inter-network communication, with a focus on understanding the internet from a software developer's point-of-view. The course includes a discussion of professional and ethical issues related to system administration.
- **Rationale:**
Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students' matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6311 – Programming Languages I

- **Title:** "Program Construction I"
- **Drop pre-requisite.**
- **Course description:**
An introduction to object-oriented design and programming using fundamental software engineering principles and concepts. Students are expected to develop an object-oriented application using current industry best practices for program development.
- **Rationale:**
Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students' matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6312 – Programming Languages II

- **Title:** "Program Construction II"
- **Course description:**
A continuation of CS 6311. Students are expected to develop a moderately complex object-oriented application using current industry best practices for program development.
- **Rationale:**
Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students' matriculation in the program is consistent and appropriate to the needs of the course.

Addition: CS 6910 – Project I

NOTE: This course includes a laboratory component; therefore, we request that the existing Computer Science Lab flat course fee (code: SCP, \$45) be attached to this course.

Rationale

This is the first of two required project experience courses designed to integrate the knowledge and skills attained thus far in the program with teamwork and professional practices.

Course Description

Integration of core knowledge and skills in program construction and web technologies with teamwork and professional practices through directed participation in the implementation of a significant software project.

Pre-Requisites

CS 6252 and CS 6312

Credit Hours

2/2/3

Grading Method

S/U

Addition: CS 6920 – Project II

NOTE: This course includes a laboratory component; therefore, we request that the existing Computer Science Lab flat course fee (code: SCP, \$45) be attached to this course.

Rationale

This is the second of two required project experience courses designed to integrate the knowledge and skills attained in the program with teamwork and professional practices.

Course Description

Comprehensive integration of knowledge and skills attained in the program with teamwork and professional practices through the implementation of a significant software project.

Pre-Requisites

CS 6232, CS 6242, and CS 6910

Credit Hours

2/8/6

Grading Method

S/U

Course or Program Addition, Deletion or Modification Request

Department: Computer Science

College: College of Science and Mathematics

Current course catalog listing: (for modifications or deletions)

Prefix Course Title Graduate Certificate in Human-Centered Computing Hours: / / Lecture/Lab/Total

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input type="checkbox"/> Modify	<input type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input type="checkbox"/> Other	

Credit
<input type="checkbox"/> Undergraduate
<input checked="" type="checkbox"/> Graduate
<input type="checkbox"/> Other*
*Variable credit must be explained

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix Course Title Hours: / / Lecture/Lab/Total

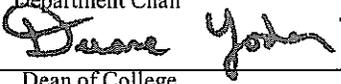
Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: (Students per year) Effective Date*: Fall / 2011
*For a new course, one full term must pass between approval and effective date. Term/Year

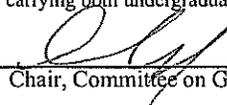
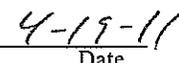
Grading System: Letter Grade Pass/Fail Other

Approval:

	3/25/2011		
Department Chair	Date	Department Chair (if cross listed)	Date
	BY KF 4/4/2011		
Dean of College	Date	Dean of College (if cross listed)	Date

Chair of TEAC (if teacher prep. program) Date

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

			
Chair, Undergraduate Academic Programs Committee	Date	Chair, Committee on Graduate Studies	Date

Vice President for Academic Affairs Date

Course or Program Addition, Deletion or Modification Request

Department: Computer Science

College: College of Science and Mathematics

Current course catalog listing: (for modifications or deletions)

Prefix Course Title Graduate Certificate in Software Development Hours: / /
 Lecture/Lab/Total

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input type="checkbox"/> Modify	<input type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input type="checkbox"/> Other	

Credit
<input type="checkbox"/> Undergraduate
<input checked="" type="checkbox"/> Graduate
<input type="checkbox"/> Other*
*Variable credit must be explained

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix Course Title Hours: / /
 Lecture/Lab/Total

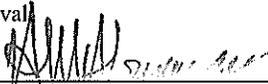
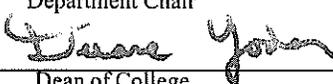
Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: (Students per year) Effective Date*: Fall / 2011
*For a new course, one full term must pass between approval and effective date. Term/Year

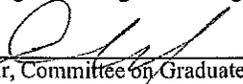
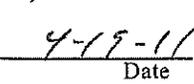
Grading System: Letter Grade Pass/Fail Other

Approval

	Date <u>3/25/2011</u>		
Department Chair	Date	Department Chair (if cross listed)	Date
	Date <u>4/4/2011</u>		
Dean of College	Date	Dean of College (if cross listed)	Date

Chair of TEAC (if teacher prep. program) Date

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

			
Chair, Undergraduate Academic Programs Committee	Date	Chair, Committee on Graduate Studies	Date <u>4-19-11</u>

Vice President for Academic Affairs Date

Course or Program Addition, Deletion or Modification Request

Department: Computer Science

College: College of Science and Mathematics

Current course catalog listing: (for modifications or deletions)

Prefix _____ Course _____ Title Graduate Certificate in System and Network Administration Hours: / /

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input type="checkbox"/> Modify	<input type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input type="checkbox"/> Other	

Credit
<input type="checkbox"/> Undergraduate
<input checked="" type="checkbox"/> Graduate
<input type="checkbox"/> Other*
<small>*Variable credit must be explained</small>

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix _____ Course _____ Title _____ Hours: _____ / _____ / _____

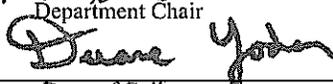
Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: (Students per year) _____ Effective Date*: Fall / 2011
*For a new course, one full term must pass between approval and effective date. Term/Year

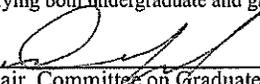
Grading System: Letter Grade Pass/Fail Other

Approval

	3/25/2011		
Department Chair	Date	Department Chair (if cross listed)	Date
	BY KC 4/4/2011		
Dean of College	Date	Dean of College (if cross listed)	Date

Chair of TEAC (if teacher prep. program) _____ Date _____

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

	4-19-11
Chair, Undergraduate Academic Programs Committee	Date
Chair, Committee on Graduate Studies	Date

Vice President for Academic Affairs _____ Date _____

Course or Program Addition, Deletion or Modification Request

Department: Computer Science

College: College of Science and Mathematics

Current course catalog listing: (for modifications or deletions)

Prefix Course Title Graduate Certificate in Web Technologies Hours: / / Lecture/Lab/Total

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input type="checkbox"/> Modify	<input type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input type="checkbox"/> Other	

Credit
<input type="checkbox"/> Undergraduate
<input checked="" type="checkbox"/> Graduate
<input type="checkbox"/> Other*
<small>*Variable credit must be explained</small>

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix Course Title Hours: / / Lecture/Lab/Total

Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: (Students per year) Effective Date*: Fall / 2011
*For a new course, one full term must pass between approval and effective date. Term/Year

Grading System: Letter Grade Pass/Fail Other

Approval:

	3/25/2011		
Department Chair	Date	Department Chair (if cross listed)	Date
	BY KC 4/4/2011		
Dean of College	Date	Dean of College (if cross listed)	Date

Chair of TEAC (if teacher prep. program) Date

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

	
Chair, Undergraduate Academic Programs Committee	Date
	4-19-11
Chair, Committee on Graduate Studies	Date

Vice President for Academic Affairs Date

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 5201 Computer Science Fundamental I
Prefix Number Course Title

Introduction to basic computing fundamentals and software engineering with emphasis on linear data structures, algorithm development and problem solving. Students are expected to complete a small-scale project.

Course Catalog Description

4.00	2.00	5.00	Fall - 2011	
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

- Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 5202 Computer Science Fundamentl II
Prefix Number Course Title

Advanced computing fundamentals and software engineering with emphasis on non-linear data structures and computer architecture. Students are expected to complete a medium scale project. Prerequisite(s):CS 5201 or equivalent.

Course Catalog Description

4.00	2.00	5.00	Fall - 2011		
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6211 Comp. Architecture/Machn Org I
Prefix Number Course Title

An introduction to computer organization and principles of computer design. Topics include: machine language, assembly language programming, organization of the processor, main and secondary memory, representation of data types, linkers and loaders, addressing methods, machine program sequencing, processing unit, cache and pipelining.

Course Catalog Description

2.00 Lec Hrs	2.00 Lab Hrs	3.00 Credit Hrs	Fall - 2011 Effective Term	Frequency	Grading
-----------------	-----------------	--------------------	-------------------------------	-----------	---------

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

 Computer Science Department
Department

 College of Science and Mathematics
College

 Rudolph, Edwin
Originator
Action
 Add Modify Delete

Modifications
 Prerequisites Description Title Credit See Comments

Course Details

 CS 6212 Comp. Architecture/Mchn Org II
Prefix Number Course Title

 Advanced topics in computer architecture. Students will be introduced to current professional certification processes and standards.
 Prerequisite: CS 6211

Course Catalog Description

2.00 <small>Lec Hrs</small>	2.00 <small>Lab Hrs</small>	3.00 <small>Credit Hrs</small>	Fall - 2011 <small>Effective Term</small>		
				<small>Frequency</small>	<small>Grading</small>

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites
Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

-
- Library Resources are Adequate
-
-
- Library Resources Need Enhancement

 Present or Projected Annual Enrollment:
Comments
 TEAC Approval Required

College Approvals

 Abunawass, Adel [APPROVED 03/25/11]
 Chair, Course Department

[]

Cross Listing Approvals

 N/A
 Chair, Cross Listed Department

 N/A
 Associate Dean, Cross Listed College

Other Approvals

 Jenks, David [APPROVED 05/23/11]
 Chair, Committee on Graduate Studies

 N/A
 Chair, TEAC

FINAL APPROVAL

 Anderson, Jon [REQUIRED 03/25/11]
 Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6250 Graphics
Prefix Number Course Title

An introduction to the concepts of computer graphics and their applications. Techniques of graphical display software including display files, windowing, slipping and two- and three-dimensional transformations.

Course Catalog Description

2.00	2.00	3.00	Fall - 2011	
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency
				Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

- Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6262 System and Network Admin II
Prefix Number Course Title

This course explores advanced principles and practices in systems and network administration. Topics include backups and disaster recovery; automating tasks with scripts; performance analysis; troubleshooting; security; wireless networking; and internetworking architectures. Current professional and ethical issues as well as certification standards and processes relating to systems and network administration will be introduced.

Course Catalog Description

2.00	2.00	3.00	Fall - 2011		
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A
Chair, Cross Listed Department

N/A
Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

 Computer Science Department
Department

 College of Science and Mathematics
College

 Rudolph, Edwin
Originator
Action
 Add Modify Delete

Modifications
 Prerequisites Description Title Credit See Comments

Course Details

 CS 6271 Artificial Intelligence I
Prefix Number Course Title

A study of symbolic artificial intelligence. The course includes application and survey of problem-solving methods in artificial intelligence with emphasis on heuristic programming, production systems, simple robotic systems, and ethical and professional implications of intelligent systems.

Course Catalog Description

2.00	2.00	3.00	Fall - 2011		
<small>Lec Hrs</small>	<small>Lab Hrs</small>	<small>Credit Hrs</small>	<small>Effective Term</small>	<small>Frequency</small>	<small>Grading</small>

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites
Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info
 Library Resources are Adequate
 Library Resources Need Enhancement

 Present or Projected Annual Enrollment:
Comments
 TEAC Approval Required

College Approvals
Abunawass, Adel [APPROVED 03/25/11]
 Chair, Course Department

[]

Cross Listing Approvals
N/A
 Chair, Cross Listed Department

N/A
 Associate Dean, Cross Listed College

Other Approvals
Jenks, David [APPROVED 05/23/11]
 Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL
Anderson, Jon [REQUIRED 03/25/11]
 Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6272 Artificial Intelligence II
Prefix Number Course Title

A study of sub-symbolic artificial intelligence. The course includes sub-symbolic processes in artificial intelligence with emphasis on machine learning, neural networks, and genetic algorithms.

Course Catalog Description

2.00	2.00	3.00	Fall - 2011		
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

- Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6281 Human/Computer Interaction I
Prefix Number Course Title

The course investigates the importance of the human/computer interface in the design and development of computing systems. Topics include the theoretical foundations of human/computer interface design; cross-disciplinary issues; and methodologies used in the design, development, and evaluation of human/computer interfaces.

Course Catalog Description

2.00	2.00	3.00	Fall - 2011	Frequency	Grading
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term		

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

- Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6282 Human/Computer Interaction II
Prefix Number Course Title

This course expands on HCI foundations from CS 6281 with extensive readings and practice of HCI design, development, and evaluation methodologies and techniques. Students will be expected to complete a significant project involving an investigation of an HCI related domain through application of design and evaluation techniques covered in the course.

Course Catalog Description

2.00	2.00	3.00	Fall - 2011	
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency
				Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

- Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A
Chair, Cross Listed Department

N/A
Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A
Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6291 Interactive Media & Game Dev I
Prefix Number Course Title

This course will explore the basic design principles and practices employed in developing interactive media and simple games. Topics will include human-computer interaction factors, the animation of images, and the game development process from conception to implementation.

Course Catalog Description

2.00	2.00	3.00	Fall - 2011		
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A
Chair, Cross Listed Department

N/A
Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A
Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6292 Interactive Media & Game Dev II
Prefix Number Course Title

This course will cover advanced topics in interactive media and game development including more advanced game development concepts such as artificial intelligence and network games. The creation, animation, and incorporation of 3D images in games and interactive web sites will be a major component of the course.

Course Catalog Description

2.00	2.00	3.00	Fall - 2011	
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, these courses will no longer be applicable to the program.

Planning Info

Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/26/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6900 Project
Prefix Number Course Title

Course designed for special project work under the supervision of the student's graduate committee chair. May be repeated with a change in subject matter to a total of six hours.

Course Catalog Description

<input type="text"/>	<input type="text"/>	<input type="text" value="3.00"/>	<input type="text" value="Fall - 2011"/>	<input type="text"/>	<input type="text"/>
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department

Department

College of Science and Mathematics

College

Rudolph, Edwin

Originator

Action
 Add
 Modify
 Delete

Modifications
 Prerequisites

 Description

 Title

 Credit

 See Comments

Course Details

 CS Project I
 Prefix Number Course Title

Integration of core knowledge and skills in program construction and web technologies with teamwork and professional practices through directed participation in the implementation of a significant software project.

Course Catalog Description

<input type="text" value="2"/>	<input type="text" value="2"/>	<input type="text" value="3"/>	Fall - 2011	Summer	S/U/I
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

CS 6252 and CS 6312

Corequisites
Rationale

This is the first of two required project experience courses designed to integrate the knowledge and skills attained thus far in the program with teamwork and professional practices.

Planning Info

-
- Library Resources are Adequate
-
-
- Library Resources Need Enhancement

Present or Projected Annual Enrollment:
Comments

This course includes a laboratory component; therefore, we request that the existing Computer Science Lab flat course fee (code: 602, \$45) be attached to this

 TEAC Approval Required

College Approvals
Abunawass, Adel [APPROVED 03/26/11]
 Chair, Course Department

[]

Cross Listing Approvals
N/A
 Chair, Cross Listed Department

N/A
 Associate Dean, Cross Listed College

Other Approvals
Jenks, David [APPROVED 05/23/11]
 Chair, Committee on Graduate Studies

N/A
 Chair, TEAC

FINAL APPROVAL
Anderson, Jon [REQUIRED 03/25/11]
 Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6920 Project II
Prefix Number Course Title

Comprehensive integration of knowledge and skills attained in the program with teamwork and professional practices through the implementation of a significant software project.

Course Catalog Description

2	8	6	Fall - 2011	Yearly	S/U/I
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

CS 6232, CS 6242, and CS 6910

Corequisites

Rationale

This is the second of two required project experience courses designed to integrate the knowledge and skills attained in the program with teamwork and professional practices.

Planning Info

- Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment: 15

Comments

This course includes a laboratory component; therefore, we request that the existing Computer Science Lab flat course fee (code: SCP 645) be attached to this

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/26/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A
Chair, Cross Listed Department

N/A
Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A
Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

 Computer Science Department
 Department

 College of Science and Mathematics
 College

 Rudolph, Edwin
 Originator

Action
 Add Modify Delete

Modifications
 Prerequisites Description Title Credit See Comments

Course Details

 CS 6983 Seminar
 Prefix Number Course Title

Designed to introduce students to research topics in computer science. May be repeated with a change in subject matter to a total of three hours.

Course Catalog Description

1.00		1.00	Fall - 2011		
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites
Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

-
- Library Resources are Adequate
-
-
- Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments
 TEAC Approval Required

College Approvals
Abunawass, Adel [APPROVED 03/25/11]
 Chair, Course Department

[]

Cross Listing Approvals
N/A
 Chair, Cross Listed Department

N/A
 Associate Dean, Cross Listed College

Other Approvals
Jenks, David [APPROVED 05/23/11]
 Chair, Committee on Graduate Studies

N/A
 Chair, TEAC

FINAL APPROVAL
Anderson, Jon [REQUIRED 03/25/11]
 Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 6999 Thesis
Prefix Number Course Title

Thesis work done under the supervision of the student's graduate committee chair.

Course Catalog Description

Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading
		6.00 to 9.00	Fall - 2011		

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, this course will no longer be applicable to the program.

Planning Info

- Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 7300 Intro to Computing for Teachers
Prefix Number Course Title

An algorithmic approach to problem solving using two high-level programming languages.

Course Catalog Description

3.00		3.00	Fall - 2011		
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

This course has never been offered and the Department has no plans to offer it in the future.

Planning Info

Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A

Chair, Cross Listed Department

N/A

Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 7331 CS AP Preparation for Teach I
Prefix Number Course Title

Covers computer science topics needed for the Advanced Placement Program for Computer Science A examination.

Course Catalog Description

3.00	2.00	4.00	Fall - 2011		
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

This course has never been offered and the Department has no plans to offer it in the future.

Planning Info

- Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A
Chair, Cross Listed Department

N/A
Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course Update Request (Add, Delete, Modify)

Originator

Computer Science Department
Department

College of Science and Mathematics
College

Rudolph, Edwin
Originator

Action

Add Modify Delete

Modifications

Prerequisites Description Title Credit See Comments

Course Details

CS 7332 CS AP Preparation for Teach II
Prefix Number Course Title

Covers the computer science topics needed for the Advanced Placement Program for Computer Science AB examination.
Prerequisite: CS 7332

Course Catalog Description

3.00	2.00	4.00	Fall - 2011		
Lec Hrs	Lab Hrs	Credit Hrs	Effective Term	Frequency	Grading

Prerequisites

See hard copy catalog for pre-requisites.

Corequisites

Rationale

This course has never been offered and the Department has no plans to offer it in the future.

Planning Info

Library Resources are Adequate
 Library Resources Need Enhancement

Present or Projected Annual Enrollment:

Comments

TEAC Approval Required

College Approvals

Abunawass, Adel [APPROVED 03/25/11]
Chair, Course Department

[]

Cross Listing Approvals

N/A
Chair, Cross Listed Department

N/A
Associate Dean, Cross Listed College

Other Approvals

Jenks, David [APPROVED 05/23/11]
Chair, Committee on Graduate Studies

N/A

Chair, TEAC

FINAL APPROVAL

Anderson, Jon [REQUIRED 03/25/11]
Chair, Faculty Senate

Course or Program Addition, Deletion or Modification Request

Department: Collaborative Support and Intervention College: College of Education RECEIVED
2011 APR 26 PM 3:03

Current course catalog listing: (for modifications or deletions)

Prefix Course Title Reading Add-On Hours: Lecture/Lab/Total

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input checked="" type="checkbox"/> Modify	<input type="checkbox"/> Add <input type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input checked="" type="checkbox"/> Other	Deactivate

Credit
<input type="checkbox"/> Undergraduate
<input checked="" type="checkbox"/> Graduate
<input type="checkbox"/> Other*
<small>*Variable credit must be explained</small>

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix Course Title Hours: Lecture/Lab/Total

Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

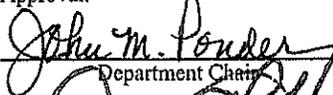
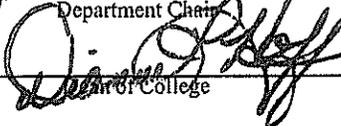
De-activate the Reading Add-On due to low student enrollment.

Prerequisite(s) NA

Present or Projected Enrollment: 1 (Students per year) Effective Date*: Fall 2011 /
*For a new course, one full term must pass between approval and effective date. Term/Year

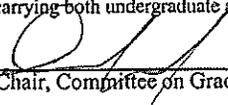
Grading System: Letter Grade Pass/Fail Other

Approval:

	<u>03-28-11</u>		
Department Chair	Date	Department Chair (if cross listed)	Date
	<u>4/11/2011</u>		
Dean of College	Date	Dean of College (if cross listed)	Date

Chair of TEAC (if teacher prep. program) Date

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

			<u>4-19-11</u>
Chair, Undergraduate Academic Programs Committee	Date	Chair, Committee on Graduate Studies	Date

Vice President for Academic Affairs Date

Course or Program Addition, Deletion or Modification Request

Department: Educational Innovation

College: College of Education

2:11 APR 27 PM 3:01
/ /

Current course catalog listing: (for modifications or deletions)

Prefix Course Title EdS in Media Instructional Technology with Certification in School Library Media Hours: Lecture/Lab/Total

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input checked="" type="checkbox"/> Modify	<input type="checkbox"/> Add <input type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input type="checkbox"/> Other	

Credit
<input type="checkbox"/> Undergraduate
<input checked="" type="checkbox"/> Graduate
<input type="checkbox"/> Other*
<small>*Variable credit must be explained</small>

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

EdS in Media Instructional Technology with Certification in School Library Media / /

Prefix Course Title Hours: Lecture/Lab/Total

Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: 40 (Students per year)

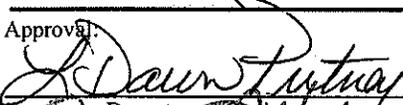
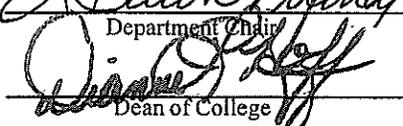
Effective Date*: Summer /2011

*For a new course, one full term must pass between approval and effective date.

Term/Year

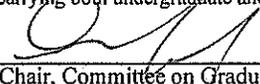
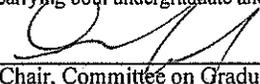
Grading System: Letter Grade Pass/Fail Other

Approval:

	<u>4/8/11</u>		
<small>Department Chair</small>	<small>Date</small>	<small>Department Chair (if cross listed)</small>	<small>Date</small>
	<u>4/11/2011</u>		
<small>Dean of College</small>	<small>Date</small>	<small>Dean of College (if cross listed)</small>	<small>Date</small>

Chair of TEAC (if teacher prep. program) Date

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

			
<small>Chair, Undergraduate Academic Programs Committee</small>	<small>Date</small>	<small>Chair, Committee on Graduate Studies</small>	<small>Date</small>

Vice President for Academic Affairs Date

EdS in Media – track in Instructional Technology with Certification in School Library Media – Plan G

The EdS in Media – track in Instructional Technology with Certification in School Library Media was recently approved to include 36 credit hours – 9 credit hours beyond the other EdS tracks in the department. Another audience for the program has been identified – several are in the process of applying for the program. That new audience includes people who already hold a master's degree in library science. If those students are required to take the entire 36 credit hour program they would have to retake courses they have already taken. The department would like to change the credit hour requirement to read as follows:

(27-36 credit hours required – to be determined through transcript evaluation and advisement)

The core courses of the EdS would be required. A minimum of 6 certification courses would be required. The 9 flexible credit hours (3 courses) would only include courses required for certification.

Current Program Sheet

Student Name: _____ Student ID#: _____

Univ. of West Georgia – Online Ed.S. in Media (IT Track-Initial Certification in School Library Media) Plan G

Entry Degree: Masters
Entry Certification: None required

Exit Degree: Ed.S. (36 hrs. required)
Exit Certification: S-6 certification in school library media

Area and Course Number	Course Title	Credit Hours	Semester	Grade
Prerequisites				
MEDT 6401	Instructional Technology (Required if student has not taken an equivalent course. AssessOnLine does NOT satisfy this requirement.)	3		
SPED 6706	Special Education in the Regular Education Classroom or equivalent	3		
CEPD 6101	Psychology of Classroom Learning	3		
EDLE 6322 or PTED 7271	Curriculum for Educational Leaders or Issues in School Curriculum (P-12) or equivalent	3		
Core				
Required Course				
MEDT 8463	Issues in Instructional Technology	3		
Certification				
Required Courses				
MEDT 6461	Administration of School Library Media Center	3		
MEDT 6466	Media Program	3		
MEDT 6465	Selection and Materials	3		
MEDT 7461	Instructional Design (must be taken prior to MEDT 7477)	3		
MEDT 7474	Online Reference Sources and Services	3		
MEDT 6463	Cataloging (must be taken prior to MEDT 7478)	3		
MEDT 7477	Technology for Media Services (must be taken prior to MEDT 7478)	3		
MEDT 7478	Automating School Media Centers	3		
MEDT 7487	Practicum (must be taken in the semester prior to or during the semester MEDT 8480 is taken)	3		
Research				
Required Courses				
MEDT 8484	Research Seminar	3		
MEDT 8480	Program Evaluation (must be taken during last semester in program)	3		

Students must pass the state media certification test (GACE Content Assessment) in order to be certified. Students must also complete an electronic portfolio which will be started during the semester MEDT 7487 is taken and completed during the semester MEDT 8480 is taken. Students without T-5 certification must also pass or meet the exemption criteria for the GACE Basic Skills Assessment upon admission to the program.

_____ GACE Basic Skills _____ ACT Score _____ SAT Score _____ GRE Score

A grade of "C" in any course in the program results in a review of the student's status by the Graduate School and the Educational Innovation Department. The department determines the student's eligibility to continue in the program. A grade of "C" in a second course or a grade of "F" in one course will automatically result in a one year suspension from the program.

Student Signature _____ e-mail address _____

Student Mailing Address _____

Phone (H) _____ (W or C) _____

APPROVED (Advisor Signature) _____ Date _____

(Departmental Signature) _____ Date _____

Proposed Program Sheet

Student Name: _____ Student ID#: _____

Univ. of West Georgia – Online Ed.S. in Media (IT Track-Initial Certification in School Library Media) Plan G

Entry Degree: Masters

Exit Degree: Ed.S. (27-36 hrs. required - determined by transcript evaluation and advising)

Entry Certification: None required

Exit Certification: S-6 certification in school library media

Area and Course Number	Course Title	Credit Hours	Semester	Grade
Prerequisites				
MEDT 6401	Instructional Technology (Required if student has not taken an equivalent course. AssessOnLine does NOT satisfy this requirement.)	3		
SPED 6706	Special Education in the Regular Education Classroom or equivalent	3		
CEPD 6101	Psychology of Classroom Learning	3		
EDLE 6322 or PTEd 7271	Curriculum for Educational Leaders or Issues in School Curriculum (P-12) or equivalent	3		
Core				
Required Course				
MEDT 8463	Issues in Instructional Technology	3		
Certification				
Required Courses (minimum of 6 courses required - determined by transcript evaluation and advising)				
MEDT 6461	Administration of School Library Media Center	3		
MEDT 6466	Media Program	3		
MEDT 6465	Selection and Materials	3		
MEDT 7461	Instructional Design (must be taken prior to MEDT 7477)	3		
MEDT 7474	Online Reference Sources and Services	3		
MEDT 6463	Cataloging (must be taken prior to MEDT 7478)	3		
MEDT 7477	Technology for Media Services (must be taken prior to MEDT 7478)	3		
MEDT 7478	Automating School Media Centers	3		
MEDT 7487	Practicum (must be taken in the semester prior to or during the semester MEDT 8480 is taken)	3		
Research				
Required Courses				
MEDT 8484	Research Seminar	3		
MEDT 8480	Program Evaluation (must be taken during last semester in program)	3		

Students must pass the state media certification test (GACE Content Assessment) in order to be certified. Students must also complete an electronic portfolio which will be started during the semester MEDT 7487 is taken and completed during the semester MEDT 8480 is taken. Students without T-5 certification must also pass or meet the exemption criteria for the GACE Basic Skills Assessment upon admission to the program.

_____ GACE Basic Skills _____ ACT Score _____ SAT Score _____ GRE Score

A grade of "C" in any course in the program results in a review of the student's status by the Graduate School and the Educational Innovation Department. The department determines the student's eligibility to continue in the program. A grade of "C" in a second course or a grade of "F" in one course will automatically result in a one year suspension from the program.

Student Signature _____ e-mail address _____

Student Mailing Address _____

Phone (H) _____ (W or C) _____

APPROVED (Advisor Signature) _____ Date _____

(Departmental Signature) _____ Date _____

Course or Program Addition, Deletion or Modification Request

Department: Leadership and Applied Instruction College: College of Education

Current course catalog listing: (for modifications or deletions)

APR 26 PM 3:02

Prefix _____ Course _____ Title Ed.S. in Secondary Education Hours: Lecture/Lab/Total _____ / _____ / _____

Action	
<input type="checkbox"/> Course	<input checked="" type="checkbox"/> Program
<input checked="" type="checkbox"/> Modify	<input type="checkbox"/> Add <input type="checkbox"/> Delete
<input type="checkbox"/> Credit	
<input type="checkbox"/> Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Description	
<input checked="" type="checkbox"/> Other Deactivate	

Credit
<input type="checkbox"/> Undergraduate
<input checked="" type="checkbox"/> Graduate
<input type="checkbox"/> Other*
*Variable credit must be explained

Frequency
<input checked="" type="checkbox"/> Every Term
<input type="checkbox"/> Yearly
<input type="checkbox"/> Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

Library resources are adequate Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

Prefix _____ Course _____ Title _____ Hours: Lecture/Lab/Total _____ / _____ / _____

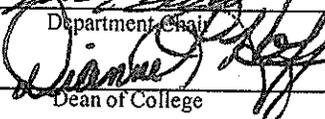
Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s) _____

Present or Projected Enrollment: (Students per year) _____ Effective Date*: Fall / 2011
*For a new course, one full term must pass between approval and effective date. Term/Year

Grading System: Letter Grade Pass/Fail Other

Approval:

	3-30-2011		
Department Chair	Date	Department Chair (if cross listed)	Date
	4/11/2011		
Dean of College	Date	Dean of College (if cross listed)	Date

Chair of TEAC (if teacher prep. program) _____ Date _____

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

	4-19-11
Chair, Undergraduate Academic Programs Committee	Date
Chair, Committee on Graduate Studies	Date

Vice President for Academic Affairs _____ Date _____

The Department of Leadership and Applied Instruction

University of West Georgia

Ed.S. In Secondary Education

Rationale for Degree And/Or Major Deactivation

Background

These four Specialists programs have been losing enrollment for the recent five years. Due to many external factors, primarily the online providers and the private online universities, the population of interested candidates has decreased to the point where it is not feasible to continue to offer courses. Deactivation will prevent new enrollment until such time as the program is reevaluated or reconstructed to be 100% online. In the immediate future, the LAI Department will however focus on the newly proposed MAT and a forthcoming M.Ed. that will be delivered both online and face-to-face. Both of these programs will be responsive to new PSC rulings and the demand from students for online education.

Proposed Deactivation

Specialist in Education with a Major in Secondary Education (mathematics)

Specialist in Education with a Major in Secondary Education (science)

Specialist in Education with a Major in Secondary Education (social studies)

Specialist in Education with a Major in Secondary Education (English)

Addendum IV

Bylaws of The College of Social Sciences

PREAMBLE

To ensure and advance the academic integrity of the University of West Georgia, the faculty of the College of Social Sciences establish and support these Bylaws to articulate the structures and functions of the shared governance of the College; to guide its operation in a clear, transparent, effective, and efficient manner; and to promote a collegial spirit of mutuality, openness and cooperation.

ARTICLE I. THE MISSION OF THE COLLEGE

The College of Social Sciences, in accordance with the mission of the University of West Georgia, is committed to excellence in teaching, scholarship and service in the interest of promoting the public good. The faculty, staff, and administration collaborate to provide a holistic learning experience that emphasizes lifelong learning, critical thinking, advanced written and oral communication skills, global awareness, and an appreciation for democratic values and social justice in the liberal arts tradition. The College aims to provide students with an understanding of contemporary and historical aspects of the various disciplines of the social sciences and the skills necessary for professional competence.

ARTICLE II. THE ADMINISTRATIVE ORGANIZATION OF THE COLLEGE

A. The Office of the Dean

1. The Dean

a. Appointment

The Dean shall be appointed per established procedures in accordance with the *Statutes* of the University. The Search Committee shall consult with the Administrative Council and the Faculty Council of the College prior to making its recommendation to the Vice President of Academic Affairs.

b. Duties

As mandated by Article II of the *Bylaws* of the University, the Dean shall be the leader and presiding officer of the College. Serving as the single point of accountability for the growth and stature of the College, the Dean shall execute all relevant leadership activities, including: serving as the primary emissary of the College to other units of the

University and the larger community; serving as the College's advocate with regard to matters of budget and personnel; serving the College's advancement in fundraising, enrollment, and the goals of the institution; and coordinating the educational programs and research activities assigned to the College. In the implementation of these duties, as mandated by Article III, Section 2 of the *Policies and Procedures* the Dean shall:

- i. Have direct supervisory authority over any associate deans, assistant deans, the Dean's office staff, and the department chairs.
- ii. Encourage the development of programs, policies, and procedures which are designed to promote the goals of the University, to fulfill the educational needs of students, and to enhance the quality of instruction, research, and learning in the areas under his or her supervision.
- iii. Make recommendations to the Provost and Vice President for Academic Affairs concerning all substantive changes regarding personnel under his or her supervision and other matters pertaining to the general welfare of the University.
- iv. Be responsible for enforcing the rules and regulations of the Board of Regents, the *Statutes*, the *Bylaws* and *Policies and Procedures* of the University, and the duly enacted rules and of the College.
- v. Recommend to the Provost and Vice President for Academic Affairs an annual budget with written justifications for personnel services including leaves, reassigned time, and administrative support; supplies, equipment, and travel requests. This budget also shall include contingency priority plans based on anticipated budget increases or decreases.
- vi. Submit to the Provost and Vice President for Academic Affairs an annual report evaluating the educational programs and research activities assigned to the College. Documentation supporting this evaluation shall be incorporated in the appendix of the report.
- vii. Perform such other duties as may be assigned by the Provost and Vice President for Academic Affairs, including serving as a member of the Provost's Administrative Council.

c. Evaluation

In addition to any performance evaluations by the Provost's office, the Dean of the College shall be evaluated at intervals not to exceed four years by the Administrative Council and by the Faculty Council.

2. Associate and Assistant Deans

a. Appointment

The Associate and Assistant Deans of the College are appointed by and serve at the pleasure of the Dean, in consultation with the Faculty Council and the Administrative Council.

b. Duties

The Associate and Assistant Deans shall:

- i. Handle issues of: hardship withdrawals; grade appeals; core scheduling; retention, progression and graduation; summer orientation; strategic enrollment; the

curriculum; elections; assessment, computer technology, distance learning, and the *Studies in the Social Sciences* journal

- ii. Attend university-level meetings when needed
- iii. Serve as the liaison with ITS
- iv. Provide data analysis as needed
- v. Chair the standing committees of the Faculty Council
- vi. Consult with the Dean on budget and other issues
- vii. Serve as a liaison with the other colleges concerned with the core curriculum
- viii. Perform other duties that may be assigned by the Dean

c. Evaluation

Associate and Assistant Deans shall be evaluated annually by the Dean of the College, in consultation with the Administrative Council and the Faculty Council.

3. Advisory Councils

There shall be four principal advisory bodies to the Dean with whom the Dean will consult regularly for advice on the administration of the College.

a. The Administrative Council

The Administrative Council shall be the principal administrative advisory body to the Dean. This Committee shall consist of the Chairs of each of the College departments and the Past-Chair of the Faculty Council, who shall serve as an *ex officio* nonvoting member.

b. The Faculty Council

The Faculty Council shall be the principal faculty advisory body to the Dean. (See Article III for further specification of the composition and duties of the Faculty Council.)

c. The Student Council

The Student Council shall be composed of one student from each academic department of the College, appointed annually by their department and an associate or assistant dean whom the Dean shall appoint and who will serve as the chair of the Council. The Council is responsible for providing a forum for the expression of concerns by the students of the College and for communicating such concerns and recommendations for policy and procedures to the Dean.

d. The Staff Council

The Staff Council shall be composed of one staff member from each academic department of the College, appointed annually by their department and the College's Business Operations Specialist, who will serve as the chair of the Council. The Council is responsible for providing a forum for the expression of concerns by the staff of the College and for communicating such concerns and recommendations for policy and procedures to the Dean.

B. The Department Chairs

1. Appointment

Department chairs shall be appointed in accordance with the *Statutes* of the University. Recommendation for appointment shall be made only after consultation with all members of the department concerned or with an elected committee of that department.

2. Duties

- a. The department chairs shall report to the Dean of the College and shall serve as the leaders and the single point of accountability for the stature of their programs.
- b. The major duties of each department chair are to articulate a vision and to coordinate the educational programs and research activities assigned to the department of which he or she is the chair. Charged with the development and administration of a comprehensive program of instruction, research, and service, the chair shall provide stimulating, creative leadership in order to produce, in concert with the members of the department, an effective curriculum, policies for implementing that curriculum, and conditions which are conducive to the educational development of the students and the professional growth of the faculty.
- c. In the implementation of this duty, as mandated by Article III, Section 2 of the *Policies and Procedures* of the University the chair shall:
 - i. Have direct supervisory authority over the instructional faculty assigned to his or her department, while recognizing the individual responsibility of other members of the department for the duties committed to them by their appointment and allowing proper scope to the ability and initiative of all members of the department.
 - ii. Routinely consult with members of his or her department on all substantive matters, such as summer school teaching, *tenure-track* appointments and dismissals.
 - iii. Encourage the development of programs, policies, and procedures designed to promote the goals of the University, to fulfill the educational needs of students, and to enhance the quality of instruction, research, and learning in the areas under his or her supervision.
 - iv. Make recommendations to the Dean of the College concerning all substantive changes regarding personnel under his or her supervision and other matters pertaining to the general welfare of the University.
 - v. Be responsible for enforcing the regulations of the Board of Regents, the *Statutes*, *Bylaws*, and *Policies and Procedures* of University, and the duly enacted policies of the College and the department to which he or she is assigned.
 - vi. Submit to the Dean of the College an annual budget, an annual report and annual faculty evaluations in the form prescribed by the Dean.
 - vii. Serve as a member of the Administrative Council of the College.
 - viii. Perform other duties that may be assigned by the Dean.

3. Evaluation

- a. The performance of each department chair shall be reviewed annually by the Dean. Each department chair shall submit an annual report to the Dean. The Dean shall meet with each chair to review her/his performance. The Dean will provide a written evaluation, signed by the chair and the Dean, for inclusion in the chair's file.
- b. The performance of each department chair shall be reviewed at intervals not to exceed four years by the members of the chair's department, a report of which will be submitted to the Dean.

ARTICLE III. THE COMPOSITION AND ROLE OF THE FACULTY

A. The Membership of the Faculty

The membership of the faculty of the College shall consist of all members of the General Faculty whose primary assignment is to the College and the administrative officers, as defined by the *Policy Manual* of the Board of Regents of the University System of Georgia, section 3.2.1, and as further codified by the *Statutes* of the University of West Georgia, Article I, Section 2,C. For purposes of defining faculty who may cast ballots in College-wide voting, serve on appropriate College-wide committees, and for the determination of any College allocation based on proportional numbers, only those faculty who are full-time shall be eligible. This criterion of eligibility shall include all those who are full-time tenured and tenure-track, full-time limited term appointments, and full-time lecturers, regardless of whether or not they are on professional or medical leave, or have a reduced load or reassigned time. It shall not include those who are visiting professors, emeritus faculty, or faculty with part-time appointments. This distinction shall apply only to College-wide issues, and shall not necessarily determine the options of departments within the College to otherwise determine their own criteria for strictly departmental issues. For example, eligibility to vote in departmental elections for the departmental representative to the Faculty Council shall be determined by each department.

B. The Rights, Roles, and Responsibilities of the Faculty

1. General Statement of Rights and Roles

The rights and roles of the faculty of the College shall be in accordance with that mandated by the University's *Statutes*, *Faculty Handbook*, and Article IV, Section 1.B and C of the *Policies and Procedures* of the University. The role of the faculty in the organizational structure and procedures required for conducting academic business in the College shall be based on the principle of representative faculty participation as reflected in Article IV, Section 1.D of the *Policies and Procedures*. Any faculty member who considers these rights to be violated may appeal for recourse through established university options.

2. Faculty Responsibilities

a. Duties

The duties of the faculty of the College shall be in accordance with that mandated by the *Policies and Procedures* and the *Faculty Handbook* of the University, and as further specified in the College's own *Policies and Procedures*.

b. Review and Evaluation

In accordance with procedures set forth in the *Faculty Handbook*, and as further specified in the College's own *Policies and Procedures*, faculty shall be regularly evaluated by the following means:

- i. an annual review by their Department Chair
- ii. a third-year review by their department colleagues, department chair, and the College Dean
- iii. a review of any application for tenure and/or promotion by their department colleagues, their Department Chair, the College's Promotion and Tenure Advisory Committee, and the College Dean
- iv. a post-tenure review every five years by their department colleagues

3. The Role of the Faculty: The Principle of Shared Governance

The role of the faculty in the organizational structures and procedures that regulate the functioning of the College shall be based on the well-established principle of shared university governance through representative faculty participation, as supported by the *Statutes, Bylaws* and *Policies and Procedures* of the University, and as specifically expressed in Article IV, Section 1.D of the *Policies and Procedures*. Such practice is here recognized as an indispensable guarantor of the integrity of the mission of the University to pursue scholarship, research and teaching for their own merits rather than for any extrinsic criteria.

4. The Organizational Structure of College Governance: The Faculty Council

The primary organizational structure for the participation of the faculty in the governance of the College shall be that of a Faculty Council and its committees, established and functioning according to the following criteria:

a. Composition

- i. The Faculty Council shall consist of nine members, one elected by each of the six departments of the college, and three elected at-large by the faculty of the College.
- ii. All members shall serve three year terms.
- iii. Only tenure-track faculty are eligible to serve as departmental representatives; only tenured faculty are eligible to serve as at-large members; and department chairs, deans, associate deans, and assistant deans are not eligible to serve on Faculty Council.

- iv. The terms are staggered such that one at-large member and two departmental members are elected each year. Departmental elections will take place after the at-large election.
- v. Each at-large member will serve during their first year as Chair-Elect of the Faculty Council, during their second year as Chair, and during their third year as Past-Chair.
- vi. No member of Council shall serve more than two full terms consecutively.
- vii. In the event a member does not finish their term, their replacement shall be chosen by a special election of the same body that elected that person (i.e., either department or College).

b. Officers and Duties

- i. Officers of the Faculty Council include: the Chair, the Chair-Elect and the Past-Chair.
- ii. The Chair shall have the duty of setting the agenda, calling meetings and presiding at the same.
- iii. The Chair-Elect shall keep the Minutes of meetings of the Council; shall serve as the Executive Secretary of the general faculty of the College; and shall serve as the Council's liaison with the other colleges concerned with the core curriculum and such other matters of mutual interest.
- iv. The Past-Chair shall serve as the Parliamentarian for meetings of the general faculty of the College, and as the liaison between Faculty Council and the College administration. In fulfillment of this latter duty, the Past-Chair shall have an *ex officio* nonvoting membership on the College Administrative Council.

c. Functions

The Faculty Council shall be the primary, elected representative voice of the faculty to the Dean of the College. Its duties shall include providing a forum for the articulation of faculty concerns about the College and serving as the faculty advisory body to the Dean, with whom the Dean will consult at least on a monthly basis for advice on the administration of the College. In the fulfillment of such duties, the Faculty Council shall have the responsibility to:

- i. Consider for approval all proposals concerning any changes in the curriculum of the College including courses, programs, and degree requirements.
- ii. Provide the regular mandated evaluations of the College Dean.
- iii. Establish *ad hoc* committees or task forces for issues it determines appropriate, and appoint members.
- iv. Receive reports that its standing and *ad hoc* committees shall provide, and forward such reports, with its recommendations, to the Dean of the College.
- v. Serve as the nominations committee to oversee all College-wide elections to insure compliance with the rules governing such in the *University Bylaws and Policies and Procedures*, including receiving nominations, organizing and supervising elections, monitoring compliance, adjudicating challenges, and certifying the results.
- vi. Propose motions to meetings of the faculty of the College.
- vii. Propose amendments to the *Bylaws* and the *Policies and Procedures* of the College.
- viii. Serve as the liaison with the Faculty Senate, submitting to the Senate such proposals as it shall deem appropriate according to the *Bylaws and Policies and Procedures* of the University.

- ix. Contribute to the search processes its recommendations to the appropriate search committees for the appointments of the general officers of the College, including Dean, Associate Dean, and Assistant Dean.
- x. Serve as the major advisory body of the faculty to the Dean of the College on all matters of consequence, including budgeting, strategic planning, academic programs and policies, facilities, technologies, and faculty development, teaching, scholarship and research.

d. Standing Committees of the Faculty Council

i. Graduate Programs Committee

The Graduate Programs Committee shall be composed of the directors of each of the graduate programs within the College and an associate or assistant dean whom the Dean shall appoint and who will serve as the chair of the committee. The committee shall recommend to the Faculty Council policy and procedures concerning graduate admissions, transfers, admission to candidacy, eligibility for graduation, student petitions and appeals, graduate faculty membership, and proposals for graduate courses, degree programs and other curricula matters.

5. The Faculty Promotion and Tenure Advisory Committee

In accordance with the *Faculty Handbook* of the University, the College shall also include a standing Faculty Promotion and Tenure Advisory Committee, to function according to the following criteria:

a. Composition:

- i. the committee shall be composed of one faculty from each academic department of the College, elected by their department, and one faculty elected by the College at large.
- ii. All members of the committee must be tenured faculty.
- iii. Department chairs are not eligible to serve, nor are any faculty members whose own application for tenure or promotion would come before the committee during their term of service.
- iv. No member may serve more than one term consecutively unless there are no other members of their department eligible to serve.
- v. All terms shall be two-year terms, except the initial election following the adoption of these rules in which terms will be staggered so that approximately one-half of the committee will be elected each subsequent year.

b. Function:

The committee shall consider requests for promotion and tenure by College faculty and make recommendations to the Dean of the College for each such request, in accordance with the procedures specified in the *Faculty Handbook*, Sections 103.01 and 103.0201.B.

ARTICLE IV: MEETINGS

A. Regular Meetings

The faculty of the College shall hold at least one meeting in each academic semester, at which the Dean shall serve as the presiding officer, the Chair-elect of the Faculty Council shall serve as the Executive Secretary, and the Past-Chair as the Parliamentarian. Items may be placed on the agenda by any member or department. The agenda shall be prepared and distributed by the Executive Secretary to each member at least five days prior to the meeting. The agenda may be amended by majority vote.

B. Special Meetings

Special meetings of the faculty of the College may be held on call by the Dean, the Administrative Council, or the Faculty Council. In addition, the Dean shall call a special meeting upon the request of twenty-five percent of the membership. Such Special Meetings shall be called with at least five days notice including the agenda of the items to be considered, distributed to all faculty members. The agenda may be amended by majority vote.

C. Quorum

A quorum shall consist of one-half of the membership at both regular and special meetings. No vote shall be taken at a meeting unless a quorum is present.

D. Voting

1. Eligibility

Only those members of the faculty of the College designated in Article III as being eligible may vote.

2. Methods

Voting in regular and special meetings shall be by voice vote except that a vote by showing of hands shall be taken on request of any member of the faculty, and except that voting shall be by secret written ballot on request of twenty percent of the members present. If it should be declared that the meeting lacks a quorum, voting may be conducted subsequently by electronic or other forms of written balloting, under the supervision of the Executive Secretary. In the case of such subsequent balloting, notice of the motion to be voted upon shall be distributed to the faculty at least one week in advance of the vote. The motion shall be approved upon a majority vote of a quorum of the eligible faculty.

3. Consequences

All votes of the faculty of the College shall be in the form of recommendations to the Dean of the College. Upon approval of the recommendation, the Dean shall promptly inform the faculty of the actions taken to implement it. If any recommendation should be rejected, the Dean shall, within ten days, submit to the College faculty in writing the reasons for rejecting it and the issue shall be submitted to the Provost for consultative purposes.

4. Elections of Chair-Elect

Prior to the end of the Spring semester each year, the College faculty shall elect an at-large member of the Faculty Council, who shall be the Council's next Chair-Elect, and who shall subsequently to his/her year as Chair-Elect then serve one year as Chair followed by one year as Past-Chair. This election, overseen by the Faculty Council, shall be by electronic or other written balloting.

ARTILCE V: RULES OF ORDER

The rules contained in the current edition of Robert's *Rules of Order* shall govern the meetings of all the bodies described in these *Bylaws* in all cases where they are applicable and in which they are not inconsistent with these *Bylaws* and any special rules of order a given body may adopt. The Parliamentarian of the College shall referee for any disputation of the rules at meetings.

ARTICLE VI: APPROVAL AND ENACTMENT

A. Approval of these *Bylaws*

1. These *Bylaws* shall be effective only after they have been approved by the faculty of the College, the Faculty Senate, the Dean, the Provost and the President.
2. The process by which they shall be approved is as follows:
 - a. they shall be presented in writing to all faculty of the College for approval by a vote of the eligible members of the College no sooner than ten days after being so presented. Such voting shall be by means of electronic or other written forms of balloting.
 - b. they shall be approved only if they carry by a majority vote of a quorum of the members. Such voting shall be supervised by the college's *ad hoc* Rules Committee.
 - c. if approved by the College faculty, they shall be presented to the Faculty Senate, according to the usual procedures of the Senate.
 - d. they shall be considered enacted and in force immediately upon a certification of their approval by the Dean, Provost, and President of the University.

B. Approval of additional specifications of policies and procedures for the College

1. The College's *ad hoc* Rules Committee shall also submit a document setting forth *Policies and Procedures* specific to the College's conduct of its affairs.
2. This document shall be effective only after it has been approved by the faculty of the College.

3. The process by which such shall be approved is as follows:
 - a. such document shall first be presented to the Faculty Council for its approval.
 - b. upon such approval, it shall be presented to all faculty of the College for approval by a vote of the eligible members of the College no sooner than ten days after being so presented.
 - c. it shall be approved only if it carries by a majority vote of a quorum of the members. Such voting shall be supervised by the Faculty Council.
 - d. such a *Policies and Procedures* document shall be considered enacted and in force immediately upon a certification of its approval by the Dean, Provost, and President of the University.

C. The initial election of the members of the Faculty Council

1. The inaugural members of the Faculty Council shall be elected no sooner than ten days after the approval of the *Bylaws*, and no later than thirty days following such approval.
2. The terms of four of the initial members elected by departments shall be shortened to either one or two-year terms so that two vacancies will be available in each subsequent year.
3. In order to arrange for the annual rotation of the Chair-Elect, Chair, and Past-Chair of the Faculty Council, it shall be necessary at the initial election to set up staggered terms for these positions. The initial election shall therefore include all three positions, with the Past-Chair to serve a one-year term, the Chair to serve a two-year term (the first as Chair the second as Past-Chair), and the Chair-elect to serve a three-year term (the first as Chair-elect, the second as Chair, the third as Past-Chair).
4. This inaugural election shall be supervised by the college's *ad hoc* Rules Committee.

ARTICLE VII: AMENDMENT AND REPEAL

Motion to amend or repeal these *Bylaws* shall first be approved by the Faculty Council, and then be presented in writing to all faculty of the College. The proposed amendment(s) shall be voted on by the eligible members of the College no sooner than ten days after being presented. Such voting shall be supervised by the Faculty Council. To succeed, a motion to amend or repeal must carry by a majority vote of a quorum of the members, which may be taken either at a physical meeting or by means of electronic or other written forms of balloting independent of a meeting. In the case of such independent balloting, notice of the motion to be voted upon shall be posted and distributed to the faculty at least one week in advance of the vote. The motion will have passed if it receives a majority of the votes cast, and shall be considered enacted and in force immediately upon a certification of its approval by the Dean, Provost, and President of the University.