

**University of West Georgia
Faculty Senate Meeting
Minutes
Approved April 22, 2011**

March 25, 2011

1. Call to Order

The meeting was convened in room 1-303 of the Technology-enhanced Learning Center and called to order by Chair Chris Huff.

2. Present:

Aanstoos, Anderson, Ashford, Barnhart, Snipes (substitute for Baylen), Reigner (substitute for Bucholz), Burton, Carter, Cook, Cox, DeFoor, Deng, Donohoe, Gordon, Hatfield, Hodges, Hooper, Jackson, Jenks, Kang, Khan, Lane, Mbaye, Cornelius (substitute for Morris), Ogletree, Payne, Molesworth-Kenyon (substitute for Penceo), Ringlaben, Rollins, Rutledge, Smith, Thomas, Williard

Absent:

Austin, Baumstark, Chowns, Crean, de Nie, Hasbun

3. Approval of the minutes of the March 18, 2011 meeting

Corrections: Kang was present; Cook did not present for AAUP.

Minutes were approved as corrected.

Chair Huff requested the following change be made to the agenda:

- A) In the Committee IX Report, EDL 9004 is correct but other education course prefixes should be EDSI.

Change to Agenda was approved by voice vote.

4. Committee Reports

Committee I: Undergraduate Academic Programs (Chair, Tami Ogletree)

Action Items:

- A) Motion to approve Revisions to the Core Implementation Plan
Report given by General Education subcommittee Chair, Dan Williams

University of West Georgia Core Implementation Plan:

Learning Outcomes for the Core Areas:

Core Area A1:

Demonstrate the ability to:

1. Recognize and identify appropriate topics for presentation in writing
2. Synthesize and logically arrange written presentations
3. Adapt written communication to specific purposes and audiences.

Core Area A2:

Demonstrate the ability to:

1. Students will have a strong foundation in college-level mathematical concepts and principles.
2. Students will have the ability to apply symbolic representations to model and solve real-world problems.

Core Area B:

Demonstrate the ability to:

1. Prepare and deliver an effective oral presentation on an appropriate and meaningful topic.
2. Identify and critically analyze issues of social and cultural diversity.
3. Utilize problem solving and critical thinking skills.
4. Identify, evaluate, and use information, language, or technology appropriate to a specific purpose.

Core Area C:

1. Students will demonstrate knowledge of the foundational concepts of artistic, intellectual, or literary achievement.
2. Students will recognize and make informed judgments about the fine, literary, or performing arts from various cultures.

Core Area D:

1. Apply scientific reasoning and methods, mathematical principles, or appropriate information technologies to explain natural phenomena or situations that arise in the real world.
2. Use appropriate scientific tools and instruments to acquire data, process information, and communicate results.

Core Area E:

1. Students will demonstrate the ability to understand the political, social, economic, or cultural dimensions of world and American history.
2. Students will demonstrate that they have developed an understanding of the political and legal processes of the U.S. and Georgia, and an understanding of the terminology of political science and U.S. politics.
3. Students will demonstrate knowledge of the fundamental concepts of a discipline examining the social world.

Learning Outcomes for the Learning Goals / Overlays:

Learning outcome for the Global Perspectives (GL) Core Learning Goal / Overlay:

Students demonstrate an understanding of the commonalities and differences among two or more societies, nations, or cultures outside of the United States in regard to any of the following: language, literature, aesthetics, politics, economics, or social and cultural practices.

Learning outcome for the US Perspectives Core Learning Goal / Overlay:

Students demonstrate an understanding of the social, cultural, or political development of the people and institutions of the United States.

Learning outcome for the Critical Thinking (CT) Core Learning Goal:

Students will demonstrate the ability to interpret, analyze, evaluate, and explain various kinds of evidence, statements, and arguments.

Courses that will be matched to the Global Perspectives (GL) Core Overlay:

ANTH 1100 (Faces of Culture) and 1102 (Intro to Anthropology)

ENGL 2110 (World Literature)

FREN 1001, 1002, 2001, and 2002

GRMN 1001, 1002, 2001, and 2002

HIST 1111 and 1112 (World Civilization I & II)

MUSC 1110 (Survey of World Music)

PHIL 2010 (Intro to Philosophy) and 2130 (Intro to World Religions)

PSYC 1101 (Intro to General Psychology)

XIDS 2301 (Intro to Global Studies)

Courses that will be matched to the US Perspectives Core Overlay:

ECON 2105 (Macroeconomics)

ENGL 2000, 2130, and 2180 (American Speech, American Literature, and Studies in African-American Literature)

HIST 2111 and 2112 (US History I & II)

MUSC 1120 (Survey of Jazz, Rock, and Popular Music)

Critical Thinking Plan (see below):

Critical Thinking Plan Proposal

The University of West Georgia has chosen to submit a Critical Thinking Plan instead of creating a Critical Thinking overlay, because we believe that all of the areas of our core train students in critical thinking and meet the learning outcomes of the Critical Thinking learning goal. The UWG Critical Thinking learning outcome states that “*Students will demonstrate the abilities to interpret, analyze, evaluate, and explain various kinds of evidence, statements and arguments.*”

This outcome is explicit in AREA B, which all students are required to fulfill. AREA B outcomes specifically refer to the development of “*problem solving and critical thinking skills*” as one of several learning outcomes. All courses in AREA B will assess for the critical thinking learning outcomes.

The BOR rejected the Senate approved Core Implementation Plan. In response to the BOR action and comments, the Gen. Ed. Committee edited the previously approved Core Implementation Plan.

Discussion: UWG will be committed to the approved learning outcomes for one year with revisions possible the following year. Concerns about learning outcomes and assessing for critical thinking in area B were addressed.

Motion carried with two opposing votes.

Committee II: Academic Policies and Procedures (Chair, Farooq Khan)

Action Item:

- A) Proposal to adopt the following additional class times on Mondays and Wednesdays, 8-9:15am; 9:30-10:45am and 11am – 12:15 pm.

Concern raised on the impact of scheduling and facility utilization.

Motion carried by voice vote.

Committee III: Faculty and Administrative Staff Personnel (Chris Aanstoos for Chair, Adrian Austin)

Information Item:

- A) Update on the revision of promotion and tenure policies.

Committee VII: Institutional Studies and Planning (Chair, Tommy Cox)

Action Item:

- 1) A motion to adopt the five operational outcomes as outlined in the Quality Enhancement Plan Concept Statement

Concern raised about the common rubric and at what level, e.g., department, college, the rubric would be designed. Cox believed that it would not be an institution-wide level but rather by college.

For operational outcome 4: Motion to delete “common” was accepted by voice vote.

Amended Proposal follows:

[Strike through is a deletion]

Quality Enhancement Plan Concept Statement and Learning Outcomes

University of West Georgia

In its quest to become a destination institution, the University of West Georgia will implement a well constructed and heavily integrated quality enhancement plan (QEP). The focal point of this QEP is *undergraduate student writing*. Once this plan is implemented, all undergraduate students at the University of West Georgia will demonstrate an increased ability to:

- 1) write in standard English, and
- 2) apply writing to discipline-specific communication.

Each of the above **learning outcomes** will be assessed by institution-wide sampling, and the increase or decrease in students’ ability to perform these learning outcomes will be measured and reported. In addition, the institution has identified a number of operational outcomes that will support this initiative.

By the end of this QEP, these initiatives will result in the following **operational outcomes**. UWG will:

- 1) include at least one student learning outcome related to writing in all undergraduate programs
- 2) implement a system to support the development of writing for online students
- 3) increase investment in faculty development in the area of writing instruction
- 4) develop and implement a ~~common~~ rubric for the assessment of writing in standard English
- 5) develop and implement a second -year writing experience

Motion carried unanimously by voice vote.

Committee IX: Graduate Studies (Chair, David Jenks)

Action Item:

A) College of Sciences and Mathematics

- 1) Department of Biology
 - a) M.S. Biology
Request: Modify
Action: Approved

Motion withdrawn

- 2) Department of Geosciences
 - a) Online GIS Masters Program
Request: Add
Action: Approved
 - b) GEOG 5551
Request: Add
Action: Approved
 - c) GEOG 6446
Request: Add
Action: Approved
 - d) GEOG 6755
Request: Add
Action: Approved
 - e) GEOG 6757
Request: Add
Action: Approved
 - f) GEOG 6893
Request: Add
Action: Approved

g) GEOG 6895
Request: Add
Action: Approved

h) GEOG 6993
Request: Add
Action: Approved

Items 2) a-h submitted together

Motion approved by voice vote

- B) College of Arts and Humanities
- 1) Department of Foreign Languages and Literatures
 - a) Initial Certification in Spanish
Request: Modify
Action: Approved
 - 2) Department of History
 - a) HIST 5250
Request: Add
Action: Approved

Items B1 and B 2 considered together and approved by voice vote.

- C) College of Education
- 1) Ed.D. in School Improvement
 - a) Transfer Credit Policy
Request: Modify
Action: Approved
 - b) EDSI 9901
Request: Add
Action: Approved
 - c) EDSI 9902
Request: Add
Action: Approved
 - d) EDSI 9903
Request: Add
Action: Approved
 - e) EDSI 9941
Request: Add
Action: Approved
 - f) EDSI 9960
Request: Add
Action: Approved

- g) EDSI 9961
Request: Add
Action: Approved
- h) EDSI 9962
Request: Add
Action: Approved
- 2) Department of Leadership and Applied Instruction
 - a) EDLE 9004
Request: Add
Action: Approved

Items in C approved by voice vote.

- D) School of Nursing
 - a) Ed.D. in Nursing - Online
Request: Add
Action: Approved

Item D approved by voice vote.

Committee XIII: Rules Committee (Chair, Chris Aanstoos)

Information Items:

- A) The Protocols of the Senate
- B) The ByLaws of the College of Social Sciences

5. Old Business

- A) *Recommendation to change the process of amending Policies and Procedures as follows below; to consider a further amendment to the following that extends the definition for “notice of the motion to be voted upon” to “10 university business days within the Fall or Spring semesters”; and to consider a further amendment to require a minimum voting period outside of meetings such that “Votes outside of meetings shall be cast over a period of no less than 5 university business days within the Fall or Spring semesters.”*

[highlighted material are additions, strikethroughs are deletions]

Changes to: *Policies and Procedures* Article IV, Section 3 (Modification):

Modifications of the above provisions in SECTIONS 1 and 2 of this article may only be made through a vote of the General Faculty ~~under the rules set forth in the By Laws of the General Faculty~~, which may be taken either at a physical meeting or by means of electronic or other written forms of balloting independent of a meeting. In the case of such independent balloting, notice of the motion to be voted upon shall be posted and distributed to the faculty at least 10 university business days within the Fall or Spring semesters in advance of the vote. Votes outside of meetings shall be cast over a period of

no fewer than 5 university business days within the Fall or Spring semesters. The motion will have passed if it receives a majority of the votes cast.

Amendment approved by voice vote.

Motion as amended approved by voice vote.

Changes to: *Policies and Procedures* Article V, Section 4 (Modification):

Modifications of the above provisions in SECTIONS 1,2, and 3 of this article may only be made through a vote of the General Faculty ~~under the rules set forth in the By-Laws of the General Faculty~~, which may be taken either at a physical meeting or by means of electronic or other written forms of balloting independent of a meeting. In the case of such independent balloting, notice of the motion to be voted upon shall be posted and distributed to the faculty at least 10 university business days within the Fall or Spring semesters in advance of the vote. Votes outside of meetings shall be cast over a period of no fewer than 5 university business days within the Fall or Spring semesters. The motion will have passed if it receives a majority of the votes cast.

Motion approved by voice vote.

- B) *Recommendation to change the process of amending the Bylaws as follows below; to consider a further amendment to the following that extends the definition for “notice of the motion to be voted upon” to “10 university business days within the Fall or Spring semesters”; and to consider a further amendment to require a minimum voting period outside of meetings such that “Votes outside of meetings shall be cast over a period of no less than 5 university business days within the Fall or Spring semesters.”*

[highlighted material are additions, strikethroughs are deletions]

Changes to:

Bylaws Article V (Amendment or Repeal of Bylaws):

Motion for change or repeal of these By-Laws shall be presented in writing to all members ~~present at a meeting of the body in question~~ General Faculty. The proposed amendment shall be voted on either: 1) at the ~~next~~ meeting of that body and must carry by a simple majority vote of the members present; or 2) by means of electronic or other written balloting independent of a meeting. In the case of such independent balloting, notice of the motion to be voted upon shall be posted and distributed to the faculty at least 10 university business days within the Fall or Spring semesters in advance of the vote. Votes outside of meetings shall be cast over a period of no fewer than 5 university business days within the Fall or Spring semesters. The motion shall be approved upon a majority of votes cast.

Motion approved by voice vote.

- C) *Recommendation to change voting at general faculty meetings as follows below; to consider a further amendment to the following that extends the definition for “notice of the motion to be voted upon” to “10 university business days within the Fall or Spring semesters”; and to consider a further amendment to require a minimum voting period outside of meetings such*

that “Votes outside of meetings shall be cast over a period of no less than 5 university business days within the Fall or Spring semesters.”

[highlighted material are additions, strikethroughs are deletions]

Revise Article I, E, F of the *By-Laws* to specify the inclusion of electronic balloting in the definition of quorum and voting as follows:

E. QUORUM. A quorum of the General Faculty shall consist of fifty (50) percent of the membership at both regular and special meetings. No ~~vote shall be taken at a meeting of the General Faculty shall be held~~ unless a quorum is present.

F. VOTING. Only members of the General Faculty may vote. Voting in regular and special meetings ~~shall~~ ~~may~~ be by voice vote except that a division vote (by showing of hands or standing, whichever is most convenient to the counters) shall be taken on request of any member of the General Faculty, and except that voting shall be by secret written ballot on request of twenty (20) percent of the members present. ~~If it should be declared that the meeting lacks a quorum, voting may be conducted subsequently by electronic or other forms of written balloting. In the case of such subsequent balloting, notice of the motion to be voted upon shall be posted and distributed to the faculty at least one week in advance of the vote. The motion shall be approved upon a majority of votes cast.~~

Motion to amend was approved by voice vote.

Motion with amendment reads as follows:

Revise Article I, E, F of the *By-Laws* to specify the inclusion of electronic balloting in the definition of quorum and voting as follows:

E. QUORUM. A quorum of the General Faculty shall consist of fifty (50) percent of the membership at both regular and special meetings. No ~~vote shall be taken at a meeting of the General Faculty shall be held~~ unless a quorum is present.

F. VOTING. Only members of the General Faculty may vote. Voting in regular and special meetings ~~shall~~ ~~may~~ be by voice vote except that a division vote (by showing of hands or standing, whichever is most convenient to the counters) shall be taken on request of any member of the General Faculty, and except that voting shall be by secret written ballot on request of twenty (20) percent of the members present. ~~If it should be declared that the meeting lacks a quorum, voting may be conducted subsequently by electronic or other forms of written balloting. In the case of such subsequent balloting, notice of the motion to be voted upon shall be posted and distributed to the faculty at least 10 university business days within the Fall or Spring semesters in advance of the vote. Votes outside of meetings shall be cast over a period of no fewer than 5 university business days within the Fall or Spring semesters. The motion shall be approved upon a majority of votes cast.~~

Motion approved by voice vote.

6. New Business

A. Recommendation to change definition of quorum of the General Faculty as follows:

[highlighted material are additions, strikethroughs are deletions]

To revise Article I, E, F of the *By-Laws* to specify the definition of quorum as follows:

E. QUORUM. A quorum of the General Faculty shall be as defined in the current version of Roberts Rules of Order ~~consist of fifty (50) percent of the membership at both regular and special meetings.~~ No vote shall be taken at a meeting of the General Faculty ~~shall be held~~ unless a quorum is present.

A motion to amend was made and follows (highlighted material are additions, strikethroughs are deletions):

E. QUORUM. A quorum ~~at regular and special meetings of the General Faculty shall consist of the number of members present at the time, as specified in Robert's Rules of Order, Revised (Article XI, 64)~~ ~~at regular and special meetings.~~ ~~fifty (50) percent of the membership at both regular and special meetings.~~—No meeting of the General Faculty shall be held unless a quorum is present.

The above motion to amend was defeated with seven (7) in favor and sixteen (16) opposed.

Motion to amend by adding “at a regular or special meeting” after the first “quorum.”

Amendment approved by voice vote. Amended motion to read as follows:

E. QUORUM. A quorum ~~at regular and special meetings of the General Faculty shall be as defined in the current version of Roberts Rules of Order.~~ No vote shall be taken at a meeting of the General Faculty unless a quorum is present.

Motion approved by voice vote.

President Sethna raised the concern that the MW schedule approved earlier in the meeting could impact the availability of Friday class offerings, which would in turn impact facility utilization. Lower facility utilization could negatively impact requests for new classrooms.

7. Announcements

8. Adjournment