**University of West Georgia Senate**

**Teaching, Learning, and Assessment Committee (TLA) – Meeting Minutes**

**In attendance: Jason Swift, BethRene Roepnack, Josh Sewell, Jean Cook, Rod McRae, Sally Richter, Mark Kunkel, Laura Phillips, Rebecca Gault, Lantz Ferrell**

| **Agenda Item Topics** | **Overview of Discussion**   | **Action/Action Items/Outcomes** **or** **Follow up Needed** |
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| **Call to order - Jason****Introductions - Jason** |  |  |
| **Approval of Minutes** |  |  |
| **SEI Revisions – Rod**  | Rod went over the results of the SEI survey | Develop cycle for review (including timeline and types of information to collect). Possibly survey full faculty? Develop system for these revisions. Next step to wrap in next committee.Review the Google Doc outside of meeting to discuss for the next meeting.Can then build the cycle – will work on as a committee.Jason creating Google Doc for ideas. |
| **CTL – Update on replacing Kaltura - Rod** | Request for propriety – 18 months inconsistent service.Looking at replacement – Yuja\*\*Is this something Rod should take to Fac Senate (being very transparent)? Goal is to make learning better for all – not give extra work! Pilot program would be small-scale (10 people/30 days) but decision would need to be made soon. Kaltura contract ends 12/31/21.YuJa and Echo360 (CTL is looking at both of these vendors) will do the migration of all of the videos. Downside – using Kaltura in Spring 21 class – the link to Spring 22 will be dead. | Rod will share with Faculty Senate on Sept. 10.Leading up to Fac Senate, the committee could contact Rod with any other questions that might be posed. |
| **Policy Recommendation for departments/faculty to have autonomy in choosing formats for courses (F2F, Hybrid, Online)** | Discussed briefly Pres. Kelly response, upcoming meeting with Senate Chair, Univ. Council, ITS and Provost to discuss policy. | Will discuss next meeting. |
| **New Business** | None |  |
| **Next Meeting – October 1, 2021** |  |  |
| **Other** | Adjourned at 2:25pm |

Respectfully submitted- Lantz Ferrell