

Approved March 14, 2019

**MINUTES**  
**UWG Undergraduate Programs Committee Meeting**  
Dr. Jeffrey Zamostny, Committee Chair  
14 February 2019  
10:00AM – Nursing 200

- I. Call to Order
- II. Attendance
  - a. **Members:** Cynthia Wadlington (COE), Deon Kay (COSS), Donna Haley (Registrar), Ihor Pidhainy (COAH), Jeffrey Zamostny (COAH), Jill Drake (Academic Affairs), Jonny Denny (SGA), Hilde Patron (for Michael Sinkey, RCOB), Nancy Capponi (TSON), Nguyen Hoang, Nick Sterling (COSM), Twyla Perryman (COE)
  - b. **Guests:** Chapman Rackaway (COSS), Jim Dillon (COSS), Lisa Gezon (COSS), Sara Molesworth Kenyon (COSM)
- III. Call to Order
- IV. Approval of Minutes from 17 January 2019 Meeting **APPROVED**
- V. Program and Course Proposals
  - a. **College of Arts & Humanities (COAH)**
  - b. **Richards College of Business (RCOB)**
  - c. **College of Education (COE)**
  - d. **College of Science and Mathematics (COSM)**
    1. Program Proposals
      - a. Department of Biology
        1. Microbiology Certificate Program  
Request: ADD **APPROVED**
      - b. Department of Physics
        1. Physics, Plan B (Engineering Dual Degree), B.S.  
Request: MODIFY (modifies the course catalog to match the existing program sheet) **APPROVED**
  - e. **College of Social Sciences (COSS)**
    1. Program Proposals
      - a. Department of Anthropology
        1. Anthropology, B.S.

Request: MODIFY (allows methods courses to count in certain sub-disciplinary areas; adds courses 1-3 below; places ANTH 4983 in list of individualized study courses) **APPROVED with a friendly amendment. All references to ANTH 4120 should be changed to indicate ANTH 4122.**

b. Department of Political Science

1. Political Science, B.A.

Request: MODIFY (adds two required courses to Core Area F, updates program learning outcomes)

2. Political Science, B.S.

Request: MODIFY (adds two required courses to Core Area F, updates program learning outcomes)

**Items 1-2 were APPROVED as a block.**

c. Department of Psychology

1. Psychology, B.S.

Request: MODIFY (modifies the program's catalog description and learning outcomes; reinstates a minimum GPA requirement of 2.5 to declare the major) **APPROVED**

2. Course Proposals

a. Department of Archaeology

1. ANTH 4122 Bioarchaeology

Request: ADD **APPROVED with a friendly amendment. The course number on the syllabus and its file name should be changed from ANTH 4120 to ANTH 4122.**

2. ANTH 4146 Latin@s in the United States

Request: ADD

3. ANTH 4176 Narrative and Storytelling in Ethnography

Request: ADD

**Items 2-3 were APPROVED as a block.**

4. ANTH 4885 Special Topics

Request: MODIFY (changes the number of credit hours from 1-3 to

1-4; makes the course repeatable for credit) **APPROVED with a friendly amendment. The total number of times the course can be repeated (and for how many credits) should be specified.**

**f. Tanner Health System College of Nursing**

**g. Interdisciplinary Studies/Honors College**

1. Course Proposals

a. First-Year Academic Initiatives

1. XIDS 1101 First-Year Seminar

Request: ADD (provides a unique course number for first-year seminars currently offered as XIDS 2002) **CHIP Information Item**

VI. Old Business

1. It should be possible to begin work on Comprehensive Program Reviews in March. The committee will evaluate reviews on the basis of program quality, viability, and productivity. The following are the programs projected to be under review. We can begin discussing the assignment of committee members to reviews.

(1) BA International Economic Affairs, (2) BBA Accounting, (3) BBA Economics, (4) BBA Finance, (5) BBA Management, (6) BBA Management Information Systems, (7) BBA Marketing, (8) BBA Real Estate, (9) BS Economics

**The committee discussed the CPRs and decided: (1) We should involve faculty senators and representatives currently serving on CHIP to be involved in the evaluation process to better distribute the work; (2) Ideally reviews will be assigned to teams of at least two faculty members, taking care to assign committee members in their first year to teams with members who have already been through this process in the past. The committee chair will begin to assign teams and reviews by email as soon as possible, after receiving the CPRs. This will likely be around March 4. The committee will review the completed evaluations at its meeting on April 11.**

VII. New Business

1. Information item: Curriculog Guidelines. **The committee chair distributed the guidelines and explained their rationale. There were questions and suggestions regarding access to the faculty governance policies in Curriculog as well as specifying guidelines that are relevant to both originators and approvers.**

2. The next meeting is scheduled for Thursday, March 14, from 10:00 am-12:00 pm in Nursing 200. Please send a proxy if you can't be there. **The committee chair reminded the committee of the next meeting date and time.**