

Updated: March 15, 2016

PRELIMINARY
FY 2017 Payroll Schedule
Biweekly Employees

| Payroll Period | Personnel/Payroll Maintenance Changes Due | eTime Due at 3 p.m. | Paycheck Issue Date | Pay Run ID |
|---------------------------------|---|---------------------|---------------------|------------|
| June 18 - July 1, 2016 | June 21, 2016 | June 30, 2016 | July 8, 2016 | 716 |
| July 2-July 15, 2016 | July 6, 2016 | July 15, 2016 | July 22, 2016 | 726 |
| July 16-July 29, 2016 | July 20, 2016 | July 29, 2016 | August 5, 2016 | 816 |
| July 30-August 12, 2016 | August 3, 2016 | August 12, 2016 | August 19, 2016 | 826 |
| August 13-August 29, 2016 | August 17, 2016 | August 26, 2016 | September 2, 2016 | 916 |
| August 27-September 9, 2016 | August 31, 2016 | September 9, 2016 | September 16, 2016 | 926 |
| September 10-September 23, 2016 | September 14, 2016 | September 23, 2016 | September 30, 2016 | 936 |
| September 24-October 7, 2016 | September 28, 2016 | October 7, 2016 | October 14, 2016 | 016 |
| October 8-October 21, 2016 | October 12, 2016 | October 21, 2016 | October 28, 2016 | 026 |
| October 22-November 4, 2016 | October 25, 2016 | November 3, 2016 | November 10, 2016 | N16 |
| November 5-November 18, 2016 | November 8, 2016 | November 17, 2016 | November 25, 2016 | N26 |
| November 19-December 2, 2016 | November 23, 2016 | December 2, 2016 | December 9, 2016 | D16 |
| December 3-December 16, 2016 | December 7, 2016 | December 15, 2016 | December 23, 2016 | D26 |
| December 17-December 30, 2016 | December 7, 2016 | December 15, 2016 | January 06, 2017 | 117 |

Please note the highlighted dates as they differ from the general deadline/due date schedule

Monthly student assistants, e.g., resident assistants, are paid on the second biweekly pay date of the month. These dates are highlighted.

ALL PAYROLL DATES, DUE DATES, AND MAINTENANCE SCHEDULES ARE SUBJECT TO CHANGE BY HR & SHARED SERVICES