



UWG OHR Pool Certification

Instructions

- A) Search Committee/Panel Chair completes the first section, total number of applications received in section I, total number of applicants who meet required qualifications in section II, and names of candidates for first round interview in section III.
- B) Committee/Panel chair then emails the form to UWG OHR.
- C) UWG OHR completes demographic data for sections II, III, and IV.
- D) UWG OHR returns the form to the department Search Committee/Panel Chair to obtain signatures.

Date: Faculty/Staff: Posting ID:

College (for faculty positions)

Department:

Position Title:

I. NUMBER OF APPLICATIONS RECEIVED

	Females	Males	Gender Not Reported
American or Alaskan Native			
Asian			
Black or African American			
Hispanic or Latino Multiracial/			
Two or More Races Native			
Hawaiian or Pacific Islander			
White			
Race Not Reported			
Total			
Total Applications Received			
Person with Disability			
Protected Veteran			

II. NUMBER OF APPLICANTS WHO MEET REQUIRED QUALIFICATIONS

	Females	Males	Gender Not Reported
American or Alaskan Native			
Asian			
Black or African American			
Hispanic or Latino			
Multiracial/Two or More Races			
Native Hawaiian or Pacific Islander			
White			
Race Not Reported			
Total			
Total Applications Received			
Person with Disability			
Protected Veteran			

III. APPLICANTS TO BE INTERVIEWED (FIRST ROUND)

Name	Race	Gender
Name	Race	Gender
Name	Race	Gender
Name	Race	Gender

Name Race Gender

Name Race Gender

Name Race Gender

Name Race Gender

Name Race Gender

Name Race Gender

SIGNATURES (Adobe Digital Signatures Acceptable)

Search Committee Chair /Panel Chair Print Name Date

Office of Human Resources Print Name Date