

How Do I Review Compensation History for My Employees?

Navigation

1. Log into OneUSG Connect.
2. From **Manager Self Service**, click the **My Team** tile.
3. From any tab on the **My Team** page, click an employee's **Action** button (green button).
4. Select **Compensation**.
5. Select **View Compensation History**.
6. Review the **Compensation History** for the employee.
 - a. Click the **Date of Change** entry to see details about a salary change. Click **Return** to close the box.
 - b. Click the **Compensation History Chart** icon in the upper right to view a graphical representation of the history. Click **Return** to close the box.
 - c. Click the **Return to Select Employees** link to select another employee to view (can also select the < **My Team** button).

