



INFORMATION TECHNOLOGY SERVICES

University of West Georgia Tech Fee Application Process

The University of West Georgia Tech Fee application process for the Fiscal Year 2025 is open as of today, Monday, January 29, 2024. If you are interested in participating in the FY25 Technology Fee application process then please read on.

The FY25 proposal submission process begins Monday, January 29th and will close on Friday, March 1st, 2024 at midnight.

The schedule for the FY25 Tech Fees process is:

- January 29th, Proposal Submission Online Application Open
- Submission Deadline - Online Application Closes - March 1st @ midnight
- Submission Review by Deans and ITS March 4th – March 22nd
- Committee Proposal Review- March 25 - April 26
- Award Notification: April 29th

Deans review and rank project abstracts in order of importance to the college. Information Technology Services reviews project abstracts to determine compatibility with campus infrastructure services. ITS will reach out to discuss compatibility options if conflicts are identified.

In an effort to make this process smoother for projects that are submitted annually, we are going to populate those projects this year and communicate with the submitters to confirm there are no changes. We will complete the repopulation next week so if you think your project is a recurring project but you don't hear from Blake Adams by Friday, February 2nd - please reach out to him via email.

To submit a proposal visit:

<https://app.smartsheet.com/b/publish?EQBCT=059f6bc0f66c4b21b287e0f30b046c49>

Fill in all of the fields with the relevant information and click "Submit".

For questions about Tech Fees, send an email to techfeesinfo@westga.edu.
